



**TOWN OF BONNYVILLE
COUNCIL MEETING
AGENDA**

Tuesday, March 14, 2023, 6:00 p.m.

Council Chambers

4917 49 Avenue

Bonnyville, Alberta

	Pages
1. CALL TO ORDER	
2. INDIGENOUS LAND ACKNOWLEDGEMENT	
3. ADOPTION OF THE AGENDA	
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11.c Legal - FOIP Sections (21) & (27)	
12. OUT OF CAMERA	
13. BUSINESS ARISING FROM CLOSED SESSION	
14. ADJOURNMENT	



**MINUTES OF THE REGULAR COUNCIL MEETING
OF THE TOWN OF BONNYVILLE**

Tuesday, February 28, 2023

6:00 p.m.

Council Chambers

4917 49 Avenue

Bonnyville, Alberta

PRESENT: Mayor Elisa Brosseau, Councillor Brian McEvoy, Councillor Kayla Blanchette, Councillor David Sharun, Councillor Byron Johnson, Councillor Neil Langridge

ABSENT: Councillor Phil Kushnir

STAFF: Bill Rogers - Chief Administrative Office, Renee Stoyles - General Manager of Corporate Services, Jeannine Chornohos - Finance Director, Tracy Ghostkeeper - Executive Assistant, Lorna Wagner - Records Management Clerk, Ted Traikovski - General Manager of Planning and Community Services, Brad Trimble - General Manager of Operations and Engineering, Robynne Henry - Communications Coordinator

GUESTS: Dan Heney - Regional Fire Chief, Courtney Nielson - Lakeland Connect

1. Call To Order

Mayor Elisa Brosseau called the Regular Meeting of Council to order at 6:00 p.m.

2. Indigenous Land Acknowledgement

Mayor Brosseau read the following land acknowledgement: As we gather, we are reminded that the Town of Bonnyville is situated on Treaty 6 land, that is steeped in rich Indigenous history and is the traditional homeland and home to First Nations and Metis People today. We respect the histories, languages and cultures of First Nations, Metis and all First Peoples of Canada, whose presence continues to enrich our community.

3. Adoption of the Agenda

Motion No. 053

Moved by: Councillor Byron Johnson

That the agenda for the February 28, 2023 Regular Council meeting be adopted as presented.

CARRIED

4. Adoption of the Minutes

4.a Council Meeting Minutes

Motion No. 054

Moved by: Councillor David Sharun

That the minutes of the February 14, 2023 Regular Council meeting be adopted as presented.

CARRIED

5. Delegations/Public Hearings

5.a Bonnyville Regional Fire Authority Year in Review - 2022 - Regional Fire Chief Dan Heney

Regional Fire Chief Dan Heney presented the BRFA Year in Review for 2022 as well as "The Great Canadian Fire Census 2022" report.

Councillor Sharun asked about false alarms, and an update on 911 software implementation.

Chief Heney stated that the issue regarding false alarms has improved, although there is one company that has been having issues with their alarm and are working with the alarm company to rectify the situation. He stated that the majority of the residential false alarms are due to subscribers not updating the alarm companies with contact information, or they just moved into a home already protected with an alarm, in those cases the homeowners are advised to call and update their phone numbers with the alarm company. The 911 project upgrade is about half way to completion and should be finished by end of March or beginning of April.

Councillor Langridge asked if there has been a decrease in inter-facility transfers since the province initiative to cut back on non-emergency transfers.

Chief Heney stated that since the pilot project with AHS (Alberta Health Services) began they have seen about a 12% decrease in transfers in the past 4 months. The issue still remains in rural Alberta, as most of the transfers are to larger urban centres for diagnostic testing.

Discussion ensued.

Mayor Brosseau thanked Regional Fire Chief Dan Heney for his presentation.

6. Bylaws

6.a Request for Decision - Bylaw No. 1545-23 - Temporary Borrowing Bylaw

Renee Stoyles, General Manager of Corporate Services, stated that the Town is required to pass a Temporary Borrowing Bylaw annually for the purpose of financing operating expenditures should the need arise. The amount of the maximum borrowing in this year's Bylaw No. 1545-23 is \$2.562 million which is unchanged from last years authorized amount in Bylaw No. 1529-22. The interest rate remains the same at Prime plus 1. Bylaw No. 1529-22 will be repealed with the passage of this new bylaw.

Councillor Sharun asked how the \$8,279,726.00 in permitted borrowing is calculated.

Renee Stoyles, General Manager of Corporate Services, stated that it is the amount of municipal tax revenue that would be invoiced this year.

Motion No. 055

Moved by: Councillor Brian McEvoy

THAT Council provide first reading to Bylaw No. 1545-23 Temporary Borrowing Bylaw.

CARRIED

Motion No. 056

Moved by: Councillor Kayla Blanchette

THAT Council provide second reading to Bylaw No. 1545-23 Temporary Borrowing Bylaw.

CARRIED

Motion No. 057

Moved by: Councillor Byron Johnson

THAT Council proceed to third and final reading to Bylaw No. 1545-23 Temporary Borrowing Bylaw.

CARRIED UNANIMOUSLY

Motion No. 058

Moved by: Councillor David Sharun

THAT Council provide third and final reading to Bylaw No. 1545-23 Temporary Borrowing Bylaw.

CARRIED

6.b Request for Decision - Solid Waste Bylaw No. 1543-23

Brad Trimble, General Manager of Operations and Engineering presented Council with Bylaw No. 1543-23, the Solid Waste Bylaw. Council, at the February 14th, regular meeting provided first reading to this bylaw. This Bylaw has been prepared to reflect current operations within the Solid Waste Department.

Motion No. 059

Moved by: Councillor Kayla Blanchette

THAT Council provide second reading to Bylaw No. 1543-23 Solid Waste Bylaw.

CARRIED

Motion No. 060

Moved by: Councillor Brian McEvoy

THAT Council provide third reading to Bylaw No. 1543-23 Solid Waste Bylaw.

CARRIED

7. Finance

7.a Request for Decision – January 2023 Financial Report – Operating

Motion No. 061

Moved by: Councillor Neil Langridge

THAT Council accept the January 2023 Financial Report Operating for information.

CARRIED

7.b Request for Decision – January 2023 Financial Report – Capital

Motion No. 062

Moved by: Councillor David Sharun

THAT Council accept the January 2023 Financial Report Capital for information.

CARRIED

7.c Request for Decision - January 2023 Bank Reconciliation

Motion No. 063

Moved by: Councillor Brian McEvoy

THAT Council accept the January 2023 Bank Reconciliation for information.

CARRIED

7.d Request for Decision – Transfer to and from Reserves – Year End

Renee Stoyles, General Manager of Corporate Services stated that in accordance with Policy #07-FN-049, a Council motion is required to transfer funds not budgeted from the Operating and Capital budget to/from Reserves and to transfer, at year end, budgeted funds to/from Reserves to the Operating and Capital Budget. All of these transfers are to balance the 2022 year for both operating and capital and will be reflected in the Year End Financial Statements presented by the Auditors.

Councillor Sharun asked where the \$30,000.00 penalty revenue comes from and if the transfer from the Airport Reserve is the last one for the Airport.

Renee Stoyles, General Manager of Corporate Services, stated that the penalty revenue comes from penalties to Property Taxes and Utility bills, and that this was the last transfer for the Airport as the Town no longer owns it.

Motion No. 064

Moved by: Councillor David Sharun

That Council authorize the transfers to and from Reserves for Operations and Capital Projects for 2022.

CARRIED

8. Business

8.a Request for Decision - Letter of Support - GO EAST RTO

Kevin Kisilevich, GO EAST of Edmonton Regional Tourism, has requested that Council provide a Letter of Support for their Travel Alberta Cooperative Investment Fund grant application for the GO EAST RTO Regional Tourism Development and Industry Support Initiative.

If successful, funds received will be used for new initiatives to grow tourism in the region.

Motion No. 065

Moved by: Councillor Byron Johnson

THAT Council provide a Letter of Support for GO EAST of Edmonton for their Travel Alberta Cooperative Investment Fund grant application for their "GO EAST RTO Regional Tourism Development and Industry Support Initiative".

CARRIED

8.b Request for Decision - Technology Upgrades - Council Chambers

Bill Rogers, CAO, stated that Administration has researched technology upgrades for the Council chambers that will increase functionality for Council members and administration, particularly during virtual meetings.

Due to the increased requirement of attending meetings and training opportunities on platforms such as Zoom, or Microsoft teams, Administration has researched the cost of

upgrading the Council Chambers with technology at each Council Member workstation as well as both Administration tables. These upgrades will add monitors at each station, which will be much easier for viewing purposes. This technology will also allow our agendas, delegations presentations, etc. to be viewed more easily by both Council and Administration during Council meetings.

The cost to install 11 monitors totals \$18,583.15. If approved, this amount would be funded from the General Operating Reserve.

Councillor Johnson asked Administration if Council could use the laptops they already have.

Bill Rogers, CAO, stated that the purpose of the monitors would be so that each Councillor and Administration would be able to view presentations in front of them, as opposed to just the two large screens.

Councillor Langridge asked if relocating the two existing large screens would be sufficient.

Bill Rogers, CAO, stated that the monitors on the walls were not designed for Council viewing, but rather for the audience in attendance to be able to follow along, and this upgrade is intended to assist Council.

Councillor Langridge asked if the monitors would have individual cameras if the intention were to aid in virtual meetings.

Bill Rogers, CAO, stated that the quote does not include individual cameras.

Discussion ensued.

Motion No. 066

Moved by: Councillor Brian McEvoy

THAT Council approve the purchase and installation of monitors in the Council Chambers in the amount of \$18,583.15 to be funded from the General Operating Reserve.

DEFEATED

8.c Request for Decision - Loader Mounted Snowblower

Brad Trimble, General Manager of Operations and Engineering, stated that replacing the current 3,000 tons/ hour R.P.M Loader Mounted Snowblower is included in this year's interim Capital Budget. Council approval is required for Capital Budget purchases during the interim budget period and when prices are over the budgeted amount.

The budget amount was \$150,000.00. The lowest bid was received by Falcon (Larue) at \$205,000.00 and the highest was received by Industrial Machine (RPM) at \$226,910.00 for a 3,000 tons/ hour Snowblower. During our research, Operations received positive references on all dealerships and learned about the value of a larger 3,500 tons/hour Snowblower and how it improved removal time. At that point it was decided to retender for the option to purchase the larger 3,500 tons/hour Snowblower.

Motion No. 067

Moved by: Councillor Neil Langridge

THAT Council approve \$56,900.00 in additional funds from the Equipment Replacement reserve to purchase the 3,500 tons/hour Loader Mounted Snowblower with a subtotal price of \$206,900.00.

CARRIED

9. Committee Reports

Councillor Johnson attended the Brownlee LLP's 2023 Emerging Trends in Municipal Law Conference (virtual), the Ohana Centre Board meeting, the Bonnyville & District Historical Society meeting, the FCSS (Family and Community Support Services) meeting, the St. John's United Church Luau Fundraiser, the Bonnyville & District Leisure Facility Corp meeting, and the Stormy Lake rebranding meeting.

Councillor Langridge attended the Brownlee LLP's 2023 Emerging Trends in Municipal Law Conference (virtual), the FCSS Community Services Director retirement party, an Economic Development and Tourism Committee meeting and the Stormy Lake rebranding meeting.

Councillor Sharun attended the Brownlee LLP's 2023 Emerging Trends in Municipal Law Conference (virtual), the Bonnyville & District Chamber of Commerce meeting, the FCSS Community Services Director retirement party, the Northern Lights Library System meeting, the CBC Live Healthcare Forum, the St. John's United Church Luau Fundraiser and the Stormy Lake rebranding meeting.

Mayor Brosseau attended the Brownlee LLP's 2023 Emerging Trends in Municipal Law Conference (virtual), was a volunteer announcer at the Ronald McDonald House Charities Winterland Invitational hockey tournament, the Economic Development and Tourism Committee Strategic Planning session, a BRFA (Bonnyville Regional Fire Authority) meeting, participated in a panel interview with CBC on rural healthcare, the Bonnyville & District Leisure Facility Corp meeting, hosted a mock Council meeting for students from Ecole des Beaux Lacs School and the Stormy Lake rebranding meeting.

