



**TOWN OF BONNYVILLE
COUNCIL MEETING
AGENDA**

Tuesday, February 14, 2023

6:00 p.m.

COUNCIL CHAMBERS

	Pages
1. Call To Order	
2. Indigenous Land Acknowledgement	
3. Adoption of the Agenda	
4. Adoption of the Minutes	
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5. Subdivision Approving Authority - See Separate Agenda	
6. Bylaws	
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12. In Camera	
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12.b Legal - FOIP Sections (21) & (27)	

12.c Personnel - FOIP Sections (17) & (27)

12.d Legal - FOIP Sections (21) & (27)

13. Out of Camera

14. Adjournment

MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA HELD AT THE TOWN HALL ON TUESDAY, JANUARY 24, 2023 COMMENCING AT 6:00 P.M.

PRESENT

Mayor Elisa Brosseau: Councillors David Sharun, Brian McEvoy, Phil Kushnir, Byron Johnson, Kayla Blanchette, Neil Langridge.

STAFF

Bill Rogers – Chief Administrative Officer (CAO), Renee Stoyles – General Manager of Corporate Services, Jeannine Chornohos – Finance Director, and Robynne Henry – Communications Coordinator

GUESTS

Bonnyville Regional Fire Chief Dan Heney

PRESS

Courtney Nelson, Lakeland Connect

REGULAR MEETING OF COUNCIL

Mayor Elisa Brosseau called the Regular Meeting of Council to order at 6:00 p.m.

LAND ACKNOWLEDGEMENT

Mayor Brosseau read the following land acknowledgement: As we gather, we are reminded that the Town of Bonnyville is situated on Treaty 6 land, that is steeped in rich Indigenous history and is the traditional homeland and home to First Nations and Métis People today. We respect the histories, languages and cultures of First Nations, Métis and all First Peoples of Canada, whose presence continues to enrich our community.

ADOPTION OF AGENDA OF REGULAR COUNCIL MEETING – JANUARY 24, 2023

019 **Moved by Councillor Phil Kushnir** that the revised agenda for the January 24, 2023 Regular Council meeting be adopted as amended with the following change and addition:

6. k) Request for Decision – Letter of Support – M.D of Bonnyville – NRED Grant Application

CARRIED

ADOPTION OF THE REGULAR COUNCIL MEETING MINUTES – JANUARY 10, 2023

020 **Moved by Councillor Byron Johnson** that the minutes of the January 10, 2023 Regular Council meeting be adopted with the following amendment to Motion No. 006 to read:

Moved by Councillor Byron Johnson that Council proceed to third and final reading to Bylaw No. 1544-23 to repeal Bylaw No. 686 and Bylaw No. 1091-95 with Schedule “A” – the Airport Bylaws.

CARRIED UNANAMOUSLY

CARRIED

FINANCE

December 2022 Bank Reconciliation

- 021 **Moved by Councillor David Sharun** that Council accept the December 2022 Bank Reconciliation for information.

CARRIED

BUSINESS

Request for Decision – Ratify Letter of Support – Lakeland Society for Truth and Reconciliation – Commemorate Canada Grant

An email was received from Corita Vachon, Lakeland Society for Truth and Reconciliation to request a Letter of Support to for their Commemorate Canada Program Grant application for activities planned in Bonnyville for National Truth and Reconciliation Day (September 30, 2023) for the week of September 24 to September 30, 2023.

Due to the time constraints, a Letter of Support was provided to Lakeland Society for Truth and Reconciliation on January 18, 2023, to comply with the grant application deadline.

- 022 **Moved by Councillor Kayla Blanchette** that Council ratify a letter of support provided to Lakeland Society for Truth and Reconciliation for their Commemorate Canada Grant application.

CARRIED

Request for Decision – Ratify Letter of Support – Go East RTO – Northern and Regional Economic Development (NRED) Program Grant

An email was received from Kevin Kisilevich, GO EAST of Edmonton Regional Tourism, to request Council to provide a Letter of Support for their Northern and Regional Economic Development Program grant application for the Go East RTO Regional Tourism Development and Industry Support Initiative. If successful, funds received will be used for new initiatives to grow tourism in the region.

Due to the time constraints, a Letter of Support was provided to Go East RTO on January 18, 2023, to comply with the grant application deadline.

- 023 **Moved by Councillor Brian McEvoy** that Council ratify a letter of support provided to Go East RTO for their Northern and Regional Economic Development (NRED) Program Grant application.

CARRIED

Request for Decision – Ratify Letter of Support – Alberta Bilingual Municipalities Association (ABMA) – Northern and Regional Economic Development (NRED) Program Grant

An email was received from Emilie Gagnon, Alberta Bilingual Municipalities Association (ABMA) to request Council to provide a letter of support for their Northern and Regional Economic Development Program grant application for the project of Targeted Bilingual Cross-Provincial Economic Development.

**Request for Decision – Ratify
Letter of Support – Alberta
Bilingual Municipalities
Association (ABMA) –
Northern and Regional
Economic Development
(NRED) Program Grant**

Due to the time constraints, a Letter of Support was provided to Alberta Bilingual Municipalities Association (ABMA) on January 19, 2023, to comply with the grant application deadline.

- 024 **Moved by Councillor Byron Johnson** that Council ratify a letter of support provided to Alberta Bilingual Municipalities Association (ABMA) for their Northern and Regional Economic Development (NRED) Program Grant application.

CARRIED

**Memorandum – Business
Licensing – Economic
Development Report**

Administration provided Council with the Business Licensing Report.

Council accepted this report for information.

**Request for Decision – Ronald
McDonald House Charities –
Winterland Invitational**

A Sponsorship and Donation Request Form was received from Oreen Skiba, Provincial Events Senior Manager, Ronald McDonald House Charities Alberta. The request is for sponsorship of the 2023 Winterland Invitational being held on February 17-19, 2023.

- 025 **Moved by Councillor Brian McEvoy** that Council provide the Ronald McDonald House Charities 2023 Winterland Invitational with an \$8,000.00 Sponsor package.

CARRIED

**Request for Decision –
Invitation – St. John’s United
Church Hawaiian Luau Event
– February 25, 2023**

A letter and poster was received from Jacki Kunec on behalf of the St. John’s United Church Luau Committee inviting Council to their Luau Dine and Dance being held at the Beaver River Fish and Game building on Saturday, February 25th, 2023. The purpose of this fundraiser is to upgrade their sound system and visual screens. The cost to attend this event is \$80.00 per ticket.

**Request for Decision –
Invitation – St. John’s United
Church Hawaiian Luau Event
– February 25, 2023**

- 026 **Moved by Councillor David Sharun** that Council direct Administration to purchase tickets for Council members available to attend the St. John’s United Church Hawaiian Luau Event to fundraise to upgrade their sound system and visual screens.

CARRIED

**Request for Decision –
Sponsorship and Donation
Request – Lakeland Jaguars**

A Sponsorship and Donation Request Form was received from the Lakeland Jaguars requesting sponsorship for the U18 Female B Hockey Alberta Provincial Championship being held in Cold Lake from March 30 to April 2, 2023.

- 027 **Moved by Councillor Phil Kushnir** that Council provide the Lakeland Jaguars with a \$250.00 sponsorship towards the U18 Female B Hockey Alberta Provincial Championship.

CARRIED

**Request for Decision –
Funding Commitment – The
Clayton Bellamy Foundation
for the Arts Theatre**

At the December 14th, 2021 Council meeting, Lise Fielding and Clayton Bellamy appeared as a delegation for the Clayton Bellamy Foundation for the Arts Theatre. The Foundation's initiative is to revive a Theatre for the Arts within the Lakeland by developing a state-of-the-art venue within the old BCHS gymnasium. At that time, the total estimated project cost was \$1,018,081.00 and they were requesting one-time funding from the Town in the amount of \$100,000.00.

At the June 28th, 2022 Regular Council Meeting, Council received a request from the foundation for a Letter confirming our financial commitment to be included with their Community Facility Enhancement Program (CFEP) application.

The Foundation recently received confirmation that their CFEP application was approved. As Town funding was subject to these criteria being met, Administration is requesting Council to commit the funds in the 2023 Final Capital Budget. The Interim Capital budget did include this one-time donation.

- 028 **Moved by Councillor Byron Johnson** that Council provide the one-time donation to the Clayton Bellamy Foundation for the Arts Theatre in the amount of \$100,000.00 and include this amount in the 2023 Final Capital Budget to develop a state-of-the-art venue within the old BCHS gymnasium.

CARRIED

**Request for Decision –
Electric Vehicle Charging
Station**

Council, at the February 8th, 2022 Council Meeting, approved the submission of an Expression of Interest (EOI) for the Electric Vehicle Charging Program (EVCP) from the Municipal Climate Change Action Centre (MCCAC). The EOI was submitted in the spring of 2022 and was followed by an application to the program on July 4th, 2022. The EVCP program rebate was for up to 100% of the total costs.

Unfortunately, due to timing of our submission (we were waiting for quotes for the equipment), all of the funding under the EVCP program had been allocated and our application was unsuccessful. A new program was recently announced in December 2022, the Southgrow Regional Initiative – Electric

**Request for Decision –
Electric Vehicle Charging
Station**

Vehicle Charging Program, which could, if approved, provide a rebate of up to 46% of the total costs or \$5,000 per connector for a networked level 2 connector which was the charger type submitted in our original application.

Discussion ensued.

Council directed Administration to investigate the Level 3 charging station cost and if the Electric Vehicle Charging Station is a priority of the Economic Development Strategic Plan.

**Request for Decision –
Reserve Funds – Bonnyville
Curling Club**

A letter was received from Jenilee Melnyk, Treasurer of the Bonnyville Curling Club requesting the use of reserve funds in the amount of \$25,000.00. These funds are required due to increased utility costs as well as the closure of the facility for two years due to the Covid Pandemic. The Curling Club is investigating possible grants that may be available to them as well as changing their utility retailer to reduce costs.

- 029 **Moved by Councillor Phil Kushnir** that Council approve the use of the Curling Club Operating Reserve Funds in the amount of \$25,000.00 to aid with the increased utility costs at the facility in 2023.

CARRIED

**Request for Decision – Letter
of Support – M.D. of
Bonnyville – Northern and
Regional Economic
Development (NRED) Program
Grant**

An email was received from the M.D. of Bonnyville to request Council to provide a letter of support for their Northern and Regional Economic Development (NRED) Program grant application for the projects of Infrastructure Improvement planning for Kinosoo Ridge and Municipal Attraction Strategy.

- 030 **Moved by Councillor Neil Langridge** that Council provide a letter of support to the M.D. of Bonnyville for their Northern and Regional Economic Development (NRED) Program Grant application.

CARRIED

COMMITTEE REPORTS

Councillor Byron Johnson

Councillor Johnson attended a meeting with the Portage College Board of Directors, a virtual board meeting with the Ohana Centre, a Bonnyville & District Historical Society Board meeting, the Alberta Rural Health Professions Action Plan (RhPAP) Webinar, and a Bonnyville & District Centennial Centre (C2) Board meeting.

Councillor Neil Langridge

Councillor Langridge attended the Justice and Solicitor General (JSG) Community Justice Centre's (CJC) Engagement – Current State webinar.

Councillor David Sharun

Councillor Sharun attended a Lakeland Lodge & Housing Board meeting, a Bonnyville & District Chamber of Commerce meeting and the Business Support Network Meeting.

Mayor Elisa Brosseau

Mayor Brosseau attended a meeting with the Portage College Board of Directors, a Métis Housing Project meeting with the Métis Nation of Alberta (MNA), a North East Mayors, Reeves, and Indigenous Leaders meeting, and a C2 Board meeting.

Councillor Kayla Blanchette

Councillor Blanchette attended the Lakeland FASD Open House, a meeting with the Portage College Board of Directors, a Lakeland Lodge & Housing Board meeting, the RhPAP Webinar, a Family and Community Support Service (FCSS) NE Region Directors meeting, the JSG Community Justice Centre's (CJC) Engagement – Current State webinar, and the SPCA Board meeting.

Councillor Brian McEvoy

Councillor McEvoy attended the Lakeland Community Health Advisory Council Session, a meeting with the Portage College Board of Directors, the RhPAP Webinar, and the JSG Community Justice Centre's (CJC) Engagement – Current State webinar.

Councillor Phil Kushnir

Councillor Kushnir attended Lakeland FASD Open House, a meeting with the Portage College Board of Directors, the RhPAP Webinar, and the JSG Community Justice Centre's (CJC) Engagement – Current State webinar.

INFORMATION

Memorandum – Strategic Plan Update – Fourth Quarter 2022

Administration provided Council with a Strategic Plan Update for the 2022 Fourth Quarter.

Council accepted this invitation as information.

Appendix “A”

Applicable policies related to Requests for Decisions will be inserted here to assist Council when making decisions based on financial requests.

QUESTIONS

No questions were asked.

IN CAMERA

- 031 **Moved by Councillor Neil Langridge** that Council close the meeting to the public and move to In-Camera for Council Agenda items 10.a) Personnel – FOIP Sections (17) & (27) , 10.b) Legal – FOIP Section (21) & (27) and 10.c) Personnel – FOIP Sections (17) & (27).

Time: 6:42 p.m.

CARRIED

OUT OF CAMERA

- 032 **Moved by Councillor Kayla Blanchette** that Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 7:43 p.m.

CARRIED

- 033 **Moved by Councillor Neil Langridge** that Council direct Administration to make the Economic Development Officer and Director of Special Projects a permanent position and to add it to the budget.

CARRIED

- 034 **Moved by Councillor Phil Kushnir** that Council appoint Mayor Brosseau to the NE Leaders Mayors, Reeves, and Indigenous Leaders Group.

CARRIED

- 035 **Moved by Councillor Brian McEvoy** that Council contribute \$1200.00 to the Town of Vegreville for Highway 28 Improvements Projects with funds to come from Administration Contracted Costs.

CARRIED

- 036 **Moved by Councillor Brian McEvoy** that Council appoint Councillor Langridge to the Regional Sports Tourism Committee (RSTC).

CARRIED

ADJOURNMENT

- 037 **Moved by Councillor David Sharun** that the Regular Meeting of Council be adjourned.

Time: 7:45 p.m.

CARRIED

Minutes read and adopted this _____ day of
_____, 2023.

Mayor

Chief Administrative Officer

REQUEST FOR DECISION

To: Council

Date: January 31, 2023

Submitted By: Administration

Target Decision Date: Feb 14, 2023

SUBJECT: Solid Waste Bylaw No. 1543-23

Reviewed By: CAO

Comments:

To improve service delivery and communication with residents, Council had previously asked Administration to update and modernize applicable bylaws.

Background:

Our current consolidated Garbage Bylaw No. 963-87 was originally created in 1987 and requires updating as it doesn't address our current method of pick-up using carts and only references back alley pick-up. Proposed changes involve replacing the old Bylaw with a new updated Bylaw to match current operations, vocabulary, referenced legislation and provincial departments. It also updates all of the fine amounts to current values.

A few proposed details include updated collection methods from the back-lane method, increased weight restrictions from 25kg (the old garbage can weight restriction) to 80kg for carts. The new Bylaw also formalizes the practice for disability pick up and the addition of Sections that address Household Hazardous Waste (HHW) collection, and Bylaw severability.

The new Bylaw # 1543-23 will also have the effect of repealing the old Bylaw 963-87 and all amendments thereto.

Report/ Document Attached:

1. Proposed Solid Waste Bylaw No.1543-23.
2. Memorandum of Updates.
3. Bylaw No. 1525-22 Amending Schedule of Fees
4. Office Consolidated Bylaw No. 963-87
5. Amended Bylaw No. 1076-94
6. Garbage Bylaw No.963-87.

Response Options:

1. Provide administration with additional feedback on Bylaw 1543-23.
2. Complete all three readings of bylaw No.1543-23 and repeal Bylaw No. 963-87, Bylaw No. 1076-94

Desired Outcome: Provide all three readings to Bylaw No.1543-23 Solid Waste Bylaw and repeal Bylaw No.963-87.

