



**MINUTES OF THE REGULAR COUNCIL MEETING
OF THE TOWN OF BONNYVILLE**

Tuesday, February 28, 2023

6:00 p.m.

Council Chambers

4917 49 Avenue

Bonnyville, Alberta

PRESENT: Mayor Elisa Brosseau, Councillor Brian McEvoy, Councillor Kayla Blanchette, Councillor David Sharun, Councillor Byron Johnson, Councillor Neil Langridge

ABSENT: Councillor Phil Kushnir

STAFF: Bill Rogers - Chief Administrative Office, Renee Stoyles - General Manager of Corporate Services, Jeannine Chornohos - Finance Director, Tracy Ghostkeeper - Executive Assistant, Lorna Wagner - Records Management Clerk, Ted Traikovski - General Manager of Planning and Community Services, Brad Trimble - General Manager of Operations and Engineering, Robynne Henry - Communications Coordinator

GUESTS: Dan Heney - Regional Fire Chief, Courtney Nielson - Lakeland Connect

1. Call To Order

Mayor Elisa Brosseau called the Regular Meeting of Council to order at 6:00 p.m.

2. Indigenous Land Acknowledgement

Mayor Brosseau read the following land acknowledgement: As we gather, we are reminded that the Town of Bonnyville is situated on Treaty 6 land, that is steeped in rich Indigenous history and is the traditional homeland and home to First Nations and Metis People today. We respect the histories, languages and cultures of First Nations, Metis and all First Peoples of Canada, whose presence continues to enrich our community.

3. Adoption of the Agenda

Motion No. 053

Moved by: Councillor Byron Johnson

That the agenda for the February 28, 2023 Regular Council meeting be adopted as presented.

CARRIED

4. Adoption of the Minutes

4.a Council Meeting Minutes

Motion No. 054

Moved by: Councillor David Sharun

That the minutes of the February 14, 2023 Regular Council meeting be adopted as presented.

CARRIED

5. Delegations/Public Hearings

5.a Bonnyville Regional Fire Authority Year in Review - 2022 - Regional Fire Chief Dan Heney

Regional Fire Chief Dan Heney presented the BRFA Year in Review for 2022 as well as "The Great Canadian Fire Census 2022" report.

Councillor Sharun asked about false alarms, and an update on 911 software implementation.

Chief Heney stated that the issue regarding false alarms has improved, although there is one company that has been having issues with their alarm and are working with the alarm company to rectify the situation. He stated that the majority of the residential false alarms are due to subscribers not updating the alarm companies with contact information, or they just moved into a home already protected with an alarm, in those cases the homeowners are advised to call and update their phone numbers with the alarm company. The 911 project upgrade is about half way to completion and should be finished by end of March or beginning of April.

Councillor Langridge asked if there has been a decrease in inter-facility transfers since the province initiative to cut back on non-emergency transfers.

Chief Heney stated that since the pilot project with AHS (Alberta Health Services) began they have seen about a 12% decrease in transfers in the past 4 months. The issue still remains in rural Alberta, as most of the transfers are to larger urban centres for diagnostic testing.

Discussion ensued.

Mayor Brosseau thanked Regional Fire Chief Dan Heney for his presentation.

6. Bylaws

6.a Request for Decision - Bylaw No. 1545-23 - Temporary Borrowing Bylaw

Renee Stoyles, General Manager of Corporate Services, stated that the Town is required to pass a Temporary Borrowing Bylaw annually for the purpose of financing operating expenditures should the need arise. The amount of the maximum borrowing in this year's Bylaw No. 1545-23 is \$2.562 million which is unchanged from last years authorized amount in Bylaw No. 1529-22. The interest rate remains the same at Prime plus 1. Bylaw No. 1529-22 will be repealed with the passage of this new bylaw.

Councillor Sharun asked how the \$8,279,726.00 in permitted borrowing is calculated.

Renee Stoyles, General Manager of Corporate Services, stated that it is the amount of municipal tax revenue that would be invoiced this year.

Motion No. 055

Moved by: Councillor Brian McEvoy

THAT Council provide first reading to Bylaw No. 1545-23 Temporary Borrowing Bylaw.

CARRIED

Motion No. 056

Moved by: Councillor Kayla Blanchette

THAT Council provide second reading to Bylaw No. 1545-23 Temporary Borrowing Bylaw.

CARRIED

Motion No. 057

Moved by: Councillor Byron Johnson

THAT Council proceed to third and final reading to Bylaw No. 1545-23 Temporary Borrowing Bylaw.