Councillor Blanchette attended the Brownlee LLP's 2023 Emerging Trends in Municipal Law Conference (virtual), the FCSS Community Services Director retirement party, was a volunteer announcer at the Ronald McDonald House Charities Winterland Invitational hockey tournament, FCSS Board meeting, a virtual Rural Transportation meeting, a LICA (Lakeland Industry & Community Association) meeting, FCSS Advisory Board policy meeting, the CBC Live Healthcare Forum, the Lakeland Catholic School Division Education Planning Day, a Bonnyville SPCA meeting, the mock Council meeting for students from Ecole des Beaux Lacs School and the Stormy Lake rebranding meeting.

Councillor McEvoy attended the Brownlee LLP's 2023 Emerging Trends in Municipal Law Conference (virtual), the FCSS Community Services Director retirement party, a virtual Rural Transportation meeting, the BRFA meeting, the CBC Live Healthcare Forum, the Lakeland Catholic School Division Education Planning Day, represented Council as a Judge at the 4H Speaking competition and the Stormy Lake rebranding meeting.

10. Correspondence

11. Questions

No questions were asked.

12. In Camera

Motion No. 068

Moved by: Councillor Brian McEvoy

THAT Council close the meeting to the public and move to In-Camera for Council Agenda item 12.a) Legal FOIP Sections (21) & (27).

Time: 6:57 p.m.

CARRIED

13. Out of Camera

Motion No. 069

Moved by: Councillor Kayla Blanchette

That Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 7:55 p.m.

CARRIED

14. Adjournment

Motion No. 070

Moved by: Councillor Byron Johnson

That the Regular Meeting of Council be adjourned.

Time: 7:56 p.m.

CARRIED

Minutes read and adopted this _____ day of _____, 2023.

Mayor

Chief Administrative Office



Town of
Bonnyville



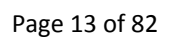
Agenda



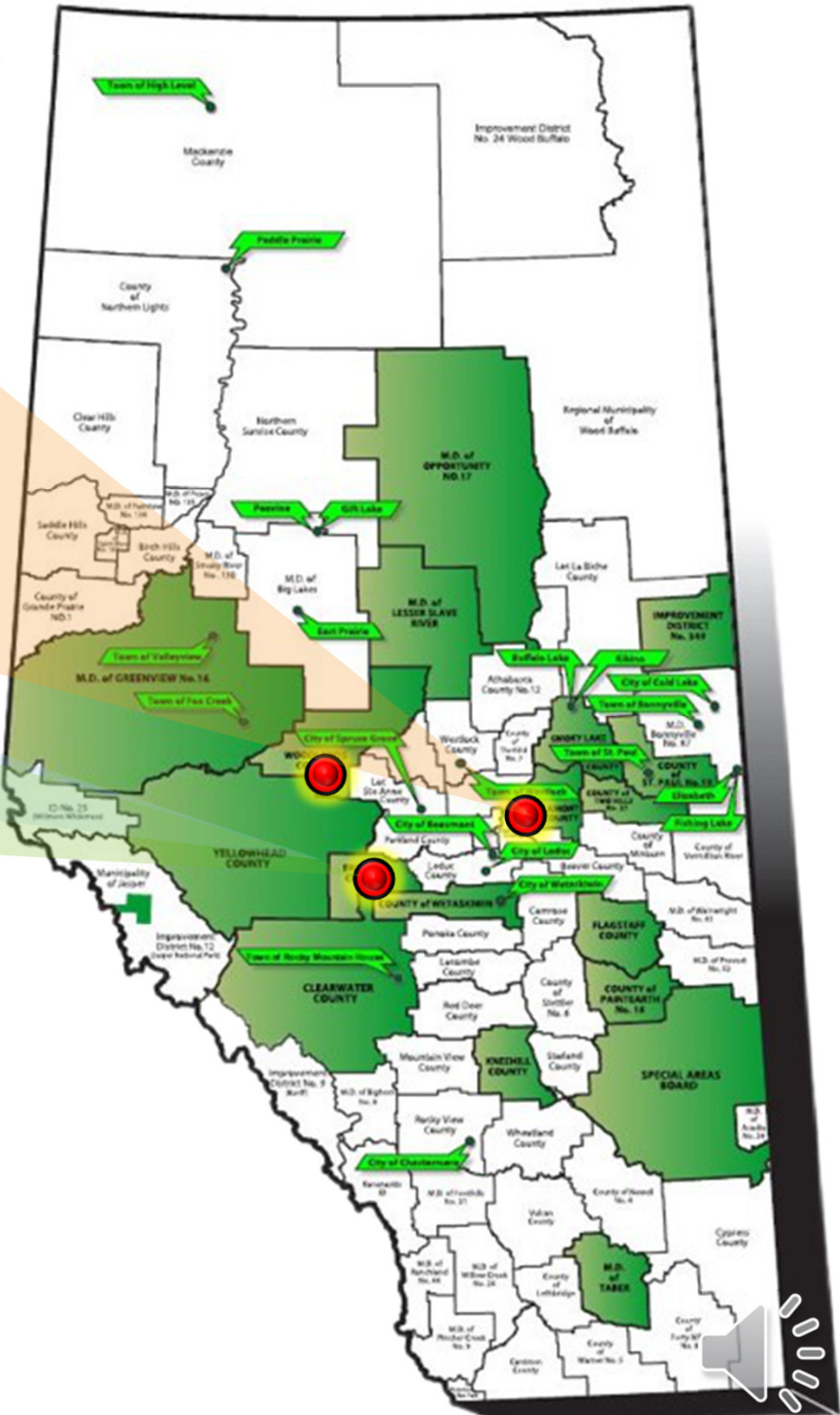
Accurate Assessment Group Ltd.



Highlights of the Municipality's Assessment



Where We are Located



Head Office





AAG's Client Partners

- ✓ 20 Rural Municipalities
- ✓ 6 Cities
- ✓ 6 Towns
- ✓ 8 Metis Settlements



Trusted Advisor



*At AAG, our purpose is to continuously seek improvement,
and earn the role of Trusted Advisor.*



TEAM DEPTH



Specializing in all aspects of Municipal Property Assessment
400+ Years of Combined Experience



COMMUNICATION



We connect with Rate Payers successfully
We communicate with Council, CAO's and Administration



DATA INTEGRITY



Our technology drives best practices for assessment operations.
Leaders in quality control through technology and experience



Residential



Non-Residential



Farmland

Bob Daudelin, AMAA	Assessment Specialist
Jesse Nelson	Residential Assessor
Cory Allen	Residential Assessor
Troy Birtles, AMAA	Assessment Manager
Kurt Hartman	Assessment Specialist
Josh McMillan	Residential Assessor
Kris Meadows, AMAA	Residential Assessor
Sean Cosens, BSc. Ag	Farmland Assessment Specialist



Property Assessment Overview

Property Assessment, is the process of assigning a dollar value to a property for taxation purposes.

$$\text{Assessed Value} * \text{Mill Rate} = \text{Property Tax}$$



Assessment Legislation

MGA - Municipal Government Act

MRAT - Matters Relating to Assessment and Taxation Regulation

COPTER - Community Organization Property Tax Exemption Regulation

MRAC - Matters Relating to Assessment Complaints Regulation

http://www.municipalaffairs.alberta.ca/mc_property_assessment_and_taxation_legislation



Assessment Valuation

Assessment Class	Valuation Standard
Residential	Market Value
Non-Residential	Market Value/Regulated
Farmland	Regulated
Designated Industrial Property (DIP)	Regulated



Market Value

- ✓ Means the amount that a property might be expected to realize if sold on the open market by a willing seller to a willing buyer.



Approaches to Value

- ✓ Cost Approach
- ✓ Direct Sales Approach
- ✓ Income Approach



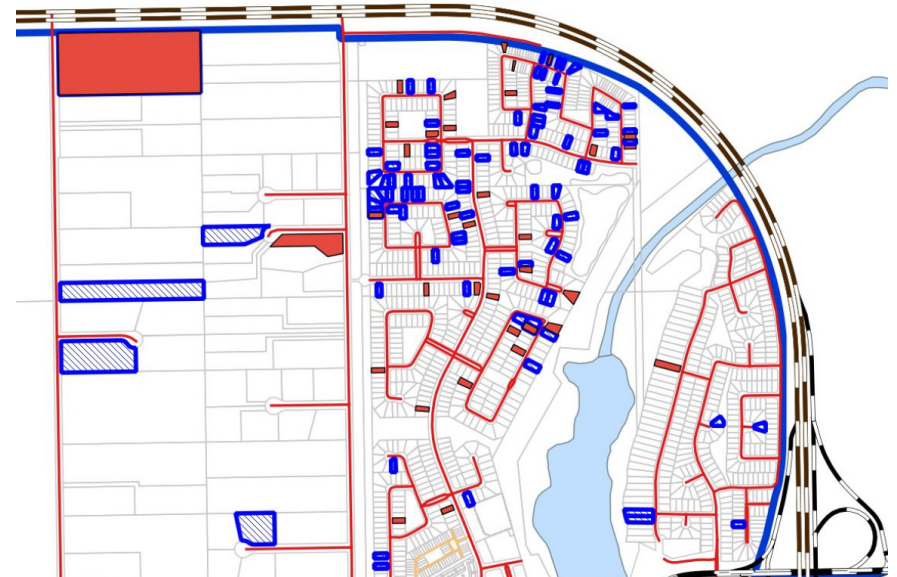
Mass Appraisal

- ✓ Means “the process of preparing assessments for a group of properties using standard methods and common data and allowing for statistical testing”
 - ✓ Common data may include:
 - ✓ Location
 - ✓ Lot size
 - ✓ Age and condition
 - ✓ Other



Assessment Process

- ✓ Every property is reassessed annually
- ✓ Property inspections include:
 - ✓ Development Permits
 - ✓ Progressive Properties
 - ✓ Global Re-inspections





Assessment Inquiry

- Contact Municipality or attend Open House (if applicable) to speak with assessor.
- Provide all requested information to the assessor to ensure correct data is recorded and to maintain the right of complaint.
- If after all information is gathered and reviewed, and the ratepayer is unsatisfied with the assessment, a formal assessment complaint can be filed.

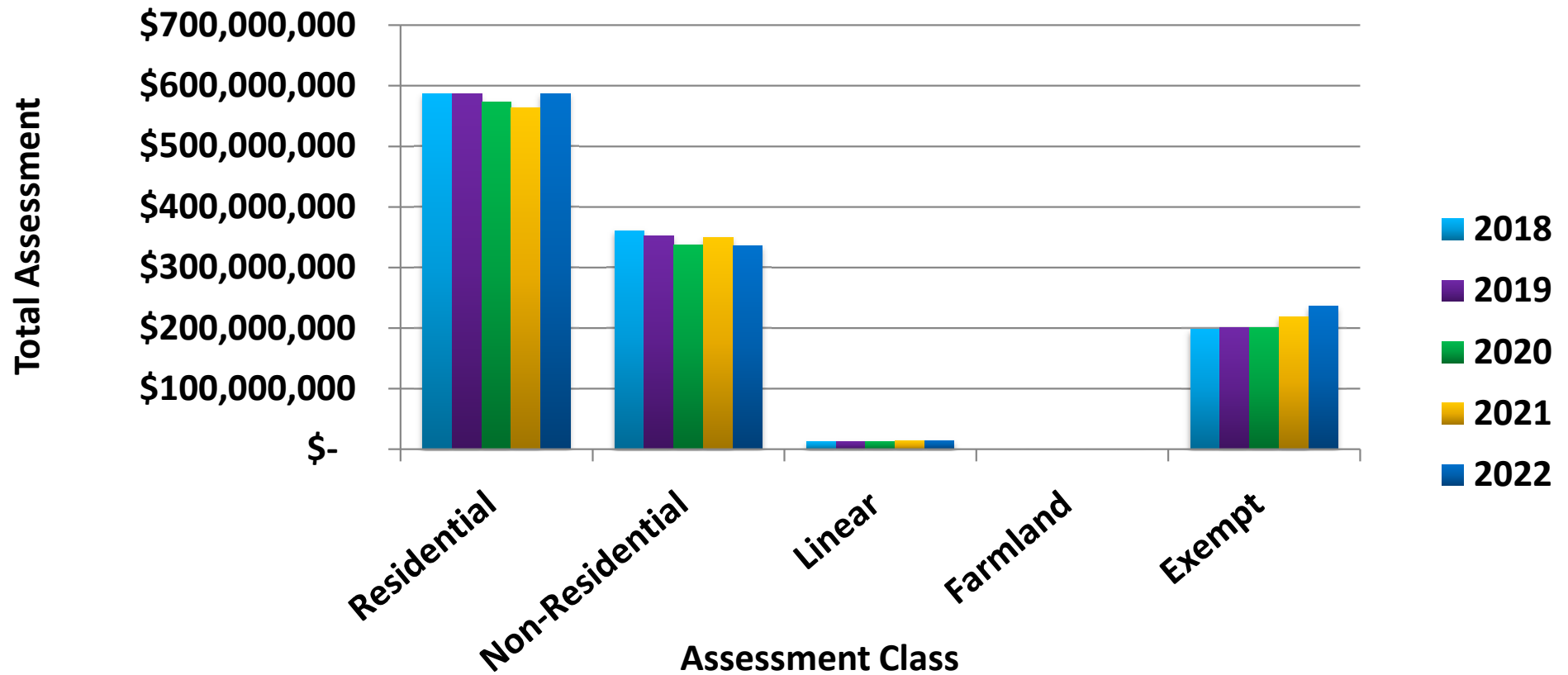


2021 Compared to 2022 Assessment

	2021	2022	Difference	
	Totals	Totals	\$	%
Residential	\$563,031,650	\$586,288,220	\$23,256,570	104%
Non-Residential	\$349,602,090	\$335,816,770	(\$13,785,320)	96%
Linear	\$13,461,490	\$13,890,780	\$429,290	103%
Farmland	\$149,620	\$540,500	\$390,880	361%
Exempt	\$218,572,150	\$236,007,160	\$17,435,010	108%
Grand Total:	\$1,144,817,000	\$1,172,543,430	\$27,726,430	102%