Recommendation:

That Council provide the first reading to Bylaw No.1543-23, Solid Waste Bylaw.



Brad Trimble
GM of Operations



Renee Stoyles
GM of Corporate Services



Bill Rogers
Chief Administrative Officer

BYLAW NO. 1543-23

OF THE

TOWN OF BONNYVILLE

BEING A BYLAW OF THE TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA TO REGULATE THE COLLECTION, REMOVAL AND DISPOSAL OF GARBAGE, REFUSE AND OTHER WASTE.

WHEREAS; The Municipal Government Act (Alberta) R.S.A. 2000 and amendments thereto, permits the **Council** to pass bylaws for municipal purposes respecting the safety, health and welfare of people; the protection of people and property; the protection of people and property; nuisances; services provided by or on behalf of the municipality; public utilities; and the enforcement of bylaws.

AND WHEREAS; The **Council** deems it desirable to regulate and control the storage, **collection**, and **disposal** of waste within the **Town of Bonnyville**.

NOW THEREFORE; The **Council** of the municipality of the **Town of Bonnyville** duly assembled enacts as follows:

SECTION 1- TITLE

1. This Bylaw may be cited as the "Garbage Bylaw".

SECTION 2 – PURPOSE

- 2.1 That the system for collection, removal and **disposal** of **garbage**, refuse and waste material accumulated within the Corporate Limits of the **Town of Bonnyville** shall be operated in the manner herein set forth.
- 2.2 To levy Waste Service fees for services provided.
- 2.3 To levy **Waste Management Facility** and Tipping fees for services provided.
- 2.4 To repeal Bylaw No. 963-87, and amendments thereto.
- 2.5 This By-Law shall have effect from the date of final passing thereof.

SECTION 3 – DEFINITIONS

- 3.0 For the purpose of this Bylaw the following terms, phrases, words and their derivations shall have the meanings given herein.
- 3.1 “**Aggregate**” means inert granular construction fill material.
- 3.2 “**Alley**” means a lane intended primarily for the access to the rear yard of adjacent **premises**.
- 3.3 “**Animal Waste**” means all forms of waste from animals or the treatment of animals.
- 3.4 “**Apartment House**” means a residential building divided into separate self-contained suites or apartments having sleeping, cooking and bathroom or toilet facilities and which contains more than four such suites or apartments and includes, but is not limited to, structures known as **Townhouses** or **Rowhouses**.
- 3.5 “**Asbestos Waste**” means waste containing friable asbestos fibers, non-friable asbestos, or asbestos dust and includes asbestos cement.
- 3.6 “**Ashes**” means the residue and cinders from any substance used for fuel, but does not include such residue as may accumulate as a result of a building operation.
- 3.7 “**Asphalt**” means recyclable asphaltic concrete originating from roadways, parking areas and other paved surfaces.
- 3.8 “**Automated Collection**” means the collection of waste material disposed of through a cart system designed to be emptied through mechanical means into a collection vehicle.
- 3.9 “**Automated Collection Container**” or “**Cart**” means a receptacle that:
- 3.9.1 is allocated to a residence by the **Town**; and
 - 3.9.2 is intended for **automated collection** of **garbage**.
- 3.10 “**Base Rate**” means the rate established by the **Town** from time to time for the collection of one unit of waste to be collected from each **dwelling** unit or approved **service user**.
- 3.11 “**Batteries**” means an electro-chemical cell contained in a plastic case consisting of lead and lead oxide plates and containing a mixture of acid which is used to supply an electric power source for motor **vehicles**.

- 3.12 **"Beaver River Regional Waste Commission"** means the Commission established under Municipal Government Act AR 51/2003 and amendments thereto; governing the administration of the **Transfer Station**.
- 3.13 **"Billing Period"** shall be the same as the one-month period for which the customer is charged for utility services.
- 3.14 **"Biomedical Waste"** means medical waste that requires proper handling and disposal because of environmental, aesthetic, and health and safety concerns as well as risks to human health and includes:
- 3.14.1 human anatomical waste;
 - 3.14.2 infectious human waste;
 - 3.14.3 infectious **animal waste**;
 - 3.14.4 microbiological waste;
 - 3.14.5 blood and body fluid waste; and
 - 3.14.6 **medical sharps**, such as needles, syringes, blades or other clinical or laboratory materials capable of causing punctures or cuts.
- 3.15 **"Boxboard"** means cereal, shoe, tissue, detergent, cracker, cookie, baking product and frozen food boxes; toilet paper and paper towel rolls and or other similar items.
- 3.16 **"Building Waste"** means all waste produced in the process of construction or demolition, altering or repairing a building, including earth, vegetation, **boxboard** and rock displaced during the process of building.
- 3.17 **"Carcass"** means dead animal or part of a dead animal.
- 3.18 **"Chief Administrative Officer"** means a person appointed by **Council** as the Chief Administrative Officer (CAO), or that persons designate.
- 3.19 **"Chlorofluorocarbons CFC's"** means a chemical used as a refrigerant requiring special handling and disposal.
- 3.20 **"Church"** means any property held by a religious body and used chiefly for divine service, public worship or religious education
- 3.21 **"Class II facility"** or **"Transfer Station"** means a facility operated by or on behalf of the **Town** for unloading and consolidating residential and ICI

refuse from collection vehicles for **hauling** to another **waste management facility** in larger loads.

- 3.22 **"Class III Waste"** means inert waste capable or being disposed of at the **Town of Bonnyville** landfill.
- 3.23 **"Collection"** means picking up and gathering waste or recycling including **hauling** of the material to a **disposal** site as applicable.
- 3.24 **"Collection Day"** means the day or days on which the Waste is scheduled to be collected.
- 3.25 **"Collection Services"** means one or more of the services provided by the **Town** under this bylaw, including waste, and recycling.
- 3.26 **"Collector"** means any person employed, hired, contracted or otherwise authorized by the **Town** to collect waste.
- 3.27 **"Commercial Bin"** means a container provided for the storage of commercial waste or recyclable material and may be constructed to be mechanically emptied into a collection vehicle with a volume capacity of more than three hundred and sixty-five (365) litres.
- 3.28 **"Commercial Premises"** means a cafe or restaurant, hospital, nursing home, lodge, school, recreation centre, warehouse, wholesale or retail business place, office building or service station factory or industrial plant and any other building or premise except a **dwelling**.
- 3.29 **"Concrete"** means a hardened mixture of cement with sand and gravel.
- 3.30 **"Condominium"** means a residential **dwelling** to which title is:
- 3.30.1 Registered under the Condominium Property Act R.S.A 2000, C-22, as amended; or
- 3.30.2 Held by a cooperative housing association registered under the Cooperatives Act S.A. 2001, C-28.1, as amended.
- 3.31 **"Contaminated-Recycling"** means that **recyclable materials** have been compromised by the presence of food residue, blood, soil, or other **prohibited materials**, "soiled" shall have the same meaning.
- 3.32 **"Contaminated Soil"** means soil or sediment of fill containing substances that are potentially hazardous to health or environment.
- 3.33 **"Contractor"** means any person who charges for picking up **garbage, recyclable material** or refuse in the **Town of Bonnyville**.

- 3.34 **"Council"** means the Municipal Council of the **Town of Bonnyville**.
- 3.35 **"Director of Operations"** means the Director of Operations of the **Town of Bonnyville**.
- 3.36 **"Disposal"** includes disposition or intended disposition by discarding, discharging, dumping, throwing away, dropping or abandoning and "dispose" shall have a comparable meaning.
- 3.37 **"Disposal Grounds"** means any premises designated by the **Town of Bonnyville** for waste disposal or any other premises approved by Alberta Environment for the disposal of waste.
- 3.38 **"Duplex"** means a single building containing two (2) **dwelling** units, one above the other each having a separate entrance. This does not include secondary suites.
- 3.39 **"Dwelling"** means a building occupied for residential purposes, (single family, **duplex**, 4-plex, and row housing) other than a multiple family **dwelling** or **apartment house**.
- 3.40 **"Electronic Waste (e-waste)"** is an electrical or electronic device that is discarded after the end of its useful life. Eligible e-waste accepted is defined by Alberta Recycling Management Authority (ARMA).
- 3.41 **"Fiber Recyclables"** means mixed paper, corrugated cardboard, newsprint, envelopes, file folders, magazines, catalogs, flyers, telephone and other soft cover books, paper egg cartons, paper drink trays or other similar items as designated by the **Town** from time to time.
- 3.42 **"Food Waste"** means fruit and vegetable peelings, table scraps, meat, poultry, fish, shellfish, dairy products, cooking oil, grease, bread, grain, rice, pasta, bones, eggshells, coffee grounds and filters, tea leaves, and bags or other similar items.
- 3.43 **"Hauler"** means any company, person or person who transports waste material including without limitation, **ICI waste, garbage, refuse, recyclable materials** or **organic materials** to waste management facilities operated by the **Town**, its **contractors**, its agents or to other waste management facilities approved under applicable law for **disposal** of waste material.
- 3.44 **"Household Hazardous Waste"** means any waste, produced in the home, which contains hazardous substances, which may pose threat to the environment, wildlife and human health. Examples include but are not limited to drain cleaners, oil paint, motor oil, antifreeze, fuel, poison, pesticides,

herbicides, rodenticide, fluorescent lamps, medical waste, some types of cleaning chemical and lamp ballasts.

- 3.45 **"Householder"** means any owner, occupant, leasee or tenant or any other person in charge of any building or other **dwelling** used or intended for use as residential **premises**, including a multiple family **dwelling** but excluding **commercial premises**.
- 3.46 **"Industrial Commercial Institutional Waste (ICI Waste)"** means material of similar composition as waste collected within the **Town of Bonnyville** other than by municipal **collection**.
- 3.47 **"Industrial Premises"** means any place that carry on one or more of the following activities; manufacturing, processing, assembling, cleaning, repairing, servicing, testing, storage, warehousing, distribution or shipment of material goods, products and or equipment.
- 3.48 **"Industrial Waste"** means waste generated by commercial or industrial activities that present health, safety or environmental concerns, and includes but is not limited to lime, sulphur, **asbestos waste**, **contaminated soils**, empty chemical containers and drums, carbon, acids, caustics, sludge, and industrial sump water, but excludes **hazardous waste** and **biomedical waste**.
- 3.49 **"Litter Receptacle"** means a receptacle intended for public use for the temporary storage of litter, **garbage**, or waste, but excludes all other types of waste containers.
- 3.50 **"Medical Sharp"** means a needle device or any non-needle sharp used for withdrawing body fluids, addressing an artery or vein, administering medications or other fluids, or any other device that can reasonably be expected to penetrate the skin or any other part of the body.
- 3.51 **"Member"** means **refuse** generated from member rate payers of the Municipalities belonging to the **Beaver River Regional Waste Commission** as defined in 3.12.
- 3.52 **"Mixed Loads"** or **"non- sorted"** means a load containing a combination of **Transfer station** waste and construction and demolition waste (**Class III waste**). Mixed loads occur at the landfill or **Transfer Station** where 15% or greater of the load is offloaded at the improper location and requires physical separation. Mixed loads are determined by the CAO or designate.
- 3.53 **"Municipal Tag"** means a tag or ticket wherein the **person** alleged to have committed a breach of a provision of this Bylaw is given an opportunity to pay a voluntary penalty to the Municipality of the **Town of Bonnyville** in lieu of prosecution of the offence.

3.54 **“Non-Collectible Waste”** means all material other than collectible waste including, but not limited to:

- 3.54.1 **animal waste, carcasses**, manure, kennel waste, excreta or animal parts;
- 3.54.2 **biomedical waste**;
- 3.54.3 **building waste**;
- 3.54.4 cooking oil, grease, fat, lard or similar materials used in commercial operations;
- 3.54.5 hazardous materials;
- 3.54.6 highly combustible or explosive materials including live ammunition;
- 3.54.7 **industrial waste**;
- 3.54.8 liquids;
- 3.54.9 products containing **chlorofluorocarbons**;
- 3.54.10 radioactive material;
- 3.54.11 soil, sod, dirt, rocks or stumps;
- 3.54.12 tree branches or lumber that exceeds 1.2 meters in length or 0.20 meters in width or diameter;
- 3.54.13 any material that is in a state of combustion or any material that is likely to cause other materials to combust when in the waste container;
- 3.54.14 any material that does not comply with the Garbage Bylaw or any regulation established by the **Town**;
- 3.54.15 any material that does not meet the requirements set out by Alberta Environment to be collectable.

3.55 **“Non-Member”** means **refuse** generated from non-members of the **Beaver River Regional Waste Commission**.

- 3.56 “**Occupant**” means the owner of any **premises** who resides or carries on any kind of business therein; or any **person** or corporation residing or carrying on business therein as a lessee of the owner pursuant to a license of occupancy granted by the owner; or the owner of any vacant premises eligible to receive waste **collection services**.
- 3.57 “**Organic Materials**” means, lawn clippings, leaves, yard waste, branches, bushes, natural Christmas trees without decorations or stand and other material of plant or animal origin as designated by the **Town** from time to time.
- 3.58 “**Owner**” means the registered owner of the real property as designated on the Certificate of Title for the property.
- 3.59 “**PCB**” means any monochlorinated, dichlorinated or polychlorinated biphenyl or any mixture that contains one or more of these.
- 3.60 “**Peace Officer**” means a member of the Royal Canadian Mounted Police, a member of a municipal police, Peace Officer or a Bylaw Officer.
- 3.61 “**Person**” means any person, firm, partnership, association, corporation, company, or organization of any kind.
- 3.62 “**Premise**” means land including any building erected thereon.
- 3.63 “**Prohibited Materials**” means gaseous, liquid or solid material substance or object which is not acceptable for **disposal** at the **transfer station**, including but not limited to:
- 3.63.1 **aggregate;**
 - 3.63.2 **asphalt;**
 - 3.63.3 **biomedical waste;**
 - 3.63.4 clean soil;
 - 3.63.5 **concrete;**
 - 3.63.6 **batteries, propane tanks, tires;**
 - 3.63.7 empty waste containers, unless they are crushed, shredded, or similarly reduced in volume to the maximum practical extent;

- 3.63.8 hazard waste, except as permitted by this bylaw;
 - 3.63.9 ignitable waste;
 - 3.63.10 motor vehicle bodies and farm implements;
 - 3.63.11 **radioactive waste**;
 - 3.63.12 **reactive waste**;
 - 3.63.13 solid waste that is on fire or smoldering.
- 3.64 **“Propane Tank”** means a storage container used for the storage of propane in its liquid form. Tanks are available in many different sizes being engineered and designed for propane storage containment at high pressures.
- 3.65 **“Public Recycling Compound”** means an area accessible to the **Town** that contains bins set aside for the **collection of recyclable materials**.
- 3.66 **“Radioactive Waste”** means waste containing a prescribed substance as defined in Atomic Energy Control Act (Canada) in sufficient quantity or concentration to require a license for possession or use under that Act and regulations made under the Act.
- 3.67 **“Reactive Waste”** means a gaseous, liquid or solid material, substance or object which is:
- 3.67.1 explosive, oxidizing or so unstable that it readily undergoes violent change in the presence of air or water;
 - 3.67.2 generates toxic gases, vapours or fumes by itself or when mixed with water; or
 - 3.67.3 polymerized in whole or in part by chemical action and causes damage by generating heat or increasing in volume.
- 3.68 **“Recyclable Materials”** means **fiber recyclables** and other substances or mixture of substances intended to be recycled.
- 3.69 **“Refuse or Garbage”** means and includes all **automated cart** collectable waste that ends up at the **Transfer Station** such as;
- 3.69.1 **food waste**;