CARRIED UNANIMOUSLY

Motion No. 058

Moved by: Councillor David Sharun

THAT Council provide third and final reading to Bylaw No. 1545-23 Temporary Borrowing Bylaw.

CARRIED

6.b Request for Decision - Solid Waste Bylaw No. 1543-23

Brad Trimble, General Manager of Operations and Engineering presented Council with Bylaw No. 1543-23, the Solid Waste Bylaw. Council, at the February 14th, regular meeting provided first reading to this bylaw. This Bylaw has been prepared to reflect current operations within the Solid Waste Department.

Motion No. 059

Moved by: Councillor Kayla Blanchette

THAT Council provide second reading to Bylaw No. 1543-23 Solid Waste Bylaw.

CARRIED

Motion No. 060

Moved by: Councillor Brian McEvoy

THAT Council provide third reading to Bylaw No. 1543-23 Solid Waste Bylaw.

CARRIED

7. Finance

7.a Request for Decision – January 2023 Financial Report – Operating

Motion No. 061

Moved by: Councillor Neil Langridge

THAT Council accept the January 2023 Financial Report Operating for information.

CARRIED

7.b Request for Decision – January 2023 Financial Report – Capital

Motion No. 062

Moved by: Councillor David Sharun

THAT Council accept the January 2023 Financial Report Capital for information.

CARRIED

7.c Request for Decision - January 2023 Bank Reconciliation

Motion No. 063

Moved by: Councillor Brian McEvoy

THAT Council accept the January 2023 Bank Reconciliation for information.

CARRIED

7.d Request for Decision – Transfer to and from Reserves – Year End

Renee Stoyles, General Manager of Corporate Services stated that in accordance with Policy #07-FN-049, a Council motion is required to transfer funds not budgeted from the Operating and Capital budget to/from Reserves and to transfer, at year end, budgeted funds to/from Reserves to the Operating and Capital Budget. All of these transfers are to balance the 2022 year for both operating and capital and will be reflected in the Year End Financial Statements presented by the Auditors.

Councillor Sharun asked where the \$30,000.00 penalty revenue comes from and if the transfer from the Airport Reserve is the last one for the Airport.

Renee Stoyles, General Manager of Corporate Services, stated that the penalty revenue comes from penalties to Property Taxes and Utility bills, and that this was the last transfer for the Airport as the Town no longer owns it.

Motion No. 064

Moved by: Councillor David Sharun

That Council authorize the transfers to and from Reserves for Operations and Capital Projects for 2022.

CARRIED

8. Business

8.a Request for Decision - Letter of Support - GO EAST RTO

Kevin Kisilevich, GO EAST of Edmonton Regional Tourism, has requested that Council provide a Letter of Support for their Travel Alberta Cooperative Investment Fund grant application for the GO EAST RTO Regional Tourism Development and Industry Support Initiative.

If successful, funds received will be used for new initiatives to grow tourism in the region.

Motion No. 065

Moved by: Councillor Byron Johnson

THAT Council provide a Letter of Support for GO EAST of Edmonton for their Travel Alberta Cooperative Investment Fund grant application for their "GO EAST RTO Regional Tourism Development and Industry Support Initiative".

CARRIED

8.b Request for Decision - Technology Upgrades - Council Chambers

Bill Rogers, CAO, stated that Administration has researched technology upgrades for the Council chambers that will increase functionality for Council members and administration, particularly during virtual meetings.

Due to the increased requirement of attending meetings and training opportunities on platforms such as Zoom, or Microsoft teams, Administration has researched the cost of

upgrading the Council Chambers with technology at each Council Member workstation as well as both Administration tables. These upgrades will add monitors at each station, which will be much easier for viewing purposes. This technology will also allow our agendas, delegations presentations, etc. to be viewed more easily by both Council and Administration during Council meetings.

The cost to install 11 monitors totals \$18,583.15. If approved, this amount would be funded from the General Operating Reserve.

Councillor Johnson asked Administration if Council could use the laptops they already have.

Bill Rogers, CAO, stated that the purpose of the monitors would be so that each Councillor and Administration would be able to view presentations in front of them, as opposed to just the two large screens.

Councillor Langridge asked if relocating the two existing large screens would be sufficient.

Bill Rogers, CAO, stated that the monitors on the walls were not designed for Council viewing, but rather for the audience in attendance to be able to follow along, and this upgrade is intended to assist Council.

Councillor Langridge asked if the monitors would have individual cameras if the intention were to aid in virtual meetings.

Bill Rogers, CAO, stated that the quote does not include individual cameras.

Discussion ensued.