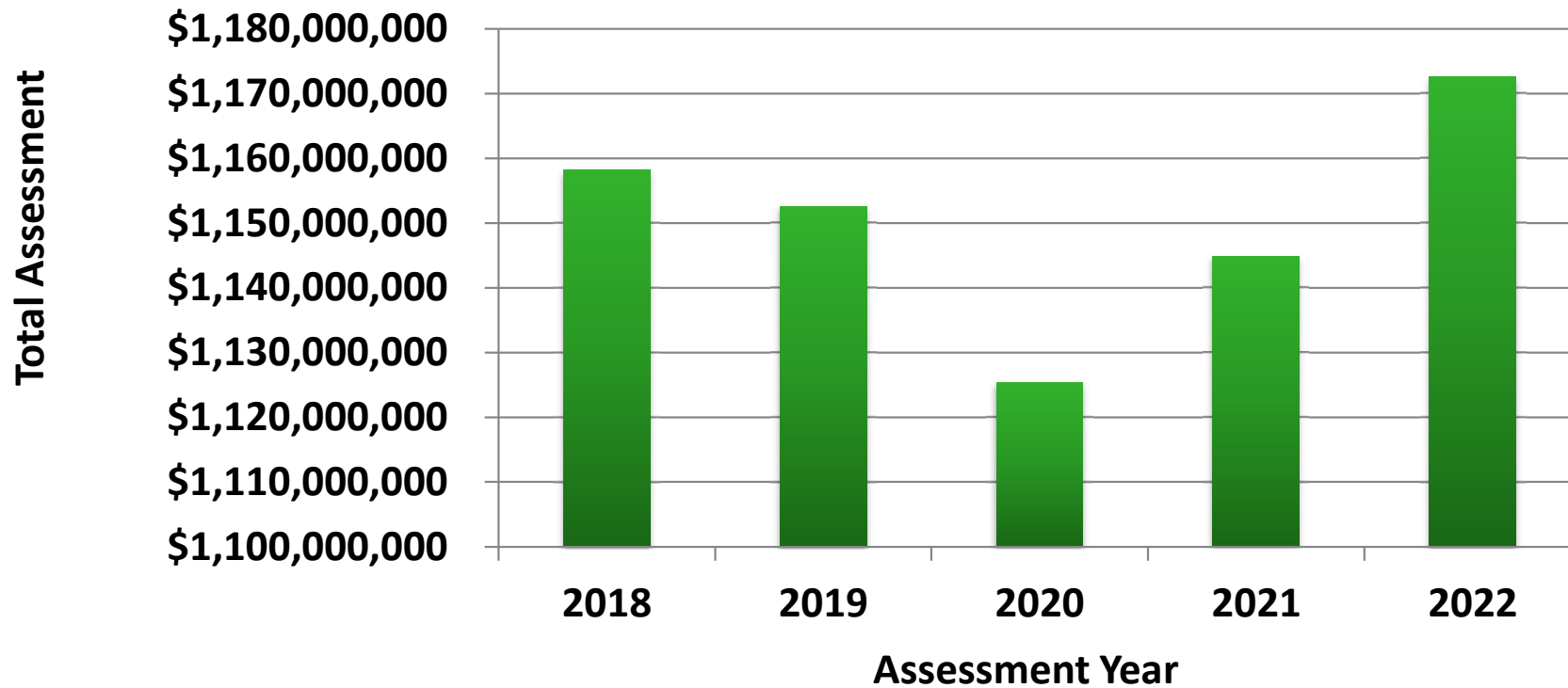


Assessment Class History Comparison





Assessment Total History Compare





Taxable Assessment Change Compare by %

Range	Properties	%
-25% to -100%	91	3.1%
-10% to -25%	150	5.0%
-1% to -10%	482	16.2%
No Change	297	10.0%
1% to 10%	1714	57.6%
10% to 25%	150	5.0%
25% to 100%	29	1.0%
Over 100%	52	1.7%
New Roll #'s	4	0.1%
Inactive Roll #'s	8	0.3%
Total Properties	2,977	100%

84%



Taxable Assessment Change Compare by \$

Range	Properties	%
Over - \$1,000,000	0	0.0%
-\$100,000 to -\$999,999	60	2.0%
-\$25,000 to -\$99,999	190	6.4%
-\$10,000 to -\$24,999	125	4.2%
-\$1,000 to -\$9,999	369	12.4%
-\$999 to \$999	258	8.7%
\$1,000 to \$9,999	455	15.3%
\$10,000 to \$24,999	1,361	45.7%
\$25,000 to \$99,999	115	3.9%
\$100,000 to \$999,999	30	1.0%
Over \$1,000,000	2	0.1%
New Roll #'s	4	0.1%
Inactive Roll #'s	8	0.3%
Total Properties	2,977	100%

86%



New Roll #'s & Permit Comparison

New Roll #'s Summary

	2018	2019	2020	2021	2022
Residential/Non-Res	0	49	5	5	4

Development Permit

	2018	2019	2020	2021	2022
Development Permits	+/-140	+/-150	+/-104	+/-134	+/-118



Overview

Residential

Land	Minimal Change
Overall Improved	1% - 8% Increase

Gen Commercial

Land	12% Increase
Overall Improved	1% - 2% Decrease

Hwy Commercial

Land	29% Decrease
Overall Improved	6% - 8% Decrease

Industrial

Land	9% Increase
Overall Improved	1% - 2% Increase



Overview

New Residential Growth Assessment

	2020	2021	2022
New Construction	\$4.6M (0.7%)	-\$1.2M (-0.2%)	-\$1.1M (-0.2%)

Residential Inflation

	2020	2021	2022
Market Change	-\$16.8M (-2.9%)	-\$8.6M (-1.5%)	\$24.3M (4.3%)



Overview

(NOT including Linear)

Non-Residential Growth Assessment

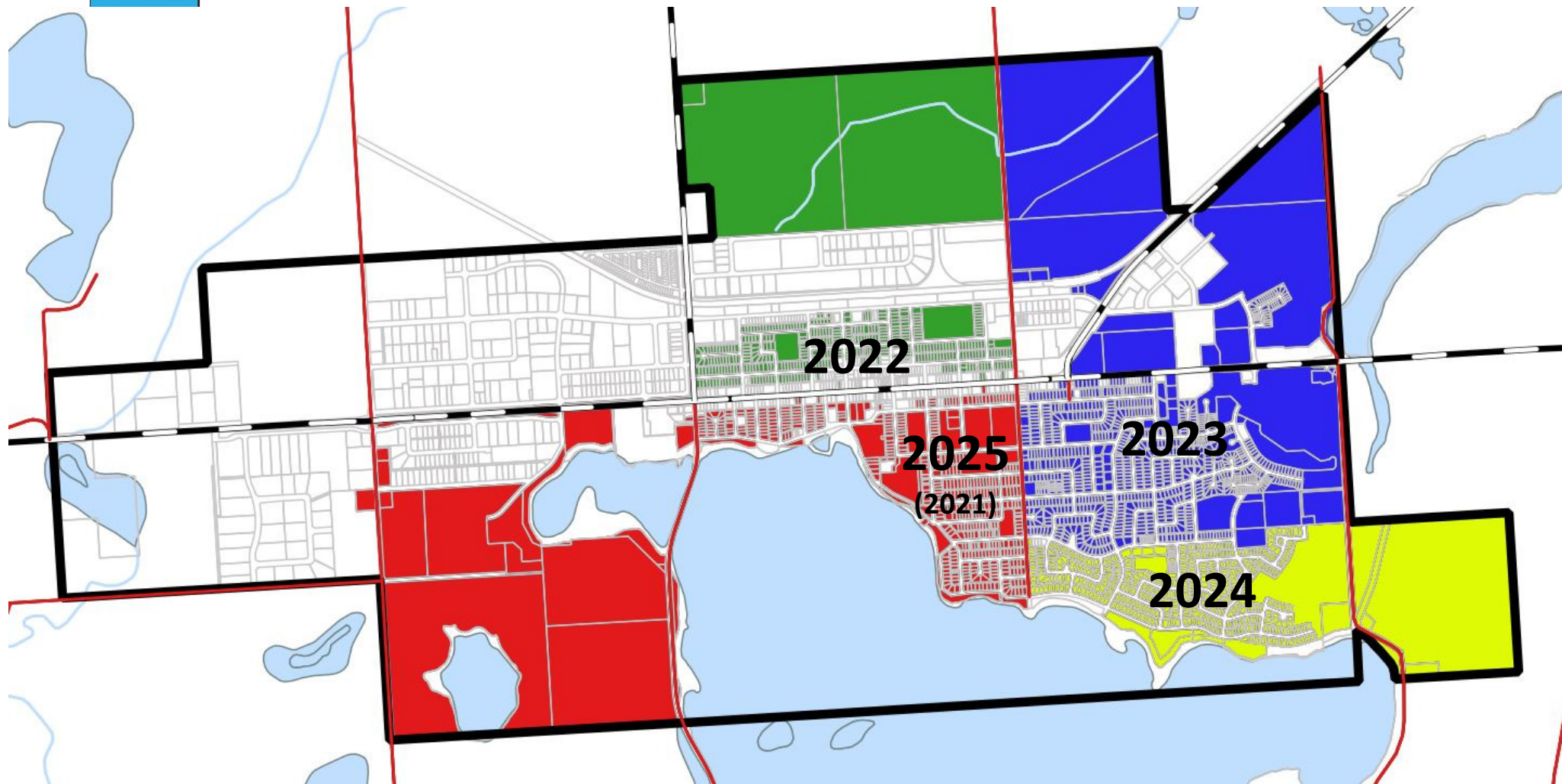
	2020	2021	2022
New Construction	\$1.8M (0.5%)	-\$0.3M (-0.1%)	\$1.0M (0.3%)

Non-Residential Inflation

	2020	2021	2022
Market Change	-\$16.1M (-4.6%)	\$12.9M (3.8%)	-\$14.5M (-4.2%)



Re-inspection Schedule





Moving Forward



Prepare for the upcoming assessment notice mail-out, take inquiries, give clarity, address concerns, schedule inspections - May - July



Prepare RFI letters to be mailed to property owners in July, conduct scheduled property re-inspections in July - October



Inspect new permits, complete market analyses in October - January



QUESTIONS?



*Thank
you!*



**TOWN OF BONNYVILLE
MUNICIPAL PLANNING COMMISSION
AGENDA**

Tuesday, March 14, 2023, 6:00 p.m.