- 3.69.2 broken bottles crockery and glassware, floor sweepings, discarded clothing, non-recyclable packaging, non-repairable household goods, Styrofoam and other household waste;
 - 3.69.3 glass that is tightly wrapped in cardboard or other suitable material and clearly marked to prevent injury to collection personnel;
 - 3.69.4 **ashes** and soot that is completely cold placed in plastic disposal, watertight bags, securely tied and marked "**ashes**" or "**soot**";
 - 3.69.5 domestic household pet feces placed in plastic disposable watertight bags, securely tied;
 - 3.69.6 **residential home renovation materials**;
 - 3.69.7 **medical sharps** provided they are contained in a puncture resistant, non-breakable container with a tight-fitting lid;
 - 3.69.8 other items not specifically designated as mixed waste except as excluded by this Bylaw.
- 3.70 "**Residential Home Renovation Materials**" means construction and demolition waste generated as a result of small residential home construction demolition or renovation activities and including pieces of Gyproc, pieces of scrap wood rolled carpet and rigid polystyrene foam or fiber glass insulation.
- 3.71 "**RFID**" means Radio Frequency Identification, which is a system that identifies a cart as belonging to a specific residence through the use of computer chips and identification hardware and software.
- 3.72 "**Rowhouse**" means a development consisting of a building containing a row of three (3) or more dwellings housing in whole or in part at the side only with no **dwelling** being placed over another in whole or in part. Each dwelling shall have separate, individual and direct access to grade.
- 3.73 "**Scale House Attendant**" means the person(s) responsible for the operation of the scale system located at the **waste management facility** operated by the **Town**, its contractor or its agents.
- 3.74 "**Service Change Request**" includes but is not limited to:
- 3.74.1 a service change request and delivery of the requested **automated collection carts**;

- 3.74.2 the replacement and delivery of automated carts removed or damaged from already assigned **dwelling** houses.
 - 3.74.3 a change to the number of **automated collection carts** assigned and approved by the **Chief Administrative Officer** or designate as per 6.8.3.
- 3.75 **"Service Change/ Set Up Fee"** means the fees set by the **Town** from time to time and specified in Schedule "B" of this Bylaw and charged for:
 - 3.75.1 new waste collection account set up and bin delivery to all **dwelling** houses that do not have **automated collection carts** already assigned;
 - 3.75.2 a **service change request** and delivery of the requested **automated collection carts**;
 - 3.75.3 the replacement and delivery of automated carts removed or damaged from already assigned **dwelling** houses.
- 3.76 **"Service Charge"** means a Collection Service charge set out in Schedule "B" of this Bylaw.
- 3.77 **"Service User"** means the utility service account holder who is deemed by the **Town** to receive **collection services**.
- 3.78 **"Sidewalk"** means that part of a **street** especially adapted to the use of, or ordinarily used by pedestrians and includes that part of a **street** between:
 - 3.78.1 the curb line; or
 - 3.78.2 where there is no curb line, the edge of the roadway, and the adjacent property line, whether it is paved or improved.
- 3.79 **"Street"** means public thoroughfares within the **Town** and includes, where the context allows, the **sidewalk** and borders of the **streets**, lanes and other public thoroughfare.
- 3.80 **"Tires"** means the outer pneumatic rubber covering of wheels of motor **vehicles**.
- 3.81 **"Town, or Town of Bonnyville"** means the Corporation of the Town of Bonnyville.

- 3.82 **“Townhouse”** means a single building that contains no more than four **dwelling** units separated from one another by party walls extending from foundation to roof and each **dwelling** unit has a separate side entrance from grade.
- 3.83 **“Vehicle”** has the same meaning as the Traffic Safety Act, RSA 2000, including amendments thereto and replacement thereof.
- 3.84 **“Waste Management Facility”** means any of the facilities for the management of residential and **ICI waste**, **Class II waste**, **Class III waste**, recyclables, **household hazardous waste** at designated Waste Management Facilities operated by the **Town**, its contractors or its agents.
- 3.85 **“Waste Materials”** means anything that is discarded and that is eligible for **collection** through the **Towns** waste management system:
- 3.85.1 pursuant to this Bylaw or to any regulation established by the **Chief Administrative Officer**; and
 - 3.85.2 any applicable Alberta Environment regulations or guidelines excluding **Animal Waste**, **biomedical waste**, **building waste**, **hazardous waste**, **industrial waste**, products containing **chlorofluorocarbons**, or **radioactive waste**.
- 3.86 **“Yard Waste”** means uncontaminated, organic waste from gardening or horticultural activities including grass clippings, leaves, brush, house and garden plants but excludes: trees, shrubs, branches over 1.2m in length, soil, sod, rock, stumps and any other woody material.

SECTION 4 – AUTHORITY AND RESPONSIBILITIES OF THE WASTE MANAGEMENT SYSTEM

- 4.1 In this Bylaw for the purpose of administering or enforcing the provisions of authority or responsibility to establish and enforce procedures and regulations as may be deemed necessary or appropriate for the management and operation of the Waste Management System following will apply:
- 4.2 The **Chief Administrative Officer** (CAO) shall manage and operate the Waste Management System in accordance with:
- 4.2.1 this Bylaw;
 - 4.2.2 the **Council** approved budget;
 - 4.2.3 any fee or rate structure approved by **Council**;
 - 4.2.4 any policies adopted by **Council**;

- 4.2.5 any applicable Provincial or Federal legislation or regulation.
- 4.3 Without restricting the generality of clause 4.1, the **Council** hereby delegates to the **Chief Administrative Officer** the authority and responsibility to:
- 4.3.1 establish and revise as necessary, collection routes, collection areas and collection schedules for **refuse**, recyclables, and Christmas trees.
 - 4.3.2 establish and enforce regulations governing the quantities and types of material that can be deposited into the Waste Container or **Automated Collection Cart**;
 - 4.3.3 designate the conditions and guidelines relating to the acceptance of **waste materials** at the Waste Management Facilities;
 - 4.3.4 approve or set specifications for **commercial bins**, waste containers, **automated collection containers** and plastic garbage bags;
 - 4.3.5 establish and enforce regulations, consistent with any policy or program approved by **Council**, pertaining to recycling, waste reduction and waste diversion programs;
 - 4.3.6 determine the conditions under which service under this Bylaw will not be provided, or the provision of service will be discontinued;
 - 4.3.7 suspend or discontinue the **collection** of waste or recyclable material if the **owner** of the **premise** contravenes a provision of this Bylaw.
 - 4.3.8 designate Town **premises** to be used as **Town** disposal sites, provided the **premise** complies with all applicable rules and regulations.
 - 4.3.9 make and execute agreements on behalf of the **Town** for the **collection** of waste or **recyclable materials** and disposal services;
 - 4.3.10 apply all provisions of this Bylaw that relate to residential **dwellings**;
 - 4.3.11 grant approvals and permissions as set out in this Bylaw;

- 4.3.12 establish a system for billing and collecting rates, fees and charges;
 - 4.3.13 designate any rate or rate structure approved by **Council**;
 - 4.3.14 publish information, from time to time, pertaining to this Bylaw or the **Town's** waste management system that persons may require in order to comply with this Bylaw and to understand and make proper use of the Waste Management System and to encourage Persons to participate in any approved recycling, waste reduction or diversion programs;
 - 4.3.15 determine whether waste **collection** service can reasonably and profitably be provided outside the **Town's** boundaries without creating any material adverse impact on the level or quality of service provided to in **Town** customers, and, if so, make a recommendation to **Council** pertaining to the provision of such service;
 - 4.3.16 arrange procedures to facilitate the orderly collection of materials such as discarded furniture, mattresses and large household appliances from residential properties. The **owner** of the furniture, mattresses and large household appliances has the primary responsibility for disposal; however, periodic **collection** of these materials by the **Town** is for the purpose of assisting Persons who are unable to arrange for proper **disposal** in their own and prevent the accumulation of these materials in residential neighborhoods.
 - 4.3.17 include in the annual budget submission to **Council**, a proposal for the management and operation of the Waste Management System.
 - 4.3.18 take any other steps and make determinations that may be required to implement, administer, apply or enforce the provisions of this Bylaw and the **Town's** waste management system;
- 4.4 The **Chief Administrative Officer** (CAO) is hereby expressly authorized to make decisions and to establish and enforce such procedures and regulations as the **CAO** may deem necessary for the management and operation of the waste management system, including the delegation of any of the duties or responsibilities to one or more employees of the **Town of Bonnyville**

SECTION 5 – COLLECTION GENERAL

- 5.1 The **Town** shall endeavor to provide for pick-up of residential **garbage** once per week except in conditions where it's not possible.
- 5.2 No waste shall be collected from any building which is owned by the Provincial or Federal Governments and is exempt from Municipal Taxation.
- 5.3 When a **dwelling** or **apartment house** contains a commercial or industrial establishment that generates trade refuse, such trade refuse shall be removed at the expense of the **owner**.
- 5.4 Any commercial or industrial property which does not have its **garbage** and refuse removed in a manner satisfactory to the **Town**, shall be charged for costs incurred by the **Town** to have the waste removed. If the bill is not paid, the charges shall be added to the property taxes.
- 5.5 **Council** shall ensure that the equipment for waste **collection** and the way waste is collected and disposed of within the **Town** shall comply with the regulations of the Alberta Health Services.
- 5.6 The **householder** and **commercial premises** shall keep free and clean of **garbage** and refuse, one-half of the width of the lane or **alley** adjoining the property owned or occupied by the **householder** or **commercial premise**.
- 5.7 No **person** or **persons** shall deposit any **garbage**, or any material in a **automated collection cart** that is not their own or under their direct control.
- 5.8 No person shall bring into the **Town** any **garbage**, **boxboard**, or refuse for **collection** or disposal.
- 5.9 The **Town** may enter into a contract with any person for the **collection** of the whole or a portion of the Class II **garbage** and refuse accumulated within the **Town** limits.
- 5.10 **Collection Services** shall be rendered with respect to all residential **dwellings** that are not multiple **dwelling** developments exceeding four (4) **dwelling** units and are not located within a private development except where authorized by the C.A.O.
- 5.11 The **Town** shall not collect waste material from:
- 5.11.1 **condominiums**, unless approved in writing by the CAO or designate:
 - 5.11.2 multiple **dwelling** developments exceeding four (4) **dwelling** units or **dwelling** units within a private

development, unless approved in writing by the CAO or designate;

5.11.3 apartments;

5.11.4 **commercial premises**, industrial or institutional operations;

5.11.5 **churches** or places of religious assembly;

5.11.6 unserviceable properties;

5.11.7 Federal or Provincial government property;

5.11.8 trailer courts;

5.11.9 other premises determined by **Council**

5.12 A **householder** or **occupant** of a premise listed in subsection 5.11 shall:

5.12.1 arrange for waste **collection** and disposal, at the expense of the **owner** or the occupant, by a private **collection** service that disposes of waste at a disposal site and;

5.12.2 ensure that waste material is collected on a regular basis to prevent the development of noxious odors and the accumulation of waste and recyclable material; and

5.12.3 meet all other conditions of this Bylaw.

SECTION 6 – COLLECTION PROCEDURE AND CART LOCATION

6.1 No **person** other than the **householder** or **occupants** or those appointed by the **owners** or by the **Council** of the **Town** to collect waste shall interfere with or disturb the contents of any receptacles or other waste placed for **collection**.

6.2 No **garbage collection** shall be made from the inside of any building or from the basement or upper floors of any multiple **dwelling**.

6.3 The **Town** shall not be required to remove any waste material from any receptacle which, with its contents, exceeds eighty (80) kilograms weight and/or is overfilled with the lid open.

6.4 The **Town** will not be responsible for picking up loose **ashes** or **non-collectible waste**.

- 6.5 Cardboard boxes, larger **boxboard** items, oil drums, paint cans or other such containers are not eligible containers for waste collection.
- 6.6 Except as otherwise specifically provided in this bylaw, the collection, removal, and **disposal** of **garbage** shall be under the supervision of the **Council** of the **Town** or their designated agents.
- 6.7 The CAO or **Director of Operations** shall be the final authority on placement of carts in case of a dispute.
- 6.8 The **householder** or **occupant** of each eligible premise in an area where automated waste collection occurs shall meet the following specifications and requirements for the purpose where municipal **collection** is used:
 - 6.8.1 Waste shall be placed in an automated collection cart supplied by the **Town**;
 - 6.8.2 Residential **dwelling**s that are eligible for **automated collection** of waste material will be delivered and assigned an automated collection cart and **RFID**.
 - 6.8.3 The number of **automated collection carts** required will be determined by the CAO or designate.
 - 6.8.4 **Automated collection carts** assigned to a residential **dwelling** will remain with that residential **dwelling** and monitored through the use of **RFID**'s;
 - 6.8.5 **Automated collection carts** shall remain the property of the **Town** and may be removed by the **Town**, its contractors or its agents at the direction of the CAO or designate;
 - 6.8.6 **Owners** of the residential **dwelling** are responsible for all **automated collection carts** assigned to the residential **dwelling** and shall ensure that the containers are
 - 6.8.6.1 kept clean;
 - 6.8.6.2 secured against theft or loss;
 - 6.8.6.3 maintained in good condition;
 - 6.8.6.4 not altered in any way, including any alteration of the exterior;

- 6.8.6.5 used only for allowed waste material;
- 6.8.6.6 available to the **Town**, its contractors, or its agents within a reasonable timeframe for the purpose of inspection, maintenance or repair.
- 6.8.7 An owner shall ensure that the **automated collection container** and its contents do not exceed eighty (80) kilograms (180 lbs.)
- 6.8.8 Lids on **automated collection carts** must remain closed once placed for collection.
- 6.8.9 An owner of a Residential **dwelling** shall be responsible for all fees related to and pertaining to the use of the **automated collection container** issued to the **premise** including fees for assignment, maintenance, repair or replacement of the **automated collection cart**.
- 6.8.10 When the **automated collection container** is not placed out for waste **collection day** the **automated collection cart** shall be stored on the owner or **occupant's** property.
- 6.9 Placement of Automated Collection Cart, shall be as follows:
 - 6.9.1 **Collection** is curbside only. Cart must be placed at the end of driveway and/or at the edge of the property abutting the **street**, road or highway without obstructing the driving lanes of the **street**, road or highway;
 - 6.9.2 Carts will not be collected from rear lanes;
 - 6.9.3 No **collector** shall be required to make a **collection** of waste if the cart is not placed according to this Bylaw, unless an owner has written approval from the CAO or designate.
 - 6.9.4 **Persons** with disabilities can apply for special pick up. Physician verification and CAO approval is required. If approved for special pick up, cart must be accessible for **refuse collection**.

6.10 Unless an owner has written approval from the CAO or designate for another specific location; the placement for **collection** for **Automated Collection Carts** are as follows:

- 6.10.1 be placed in such a manner that an **automated collection** may occur without **collectors** being required to manually move the collection carts in order to allow pick up;
- 6.10.2 is located at least one (1) meter from any object on either side of the container;
- 6.10.3 is located at least thirty (30) centimeters from any object behind the container;
- 6.10.4 has an overhead clearance above the top of the **automated collection container** of three (3) meters;
- 6.10.5 is located in front of the eligible premise that generated the waste;
- 6.10.6 is located on the **street** along the road at the edge of the curb;
- 6.10.7 is placed in an upright position with the lid closed and the front of the cart facing the **street**;
- 6.10.8 collection carts must not be placed on the **sidewalk** or in such a location to interfere in any way with vehicle or pedestrian traffic.