Motion No. 066

Moved by: Councillor Brian McEvoy

THAT Council approve the purchase and installation of monitors in the Council Chambers in the amount of \$18,583.15 to be funded from the General Operating Reserve.

DEFEATED

8.c Request for Decision - Loader Mounted Snowblower

Brad Trimble, General Manager of Operations and Engineering, stated that replacing the current 3,000 tons/ hour R.P.M Loader Mounted Snowblower is included in this year's interim Capital Budget. Council approval is required for Capital Budget purchases during the interim budget period and when prices are over the budgeted amount.

The budget amount was \$150,000.00. The lowest bid was received by Falcon (Larue) at \$205,000.00 and the highest was received by Industrial Machine (RPM) at \$226,910.00 for a 3,000 tons/ hour Snowblower. During our research, Operations received positive references on all dealerships and learned about the value of a larger 3,500 tons/hour Snowblower and how it improved removal time. At that point it was decided to retender for the option to purchase the larger 3,500 tons/hour Snowblower.

Motion No. 067

Moved by: Councillor Neil Langridge

THAT Council approve \$56,900.00 in additional funds from the Equipment Replacement reserve to purchase the 3,500 tons/hour Loader Mounted Snowblower with a subtotal price of \$206,900.00.

CARRIED

9. Committee Reports

Councillor Johnson attended the Brownlee LLP's 2023 Emerging Trends in Municipal Law Conference (virtual), the Ohana Centre Board meeting, the Bonnyville & District Historical Society meeting, the FCSS (Family and Community Support Services) meeting, the St. John's United Church Luau Fundraiser, the Bonnyville & District Leisure Facility Corp meeting, and the Stormy Lake rebranding meeting.

Councillor Langridge attended the Brownlee LLP's 2023 Emerging Trends in Municipal Law Conference (virtual), the FCSS Community Services Director retirement party, an Economic Development and Tourism Committee meeting and the Stormy Lake rebranding meeting.

Councillor Sharun attended the Brownlee LLP's 2023 Emerging Trends in Municipal Law Conference (virtual), the Bonnyville & District Chamber of Commerce meeting, the FCSS Community Services Director retirement party, the Northern Lights Library System meeting, the CBC Live Healthcare Forum, the St. John's United Church Luau Fundraiser and the Stormy Lake rebranding meeting.

Mayor Brosseau attended the Brownlee LLP's 2023 Emerging Trends in Municipal Law Conference (virtual), was a volunteer announcer at the Ronald McDonald House Charities Winterland Invitational hockey tournament, the Economic Development and Tourism Committee Strategic Planning session, a BRFA (Bonnyville Regional Fire Authority) meeting, participated in a panel interview with CBC on rural healthcare, the Bonnyville & District Leisure Facility Corp meeting, hosted a mock Council meeting for students from Ecole des Beaux Lacs School and the Stormy Lake rebranding meeting.

Councillor Blanchette attended the Brownlee LLP's 2023 Emerging Trends in Municipal Law Conference (virtual), the FCSS Community Services Director retirement party, was a volunteer announcer at the Ronald McDonald House Charities Winterland Invitational hockey tournament, FCSS Board meeting, a virtual Rural Transportation meeting, a LICA (Lakeland Industry & Community Association) meeting, FCSS Advisory Board policy meeting, the CBC Live Healthcare Forum, the Lakeland Catholic School Division Education Planning Day, a Bonnyville SPCA meeting, the mock Council meeting for students from Ecole des Beaux Lacs School and the Stormy Lake rebranding meeting.

Councillor McEvoy attended the Brownlee LLP's 2023 Emerging Trends in Municipal Law Conference (virtual), the FCSS Community Services Director retirement party, a virtual Rural Transportation meeting, the BRFA meeting, the CBC Live Healthcare Forum, the Lakeland Catholic School Division Education Planning Day, represented Council as a Judge at the 4H Speaking competition and the Stormy Lake rebranding meeting.

10. Correspondence

11. Questions

No questions were asked.

12. In Camera

Motion No. 068

Moved by: Councillor Brian McEvoy

THAT Council close the meeting to the public and move to In-Camera for Council Agenda item 12.a) Legal FOIP Sections (21) & (27).

Time: 6:57 p.m.

CARRIED

13. Out of Camera

Motion No. 069

Moved by: Councillor Kayla Blanchette

That Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 7:55 p.m.

CARRIED

14. Adjournment

Motion No. 070

Moved by: Councillor Byron Johnson

That the Regular Meeting of Council be adjourned.

Time: 7:56 p.m.

CARRIED

Minutes read and adopted this 14th day of March, 2023.



Mayor



Chief Administrative Office