Council Chambers

4917 49 Avenue

Bonnyville, Alberta

-
- 1. Call to Order**
 - 2. Adoption of Agenda**
 - 3. Adoption of Minutes**
 - 3.a Municipal Planning Commission Meeting Minutes**
 - 4. Development Permit Applications**
 - 4.a Development Permit Applications**

Development Permit: 23-D0023

Proposed Development: Front Yard Setback Variance Request

Municipal Address: 5104 52 Avenue

Legal Description: Lot: 8 Block: 4 Plan: 40HW

- 5. Adjournment**

**TOWN OF BONNYVILLE
MUNICIPAL PLANNING COMMISSION MEETING MINUTES
TOWN HALL
TUESDAY, SEPTEMBER 27, 2022
6:00 p.m.**

PRESENT Chair Elisa Brosseau Members: Brian McEvoy, Phil Kushnir, Byron Johnson, David Sharun, Kayla Blanchette, Neil Langridge

STAFF Bill Rogers – Chief Administrative Officer (CAO), Renee Stoyles – General Manager of Corporate Services, Ted Traikovski – General Manager of Planning and Community Services, Jeannine Chornohos – Finance Director, Lorna Wagner – Records Management Clerk

CALL TO ORDER Chair Elisa Brosseau called the meeting to order at 6:03 p.m.

ADOPTION OF AGENDA Moved by Member Byron Johnson that the Municipal Planning Commission Meeting Agenda for September 27, 2022 be adopted as presented.

CARRIED

ADOPTION OF MUNICIPAL PLANNING COMMISSION MEETING MINUTES HELD JULY 12, 2022 Moved by Member Kayla Blanchette that the Municipal Planning Commission Meeting minutes of July 12, 2022 be adopted as presented.

CARRIED

ISSUE ONE

**Development Permit: 22-D0090
Proposed Development: Second Pylon Sign with Variance
Legal Description: Plan: 792 3162 Block: 2 Lots: 1,2
Municipal Address: 6418 50 Avenue**

Background:

The Town of Bonnyville Planning and Development Department has received a development permit application for a second pylon sign at the above noted location that requires a variance in order to be approved.

Signs are discretionary use within all non-residential districts in the current Land Use Bylaw No. 1447-16. Section 404-4b(ii) & 404-4b(iii) which states:

- (ii) Where a site has more than 90 metres frontage, one additional freestanding sign may be erected for each additional 90 metre frontage or portion thereof.
- (iii) On a double fronting site, each frontage may have freestanding signs provided that the signs are no closer than 90 metres from each other.

The frontage of the property at this location is only 64.1 metres which would require a 28.8% variance on the 90 metres of frontage requirement and a 55.6% variance (approximately 49 metres between signs) on the required distance between the existing and proposed sign.

Discussion ensued.

Moved by Member Phil Kushnir that the Municipal Planning Commission approve the proposed development permit application with the 28.8% frontage variance and a 55.6% distance between signs variance with the following conditions:

1. Frontage variance of 28.89% and Separation between freestanding signs variance of 55.6% are approved for this proposed development.
2. Any support structure for a freestanding sign shall be set back a minimum of 2.0 metres from any property line and no part of the sign itself shall encroach onto or overhang an adjacent property or road right-of-way. The freestanding sign shall not project within 2.0 metres of overhead utility lines and shall have a minimum vertical clearance of 3.0 metres from the underside of the sign structure.
3. The maximum height for freestanding signs in the C3 - Highway Commercial District shall 9.75 metres.
4. No further freestanding signs will be allowed at this location.
5. Lot consolidation by descriptive plan shall be done by November 15, 2022

CARRIED

ADJOURNMENT

Moved by Member Kayla Blanchette that the Municipal Planning Commission meeting be adjourned.

Time: 6:09 p.m.

CARRIED

Chairperson, Municipal Planning Commission

Secretary, Municipal Planning Commission

Date Approved

TOWN OF BONNYVILLE

REQUEST FOR DECISION

To: Municipal Planning Commission

Date: March 8, 2023

Submitted By: Administration

Target Decision Date: March 14, 2023

SUBJECT: Proposed Development Permit 23-D0023
Front Yard Setback Variance Request

Reviewed By: CAO

Municipal Address: 5104 52 Avenue

Legal Description: Lot: 8 Block: 4

Plan: 40HW

BACKGROUND: The Planning and Development Department has received an application for setback variance for a proposed structure located at the above noted property. The property is within the R2-Single Family (Small Lot) Residential District of Land Use Bylaw No 1447-16.

The applicant's home, which was demolished due to fire damage in 2022 was built approximately two (2) metres (6'-6") from the front property line. The current Land Use Bylaw 1447-16 front yard setback for a lot that is mid-block within the R2 – Single Family (Small Lot) Residential District is 6.1 metres (20'-0"). The applicant initially discussed locating the new dwelling as close to the front property line as the original home was which I informed him that it would be unlikely that it would be approved. Through discussions, the builder and the applicant decided on applying for a 4.57 metre (15'-0") front yard setback instead of the minimum 6.1 metre (20'-0") setback. Administration can approve variances up to 10%, anything over 10% needs to be presented to the Municipal Planning Commission for decision. There are two main reasons the variance is being applied for:

- 1) The applicant would like to maintain as large of a back yard as possible.
- 2) The applicant and builder find for appearance along the stretch of street, it would appear better to have a gentle transition as the setbacks along the street range from approximately 8.2 metres (26'-11") on the west side of the lot and approximately 2.3 metres (7'-6") on the east side. See photo below (The orange fencing is the site of the new dwelling):



The applicant is requesting a front yard setback variance of 23.8% to maximize the back yard space and to make the street more visibly appealing.

DESIRED OUTCOMES: That the Municipal Planning Commission decide on which option to move forward with on this application.

Comments: Adjacent landowners were notified of the proposed development and at the time this documents creation there were no comments received from those contacted.

Enclosures:

1. Application
2. Location Map
3. Photos of the street
4. Air Photo of Area
5. Elevations of New Dwelling

RESPONSE OPTIONS:

- 1) Approve the proposed development permit application 23-D0023 with the 23.8% variance of 4.574 (15'-0") with our standard conditions, or
- 2) Refuse the proposed development permit application 23-D0023 with the 23.8% variance and maintain a 6.0 metre (20'-0") front yard setback with our standard conditions,
- 3) Have administration work with the applicant and builder to work within the 10% variance of 5.4 metres (17'-9") for the front yard setback with our standard conditions.

RECOMMENDATION: The Municipal Planning Commission have administration work with the applicant and builder to work within the 10% setback variance of 5.4 metres (17'-9") with our standard conditions:

1. Area fire hydrants or some other acceptable firefighting capability shall be in working order prior to above foundation construction commencing.
2. **A security deposit of \$7,000.00 shall be submitted prior to commencement of construction.** Deposits shall be reviewed for return at occupancy and at the completion of landscaping requirements.
3. Parking shall be as per requirements of the Land Use Bylaw.
4. Landscaping shall be as per the requirements of the Land Use Bylaw. A landscape plan shall be provided to the Development Officer for review and approval. Landscaping of properties shall be completed within one year, weather permitting, of issued occupancy.
5. A high standard of building design, signage, and landscaping is encouraged for commercial developments in proximity to the highway. Facades shall be designed to create architectural order and harmony in the townscape. Exterior finishes must be as shown in the approved plan unless as otherwise varied by the Development Authority.
6. Development permits may be required from the Provincial Authority. Applicants shall be responsible for obtaining such approval if required. Access to municipally controlled roadways shall be to the satisfaction of the municipality, the Town Engineer and of the District Highway Engineer (if required). The development Authority may require the provision of a service road or right-of-way dedication.
7. Storage yards and all outside storage areas shall be screened from all adjacent sites and thoroughfares to the satisfaction of the Development Authority.
8. No industrial activities shall be carried out which would produce glare, heat, noise, or vibration so as to be offensive beyond the boundary of the site.
9. Where industrial uses are adjacent to, or visible from residential areas, a solid fence and/or landscaped buffer shall be provided to the satisfaction of the Development Authority.
10. All on-site lighting shall be located, oriented, and shielded so as to restrict the unnecessary illumination of adjacent properties.

11. Uses that cause or may cause contamination, damage or disturbance to the surround environment are restricted in accordance with federal, provincial and/or municipal provisions.
12. The applicant is responsible for obtaining all other building, electrical, plumbing and gas permits as required by the project.
13. **A real property report shall be submitted at the completion of foundation.**
14. Water and sewer connection is required for the new structure as per the Utility Bylaw. Application and payment of the utility security deposit, as required by the Utility Bylaw, shall be made through the Utility Department. **Installation connections to any main lines and at cleanout/shut off locations will require inspections by the Public Works Department (826-3550) prior to backfill.**
15. An Occupancy Permit is required from the Town prior to the structure being occupied.
16. Post addressing on the building prior to occupancy of the building. Address numbers have to be a minimum of 125mm (5 inches) in height as per the addressing bylaw requirements.
17. The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors to any public or private property.
18. The applicant shall prevent excess soil or debris from being spilled on public streets, lanes, and sidewalks and shall not place soil or other materials on adjacent parcels or boulevards without the permission in writing from the adjacent property owners or municipality.

FINANCIAL: New dwelling being built in an older neighborhood may increase property values in the area.

STRATEGIC PLAN: Economic growth within the Town of Bonnyville.



Bill Rogers
Chief Administrative Officer



Joe Kopala
Development Officer

I/We hereby make application for development permit pursuant to Land Use Bylaw No. 1447-16, as amended. The plans, supporting materials and application fee attached herewith form a part of this application.

PROJECT MUNICIPAL ADDRESS: 5104-52 Ave

LEGAL DESCRIPTION: Lot(s) 8 Block 4 Plan 40 HW Other _____

APPLICANT NAME: Phillip Moren

ADDRESS: 5104-52 Ave Box 791

CITY/TOWN/ PROVINCE BONNYVILLE AB POSTAL CODE T9N 2H7

PHONE: 780-66-2660 CELL: _____ FAX: _____

EMAIL: phillipmoren@gmail.com I authorize email correspondence ☐

APPLICANT INTEREST (IF NOT OWNER) ☐ CONTRACTOR ☐ AGENT ☐ OTHER _____

REGISTERED OWNER(S) NAME: _____
(A Letter of authorization is required in absence of the owner signature on this application form)

ADDRESS: As Above

CITY/TOWN/ PROVINCE _____ POSTAL CODE _____

PHONE: _____ CELL: _____ FAX: _____

Proposed Development or Use of Land: New su SFD - Fire rebuilt

Existing Use of Land or Buildings: _____

Building Setbacks:

Front (m) 15' Side (m) 5' Side (m) 15' Rear (m) _____

Site Area (m²): _____ Percentage of Coverage _____ Building Height (m): _____

Total Floor Area (m²) _____ Ground Floor Area (m²) _____ Upper Floor Area (m²) _____

Number of Parking Spaces: _____ Number of Loading Spaces: _____

I/We hereby declare that ☐ I am/we are or ☐ I/we represent the owner(s) of the property in which the development identified in this Application will be conducted in accordance with the plans submitted and upon approval, will adhere to the conditions and provisions of the Land Use Bylaw. **I/We further declare that I/we WILL NOTIFY the Development Authority of any proposed changes to the plans submitted with this Application.**

C. J. J. J. J.
Signature of Applicant(s)

Feb 14/23
Date of Application

Signature of Applicant(s)

Date of Application

Signature of Owner (s)

Date

Signature of Owner (s)