SECTION 7 – PROHIBITIONS

7.1 Under the provisions of this Bylaw no **person** who is the owner, **occupant** or **person** in charge or responsible for any land or building in the **Town** shall allow waste of any kind to accumulate:

- 7.1.1 outside of a building or inside of a portion to which the public or a part of the public has access; or
- 7.1.2 on any land or other premises whether or not there is a building or other structure erected thereon;

EXCEPT for waste which is placed:

- 7.1.3 in **carts** required by this by-law; in a manner complying with the provisions of this Bylaw; and
 - 7.1.4 is in a location designated or allowed by the provisions of this Bylaw.
- 7.2 Notwithstanding anything in Section 7.1 or elsewhere in this Bylaw contained, no **person** shall dispose of waste or allow waste to accumulate anywhere in any manner which contravenes a provision of the Public Health Act, and the regulation made thereunder, or a Bylaw of the **Town** relating to health, sanitation or nuisances.
- 7.3 No **person** shall burn **garbage** or waste material in the open air within the **Town** unless first obtaining a written permit to do so from the **Town of Bonnyville**.
- 7.4 No **person** shall directly or otherwise dispose or permit any **person** to dispose of any explosives.
- 7.5 No **person** shall throw, sweep or place dust, leaves, grass or other waste from any **sidewalk** into any gutter or any other part of a **street**.
- 7.6 No **person** shall permit any deceased animal to remain on any **street** or highway to obstruct the same, or to remain undisposed for longer than four hours after death. The owner or **person** in charge of the deceased animal shall be responsible for the charges in connection with its disposal.
- 7.7 No **person** shall place for **collection** pet manure which is not enclosed in a suitable, air tight container to prevent contamination of **garbage** collection equipment and health hazards.
- 7.8 No **person** shall willfully hinder or interrupt or cause or procure another to hinder or interrupt, the **Town**, its contractors, servants, agents or employees, in the exercise of powers and duties under this Bylaw;
- 7.9 No **person** shall deposit waste or recyclable in a container, cart, bin or bag without the consent of the owner or **occupant** of the **premise** on which the container, cart, bin or bag is located.
- 7.10 Unless special arrangements for **collection** are made with the **Town of Bonnyville**, any tax exempted property or **premise** is not eligible for waste collection without **Council** approval.
- 7.11 In this Bylaw the **Town** may have the right to withhold any waste **collection** for the following:
 - 7.11.1 waste or building materials are improperly prepared for collection.
 - 7.11.2 **non-collectable waste**, or **prohibited materials** are placed for collection.

- 7.11.3 excessive quantities of materials have been placed for collection.
- 7.11.4 materials or containers are located in unsafe or non-compliant set out locations.
- 7.11.5 materials were not placed out for collection on the correct scheduled **collection day**.
- 7.11.6 materials were not placed out for collection before 7:00 a.m. on the **collection day** (there shall be no collection until the next scheduled **collection day**).
- 7.11.7 materials are scattered or spilled from cart.
- 7.11.8 if materials are overflowing from cart.
- 7.11.9 the **owner** or **occupant** is in default of payment for service charges

SECTION 8 – COLLECTION TIMES AND FREQUENCY

8.1 In this Bylaw the following provisions apply to municipal collection times and frequencies:

- 8.1.1 Collectible material must be placed at the curb no later than 7:00 a.m. on the scheduled **collection day** in that area as established by the CAO or designate.
- 8.1.2 No **person** shall place collectible materials out for **collection** before 7:00 p.m. on the day prior to the scheduled **collection day** applicable to the area.
- 8.1.3 All carts must be removed by 9:00 p.m. of the scheduled **collection day**, including any materials not collected.
- 8.1.4 Waste **collection** from any location may occur at any time during the **collection day** (7:00 a.m. to 9:00 p.m.) and actual time of collection will often vary on a weekly or seasonal basis.
- 8.1.5 Collection of **refuse** shall be weekly.

- 8.2 When a regularly scheduled **collection day** falls on a Federal, Provincial or Civic holiday, the collection may be modified or occur on an alternate day as designated by the CAO or designate.
- 8.3 Special collections such as Christmas Trees, Home Renovation Materials or Large Items may be implemented and scheduled at the discretion of the CAO or designate.

SECTION 9 – COMMERCIAL AND INSTITUTIONAL AREAS

- 9.1 The **owners, occupant or person** in charge of a commercial or Institutional premise shall:
- 9.1.1 ensure all waste is removed regularly so that the same does not accumulate;
 - 9.1.2 place containers in accessible locations so persons patronizing the **premises** are able to deposit any type of wrapping or discarded portion of anything sold or distributed on the **premises**;
 - 9.1.3 ensure that containers are of industrial material with either spring loaded or hinged lids to prevent **garbage** from scattering about;
 - 9.1.4 where a private contract for **collection** of refuse, **garbage** and rubbish is entered into with the **owner**, commercial type containers with lids may be provided in locations approved by the **Town**;
 - 9.1.5 ensure all areas immediately surrounding the **premises** such as parking lots, **sidewalks**, lanes, etc. are kept clean of litter.
- 9.2 Food service outlets which provide take out service of prepared foods must
- 9.2.1 provide an outside **litter receptacle**, different from the one used for the **garbage** accumulated during the preparation and handling of food. The receptacles must have lids similar to that described in Section 9.1.3
- 9.3 An **owner or occupant of commercial premises** or other premises utilizing a **commercial bin** shall provide at their own expense a sufficient number of **commercial bins** to contain the waste expected to be generated by users of such **premises** and shall ensure that all such **commercial bins** are:

- 9.3.1 maintained in good condition;
 - 9.3.2 kept in a clean and sanitary condition;
 - 9.3.3 suitably weighted and anchored so that they cannot be inadvertently overturned;
 - 9.3.4 constructed and covered so that they are water proof and animal proof;
 - 9.3.5 of suitable size to contain all waste generated from the premises and from the uses thereof; and
 - 9.3.6 placed in a location convenient for the use of users or **occupants** of the premises to discourage litter or the accumulation of uncontained waste.
- 9.4 All waste generated is to be disposed of at a disposal site at the expense of the **owner** and/or **occupant** of the premises at a frequency that prevents the accumulation of waste as referred to in this Section;
- 9.5 No **person** shall use any commercial bin not equipped with a tight fitting lid which shall be kept closed except when the bin is being loaded or unloaded;
- 9.6 Commercial bins shall not be placed on any **alley**, lane, **street**, **sidewalk**, boulevard, utility right of way or highway within the **Town** unless written approval has been granted by the CAO or designate.

SECTION 10 – INDUSTRIAL AREAS

- 10.1 Industries shall be responsible for their own **industrial waste** disposal.
- 10.2 **Industrial wastes** must be kept in an area blocked from public view and stored in such a way that it does not become a public nuisance until such time as it is disposed of.
- 10.3 **Owner** and/or **occupant** of **premises** may provide commercial and industrial containers for private contract for **collection** of refuse, **garbage** or **industrial waste**.
- 10.4 Where wastes are not excessive, permission may be given to use the waste **disposal grounds**, otherwise, the onus will be on the industry to arrange for disposal.

- 10.5 The **Council** or their designated agents reserve the right to control the type and nature of **garbage** and **industrial waste** which is deposited in any **waste management facility**.
- 10.6 An **owner** or **occupant** of **industrial premises** shall be responsible for expenses for the **disposal** of the waste generated by it.
- 10.7 **Industrial waste** shall not be placed on any **alley**, lane, **street**, **sidewalk**, boulevard, utility right of way or highway within the **Town** unless written approval has been granted by the **Chief Administrative Officer** or designate.

SECTION 11 – CONSTRUCTION ON DEVELOPMENT SITES

- 11.1 **Contractors** or Developers are responsible for **disposal** of their own construction waste.
- 11.2 Any waste on sites must be stacked on sites so as not to cause a nuisance, fire hazard, or injuriously affect the privacy of adjoining properties.
- 11.3 Any Waste on sites must be contained and not allowed to spill over or accumulate on any **street**, lane, or property. Every such person shall be fully responsible for any violation of this Section.
- 11.4 **Contractors** or Developers must ensure that any excavation soil and/or any waste is not placed on any road or laneway without written permission from the **Town**. If permission is given, the **contractor** or developer is responsible for returning the road or laneway to same or better conditions.
- 11.5 **Contractors** or Developers who are given permission to use the **Town's** disposal area must place the **garbage** in the area designated and shall be responsible for any costs involved in cleaning the waste disposal grounds if **garbage** is not dumped in the designated area or shall arrange to have the disposal grounds cleaned at their expense.
- 11.6 All major construction projects (new houses, major house renovations and commercial type buildings) may be required to have a Commercial Container on the construction site during construction.

SECTION 12 – CONVEYANCE OF WASTE

- 12.1 A person who **hauls** waste through the **Town** by a vehicle of any description in a manner so that any portion of the waste detaches itself from the vehicle and falls on property other than property from which it is taken is guilty of an offence under this Bylaw.

- 12.2 **Persons** who collect, **haul**, and dispose of **waste materials** and **ICI waste** shall do so in a sanitary manner, any fluid matter shall be transported in water tight containers and have tight fitting covers.
- 12.3 Every **vehicle** used for the **collection** and **hauling** of **waste materials** shall secure the load using load restraints or other restraining devices and shall be closed or equipped with a tarp used to cover such waste material.
- 12.4 All waste materials shall be transported or **hailed** in such a manner that materials shall not spill or scatter from the vehicle containing the same.
- 12.5 All **vehicles** or containers used for the transportation of waste materials shall be hosed down as required and kept in a sanitary condition.
- 12.6 The CAO or designate may inspect **vehicles** used for the collection or carriage of waste materials at all reasonable times to ensure compliance with this Bylaw.
- 12.7 **Haulers** using the **Town** waste management facilities shall comply with the registration requirements of the **Town** including vehicle registration for such Haulers.
- 12.8 The following provisions apply to vehicle registration for **Haulers** using the **Town** waste management facilities:
- 12.8.1 **Haulers** (other than residential users of cars, station wagons, minivans, sport utility vehicles and one ton trucks) using the **Town** waste management facilities shall pre-register identifying information and the tare weight of each **vehicle** as required by the **Town** from time to time;
- 12.9 Subject to this Bylaw, A **person** may deliver to a disposal or processing site or a sanitary landfill, waste or recyclable material collected from property in the **Town**, owned or occupied by the **person**.

SECTION 13 – BURNING REGULATION

- 13.1 There shall be no burning of any **garbage**, refuse or material of any kind within the **Town of Bonnyville**.
- 13.2 The foregoing shall not prevent the use or operation of a residential fireplace or outdoor bar-be-cue.
- 13.3 All grass burning for fire prevention purposes must be done by the Bonnyville Regional Fire Authority.
- 13.4 Exceptions to 13.1 may be authorized by the Bonnyville Regional Fire Authority Fire Chief.

SECTION 14 – DISPOSAL AT TRANSFER STATIONS, LANDFILL, PUBLIC RECYCLING COMPOUND AND OTHER FACILITIES

- 14.1 No **person** who has waste of any description requiring **disposal** shall dispose of it elsewhere than at a **disposal ground** of a type appropriate for the type of waste.
- 14.2 A **person** who has disposed of waste, **contaminated-recycling** or any other material on any land contrary to the provisions of this Bylaw and shall remove the same upon being required to do so by the **scale house attendant, owner, occupant** or **person** in charge of the land, or by the Bylaw Enforcement officer or **Peace Officer**, but such removal shall not prevent the **person** from being prosecuted for a contravention of this section.
- 14.3 If the **person** who has placed waste on land contrary to the provisions of Section 14 of this Bylaw cannot be ascertained or neglects or refuses to remove the waste therefrom; the **scale house attendant, owner, occupant** or **person** in charge of the land shall remove the waste or cause the waste to be removed from the land upon being directed to do so by the CAO.
- 14.4 The **Town** may designate a **transfer station**, landfill or other facility, including a **public recycling compound** depot for the **disposal** of residential **refuse** generated within the **Town**. Proof of residency may be required prior to disposal.
- 14.5 No **person** shall deposit **refuse** at a **transfer station**, landfill or other facility, including a **public recycling compound**, unless the **refuse** is deposited in accordance with the site rules and signage.

- 14.6 The **Town** reserves the right to inspect any load arriving at any **Town** landfill, **transfer station** or other **waste management facility** for unacceptable materials.
- 14.7 Inspection of a load may include automated radiation detection, visual and manual inspection, use of hand held test instruments, and laboratory analysis of the waste involved.
- 14.8 When a load is selected for inspection the vehicle operator shall either comply with the directions of the **Town** staff or shall immediately remove the load from the facility.
- 14.9 **Town** staff may instruct the vehicle operator to dump the load in a designated holding area, may request information regarding the nature and source of the load, and may request that the vehicle operator sign a statement confirming the accuracy of the information given.
- 14.10 Where the **Town** determines through inspection and testing that a load of material is unsuitable for acceptance at a **Town** landfill, **transfer station**, or other **waste management facility**, the customer will be informed of the results and allowed 24 hours, or less where appropriate in which to transport the load from the **Town** facility to a facility licensed by the Province of Alberta for **disposal** of that type of waste.
- 14.11 Where the customer does not comply with the requirement to remove the load within the allowed time period the **Town** reserves the right to arrange for immediate transport and proper **disposal** of the load and to assess a penalty as per the bylaw.
- 14.12 Where a load is determined to be unsuitable for **disposal** at a **Town** facility the customer shall also be liable for all related costs incurred by the **Town** including:
- 14.12.1 inspection costs;
 - 14.12.2 laboratory analysis fees;
 - 14.12.3 administrative fees; and
 - 14.12.4 hauling, disposal, and facility decontamination costs and other associated labor costs where applicable.
- 14.13 The **Town** reserves the right to suspend acceptance of waste loads from any customer with outstanding account fees or penalties resulting from the **Town's** rejection of an unsuitable load.

- 14.14 Where the **Town** determines through an initial inspection of a load that there is a likely presence of radioactive material in the load, the **Town** will subject the load, **vehicle** and driver to further radiation inspection.
- 14.15 Where further evidence of the presence of radioactive material is obtained, the material shall be dealt with in accordance with existing Alberta Provincial Government and Canadian Nuclear Safety Commission regulations.
- 14.16 Notwithstanding anything in this Bylaw contained, no **person** shall dispose of waste, organic or **recyclable materials** or allow waste, organic or **recyclable materials** to accumulate anywhere in a manner that contravenes a provision of the Environmental Protection and Enhancement Act, the regulations made thereunder or a Bylaw of the **Town** relating to health, sanitation or nuisance unless:
- 14.16.1 there is a written agreement with the **owner, occupant** or **person** in charge of **premises**, upon which the waste, organic or **recyclable materials** is to be deposited; and
 - 14.16.2 the waste, organic or **recyclable materials** is deposited and covered as to comply with all the applicable provisions of this Bylaw, all other **Town** Bylaws and the Environmental Protection and Enhancement Act, the regulations made thereunder.
- 14.17 No **person** shall dispose of waste, organic or **recyclable materials** elsewhere than at **disposal grounds** or processing site of a type appropriate for that type of waste, organic or **recyclable materials**;
- 14.18 A **person** who has disposed of waste, or **recyclable materials** on any land contrary to the provisions of Section 14.16 shall remove the same at their expense upon being requested to do so by the **owner, occupant, person** in charge of the land, the Town's **Director of Operations** or designate, under the Environmental Protection and Enhancement Act, and such removal shall not prevent them from being prosecuted for a contravention of this Bylaw;
- 14.19 If a **person** who has placed waste, or **recyclable materials** on land contrary to the provisions of this Bylaw is not known or neglects or refuses to remove the waste or recyclable material there from, the **owner, occupant** or **person** in charge of the land shall remove the waste, organic or **recyclable materials** or cause the waste, organic or **recyclable materials** to be removed, at their expense upon being

directed to do so by the **Director of Operations** or designate under the Environmental Protection and Enhancement Act.

SECTION 15 – GARBAGE CONTRACTORS

- 15.1 Collectors shall replace emptied receptacles and the lids in approximately the same location where picked up.
- 15.2 No collector shall leave **refuse** on the ground which has spilled from the receptacle or the collection vehicle.

SECTION 16 – SPRING OR FALL CLEAN-UP

- 16.1 **Council** may at any time call for Spring or Fall Clean-ups for special occasions.
- 16.2 The **Town** at no extra charge to the residents will provide these extra pick-ups where the provisions of this by-law are met (bagging, boxing, bundling, etc.) for **yard waste**, and **organic materials**.
- 16.3 Residents will be so advised of the special pick-ups through social media, or other advertisements at least one week prior to the dates.