Date

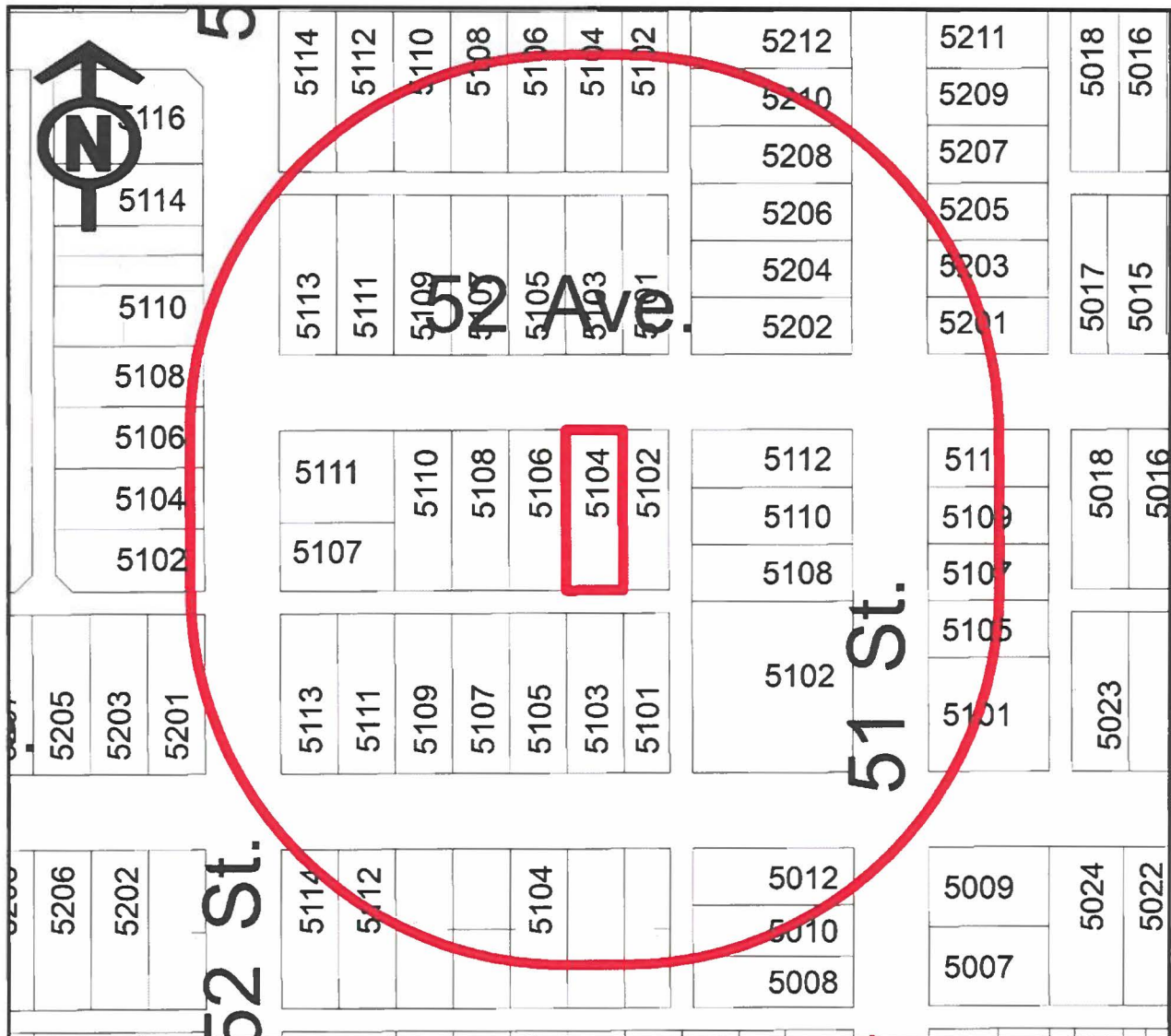
Commencement date:
Mar 20th/23

Completion date:
Aug 31/23

Construction Value of Project:
\$ 300,000
23-00023

ADMINISTRATION-#91764-v2-120222_Development_Permit_Application_Single_Pages

Town of Bonnyville Location Map



Address: 5104 52 Avenue
Current Land Use District:
R2-Single Family (Small Lot)
Residential District

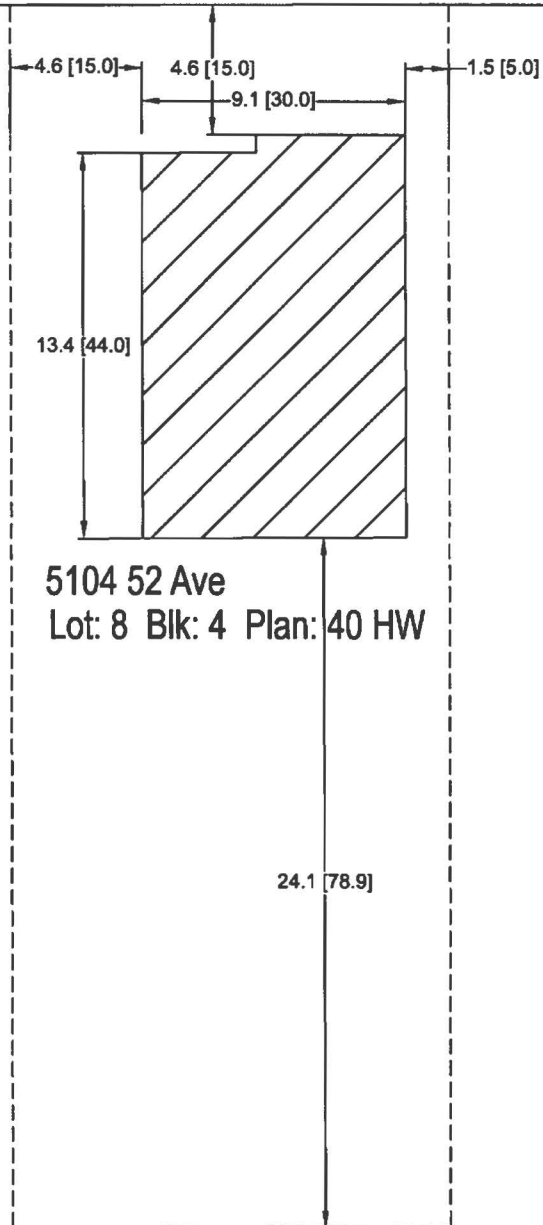


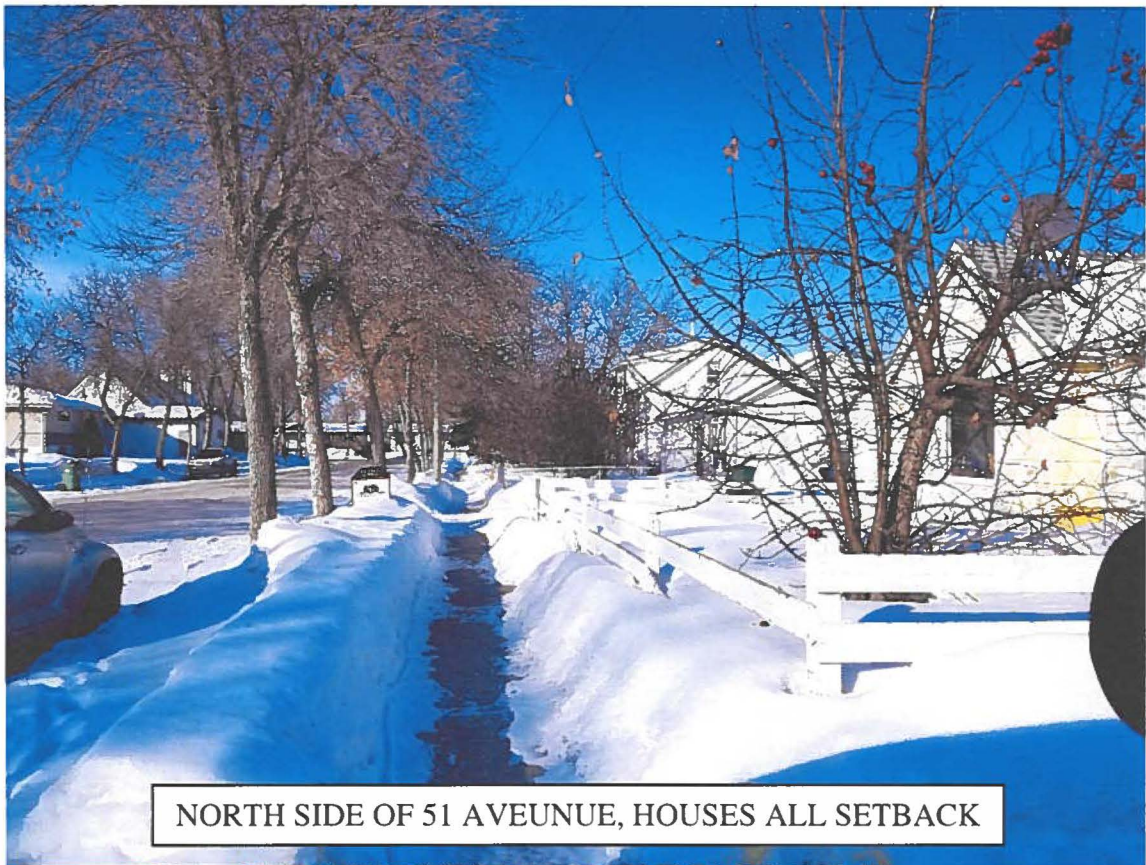
Date: February 16, 2023
Air Photo: 2019
Town of Bonnyville, 4917 - 49 Avenue
Bag 1006 Bonnyville, Alberta T9N 2J7
email: plgtech@town.bonnyville.ab.ca
Ph: 1-866-826-3496 Fax: (780) 826-4806