SECTION 17 – HOUSEHOLD HAZARDOUS WASTE & ELECTRONIC WASTE SERVICE

- 17.1 The **Chief Administrative Officer** or designate, may designate the place and the time, including the days and hours of operation and the materials eligible for the **collection of household hazardous waste and e-waste** from within the **Town**.
- 17.2 **Household hazardous waste** and **e-waste** depots may only be used by residents of the **Town** or any municipal jurisdictions that the **Town of Bonnyville** enters into an agreement with,
- 17.3 All **persons** are prohibited from disposing of industrial, commercial and institutional waste and any materials where facilities already exist to manage them.

SECTION 18 – PENALTIES

- 18.1 Penalties may applied where any **person** is alleged to have breached any of the provisions of this by-law. Any written notice issued under the provisions of this by-law shall be deemed to be sufficiently served if served personally upon the **person** alleged to have committed the breach or upon the **owner**, occupier or other person in charge of the **premises** upon which the breach is alleged to have been committed or if

mailed to the address of the **owner**, occupier or other person in charge of the **premises** upon which the breach is alleged to have been committed.

- 18.2 Every **person** who violates any provision of this by-law is guilty of an offence and liable on summary conviction to a **municipal tag** not exceeding Six Hundred (\$600.00) Dollars, exclusive of costs, for each offence, and in default of payment thereof to imprisonment for a period not exceeding Sixty (60) days.
- 18.3 Any **person** violating any provision of this By-Law, and to whom a notice or **municipal tag** has been issued, may avoid prosecution for the offence by paying the prescribed penalty as set out in Schedule "A" of this by-law, within 15 days, to the **Town of Bonnyville** office either in person or by mail.
- 18.4 Where a designated **Peace Officer** or a Bylaw Enforcement Officer believes a person has contravened any provision of this Bylaw, the Officer may:
- 18.4.1 issue to the **person** an order in accordance with the Municipal Government Act, R.S.A. 2000, c. M-26 to remedy the infraction;
 - 18.4.2 issue to the **person** a violation ticket or **municipal tag** in accordance with the Provincial Offences Procedures Act, R.S.A.2000, c. P-34; or
 - 18.4.3 do both (a) and (b) above.
- 18.5 If the **person** to whom an order has been issued pursuant to this section fails to comply with the order within the time specified in the order:
- 18.5.1 That **person** commits an offence under this section, a Bylaw Enforcement Officer or **Peace Officer** may issue a **municipal tag** pursuant to Provincial Offences Procedures Act, R.S.A.2000, c. P-34; and
 - 18.5.2 The **Town** may take whatever steps are necessary to remedy the breach of the bylaw and the cost of doing so becomes a debt owing to the **Town** by the **person** to whom the order was issued in accordance with the Municipal Government Act, R.S.A. 2000, c. M-26.
- 18.6 Any **person** who contravenes a provision of this Bylaw is guilty of an offence and is liable on conviction:

- 18.6.1 for a first offence, to a fine of not less than the penalty shown in Schedule "A" of this Bylaw in respect of that provision; and
 - 18.6.2 for a second offence of the same provision within a twelve-month period, to a fine of not less than twice the amount of the penalty shown in Schedule "A" of this Bylaw in respect of that provision.
- 18.7 In addition to any action taken or work done by the **Town** to remedy a contravention of this Bylaw, a **Peace Officer** or Bylaw Enforcement Officer may also issue a **municipal tag** for the same offence.
- 18.8 Payment of a specified penalty of fine or prosecution or conviction for an offence under this Bylaw does not relieve an **owner** or **person** from compliance with any provision of this Bylaw.
- 18.9 A Bylaw Enforcement Officer or **Peace Officer** is hereby authorized and empowered to issue **municipal tags** to any **person** who they have reasonable and probable ground to believe has contravened any provision of this Bylaw.
- 18.10 A violation ticket or **municipal tag** may be issued to such **person**:
- 18.10.1 personally served upon the **person** contravening the Bylaw; or
 - 18.10.2 by regular mail upon the **owner** of the property at the address shown on the **Town's** Tax rolls; or
 - 18.10.3 placed on or attached in a conspicuous location on the property.
- 18.11 The **municipal tag** shall be in a form approved by the **Chief Administrative Officer** and shall state:
- 18.11.1 the name of the **person**;
 - 18.11.2 the municipal or legal description of the land on or near where the offence took place;
 - 18.11.3 the offence;
 - 18.11.4 the penalty for the offence as set out on Schedule "A" to this Bylaw;

- 18.11.5 that penalty shall be paid within fifteen (15) days of the issuance of the **municipal tag**; and
- 18.11.6 any other information as may be required by the **Chief Administrative Officer** or by the provisions of the Act or the Provincial Offences Procedure Act, RSA 2000, c P-34 as amended.
- 18.12 Where a contravention of this Bylaw is of a continuing nature, further **municipal tags** may be issued by a Bylaw Enforcement Officer or **Peace Officer** provided, however, that no more than one **municipal tag** shall be issued for each day the contravention continues.
- 18.13 Where a **municipal tag** is issued pursuant to this Bylaw; the **person** to whom the **municipal tag** is issued may, in lieu of being prosecuted for the offence, pay to the **Town** the penalty specified on the **municipal tag**;
- 18.14 Where, on a prosecution of an offence pursuant to this Bylaw, a **person** believes a written approval or permission from the **Chief Administrative Officer** or designate provides that **person** with a defense, the onus of proving that approval or permission was given, rests with the **person** relying on the permission or approval.
- 18.15 Nothing in this Bylaw relieves a **person** from complying with any federal or provincial law or regulation, other bylaw or any lawful permit, order, consent or other direction.
- 18.16 Where payment of a penalty for a **municipal tag** is received within 15 days from the date of issue, the voluntary payment shall be reduced by twenty-five (\$25.00) dollars.

SECTION 19 – RATES AND FEES

- 19.1 There shall be levied against each residential **dwelling** unit a monthly charge for waste collection and **disposal** as set out in Schedule “B” attached to and forming part of this Bylaw.
- 19.2 Residential properties up to and including **duplexes and multifamily dwellings** shall be charged the rate outlined in Schedule “B”.
- 19.3 All accounts with the **Town of Bonnyville**, under this section of the Bylaw shall become due and payable in the same manner as the utility services bill with the garbage service fee being added to the said utility bill.
- 19.4 In default by the property **owner** of payment of the said charges, the amount of such sums in default in respect of which the service was provided and such charge shall be subject to the same penalties and

collectible by the same manner as other utilities and accounts receivable deemed by the **Town**.

- 19.5 That, in default of payment by an **occupant** receiving **garbage** service, the amount of the sums in default may be collected by the **Town** by whatever means available.

SECTION 20 – SEVERABILITY PROVISION

- 20.1 It is the intention of **Council** that each separate provision of this Bylaw shall be deemed independent of all other provisions herein and it is the further intention of **Council** that if any provision of this Bylaw is declared invalid, all other provision hereof shall remain valid and enforceable.
- 20.2 If a court or tribunal of competent jurisdiction declares any portion of this Bylaw to be illegal or unenforceable, that portion of the Bylaw will be considered to be severed from the balance of the Bylaw, which will continue, to operate in full force.

SECTION 21 – REPEAL OF OLD BYLAWS

- 21.1 Bylaw 963-87 passed June 4, 1987 is hereby repealed.
- 21.2 Bylaw 1076-94 passed May 24, 1994 is hereby repealed.
- 21.3 This Bylaw shall come into force and effect upon third and final reading

INTRODUCED AND GIVEN FIRST READING this 14th day of February, A.D., 2023.

INTRODUCED AND GIVEN FIRST READING this 14th day of February, A.D., 2023.

Mayor

Chief Administrative Officer

GIVEN SECOND READING this ____ day of _____, A.D., 2023.

Mayor

Chief Administrative Officer

UPON UNANIMOUS CONSENT, TO PROCEED TO THIRD AND FINAL READING
this ____ day of _____, A.D., 2023.

Mayor

Chief Administrative Officer

GIVEN THIRD AND FINAL READING this ____ day of _____, A.D., 2023.

Mayor

Chief Administrative Officer

BY-LAW NO. 1543-22

SCHEDULE "A"

PRESCRIBED PENALTY AMOUNTS

Penalties- Violations of	1st Offence	2nd Offence & Subsequent offences
Section 5- Collection General	\$125.00	\$250.00
Section 7- Prohibitions		
Section 11- Construction and Development Sites		
Section 12- Conveyance of Waste		
Section 17- Household Hazardous Waste Service		
Section 9- Commercial and Institutional Areas	\$300.00	\$600.00
Section 10- Industrial Areas		
Section 13- Burning of Waste		
Section 14- Disposal and Transfer Stations, Landfill, Public Recycling Compound and Other Facilities		
Section 15- Garbage Contractors		

**TOWN OF BONNYVILLE
BYLAW NO. 1076-94
SCHEDULE "B"
GARBAGE RATES
(EFFECTIVE January 1, 2023)**

In accordance with good financial management to cover the costs of providing garbage **collection services** to its residents and to comply with the Waste Control Regulation and the Code of Practice for Landfills, the **Town of Bonnyville** hereby establishes the following fee structure for waste:

RESIDENTIAL RATES

1. Residential - a monthly **base rate** of \$13.42 for household **garbage** collection shall be applied to each residential **dwelling** unit/ **service user** each billing period.
2. Residential- an additional garbage cart may be purchased for residential **dwelling** units. The **dwelling** will be charged the below fee for the cart and an additional \$13.42 per **billing period** will be applied.
3. For Interpretive Purposes:
 - a) each residential **dwelling** unit including multi-family **dwellings** (except apartments) and **service user** that qualifies for municipal collection shall be charged a **base rate** every **billing period** for **garbage** collection whether or not all units are occupied.

Service Change Request/ Set up fee

Service	Fee
Cart repair	\$25.00
Additional Cart	\$100.00

* Repair fees are not applicable if cart damage is a result of **Automated Collection**

LANDFILL AND TRANSFER STATION TIPPING FEES

Users will be charged at the following rates for tipping fees at the Landfill and Transfer Station Site:

Waste Category	Waste description	Member fee	Non-member fee
Transfer Station	Class II Residential*	\$150.00 per tonne.	\$190.00 per tonne
	Class II Commercial	\$150.00 per tonne	\$195.00 per tonne
	Class II Municipal hauled residential**	\$130.00 per tonne	\$195.00 per tonne
Landfill or Transfer station	Non- sorted mixed class II and III waste	\$300.00 per tonne	\$350 per tonne
Landfill	Clean Clay Fill	No Charge	No Charge
	Clean Concrete	\$15.00 per tonne	\$30.00 per tonne
	Clean Compostables out of Town/ Commercial	\$15.00 per tonne	\$30.00 per tonne
	Clean Burnables (Wood/ trees) Residential	No Charge	No Charge
	Clean Burnables (Wood/ Trees) Out of Town/ Commercial	\$15.00 per tonne	\$30.00 per tonne
	Clean Scrap Metal	\$15.00 per tonne	\$30.00 per tonne
	Class III Construction and Demolition Residential less than 250 kg	15.00	\$30.00
	Class III Construction and Demolition Residential between 250- 500kg	\$25.00	\$50
	Class III Construction and Demolition***	\$80 per tonne	\$185 per tonne
	Appliances without CFC's	\$10.00	\$20.00
	Appliances with CFC's	\$40.00	\$80.00
	Mattresses and sofas	\$10.00	\$20.00
	Batteries	\$3.00	\$6.00
	Propane Tanks < 50lbs	\$5.00	\$10.00
	Propane Tanks >	\$55.00	\$110.00

	50lbs		
	Scrap vehicles	\$30.00	\$60.00
	Used automotive oil (over 100 litres)	\$0.05 per litre	\$0.10 per litre
	Residential Tires (without rims)	No charge	No charge
	Commercial Tires (without rims)	\$5.00 each	\$10.00
	Residential Tires (with rims)	\$5.00 each	\$10.00
	Commercial Tires (with rims)	\$10.00 each	\$20.00
	Fluorescent light bulbs	No charge	No Charge
	Asbestos	Not accepted****	Not Accepted

Notes:

The non member Tipping fee is applicable to waste from outside the municipal boundaries of the Beaver River Regional Waste Commission or Non-Member Municipalities from within the Boundaries.

** To be used in situations where a municipality in the commission hauls non mixed Class II waste into **Transfer Station**.

***Separation of waste may be required further to the above noted categories, i.e., treated wood, scrap metals, etc..

****The Town of Bonnyville Public Works Department will maintain a list of hazardous waste contractors that could assist in the event waste is refused at Town of Bonnyville Landfill.

Materials not accepted at the landfill:

**All paint thinners, unknow or unidentifiable waste, toxic chemicals.
contaminated soils.**

Approved this _____ day of _____, A.D., 2023.

Mayor

Chief Administrative Officer

MEMORANDUM

TO Mayor and Council

FROM: Administration

DATE: January 31, 2023

SUBJECT: Solid Waste Bylaw No. 1543-23

Below is a summary of the major changes to the Solid Waste Bylaw. Throughout the proposed Bylaw, language and format have been updated and may not be detailed in the following summary as the intent has not changed.

The right column lists the major changes to the adjacent Sections. Several sections from the current bylaw have been removed or relocated and are also listed.

Current Bylaw section	Proposed Bylaw section	Section Description
-	1	<ul style="list-style-type: none">• New Section for Bylaw title
1	2	<ul style="list-style-type: none">• No significant changes.
2	3	<ul style="list-style-type: none">• Significantly Increased number of definitions for commonly used terminology.
-	4	<ul style="list-style-type: none">• Organizes authority in a more efficient manner.
3	5	<ul style="list-style-type: none">• No significant changes.
4/5	6	<ul style="list-style-type: none">• Specifies that automated waste collections carts are to be used.• Increases weight restriction to 80 kg and sets parameters for pick up.• Formalizes the practice of collection for “persons with disabilities”.
6	7	<ul style="list-style-type: none">• No significant changes.• Provides for the right to withhold services
7	-	<ul style="list-style-type: none">• Removed Sections pertaining to Garbage Stands and Receptacles.
-	8	<ul style="list-style-type: none">• New Section - Establishes collection times and frequency.
8	9	<ul style="list-style-type: none">• Greater details regarding waste on and around commercial establishments.• Now includes Institutional.
9	10	<ul style="list-style-type: none">• No significant changes, update language

10	11	<ul style="list-style-type: none"> No significant changes, update language
11	-	<ul style="list-style-type: none"> The Private Disposal of Waste provisions have been incorporated into various Sections in the proposed Bylaw.
12	12	<ul style="list-style-type: none"> Formalizes the current practice for certain haulers to register weights at Scale house to improve traffic flow. Updated to include unsecured waste flying from vehicles.
13	13	<ul style="list-style-type: none"> No significant changes to the "Burning" section
14	14	<ul style="list-style-type: none"> Significantly expands this Section to formalize various practices in compliance with provincial regulations, safety legislations or good work practices: <ul style="list-style-type: none"> -load inspection -load placement -load refusal -improper unloading or dumping
15	15	<ul style="list-style-type: none"> Remove \$5,000 Letter of Credit requirement for third party haulers. It is difficult to manage, and this practice has not been used for quite some time.
16	16	<ul style="list-style-type: none"> No change to Spring and Fall Clean-up.
-	17	<ul style="list-style-type: none"> New section that details Household Hazardous Waste Collection within the Town.
17	18	<ul style="list-style-type: none"> Penalties Section now includes updated language. Updated penalty period to 15 days to match Traffic Safety Bylaw penalty period.
20	19	<ul style="list-style-type: none"> No Change
-	20	<ul style="list-style-type: none"> New Section that allows for Bylaw to remain enforceable if sections are deemed invalid or unenforceable.
	21	<ul style="list-style-type: none"> New Section that details the repeal of previous Bylaws. And coming into force
Schedule A	Schedule A	<ul style="list-style-type: none"> Updated fine amounts.
	Schedule B	<ul style="list-style-type: none"> Removed violation ticket Schedule. Updated Schedule of fees at the December 13 Council meeting.
Schedule C		<ul style="list-style-type: none"> "Schedule of fees" is now Schedule B in proposed Bylaw.

BYLAW NO. 1525-22

OF THE

TOWN OF BONNYVILLE

BEING A BYLAW OF THE TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA TO AMEND BYLAW NO. 1076-94 RESPECTING GARBAGE RATES AND REPEAL BYLAW 1524-21.

WHEREAS, the Municipal Council of the Town of Bonnyville has passed Bylaw No. 1524-21 amending 1076-94 respecting Garbage and setting Rates; and

WHEREAS, the Municipal Council of the Town of Bonnyville deems it necessary to further amend Schedule "C" – Garbage Rates in Bylaw 1079-94 to reflect new rates being charged; and

WHEREAS, the Municipal Council of the Town of Bonnyville deems it necessary to repeal Bylaw 1524-21 in order to further amend Schedule "C" – Garbage Rates.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE TOWN OF BONNYVILLE DULY ASSEMBLED ENACTS AS FOLLOWS:

1. That Bylaw No. 1524-21, respecting Garbage, is hereby repealed.
2. That Schedule "C" of Bylaw 1076-94, "Garbage Rates" is hereby amended to read as attached to this Bylaw 1525-22 as Schedule "C", "Garbage Rates"
3. That this Bylaw shall come into force and effect as of January 1, 2023.

INTRODUCED AND GIVEN FIRST READING this 13th day of December, A.D., 2022.


Mayor

Chief Administrative Officer

GIVEN SECOND READING this 13th day of December, A.D., 2022.


Mayor

Chief Administrative Officer

UPON UNANIMOUS CONSENT, TO PROCEED TO THIRD AND FINAL READING
this 13th day of December, A.D., 2022.



Mayor



Chief Administrative Officer

GIVEN THIRD AND FINAL READING this 13th day of December, A.D., 2022.



Mayor



Chief Administrative Officer

TOWN OF BONNYVILLE
BYLAW NO. 1525-22 A BYLAW TO AMEND
BYLAW NO. 1524-21
SCHEDULE "C"
GARBAGE RATES
(EFFECTIVE JANUARY 1, 2023)

In accordance with good financial management to cover the costs of providing garbage collection services to its residents and to comply with the Waste Control Regulation and the Code of Practice for Landfills, the Town of Bonnyville hereby establishes the following fee structure for waste:

RESIDENTIAL RATES

1. Residential - a monthly rate of \$13.42 for household garbage collection shall be applied to each residential dwelling unit.
2. For Interpretive Purposes:
 - a) each residential dwelling unit including multi-family dwellings (except apartments) shall be charged a monthly rate for garbage collection whether or not all units are occupied.
3. Residential Additional Waste Collection Cart – a monthly rate of \$9.67 for an additional waste collection cart for household garbage collection shall be applied each month.
4. Replacement for Lost/Damaged Waste Collection Cart – a fee of \$25.00 be charged for each occurrence of a lost or damaged waste collection cart.

LANDFILL and TRANSFER STATION TIPPING FEES

Users will be charged at the following rates for tipping fees at the Landfill and Transfer Station Site:

WASTE CATEGORIES	MEMBER TIPPING FEE	NON-MEMBER* TIPPING FEE
Clean Clay Fill	\$ 0.00 per Tonne	\$ 0.00 per Tonne
Clean Concrete	\$ 15.00 per Tonne	\$ 30.00 per Tonne
Clean Compostables	\$ 15.00 per Tonne	\$ 30.00 per Tonne
Clean Burnables (Wood/Trees) - Residential	\$ 0.00 per Tonne	\$ 0.00 per Tonne
Clean Burnables (Wood/Trees) – Out of Town/Commercial	\$ 15.00 per Tonne	\$ 30.00 per Tonne
Clean Scrap Metal	\$ 15.00 per Tonne	\$ 30.00 per Tonne
Shingles/Clean	\$ 0.00 per Tonne	\$ 0.00 per Tonne
Mixed Class III & Demolition	\$ 80.00 per Tonne	\$ 185.00 per Tonne
Mixed Class III & Demolition less than 250 kg	\$ 15.00	\$ 30.00
Mixed Class III & Demolition between 250 kg and 500 kg	\$ 25.00	\$ 50.00
Mixed Waste (Residential)	\$ 150.00 per Tonne	\$ 190.00 per Tonne

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Mixed Waste (Commercial)	\$ 150.00 per Tonne	\$ 195.00 per Tonne
Mixed Waste (Municipal Hauled)		
Residential	\$ 130.00 per Tonne	\$ 195.00 per Tonne
Mixed Waste – Non Sorted (Class II & III Waste Mixed)	\$ 300.00 per Tonne	\$ 350.00 per Tonne

* The Non-Member Tipping fee is applicable to Waste from outside the Municipal Boundaries of the Beaver River Waste Commission or Non-Member Municipalities from within the Boundaries.

Residents hauling household garbage, trees and grass, will have Landfill Fees waived.

SPECIAL CHARGES - Some Conditions Apply**

WASTE CATEGORIES	MEMBER TIPPING FEE	NON-MEMBER* TIPPING FEE
All Appliances	\$10.00 each	\$20.00 each
Appliances Without Freon Removed	\$40.00 each	\$80.00 each
Mattresses and sofas	\$10.00 each	\$20.00 each
Batteries	\$ 3.00 each	\$ 6.00 each
Propane Bottles (Under 50 Lbs)	\$ 5.00 each	\$10.00 each
Propane Bottles (Over 50 Lbs)	\$55.00 each	\$110.00 each
Scrap Vehicles	\$30.00 each	\$60.00 each
Used automotive oil (over 100 litres)	\$ 0.05 per litre	\$ 0.10 per litre
Residential Tires (Without Rims)	No Charge	No Charge
Residential Tires (With Rims)	\$ 5.00 each	\$10.00 each
Commercial Tires (Without Rims)	\$ 5.00 each	\$10.00 each
Commercial Tires (With Rims)	\$10.00 each	\$20.00 each
Florescent Light Bulbs	No Charge	No Charge

** Waste from outside the Municipal Boundaries of the Beaver River Waste Commission or Non – Member Municipalities from within the Boundaries shall be charged at 2 times the special charges rate.

Separation of waste may be required further to the above noted categories, i.e., treated wood, scrap metals, etc.

MATERIALS NOT ACCEPTED AT THE LANDFILL

All paint, thinners, unknown or unidentifiable waste, toxic chemicals, contaminated soil, asbestos and PCB WILL BE REFUSED at the Landfill.

Note: The Town of Bonnyville Public Works Department will maintain a list of hazardous Waste contractors that could assist in the event waste is refused at Town of Bonnyville Landfill.

Approved this 13th day of December, A.D., 2022.


Mayor


Chief Administrative Officer

GARBAGE BYLAW NO. 963-87

Office Consolidation January 4, 2016

Prepared by:

**Executive Assistant
Town of Bonnyville**

Bylaw No. 963-87 was adopted by Town Council on June 9, 1987. It was amended by Bylaw No. 1076-94 on May 24, 1994 to include a Section 20 and a Schedule "C". Over the years, this Schedule has changed numerous times. The Schedule C in force was adopted by Council on December 13, 2011.

In September, 2011, this document was consolidated by virtue of the incorporation of the following bylaws, which was an amendment to the original bylaw.

Bylaw No. 1076-94 added Section 20, 2. and 3.:

20. SECTION 20 – RATES AND FEES

- 20.01 There shall be levied against each residential dwelling unit a monthly charge for waste collection and disposal as set out in Schedule "C" attached to and forming part of this By-Law.
- 20.02 Residential properties up to and including duplexes shall be charged the rate outlined in Schedule "C".
- 20.03 All accounts with the Town of Bonnyville, under this section of the By-Law shall become due and payable in the same manner as the Water and Sewer Services bill with the garbage service fee being added to the said water and Sewer bill.
- 20.04 In default by the property owner of payment of the said charges, the amount of such sums in default in respect of which the service was provided and such charge shall be subject to the same penalties and collectible by the same manner as other taxes deemed by the Town.

- 20.05 That, in default of payment by an occupant receiving garbage service, the amount of the sums in default may be collected by the Town by whatever means available.

That Schedule "C" Garbage Rates be added.

2. That this Amending Garbage Bylaw comes into force and effect on June 1, 1994.

The current Schedule "C" for Garbage Rates in force is:

SCHEDULE "C"

GARBAGE RATES

Amended November 25, 2014 by Council Resolution

Effective January 1, 2015

Editor's Note:

This is an office consolidation edition of Bylaw 963-87, adopted by Town Council on June 9, 1987. It was amended by Bylaw No. 1076-94 on May 24, 1994 to include a Schedule "C". This edition contains all current amendments and additions to Bylaw 963-87 that are in force. For the sake of clarity, only those schedules which are current are included. All reasonable attempts were made to accurately reflect the original Bylaw and its amendments.

This office consolidation is intended for convenience only. In case of uncertainty, the reader is advised to consult the original Bylaws, available at the office of the Executive Assistant.

Executive Assistant's Office
Town of Bonnyville

**CONSOLIDATED BY-LAW NO. 963-87 AND
AMENDING BYLAW NO. 1076-94**

OF THE

TOWN OF BONNYVILLE

GARBAGE BY-LAW

A BYLAW TO REGULATE THE COLLECTION, REMOVAL AND DISPOSAL OF GARBAGE, REFUSE AND OTHER WASTE WITHIN THE MUNICIPAL BOUNDARIES OF THE TOWN OF BONNYVILLE, IN THE PROVINCE OF ALBERTA.

WHEREAS, under the authority of Section 199 of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 1980, including amendments thereto the Town may by by-law provide for the collection, removal and disposal of garbage, refuse and waste;

NOW THEREFORE, the Council of the municipality of the Town of Bonnyville duly assembled enacts as follows:

SECTION 1

- 1.1 That the system for collection, removal and disposal of garbage, refuse and Waste Material accumulated within the Corporate Limits of the Town of Bonnyville shall be operated in the manner herein set forth.

SECTION 2 - DEFINITIONS

- 2.1 For the purpose of this By-Law the following terms, phrases, words and their derivations shall have the meanings given herein.
- a) "Apartment House" means a residential building divided into separate self-contained suites or apartments having sleeping, cooking and bathroom or toilet facilities and which contains more than four such suites or apartments and includes, but is not limited to, structures known as Town houses or Rowhouses.
 - b) "Ashes" means the residue and cinders from any substance used for fuel, but does not include such residue as may accumulate as a result of building operation.

- c) "Building Waste" means all waste produced in the process of construction, altering or repairing a building, including earth, vegetation and rock displaced during the process of building.
- d) "Collection Area" means the location within the Corporate Limits of the Town of Bonnyville from which garbage waste collection shall be made and where the following condition exists:
 - (i) There are a minimum of two dwellings per acre, and
 - (ii) Such dwellings are adjacent to areas where collection of waste is already established.
- e) "Commercial Premises" means a cafe or restaurant, hospital, nursing home, lodge, school, recreation centre, warehouse, wholesale or retail business place, office building or service station factory or industrial plant and any other building or premise except a dwelling.
- f) "Contractor" means any person who charges for picking up garbage in the Town of Bonnyville.
- g) "Council" means the Municipal Council of the Town of Bonnyville.
- h) "Director of Public Works" means the Director of Public Works of the Town of Bonnyville.
- i) "Disposal Grounds" means the refuse and waste material disposal area or site designated by the Town.
- j) "Dwelling" means a building occupied for residential purposes, (single family, duplex, 4-plex and row housing) other than a multiple family dwelling or apartment houses.
- k) "Garbage" means discarded or rejected ashes, bottles, metal cans or tins, crockery, glass, grass cuttings and other garden refuse, cloth, paper, food and food waste, trees, branches, wrappings, sweepings and other items of household refuse, but does not include human or animal excrement, or industrial/commercial waste or dead animals therefrom.

l) "Garbage Can or Receptacle" means:

1. A circular receptacle constructed of a water tight, non-corrosive durable metal or plastic; equipped with a tight fitting cover constructed of the same material, and handles for lifting. Such receptacle shall be:

- (i) no more than 75 centimetres or less than 50 centimetres in height; and
- (ii) no more than 45 centimetres or less than 40 centimeters in diameter; and
- (iii) no more than 25 kilograms in weight when filled.

m) "Garbage Stand" means a wooden or metal stand or enclosure designed to hold all garbage cans required by the premises for which the stand is provided, and which shall be so designed as to keep all garbage cans in an upright position at all times, and protected from interference from dogs or other animals; its height above ground shall not exceed 60 centimetres or be less than 40 centimetres.

n) "Hazardous Waste" means a solid or liquid material that presents an unusual disposal problem or requires special handling including, but not limited to, explosives, poisons, caustics, acids, drugs, radio-active materials and other like materials.

o) "Householder" means any owner, occupant, leasee or tenant or any other person in charge of any building or other dwelling used or intended for use as residential premises, including a multiple family dwelling but excluding commercial premises.

p) "Industrial" means places where the occupants sojourn for limited periods, including, but not limited to senior citizens residences and hospitals.

q) "One Pick-up" means one pick-up of waste material which consists of no more than 3 garbage cans or an equivalent.

r) "Public Health Inspector" means the Public Health Inspector appointed by the Town or by the North Eastern Alberta Health unit of which the Town is a member.

- s) "Street" means public thoroughfares within the Town and includes, where the context allows, the sidewalk and borders of the streets, lanes and other public thoroughfare.
- t) "Town" means the Corporation of the Town of Bonnyville.

SECTION 3 - COLLECTION GENERAL

- 3.1 The Town shall provide for pick-up of residential wastes once a week (every seven days) except in conditions beyond the Town's control.
- 3.2 The occupant or owner and or operator of a commercial premise including Provincial and Federal government premises, trailer courts, multi-family premises, or apartments, or such other premises as determined by Council, shall be required to make arrangements for the removal and disposal of garbage and waste material to adequately keep the premises in question free from such garbage and waste.
- 3.3 No waste shall be collected from any building which is owned by the Provincial or Federal Governments and is exempt from Municipal Taxation.
- 3.4 When a dwelling or apartment house contains a commercial or industrial establishment that generates trade refuse, such trade refuse shall be removed at the expense of the owner.
- 3.5 Any commercial or industrial property which does not have its garbage and refuse removed in a manner satisfactory to the Town, shall be charged for costs incurred by the Town to have the waste removed. If the bill is not paid, the charges shall be added to the property taxes.
- 3.6 Town Council shall ensure that the equipment for waste collection and the manner in which waste is collected and disposed of within the Town of Bonnyville shall comply with the regulations of the Alberta Board of Health.
- 3.7 The Householder and Business shall keep free and clean of garbage and refuse one-half of the width of the lane or alley adjoining the property owned or occupied by the Householder or Business.
- 3.8 No person or persons shall deposit any garbage refuse or any material in a garbage stand or commercial container that is not his own or under his direct control.

- 3.9 No person shall bring into the Town of Bonnyville any garbage or refuse for collection or disposal.
- 3.10 The Town may enter into a contract with any person for the collection of the whole or a portion of the ashes, garbage and refuse accumulated within the Town limits.

SECTION 4 - COLLECTION PROCEDURE

- 4.1 No person, being the owner, occupant, tenant or person in charge of any building or premises in the Town shall put out or permit to be put out any garbage, refuse, trade refuse, waste or ashes for collection unless such waste is first contained in a sufficient number of garbage receptacles in good condition to contain at least one week's accumulation of such waste material from the building or premises in respect to which the same are used.
- 4.2 No person other than the owners or occupants or those appointed by the owners or by the Council to collect waste shall interfere with or disturb the contents of any receptacles or other waste placed for collection.
- 4.3 No garbage collection shall be made from the inside of any building or from the basement or upper floors of any multiple dwelling.
- 4.4 The Town shall not be required to remove any waste material from any receptacle which, with its contents, exceeds twenty-five (25) kilograms weight.
- 4.5 The Town will not be responsible for picking up loose ashes or hot ashes.
- 4.6 Except as otherwise specifically provided in this by-law, the collection, removal, and disposal of garbage shall be under the supervision of the Council or their designated agents.