52 AVE.

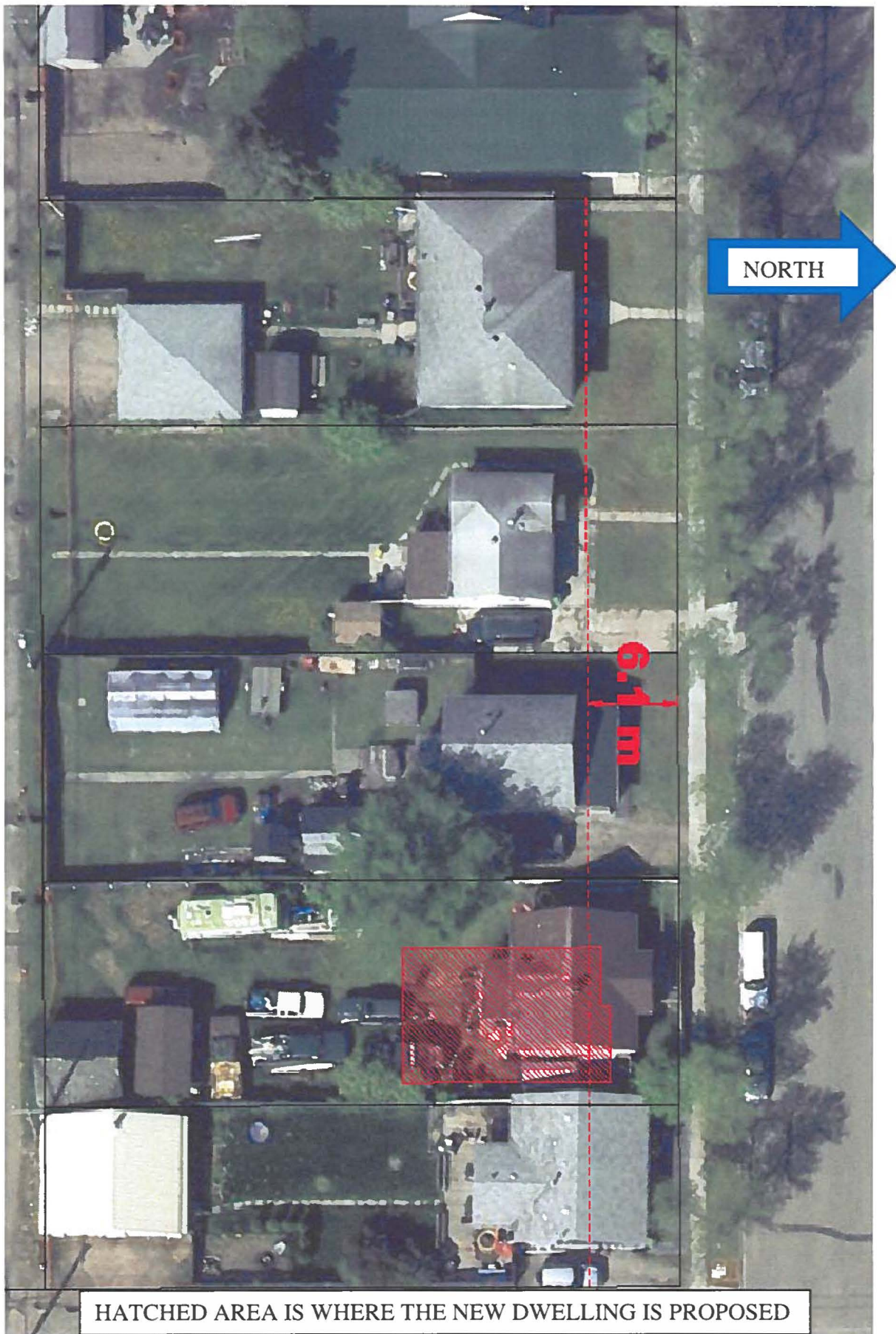


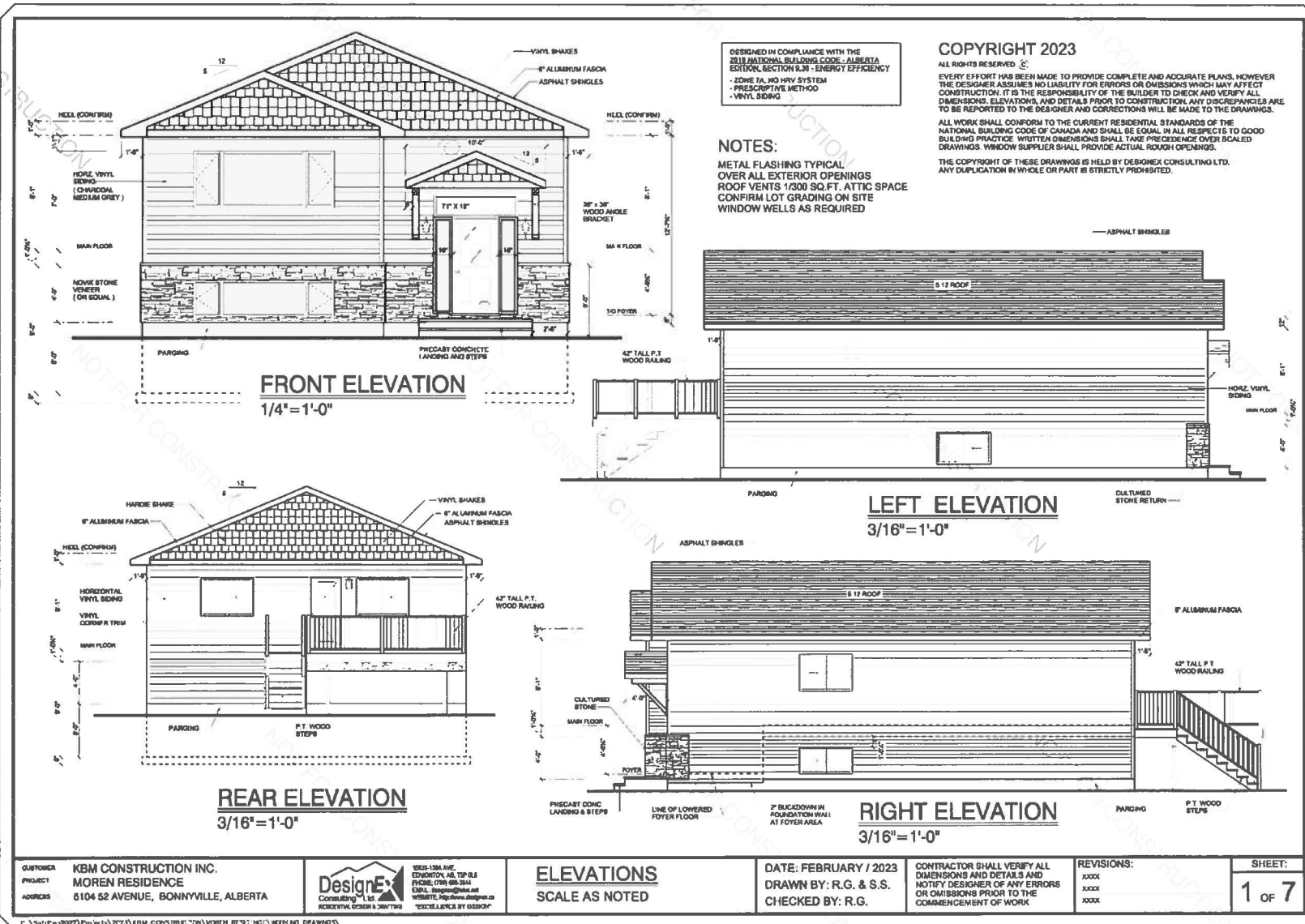


NORTH SIDE OF 51 AVEUNUE, HOUSES ALL SETBACK



51 AVEUNUE LOOKING WEST. ORANGE FENCE IS APPLICANTS LOT





**Town of Bonnyville
REQUEST FOR DECISION**

To: Council

Date: March 7, 2023

Submitted By: Administration

Target Review Date: March 14, 2023

**SUBJECT: Cold Lake First Nations
Career Fair**

Reviewed By: CAO

COMMENTS: Attached is a letter from Chief Kelsey Jacko, Cold Lake First Nations inviting the Town to participate and sponsor their Career Fair activities scheduled for April 19, 2023. Participation sponsorship levels range from a Bronze Level Sponsorship in the amount of \$500.00 to a Platinum Level Sponsorship in the amount of \$1,500.00.

The Career Fair will focus on current career opportunities and potential future initiatives as well as allow business and organizations to create and enhance positive public relations and build and establish productive working relationships with First Nation communities in Treaty 6.

Participation in this event will allow the Town to showcase any job openings that may be available, as well as the upcoming seasonal employment opportunities. This event will also allow the Town to showcase our community and everything we have to offer.

BACKGROUND: The Town has not participated in this event previously and due to the Covid 19 Pandemic has had limited opportunities of this nature in the past couple of years.

REPORT/DOCUMENT: Letter and Sponsorship Form.

DESIRED OUTCOME: That Council approve a sponsorship in the amount of \$500.00 for the Cold Lake First Nations Career Fair being held on April 18 & 19, 2023.

RELEVANCE TO STRATEGIC PLAN: The request for sponsorship from Cold Lake First Nations for their Career Fair is in direct correlation to Council's Strategic Plan as this event would showcase the Town and all of the amenities we have to offer as well as building positive and productive working relationships with our neighboring Indigenous Communities.

RECOMMENDATION: That Council sponsor the Cold Lake First Nations Career Fair in the amount of \$500.00 to be funded for Council Receptions and Public Relations.

Finance/Budget: The 2023 Interim Budget did include an amount of \$20,000.00 for various events, sponsorships or donations which has a remaining balance of \$19,590.00.



Renee Stoyles
General Manager of Corporate Services



Bill Rogers
Chief Administrative Officer



COLD LAKE FIRST NATIONS

P.O. Box 1769 | Cold Lake, AB | T9M 1P4
Phone: 780-594-7183 | www.clfns.com

February 14, 2023

On behalf of the Cold Lake First Nations Employment & Training Department, our employers and service providers, I am pleased to extend an invitation for you to participate in our Career Fair in April 2023 at the Energy Centre in Cold Lake, Alberta.

As we prepare our community members for employment, we must know and understand the current career opportunities and potential future initiatives. The Career Fair will assist in achieving the goal of "A Livelihood for a Livelihood" theme as we presently invest in the training and education of our people now and in the future.

This Career Fair will also allow your business or organization to create and enhance positive public relations and build and establish productive working relationships with First Nation communities in Treaty 6.

This event is significant to our communities, creating opportunities that benefit all stakeholders to move us toward increasing the livelihood of our people, businesses and economy.

Given your long-standing involvement and support of employment and training initiatives with Cold Lake First Nations, your participation in this event is a natural fit. This is a win-win event; not only does it help connect people with quality education and employment opportunities also provides a low-cost and convenient way for educational institutions and local employers to find quality employees and students.

On behalf of Cold Lake First Nations, I am thrilled to extend this invitation and genuinely hope you can attend our exciting event. Please RSVP by March. 15, 2023, by filling out the registration package.

I appreciate your consideration and look forward to seeing you!

Respectfully,

Chief Kelsey Jacko

CLFNS EMPLOYMENT AND TRAINING PRESENTS



COLD LAKE ENERGY CENTER
102-7825 51 St., Cold Lake AB T9M0B6

**GET
STARTED
TODAY!**

TO PREPARE FOR THE CAREER FAIR
CONTACT EMPLOYMENT AND TRAINING
780-594-7183

**ON-SITE INTERVIEWS
A VARIETY OF CAREER OPPORTUNITIES!**

WWW.CLFNS.COM

Sponsorship Form

Sponsorship Includes:

- Company Attendance at the Networking Event – *Wednesday, April 18th, 2023*, at the *Hotel Dene*.
- Company presentation of employment and career opportunities at the Career Fair – *April 19th, 2023*, at the *Energy Centre* in Cold Lake
- Booth consists of a rectangular table approximately 2 x 6 feet in dimension
- Exhibitor Lunch for the company representatives in attendance at the events
- Company logo promotion
- Recognition at networking & career fairs events

Additionally, with each level of Sponsorship, you receive the following:

Platinum Sponsor \$1500

- Live Interview
- Logo on Passport
- Logo on Projector/Presentation
- Logo on Banner
- Speech at both the Networking & Career Fair Events
- First Choice of Booths Closer to the Stage
- Exhibitor Lounge
- Exhibitor Lunch

Gold Sponsor \$1000

- Live Interview
- Logo on Passport
- Logo on Projector/Presentation
- Logo on Banner
- Speech at One Event, Networking Mixer or Career Fair
- Second Choice of Booths Closer to Stage
- Exhibitor Lounge
- Exhibitor Lunch

Silver Sponsor \$750

- Live Interview
- Logo on Projector/Presentation
- Logo on Banner
- Third Choice on Booth Locations
- Exhibitor Lunch

**Cold Lake First Nations
Networking Event and Career Fair
April 18th & 19th, 2023**

- Exhibitor Lounge

Bronze Sponsor \$500

- Booth
- Exhibitor Lunch
- Exhibitor Lounge

Please note: Presentation of all company opportunities, materials, extension cords, laptops, etc. are the responsibility of each company and cannot be supplied by CLFN or affiliates)



Company Promotion/Use of Logo/Publication Permission

Your corporate logo will be used in the event advertisements and any promotional materials relating to the event.

Please submit a high-resolution electronic copy of your logo in the format required and the registration package to jobfair@clfn.com.

I hereby grant Cold Lake First Nations Career Fair and their representatives permission to photograph and video me or capture my image and make voice recordings. I further consent to Cold Lake First Nations Career Fair and its representatives the right to reproduce, use, exhibit, display, broadcast and distribute these images and recordings in any media now known or later developed for promoting, publicizing, or explaining Cold Lake First Nations Career Fair and its activities and for administrative, educational or research purposes. Photographs, video images and voice recordings are the property of Cold Lake First Nations Career Fair.

Print Name: _____

Sign: _____

Date: _____

If you are celebrating any company milestones or awards, let us celebrate with you! We would be more than happy to allow you to recognize the greatness that happens in your company!

**IDENTIFY COMPANY REPRESENTATIVE(S) HONORED OR AWARDED.
PLEASE LET US KNOW SO WE CAN INCLUDE IT ON OUR AGENDA**

Registration Form

Cold Lake First Nations Career Fair agrees to deliver all benefits as stated in the package.

This Registration is to confirm commitment as a SPONSOR.

Please identify which amount you will be sponsored by circling, highlighting, or bolding the following sponsorship tier:

- Platinum Sponsor \$1500
- Gold Sponsor \$1000
- Silver Sponsor \$750
- Bronze Sponsor \$500

✓ I will be a sponsor in the amount of \$ _____

✓ I will attend the Networking Event on April 18th, 2023, at 5:00 pm at Hotel Dene

✓ I will set up a booth at the Career Fair on April 19th, 2023, between 8 am and 9:30 am at the Energy Centre.

Number of people attending the dinner at the Networking Event: _____

Number of people attending the lunch at the Career Fair: _____

Will your company bring door prizes to be drawn at Career Fair: Yes or No

If yes, please indicate if you would like the prizes added to the main draw or drawn separately through your booth and company representative.

Company Name: _____

Company Representative: _____

Address: _____

Phone: _____ Fax: _____

Email: _____

Dated this _____ day of _____, 20

Authorized Signature: _____

Please note: The Registration fees are waived for Non-Profit Organizations.

Additional Information

Inquiries:

Tammy Janvier
Office: 780-594-7183
Cell: 780-815-1171
Email: tammy.janvier@clfns.com

Please complete the Career Fair package forms and return them to the following:

Cold Lake First Nation Job Fair

Attention: Tammy Janvier
Email: jobfair@clfns.com
Phone: 780-594-7183

Please make sponsorship payable in the form of a cheque to:

Cold Lake First Nations
P.O. Box 1769
Cold Lake, AB T9M 1P4

Please note that we accept cheques only.

We appreciate your support!



**Town of Bonnyville
REQUEST FOR DECISION**

To: Council

Date: March 8, 2023

Submitted By: Administration

Target Review Date: March 14, 2023

**SUBJECT: Farm Safety Centre
Donation Request**

Reviewed By: CAO

COMMENTS: Attached is a Donation Request Form with accompanying letter from Jordan Jensen, Executive Director with Farm Safety Centre requesting that Council consider a donation in the amount of \$350.00 to \$500.00 for the delivery of Safety Smarts Program to rural elementary students in the community.

The Safety Smarts Program has been delivered continuously since 1998 and is offered province wide by a regional team of instructors. In the 2022 calendar year, the Safety Smarts Program team delivered a total of 1,676 Safety Smarts presentations to 36,413 elementary students in 399 rural communities across Alberta.

BACKGROUND: The Town provided a donation to the Safety Smarts Program in 2022 in the amount of \$350.00.

REPORT/DOCUMENT: Donation Request Form and Letter from Farm Safety Centre

DESIRED OUTCOME: That Council approve a donation in the amount of \$350.00 to Farm Safety Centre for their Safety Smarts Program.

RECOMMENDATION: That Council provide a donation in the amount of \$350.00 to Farm Safety Centre for their Safety Smarts Program.

Finance/Budget: The 2023 Interim Budget did include an amount of \$20,000.00 for various events, sponsorships or donations which has a remaining balance of \$19,590.00.



Renee Stoyles
General Manager of Corporate Services

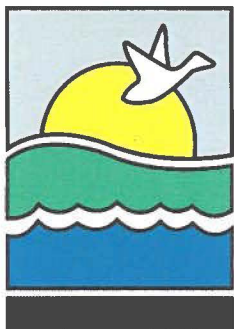


Bill Rogers
Chief Administrative Officer



Town of Bonnyville Sponsorship and Donation Request Form

**This completed form must be submitted within a minimum of
60 days prior to the planned event.**



Town of Bonnyville Sponsorship and Donation Request Form

**This completed form must be submitted within a minimum of 60 days
prior to the planned event.**

Organization or Person Requesting Funds:

Farm Safety Center

Contact Name(s):

Jordan Jensen

Phone Number:

403.752.4585

Email Address:

Mailing Address:

Box 291, Raymond Alberta

Funding Request Total:

Date of Event (dd/mm/yyyy):

Throughout 2023/2024 school year

Type of Sponsorship Request:

- ☐ Event ☐ Table ☐ Conference
☐ Gifts-in-Kind (i.e., Silent Auction Items)
☐ Other (please explain): Safety Smarts Delivery
In the 2022 calendar year.

Briefly Describe Your Organization (not-for-profit, for profit):

The Farm Safety Centre is a charitable organization promoting safe agricultural practices and improved rural health and well-being through the development and delivery of educational programs and materials to individuals of all ages throughout rural Alberta. The human resource is our most important resource, and our programs work to protect that resource in many ways.

Please Indicate the Intended Purpose of the Funds:

Continue delivery of the Safety Smarts program to rural elementary students in your community.

What are the direct goals/objectives of the project/event?

Educate young children about important farm safety topics

Where and when is the project/event taking place?

Each year during the school year in the classroom.

How many people will benefit from the planned project/event?

We anticipate reaching between 350 to 400 elementary students in your schools this year.

Please describe how the project/event will benefit the community and/or the residents of the Town of Bonnyville:

The whole community benefits when our young people are educated about farm safety.

Please specify the amount of funding requested/anticipated from other organizations or government sources:

Approximately \$150,000 is raised is year through various grants and fundraising activities.

Please provide any additional information that will assist to support a funding decision:

based on delivery to elementary students in you community in past years, we anticipate reaching between 350 to 400 elementary students in your schools this year. Our cost for delivering the program is approximately \$7.00/student. Our typical ask to communities is for \$3.00/student. Detailed reports can be provided upon request.

Please provide the planned sponsorship/donation recognition methods for the acquired funds:

All sponsors and donors are recognized in our website under supporters.

Has the Town of Bonnyville provided a donation or sponsorship contribution within the last 2 years, and if so, how was the Town of Bonnyville's contribution recognized?

Our records indicate that we received a \$350 donation from the Town of Bonnyville in March of 2022. This donation along with other is recognized on our website. <https://www.abfarmsafety.com/about-us/#supporters>

Additional Documents

You may attach additional documentation if you require more space or would have liked to include additional information.

Town of Bonnyville Logo Permission Requirements

Please contact the Chief Administrative Officer at brogers@town.bonnyville.ab.ca for all use of Town of Bonnyville Logos as well as advertising, signs and imaging which require authorization by Town of Bonnyville Administration.

Signature:



Date Submitted (dd/mm/yyyy)

08/03/2023

FOIP Disclosure

Any personal information that the Town of Bonnyville may collect on this form is in compliance with the *Freedom of Information and Protection of Privacy (FOIP) Act*. The information collected is required for the purpose of carrying out an operating program or activity of the Municipality. If you have any questions about the collection of information, please contact the Freedom of Information and Protection of Privacy Coordinator at 780-826-3496.

Document Number: 210651



265 East 400 South | Box 291 | Raymond | Alberta | T0K 2S0 | 403 752-4585 | www.abfarmsafety.com

February 1, 2023

Town of Bonnyville
Bag 1006
Bonnyville AB T9N 2J7

The Farm Safety Centre is a community based organization led by farmers and ranchers with an interest in helping things go right for all individuals in rural Alberta. The centre began a farm safety education effort called Safety Smarts in 1998. The 2022-2023 school year is the 25th consecutive year of Safety Smarts delivery to children attending rural and remote elementary schools in Alberta. The generosity of many continues to make this unique farm safety extension effort possible and we are grateful for each and every dollar donated in support of the important outreach of our charitable organization.

The program has been delivered continuously since 1998 and over the course of its 25 years the Safety Smarts Program is offered province wide by a regional team of instructors. The program has continued to evolve into what we have and see today. Rural children across the province receive farm safety presentations in their individual school classrooms. Since 1998 Safety Smarts learning and engagement has involved 846,376 rural children, 41,952 presentations and 7,629 school visits have been made.

The Safety Smarts program has been adapted to allow for both virtual delivery via Zoom as well as safe face-to-face delivery in schools. Our Safety Smarts team has been well trained and fully equipped with all the necessary skills and tools to be able to successfully and safely deliver Safety Smarts presentations to rural elementary students across the province. In the 2022 calendar year, our Safety Smarts team delivered a total of 1,676 Safety Smarts presentations to 36,413 elementary students in 399 rural elementary schools across the province. Feedback from both students and teachers is both positive and encouraging.

The Farm Safety Centre runs another program for adults called the SFF Rural Health Initiative. This is a newer program designed to promote health, well-being and safety to rural adults. We partner with towns, municipalities, counties and or specialty groups like ag. societies to offer free one-on-one in-depth health assessments and personalized education for those that choose to participate. It is all about creating awareness and helping rural Albertans be more proactive about their health, well-being and safety. Please let us know if your organization would like to host a Rural Health Initiative workshop for families in your area.

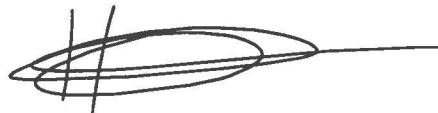
The Farm Safety Centre is hopeful that in 2023 your organization will consider supporting our continual efforts to bring awareness of farm safety to children and promote health, well-being and safety to all Rural Albertans. **As budget realities allow, we invite the Rural Communities in Alberta to consider a modest 2023 donation of \$350 - \$500.** If this does not work within your budget then a donation of any amount will be greatly appreciated.

As a charity registered with CRA, any donation in support of our mission is eligible for a charitable tax receipt.

Thank-you for your continued support,



Jordan Jensen | Executive Director
Farm Safety Centre
j.jensen@abfarmsafety.com



Keylan Kado | Program Manager
Farm Safety Centre
programs@abfarmsafety.com



SAFETY SMARTS 2022 DELIVERY UPDATE

The Farm Safety Centre, first and foremost would like to express our sincere gratitude for all your generous support over the years to the Safety Smarts Program and the Farm Safety Centre!

In 2022 our team was able to achieve:

1,676 Presentations

in

399 Rural Elementary Schools

and reached

36,413 Students

25 Years
of
Safety
Smarts
Delivery

846,376
Children
Have Been
Reached

41,952
Presentations
Have Been
Given

7,629
Schools
Have Been
Visited



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

AR110967

Dear Chief Elected Officials:

The Government of Alberta understands the important role of local governments in fostering vibrant communities and supporting the provincial economy, and we are committed to ensuring municipalities and Metis Settlements meet their infrastructure and operating needs.

In keeping with this commitment, next year we will be introducing the Local Government Fiscal Framework (LGFF), an updated framework that ties funding to provincial revenue changes, which will ensure sustainable funding levels for the province and allow municipalities to plan more effectively for the future. The baseline funding amount for the LGFF will be \$722 million in 2024/25. Subject to approval by the Legislature, the legislation will be updated so that this amount will increase or decrease at 100 per cent of the percentage change in provincial revenues from three years prior, rather than 50 per cent as legislated. In light of this change, capital funding under the Municipal Sustainability Initiative (MSI) and LGFF will total approximately \$2 billion over the next three years, with MSI capital funding set at \$485 million in 2023/24, and LGFF providing \$722 million in 2024/25, and approximately \$813 million in 2025/26.

In addition, operating funding has been increased. As many municipalities are facing increased operating costs due to inflation, our government will double the MSI operating budget in 2023/24 from \$30 million to \$60 million in recognition of these challenges.

The 2023 MSI allocations for all municipalities and Metis Settlements are available on the program website at www.alberta.ca/municipal-sustainability-initiative.aspx.

I am also pleased to advise you that Alberta's municipalities and Metis Settlements will receive \$266 million in federal funding under the Canada Community-Building Fund (CCBF), an increase of \$11 million from last year.

The 2023 CCBF allocations are available on the program website at www.alberta.ca/canada-community-building-fund.aspx.

.../2

Please note MSI and CCBF funding is subject to the Alberta Legislature's approval of Budget 2023, and individual allocations and 2023 funding are subject to Ministerial authorization under the respective program guidelines. CCBF funding is subject to confirmation by the Government of Canada. I expect to send letters confirming MSI and CCBF funding commitments to local governments in the spring.

I look forward to working together to support the infrastructure and operating needs of your communities, and to ensure a smooth transition from the MSI to the LGFF program in 2024.

Sincerely,

Rebecca Schulz
Minister

cc: Chief Administrative Officers
Linda Lewis, Interim Chief Administrative Officer, Metis Settlements General Council
Cathy Heron, President, Alberta Municipalities
Paul McLauchlin, President, Rural Municipalities of Alberta
Dave Lamouche, President, Metis Settlements General Council
Dan Rude, Chief Executive Officer, Alberta Municipalities
Gerald Rhodes, Executive Director, Rural Municipalities of Alberta



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

AR111005

Dear Chief Elected Officials:

My colleague, the Honourable Travis Toews, President of Treasury Board and Minister of Finance, has tabled *Budget 2023* in the Alberta Legislature. I am writing to share information with you about how *Budget 2023* impacts municipalities.

Alberta's government is helping to secure Alberta's future by investing almost \$1 billion to build stronger communities across our province. The Municipal Affairs budget reflects an overall increase of \$45.2 million from the previous budget. These investments will continue to support municipalities in providing well-managed, collaborative, and accountable local government to Albertans.

We have heard frequently how important it is for Alberta municipalities to secure reliable, long-term funding for infrastructure and services in your communities. Through *Budget 2023*, capital support for municipalities is being maintained with \$485 million provided through the Municipal Sustainability Initiative (MSI). In addition, we are doubling MSI operating funding to \$60 million. The estimated 2023 MSI allocations are available on the program website at www.alberta.ca/municipal-sustainability-initiative.aspx.

Next year, we will be introducing the Local Government Fiscal Framework (LGFF), an updated framework that ties funding to provincial revenue changes, which will ensure sustainable funding levels for the province and allow municipalities to plan more effectively for the future. The baseline funding amount for the LGFF will be \$722 million in 2024/25. Furthermore, we heard your feedback and, subject to approval by the Legislature, are updating the legislation so that this amount will increase or decrease at 100 per cent of the percentage change in provincial revenues from three years prior, rather than 50 per cent as legislated. Based on the most current financial data and subject to approval of the legislation, we anticipate funding for municipalities will increase by 12.6 per cent to approximately \$813 million for the 2025/26 fiscal year.

The federal Canada Community-Building Fund (CCBF), which provides infrastructure funding to municipalities throughout the province, will see an increase of \$11.1 million to Alberta. The estimated 2023 CCBF allocations are available on the program website at www.alberta.ca/canada-community-building-fund.aspx.

MSI and CCBF program funding is subject to the Legislative Assembly's approval of *Budget 2023*. Individual allocations and 2023 funding are subject to ministerial authorization under the respective program guidelines. Federal CCBF funding is also subject to confirmation by the Government of Canada. Municipalities can anticipate receiving letters confirming MSI and CCBF funding commitments in April.