Location of Receptacles

- 4.7 No person shall place or keep or permit to be placed or kept any receptacles for ashes or waste upon the travelled portion of any lane, street, sidewalk or highway within the Town of Bonnyville.

Laned Subdivision

- 4.8 Where any premises are served by a lane, all garbage from such premises shall be placed at a location within five (5) feet of such lane, but not in a lane and shall be easily accessible by the collector.

Laneless Subdivision

- 4.9 In cases where no lane exists all garbage collection at a location as close as possible to the travelled portion of the adjacent street, but not on a sidewalk or in such a location as to interfere in any way with vehicle or pedestrian traffic.
- 4.10 The Town Director of Public Works shall be the final authority on placement of garbage containers in case of a dispute.

SECTION 5 - PREPARATION OF WASTE FOR COLLECTION

- 5.1 No person shall put out waste material or garbage for collection unless:

- a) Garbage and waste from domestic establishment is thoroughly drained and securely wrapped in sufficient paper to absorb the moisture or placed in plastic bags which are properly tied before being put in receptacles for collection.
- b) Waste paper, cardboard and inoffensive household refuse is securely tied in bundles and placed within or beside the garbage or waste receptacles for removal.
- c) Clippings, lawns, shrubs and trees are compacted and securely tied in bundles, garbage bags or boxes and placed beside the waste receptacles, the weight of each bundle, etc. not to exceed twenty-five (25) kilograms in weight nor one (1) metre in length.
- d) Rags and cast-off garments are tied securely in bundles and placed within or beside garbage or waste receptacles for removal.
- e) Ashes for collection are quenched and put into separate containers from other wastes.

SECTION 6 – PROHIBITIONS

- 6.1 Under the provisions of the by-law no person who is the owner, occupant or person in charge or responsible for any land or building in the Town shall allow waste of any kind to accumulate:
- a) outside of a building or inside of a portion to which the public or a part of the public has access; or
 - b) on any land or other premises whether or not there is a building or other structure erected thereon;
- EXCEPT for waste which is placed:
- c) in receptacles required by this by-law; in a manner complying with the provisions of this by-law; and
 - d) in a location designated or allowed by the provisions of this by-law.
- 6.2 Notwithstanding anything in Section 6.1 or elsewhere in this by-law contained, no person shall dispose of waste or allow waste to accumulate anywhere in any manner which contravenes a provision of the Public Health Act, and the regulation made thereunder, or a by-law of the Town relating to health, sanitation or nuisances.
- 6.3 No person shall burn garbage or waste material in the open air within the Town unless he has first obtained a written permit to do so from the Town of Bonnyville.
- 6.4 No person shall directly or otherwise dispose or permit any person to dispose of any explosives.
- 6.6 No person shall throw, sweep or place dust or other waste from any sidewalk into any gutter or any other part of a street in a commercial area place it into the proper receptacle provided therefore.
- 6.7 No person shall permit any deceased animal to remain on any street or highway to obstruct the same, or to remain undisposed for longer than four hours after death. The owner or person in charge of the deceased animal shall be responsible for the charges in connection with its disposal.
- 6.8 No person shall place for collection pet manure which is not enclosed in a suitable, air tight container so as to prevent contamination of garbage collection equipment and health hazards.

SECTION 7 - PROVISIONS FOR GARBAGE STANDS AND RECEPTACLES

- 7.1 Every householder within the Town limits shall provide a garbage stand with sufficient number of garbage cans or receptacles to hold seven days garbage or refuse from his/her domicile as approved by Council.
- 7.2 If the household from which waste is to be removed refuses or neglects to provide a garbage stand or receptacle pursuant to the provisions of this by-law, the same may be provided by the Town at the expense of the owner/occupant.
- 7.3 In default by the householder of payment of the said costs, the amount of such sums in default shall be a charge against the owner in respect of which the stand or receptacle was provided and such charge shall be subject to the same penalties and collectable by the same manner as other taxes levied by the said Town.
- 7.4 When any garbage can has been condemned by the Director of Public Works, and a written notice to that effect has been given to the householder, the condemned garbage can may be removed and disposed of along with the garbage from the premises in which case the householder shall forthwith provide a suitable garbage can to replace the one that has been condemned and removed at his/her expense.
- 7.5 The Town may by written notice direct any person to promptly provide garbage stands, additional garbage cans or other approved receptacles or to provide such receptacles in a proper condition where the Town considers either that the number of approved receptacles or their condition is inadequate or insufficient in practice to meet the spirit and intent of this by-law.

SECTION 8 . COMMERCIAL AREA

- 8.1 Owners and/or occupants of premises in commercial areas (except for single residences) shall be responsible for their own commercial waste disposal.
- 8.2 The owners, occupant or person in charge of a commercial premise or apartment house shall:
 - a) cause all waste to be removed therefrom regularly so that the same does not accumulate thereon;

- b) place containers in sufficient location about the premises for persons patronizing the premises to deposit any type of wrapping or discarded portion of anything sold or distributed on the premises.
 - c) Ensure that the container so provided is of metal material with either spring loaded or hinged lids to prevent garbage from scattering about.
 - d) where a private contract for collection of refuse, garbage and rubbish is entered into with the owner, commercial type containers with lids may be provided in locations approved by the Town.
 - e) cause all area immediately surrounding the premises such as parking lots, sidewalks, lanes, etc. to be kept clean of litter.
- 8.3 Food service outlets which provide take out service of prepared foods must provide an outside garbage receptacle, different from the one used for the garbage accumulated during the preparation and handling of food. The receptacles must have lids similar to that described in Section 8.2(c).

SECTION 9 – INDUSTRIAL AREAS

- 9.1 Industries shall be responsible for their own industrial waste disposal.
- 9.2 Industrial wastes must be kept in an area blocked from public view and stored in such a way that it does not become a public nuisance until such time as it is disposed of.
- 9.3 Owner and/or occupant of premises may provide commercial and industrial containers for private contract for collection of refuse, garbage or industrial waste.
- 9.4 Where wastes are not excessive, permission may be given to use the waste disposal grounds, otherwise the onus will be on the industry to arrange for Grounds.
- 9.5 The Council or their designated agents reserve the right to control the type and nature of garbage and industrial waste which is deposited in any dump area.

10. SECTION 10 - CONSTRUCTION ON DEVELOPMENT SITES

- 10.1 Contractors or Developers are responsible for disposal of their own construction debris (rubbish).
- 10.2 Debris on sites must be stacked on sites so as not to cause a nuisance, fire hazard, or injuriously affect the privacy of adjoining properties.
- 10.3 Debris on sites must be contained and not allowed to spill over or accumulate on any street, lane, or property. Every such person shall be fully responsible for any violation of this Section.
- 10.4 Contractors or Developers must ensure that any excavation soil and/or debris is not placed on any road or laneway without written permission from the Town. If permission is given, the contractor or developer is responsible for returning the lane soil or debris and cleaning of same.
- 10.5 Contractors or developers who are given permission to use the Town's disposal area must place the garbage in the area designated by the Director of Public Works and shall be responsible for any costs involved in cleaning the Waste Disposal Grounds due to their dumping garbage, or shall arrange to have the disposal area cleaned at their expense.
- 10.6 All major construction projects (new houses, major house renovations and commercial type buildings) may be required to have a Commercial Container on the construction site during construction.

SECTION 11 - PRIVATE DISPOSAL OF WASTE

- 11.1 Nothing contained herein this by-law, shall prevent any person making arrangements privately for the disposal of waste in a manner to be approved by the Town Director of Public Works.
- 11.2 Unless an owner or occupant of premises makes private arrangements for disposal of waste so approved by the Town, the provisions of this by-law shall apply to the waste accumulations on his premises, unless;
 - a) he has an agreement with the owner, occupant or person in charge of land upon which the waste is to be deposited; and
 - b) the waste is so deposited and carried as to comply with all the applicable provisions of this and all other by-laws of the Town of Bonnyville and of the Public Health Act and any other regulation made thereunder.

- 11.3 No person who has waste of any description requiring disposal shall dispose of it elsewhere than at a disposal site of a type appropriate for the type of waste.
- 11.4 A person who has disposed of waste on any land contrary to the provisions of Section 11 of this by-law, shall remove the same upon being required to do so by the owner, occupant or person in charge of the land, or by the By-Law Enforcement officer, but such removal shall not prevent him from being prosecuted for a contravention of this section.
- 11.5 If the person who has placed waste on land contrary to the provisions of Section 11 of this by-law cannot be ascertained or neglects or refuses to remove the waste therefrom; the owner, occupant or person in charge of the land shall remove the waste or cause the waste to be removed from the land upon being directed to do so by the Director of Public Works.

SECTION 12 - CONVEYANCE OF WASTE

- 12.1 A person using a vehicle of any description to convey waste of any type whatsoever from the property where the waste is accumulated or is produced to any other location either within or without the Town, whether the same is to be placed into a Town disposal site or not, shall cover the box, body or portion of the vehicle in which the waste is transported by a tarpaulin, canvas, wooden covering or a covering of any other description which is so placed and secured so that no portion of waste is able to come loose from the vehicle and fall on any public or private property other than that from which is removed.
- 12.2 A person who transports waste through the Town by a vehicle of any description in a manner so that any portion of the waste detaches itself from the vehicle and falls on property other than property from which it is taken is guilty of an offence against this by-law.

SECTION 13 - BURNING REGULATION

- 13.1 There shall be no burning of any garbage, refuse or material of any kind within the Town of Bonnyville.
- 13.2 The foregoing shall not prevent the use or operation of a residential fire place or outdoor bar-be-cue.
- 13.3 All grass burning for fire prevention purposes must be done by the Bonnyville Fire Department.
- 13.4 Exceptions to 13.1 may be authorized by the Town of Bonnyville Fire Chief.

SECTION 14 - DISPOSAL GROUND

- 14.1 The Town reserves the right to control the type and nature of refuse which may be deposited in the disposal grounds and no refuse may be deposited in the disposal grounds except in accordance with such guidelines as the Town may from time to time set:
- a) householders who haul garbage to the Town Disposal Grounds must deposit same tidily at the edge of the cleared area.
 - b) Car bodies and other similar equipment must be placed in the designated area.
 - c) Any dead animal brought to the disposal grounds shall be disposed of in accordance with the instructions of the Health Officer and in the absence of instruction to the contrary, shall bury the animal immediately in such manner as to prevent a nuisance or danger to health.
- 14.2 Any person using the Town Disposal Grounds shall obey all signs posted and follow any directions, instructions or orders given by a Sanitary Officer, Director of Public Works or any other designated official of the Town of Bonnyville.

SECTION 15 - GARBAGE CONTRACTORS

- 15.1 All Town licensed garbage contractors shall provide the Town with a \$5,000.00 letter of credit from a financial institution that the Town can draw funds from, if required, for clean-up and/or repairs to public roadways damaged by a collection vehicle.
- 15.2 Collectors shall replace emptied receptacles and the lids in approximately the same location where picked up.
- 15.3 No collector shall leave refuse on the ground which he has spilled from the receptacle or the collection vehicle.

SECTION 16 - SPRING OR FALL CLEAN-UP

- 16.1 Council may at any time call for Spring or Fall Clean-ups for special occasions*
- 16.2 The Town at no extra charge to the residents will provide these extra pick-ups where the provisions of this by-law are met (bagging, boxing, bundling, etc.).

16.3 Residents will be so advised of the special pick-ups by insertion of advice in the local newspaper at least one week prior to the dates.

SECTION 17 - PENALTIES

17.1 Where any person is alleged to have breached any of the provisions of this by-law,

17.2 Any written notice issued under the provisions of this by-law shall be deemed to be sufficiently served if served personally upon the person alleged to have committed the breach or upon the owner, occupier or other person in charge of the premises upon which the breach is alleged to have been committed or if mailed to the address of the owner, occupier or other person in charge of the premises upon which the breach is alleged to have been committed.

17.3 Every person who violates any provision of this by-law is guilty of an offence and liable on summary conviction to a fine not exceeding Five Hundred (\$500.00) Dollars, exclusive of costs, for each offence, and in default of payment thereof to imprisonment for a period not exceeding Sixty (60) days.

17.4 Any person violating any provision of this By-Law, and to whom a notice or tag has been issued, may avoid prosecution for the offence by paying the prescribed penalty as set out in Schedule "A" of this by-law, within 14 days, to the Bonnyville Town office either in person or by mail.

18. By-Law No. 811, and amendments thereto, be and is hereby rescinded.

19. This By-Law shall have effect from the date of final passing thereof.

SECTION 20 – RATES AND FEES

20.04 There shall be levied against each residential dwelling unit a monthly charge for waste collection and disposal as set out in Schedule "C" attached to and forming part of this By-Law.

20.05 Residential properties up to and including duplexes shall be charged the rate outlined in Schedule "C".

20.06 All accounts with the Town of Bonnyville, under this section of the By-Law shall become due and payable in the same manner as the Water and Sewer Services bill with the garbage service fee being added to the said water and Sewer bill.

20.04 In default by the property owner of payment of the said charges, the amount of such sums in default in respect of which the service was provided and such charge shall be subject to the same penalties and collectible by the same manner as other taxes deemed by the Town.

20.05 That, in default of payment by an occupant receiving garbage service, the amount of the sums in default may be collected by the Town by whatever means available.

2. That Schedule "C" Garbage Rates be added.

3. That this Amending Garbage Bylaw comes into force and effect on June 1, 1994.

INTRODUCED AND GIVEN FIRST READING this 26th day of May, A.D., 1987.

Mayor

Chief Administrative Officer

GIVEN SECOND READING this 26th day of May, A.D., 1987

Mayor

Chief Administrative Officer

UPON UNANIMOUS CONSENT, GIVEN THIRD AND FINAL READING this 9th day of June, A.D., 1987.

Mayor

Chief Administrative Officer

BY-LAW NO. 963

SCHEDULE A

PENALTIES - VIOLATIONS

	1st Offence	2nd & Subsequent Offence
Section 4		
Improper waste receptacles and/or bagging bundling. Not keeping garbage confined.	\$10.00	\$25.00
Section 8		
Food outlets not supplying receptacles.	\$25.00	\$50.00
Section 10		
Construction sites Not disposing properly	\$25.00	\$50.00
Section 11		
Disposal of waste contrary to the By-Law	\$10.00	\$25.00
Section 12		
Waste from vehicles unto public/private property	\$10.00	\$25.00

Section 13

Burning debris	\$10.00	\$25.00
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Section 14

Dumping at disposal grounds without Town permission	\$50.00	\$100.00
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**BYLAW NO. 963-87
SCHEDULE B**

TOWN OF BONNYVILLE

VIOLATION OF TOWN OF BONNYVILLE BYLAW NO. 963-87

Complaint No. _____

Time: A.M.
 P.M. Date: _____

Householder: _____

Address: _____

You have violated Bylaw No. 963-87 in respect of the matter checked below. Please correct this condition forthwith. Failure to do so will necessitate reference of the complaint to the Town of Bonnyville By-law Enforcement Officer for enforcement.