.../2

I am pleased to inform you that an additional \$3 million in grant funding is being committed in support of local public library boards, which means an increase of at least five per cent for all library boards. This funding increase will help maintain the delivery of critical literacy and skill-building resources to Albertans. There will also be an increase of \$800,000 in funding to the Land and Property Rights Tribunal to expand capacity for timely surface rights decisions.

Additionally, *Budget 2023* will provide an increase of \$500,000 to provide fire services training grants. Public safety is always a priority, and while we respect that fire services is a municipal responsibility, our government recognizes that a strong provincial-municipal partnership remains key to keeping Albertans safe.

As we all look forward to the year ahead, I want to re-iterate that Alberta municipalities remain our partners in economic prosperity and in delivering the critical public services and infrastructure that Albertans need and deserve. Municipal Affairs remains committed to providing sustainable levels of capital funding, promoting economic development, and supporting local governments in the provision of programs and services.

Alberta's economy has momentum, and we are focused on even more job creation and diversification as we continue to be the economic engine of Canada. At the same time, we recognize Albertans are dealing with the financial pressures of high inflation.

Budget 2023 will help grow our economy while also strengthening health care, improving public safety, and providing relief to Albertans through the inflation crisis. Alberta's government will do its part by remaining steadfastly committed to responsible management, paying down the debt, and saving for tomorrow.

With these priorities in mind, we will move forward together in fulfilling Alberta's promise and securing a bright and prosperous future for Alberta families.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rebecca Schulz', with a stylized, cursive script.

Rebecca Schulz
Minister

WINTERLAND

– Invitational –

2023

Event Report

Presenting Sponsors:

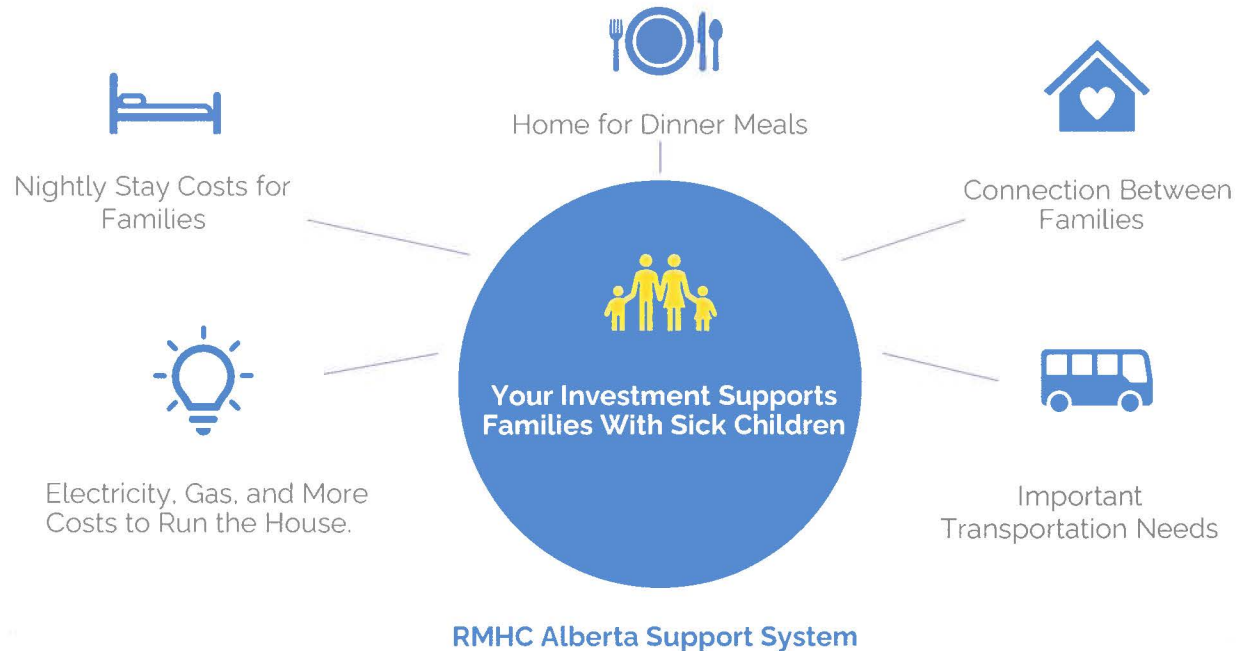


Ronald McDonald
House Charities®
Alberta



Your Sponsorship/Donation

Your investment in RMHC Alberta is directed to a complete support system needed by families with sick children. The unexpected costs that can add up during a medical crisis are extensive. By supporting RMHC Alberta, you are connecting your investment to an entire network of accommodation and services that will provide relief to families.



**funds like yours support programs and services like accommodation, meals, transportation and more.*

Event Highlights

48 Teams played 86 games in four different venues on six ice surfaces
February 17-19th

Total Raised \$161,867

All players received a pair of red and white striped socks,
each game had two Heart & Hustle recipients and the
winners of the U11 and U13 pools received medals



Ronald McDonald House Charities® Alberta

Pool Winners

Pool A	Ug
Pool B	Ug
Pool C	Mannville Hawks
Pool D	ST402 Warriors
Pool E	Sherwood Park
Pool F	Fort McMurray Dragons
Pool G	Lloydminster
Pool H	SP 504 Knights
Pool I	Fort Saskatchewan Rangers
Pool J	Elk Point Avalanche
Pool K	Millwoods Bruins
Pool L	Lakeland Jaguars





Team Challenge Winner- Vegreville U11 Wranglers



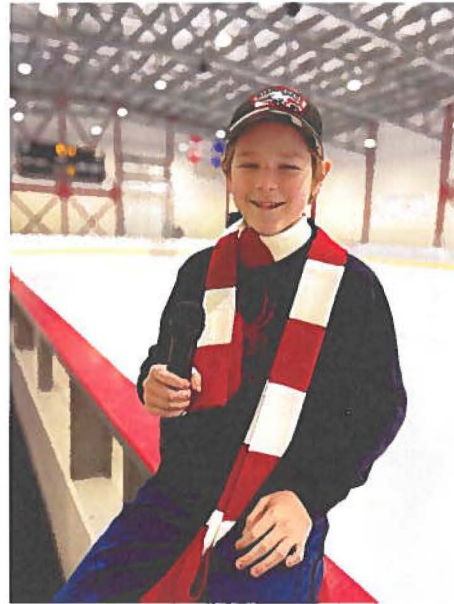
**Thank you to all teams who fundraised on behalf of
Ronald McDonald House Charities® Alberta!
Team contributions raised over \$20,000**

WINTERLAND

-Invitational-

THANK YOU TO OUR SPONSORS





Volunteer Sponsor:



Army of Kindness

73 volunteers filled almost 100 shifts to help ensure the Ronald McDonald House Winterland Invitational ran smoothly and raised the most it ever has!





Appendix A

Policy No. 22-FN-083 – Sponsorships and
Donations Policy

Policy No. 22-FN-084 – Grant Recognition
Policy

Attached:

Council Receptions & Public Relations
Spreadsheet

Receptions & Public Relations				
Recipient	Description	Actuals		Budget
		2022	2023	2023
4 Wing Base Funds	Air Show	\$ 20,000.00	\$ -	\$ -
BCHS Grad	Donation to Grad	\$ 250.00	\$ 250.00	\$ 250.00
Beautification Grant	Beautification Grant	\$ -	\$ -	\$ 13,520.00
Bonnyville 4H Club	Contribution for Programming	\$ 250.00	\$ -	\$ 250.00
Bonnyville Canadian Native Friendship Centre	Homeless Shelter-Moved to 1006-770	\$ 35,000.00	\$ -	\$ -
Bonnyville Canadian Native Friendship Centre	Thanksgiving & Christmas Dinners	\$ -	\$ -	\$ 400.00
Bonnyville Chamber of Commerce	Oil & Gas Show	\$ -	\$ 10,000.00	\$ 10,000.00
Bonnyville Chamber of Commerce	Winter Tradeshow	\$ 3,000.00	\$ -	\$ 3,000.00
Bonnyville Chamber of Commerce	Golf Classic	\$ -	\$ -	\$ 1,000.00
Bonnyville Chamber of Commerce	Chili Cook Off Sponsorship	\$ 1,904.76	\$ -	\$ 2,000.00
Bonnyville Chamber of Commerce	Resiliency Awards	\$ 1,500.00	\$ -	\$ 1,500.00
Bonnyville Gear Grabbers	Show & Shine & Drag Racing	\$ 5,000.00	\$ -	\$ 5,000.00
Bonnyville Golf & Country Club	Ladies Classic	\$ 250.00	\$ -	\$ 250.00
Bonnyville Health Centre	Gala	\$ -	\$ 2,000.00	\$ 2,000.00
Bonnyville Health Centre	Staff Appreciation Luncheon	\$ 2,500.00		\$ 2,500.00
Bonnyville Health Centre	Dry February Donation	\$ -	\$ -	\$ 250.00
Bonnyville Junior A Pontiacs	Sportsman Dinner	\$ -	\$ -	\$ 800.00
Bonnyville Junior A Pontiacs	Ambassador Sponsorship	\$ 15,000.00	\$ -	\$ 15,000.00
Bonnyville Pro Rodeo & Chuckwagon Association	Sponsorship	\$ 15,000.00	\$ -	\$ 15,000.00
Bonnyville Senior Citizens Society	Seniors Tea	\$ 300.00	\$ -	\$ 300.00
Bonnyville Senior Citizens Society	Fall Supper Tickets	\$ -	\$ -	\$ 400.00
Bonnyville Victim Services	Mock Collision Event	\$ -	\$ -	\$ 500.00
CNRL Donation Committee	Table Sponsorship	\$ 480.00	\$ -	\$ 480.00
CNRL Donation Committee	Contribution for Silent Auction	\$ -	\$ -	\$ 250.00
Cold Lake Alpine Ski Society	Ski Race Donation	\$ 250.00	\$ -	\$ 250.00
Community Futures	Lemonade Day Sponsor	\$ -	\$ -	\$ 250.00
Ecole Des Beaux Lac	Contribution to Grad	\$ -	\$ -	\$ 250.00
Ecole Notre Dame High School	Contribution to Grad	\$ -	\$ -	\$ 250.00
Graduation Cards	Purchase Cards for Graduates	\$ 570.00	\$ -	\$ 1,000.00
Graduation Program	Gift for Graduates	\$ 323.52	\$ -	\$ 4,000.00
The Kleinman Cup	The Kleinman Cup Golf Tournament	\$ -	\$ -	\$ 1,050.00
Kehewin	Contribution to Pow Wow	\$ 1,000.00	\$ -	\$ 1,000.00
Naming Committee	Purchase of Signs	\$ -	\$ -	\$ 4,000.00
PCPA	Cheer Competition	\$ -	\$ 250.00	\$ 250.00
Ronald MacDonald House Charities	Winterland Invitational Sponsorship	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
Ronald MacDonald House Charities	Charity Golf Tournament & Hole Sponsor	\$ 1,000.00	\$ -	\$ 500.00
Royal Canadian Legion	Wreath for Remembrance Day	\$ 110.00	\$ -	\$ 110.00
Various - School Event Donations	Donations for School Events	\$ 2,750.00	\$ -	\$ 10,000.00
Various - Sports Team Donations	Donations for Community Sports Teams	\$ 6,250.00	\$ 750.00	\$ 10,000.00
Various - Other Small Donations/Golf/Events	Memorials, Retirements, Etc.	\$ 23,113.88	\$ 410.00	\$ 20,000.00
	Total	\$ 143,802.16	\$ 21,660.00	\$ 135,560.00
	Budget Committed and Forecatcd			\$ 113,900.00
	Forecasted Budget Remaining			\$ -

Grants PCN				
Recipient	Description	Actuals		Budget
		2022	2023	2023
Bonnyville Primary Care Network	Mental Health Navigator	\$ 25,000.00	\$ -	\$ 25,000.00
Bonnyville Primary Care Network	The Hive Youth Hub	\$ 50,000.00	\$ -	\$ 50,000.00
	Total	\$ 75,000.00	\$ -	\$ 75,000.00
	Budget Committed and Forecatcd			\$ 75,000.00
	Budget Remaining			\$ -

Grants BCNFC				
Recipient	Description	Actuals		Budget
		2022	2023	2023
Bonnyville Friendship Centre	Men's Shelter	\$ 35,000.00	\$ -	\$ 35,000.00
	Total	\$ 35,000.00	\$ -	\$ 35,000.00
	Budget Committed and Forecatcd			\$ 35,000.00
	Budget Remaining			\$ -