- _____ Improper Containers
- _____ Container uncovered
- _____ Garbage/Litter/rubbish on the ground
- _____ Newspapers, Cardboard, Brush untied
- _____ Grass Clippings in Receptacle and not in separate bag
- _____ Combustible material in garbage receptacle
- _____ Unauthorized burning
- _____ Improper Garbage Stand
- _____ Receptacle and contents exceeds 25 kgs.
- _____ Other Violation

**TOWN OF BONNYVILLE
BYLAW NO. 1076-94
SCHEDULE "C"
GARBAGE RATES
(EFFECTIVE JANUARY 1, 2019)**

In accordance with good financial management to cover the costs of providing garbage collection services to its residents and to comply with the Waste Control Regulation and the Code of Practice for Landfills, the Town of Bonnyville hereby establishes the following fee structure for waste:

RESIDENTIAL RATES

1. Residential - a monthly rate of \$12.64 for household garbage collection shall be applied to each residential dwelling unit.
2. For Interpretive Purposes:
 - a) each residential dwelling unit including multi-family dwellings (except apartments) shall be charged a monthly rate for garbage collection whether or not all units are occupied.

LANDFILL and TRANSFER STATION TIPPING FEES

Users will be charged at the following rates for tipping fees at the Landfill and Transfer Station Site:

WASTE CATEGORIES	MEMBER TIPPING FEE	NON-MEMBER* TIPPING FEE
Clean Clay Fill	\$ 0.00 per Tonne	\$ 0.00 per Tonne
Clean Concrete	\$ 15.00 per Tonne	\$ 30.00 per Tonne
Clean Compostables	\$ 15.00 per Tonne	\$ 30.00 per Tonne
Clean Burnables (Wood/Trees)	\$ 15.00 per Tonne	\$ 30.00 per Tonne
Clean Scrap Metal	\$ 15.00 per Tonne	\$ 30.00 per Tonne
Shingles/Clean	\$ 20.00 per Tonne	\$ 40.00 per Tonne
Mixed Class III & Demolition	\$ 75.00 per Tonne	\$ 150.00 per Tonne
Mixed Class III & Demolition less than 250 kg	\$ 10.00	\$ 20.00
Mixed Class III & Demolition between 250 kg and 500 kg	\$ 20.00	\$ 40.00
Mixed Waste	\$ 141.00 per Tonne	\$ 184.00 per Tonne

* The Non-Member Tipping fee is applicable to Waste from outside the Municipal Boundaries of the Beaver River Waste Commission or Non-Member Municipalities from within the Boundaries.

Residents hauling household garbage, trees and grass, will have Landfill Fees waived.

SPECIAL CHARGES - Some Conditions Apply**

All Appliances	\$10.00
Appliances Without Freon Removed	\$40.00
Mattresses and sofas	\$10.00
Batteries	\$ 1.00
Propane Bottles	\$ 3.00
Scrap Vehicles	\$30.00
Used automotive oil (over 100 litres)	\$ 0.05 per litre
Tires	\$ 1.50

** Waste from outside the Municipal Boundaries of the Beaver River Waste Commission or Non – Member Municipalities from within the Boundaries shall be charged at 2 times the special charges rate.

Separation of waste may be required further to the above noted categories, i.e., treated wood, scrap metals, etc

MATERIALS NOT ACCEPTED AT THE LANDFILL

All paint, thinners, unknown or unidentifiable waste, toxic chemicals, contaminated soil, asbestos and PCB WILL BE REFUSED at the Landfill.

Note: The Town of Bonnyville Public Works Department will maintain a list of hazardous Waste contractors that could assist in the event waste is refused at Town of Bonnyville Landfill.

Approved this _____ day of _____, A.D., 2018.

Mayor

Chief Administrative Officer

BY-LAW NO. 1076-94

OF THE

TOWN OF BONNYVILLE

BEING A BY-LAW OF THE TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA TO AMEND GARBAGE BY-LAW NO. 963-87.

WHEREAS, under the authority of the Municipal Government Act, R.S.A. 1980, Chapter M-26 and any amendments thereto, the Council of the Town of Bonnyville in the Province of Alberta duly assembled enacted the Garbage By-Law No. 963-87, and;

AND WHEREAS Council deems it necessary to amend the said Garbage By-Law.

NOW THEREFORE the Council of the Town of Bonnyville amend the Garbage By-Law No. 963-87 as follows:

1. That a new section be added as follows:

SECTION 20 - RATES AND FEES

- 20.01 There shall be levied against each residential dwelling unit a monthly charge for waste collection and disposal as set out in Schedule "C" attached to and forming part of this By-Law.
- 20.02 Residential properties upto and including duplexes shall be charged the rate outlined in Schedule "C".
- 20.03 All accounts with the Town of Bonnyville, under this section of the By-Law shall become due and payable in the same manner as the Water and Sewer Services bill with the garbage service fee being added to the said water and sewer bill.
- 20.04 In default by the property owner of payment of the said charges, the amount of such sums in default in respect of which the service was provided and such charge shall be subject to the same penalties and collectible by the same manner as other taxes deemed by the Town.
- 20.05 That, in default of payment by an occupant receiving garbage service, the amount of the sums in default may be collected by the Town by whatever means available.

2. That Schedule "C" Garbage Rates be added.

3.

That this By-Law comes into force and effect on June 1, 1994.

Read a first time this 24th day of
MAY 1994.

Read a second time this 24th day of
MAY 1994.

Read a third time and finally passed this
24th
day of MAY 1994.


MAYOR


MUNICIPAL SECRETARY

TOWN OF BONNYVILLE

BY-LAW NO. 1076-94

SCHEDULE "C"

GARBAGE RATES

In accordance with good financial management to cover the costs of providing garbage collection services to its residents, the Town of Bonnyville hereby establishes the following fee structure for that service.

RESIDENTIAL RATES

1. Residential - a monthly rate of \$3.00 for household garbage collection shall be applied to each residential dwelling unit.
2. For Interpretive Purposes:
 - a) each residential dwelling unit including multi-family dwellings (except apartments) shall be charged a monthly rate for garbage collection whether or not all units are occupied.

LANDFILL - TIPPING FEE

Users will be charged at the following rates for tipping fee at the Landfill Site:

- | | | |
|----|---------------------------|---------|
| 1) | Single Axle (Commercial) | \$ 5.00 |
| 2) | Tandem Truck (Demolition) | \$15.00 |
| 3) | Tandem Truck (Compacted) | \$40.00 |
| 4) | Clean Fill | N/C |

AMENDED

24 May 1984

(Date)

BY-LAW NO. 963-87

OF THE

TOWN OF BONNYVILLE

GARBAGE BY-LAW

A BY-LAW TO REGULATE THE COLLECTION, REMOVAL AND DISPOSAL OF GARBAGE, REFUSE AND OTHER WASTE WITHIN THE MUNICIPAL BOUNDARIES OF THE TOWN OF BONNYVILLE, IN THE PROVINCE OF ALBERTA.

WHEREAS, under the authority of Section 199 of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 1980, including amendments thereto the Town may by by-law provide for the collection, removal and disposal of garbage, refuse and waste;

NOW THEREFORE, the Council of the municipality of the Town of Bonnyville duly assembled enacts as follows:

SECTION 1

- 1.1 That the system for collection, removal and disposal of garbage, refuse and waste material accumulated within the Corporate Limits of the Town of Bonnyville shall be operated in the manner herein set forth.

SECTION 2 - DEFINITIONS

- 2.1 For the purpose of this By-Law the following terms, phrases, words and their derivations shall have the meanings given herein.
- a) "Apartment House" means a residential building divided into separate self-contained suites or apartments having sleeping, cooking and bathroom or toilet facilities and which contains more than four such suites or apartments and includes, but is not limited to, structures known as Town houses or Row houses.
 - b) "Ashes" means the residue and cinders from any substance used for fuel, but does not include such residue as may accumulate as a result of building operation.
 - c) "Building Waste" means all waste produced in the process of construction, altering or repairing a building, including earth, vegetation and rock displaced during the process of building.
 - d) "Collection Area" means the location within the Corporate Limits of the Town of Bonnyville from which garbage waste collection shall be made and where the following condition exists:

- (i) there are a minimum of two dwellings per acre, and
 - (ii) such dwellings are adjacent to areas where collection of waste is already established.
- e) "Commercial Premises" means a cafe or restaurant, hospital, nursing home, lodge, school, recreation centre, warehouse, wholesale or retail business place, office building or service station factory or industrial plant and any other building or premise except a dwelling.
 - f) "Contractor" means any person who charges for picking up garbage in the Town of Bonnyville.
 - g) "Council" means the Municipal Council of the Town of Bonnyville.
 - h) "Director of Public Works" means the Director of Public Works of the Town of Bonnyville.
 - i) "Disposal Grounds" means the refuse and waste material disposal area or site designated by the Town.
 - j) "Dwelling" means a building occupied for residential purposes, (single family, duplex, 4-plex and row housing) other than a multiple family dwelling or apartment houses.
 - k) "Garbage" means discarded or rejected ashes, bottles, metal cans or tins, crockery, glass, grass cuttings and other garden refuse, cloth, paper, food and food waste, trees, branches, wrappings, sweepings and other items of household refuse, but does not include human or animal excrement, or industrial/commercial waste or dead animals therefrom.
 - l) "Garbage Can or Receptacle" means
 - 1. A circular receptacle constructed of a water tight, non-corrosive durable metal or plastic; equipped with a tight fitting cover constructed of the same material, and handles for lifting. Such receptacle shall be:
 - (i) no more than 75 centimeters or less than 50 centimeters in height; and
 - (ii) no more than 45 centimeters or less than 40 centimeters in diameter; and
 - (iii) no more than 25 kilograms in weight when filled.

- m) "Garbage Stand" means a wooden or metal stand or enclosure designed to hold all garbage cans required by the premises for which the stand is provided, and which shall be so designed as to keep all garbage cans in an upright position at all times, and protected from interference from dogs or other animals; its height above ground shall not exceed 60 centimeters or be less than 40 centimeters.
- n) "Hazardous Waste" means a solid or liquid material that presents an unusual disposal problem or requires special handling including, but not limited to, explosives, poisons, caustics, acids, drugs, radio-active materials and other like materials.
- o) "Householder" means any owner, occupant, leasee or tenant or any other person in charge of any building or other dwelling used or intended for use as residential premises, including a multiple family dwelling but excluding commercial premises.
- p) "Industrial" means places where the occupants sojourn for limited periods, including, but not limited to senior citizens residences and hospitals.
- q) "One Pick-up" means one pick-up of waste material which consists of no more than 3 garbage cans or an equivalent.
- r) "Public Health Inspector" means the Public Health Inspector appointed by the Town or by the North Eastern Alberta Health unit of which the Town is a member.
- s) "Street" means public thoroughfares within the Town and includes, where the context allows, the sidewalk and borders of the streets, lanes and other public thoroughfare.
- t) "Town" means the Corporation of the Town of Bonnyville.

SECTION 3 - COLLECTION GENERAL

- 3.1 The Town shall provide for pick-up of residential wastes once a week (every seven days) except in conditions beyond the Town's control.
- 3.2 The occupant or owner and or operator of a commercial premise including Provincial and Federal government premises, trailer courts, multi-family premises, or apartments, or such other premises as determined by Council, shall be required to make arrangements for the removal and disposal of garbage and waste material to adequately keep the premises in question free from such garbage and waste.

- 3.3 No waste shall be collected from any building which is owned by the Provincial or Federal Governments and is exempt from Municipal Taxation.
- 3.4 When a dwelling or apartment house contains a commercial or industrial establishment that generates trade refuse, such trade refuse shall be removed at the expense of the owner.
- 3.5 Any commercial or industrial property which does not have its garbage and refuse removed in a manner satisfactory to the Town, shall be charged for costs incurred by the Town to have the waste removed. If the bill is not paid, the charges shall be added to the property taxes.
- 3.6 Town Council shall ensure that the equipment for waste collection and the manner in which waste is collected and disposed of within the Town of Bonnyville shall comply with the regulations of the Alberta Board of Health.
- 3.7 The Householder and Business shall keep free and clean of garbage and refuse one-half of the width of the lane or alley adjoining the property owned or occupied by the Householder or Business.
- 3.8 No person or persons shall deposit any garbage refuse or any material in a garbage stand or commercial container that is not his own or under his direct control.
- 3.9 No person shall bring into the Town of Bonnyville any garbage or refuse for collection or disposal.
- 3.10 The Town may enter into a contract with any person for the collection of the whole or a portion of the ashes, garbage and refuse accumulated within the Town limits.

SECTION 4 - COLLECTION PROCEDURE

- 4.1 No person, being the owner, occupant, tenant or person in charge of any building or premises in the Town shall put out or permit to be put out any garbage, refuse, trade refuse, waste or ashes for collection unless such waste is first contained in a sufficient number of garbage receptacles in good condition to contain at least one week's accumulation of such waste material from the building or premises in respect to which the same are used.
- 4.2 Every householder, proprietor or other person shall dispose of garbage upon the premises owned or occupied by him/her by placing or causing the same to be placed in a garbage can maintained for that purpose, or in such other container as is specifically permitted by this by-law.

- | | | |
|-------------------------|------|--|
| | 4.3 | No person other than the owners or occupants or those appointed by the owners or by the Council to collect waste shall interfere with or disturb the contents of any receptacles or other waste placed for collection. |
| | 4.4 | No garbage collection shall be made from the inside of any building or from the basement or upper floors of any multiple dwelling. |
| | 4.5 | The Town shall not be required to remove any waste material from any receptacle which, with its contents, exceeds twenty-five (25) kilograms weight. |
| | 4.6 | The Town will not be responsible for picking up loose ashes or hot ashes. |
| | 4.7 | Except as otherwise specifically provided in this by-law, the collection, removal, and disposal of garbage shall be under the supervision of the Council or their designated agents. |
| Location of Receptacles | 4.8 | No person shall place or keep or permit to be placed or kept any receptacles for ashes or waste upon the travelled portion of any lane, street, sidewalk or highway within the Town of Bonnyville. |
| Laned Subdivision | 4.9 | Where any premises are served by a lane, all garbage from such premises shall be placed at a location within five (5) feet of such lane, but not in a lane and shall be easily accessible by the collector. |
| Laneless Subdivisions | 4.10 | In cases where no lane exists all garbage receptacles from such premises shall be placed for collection at a location as close as possible to the travelled portion of the adjacent street, but not on a sidewalk or in such a location as to interfere in any way with vehicle or pedestrian traffic. |
| | 4.11 | The Town Director of Public Works shall be the final authority on placement of garbage containers in case of a dispute. |

SECTION 5 - PREPARATION OF WASTE FOR COLLECTION

- 5.1 No person shall put out waste material or garbage for collection unless:
- a) Garbage and waste from domestic establishment is thoroughly drained and securely wrapped in sufficient paper to absorb the moisture or placed in plastic bags which are properly tied before being put in receptacles for collection.
 - b) Waste paper, cardboard and inoffensive household refuse is securely tied in bundles and placed within or beside the garbage or waste receptacles for removal.

- c) Clippings, lawns, shrubs and trees are compacted and securely tied in bundles, garbage bags or boxes and placed beside the waste receptacles, the weight of each bundle, etc. not to exceed twenty-five (25) kilograms in weight nor one (1) metre in length.
- d) Rags and cast-off garments are tied securely in bundles and placed within or beside garbage or waste receptacles for removal.
- e) Ashes for collection are quenched and put into separate containers from other wastes.

SECTION 6 - PROHIBITIONS

- 6.1 Under the provisions of the by-law no person who is the owner, occupant or person in charge or responsible for any land or building in the Town shall allow waste of any kind to accumulate:
- a) outside of a building or inside of a portion to which the public or a part of the public has access; or
 - b) on any land or other premises whether or not there is a building or other structure erected thereon;
- EXCEPT for waste which is placed:
- c) in receptacles required by this by-law;
 - in a manner complying with the provisions of this by-law; and
 - d) in a location designated or allowed by the provisions of this by-law.
- 6.2 Notwithstanding anything in Section 6.1 or elsewhere in this by-law contained, no person shall dispose of waste or allow waste to accumulate anywhere in any manner which contravenes a provision of the Public Health Act, and the regulation made thereunder, or a by-law of the Town relating to health, sanitation or nuisances.
- 6.3 No person shall burn garbage or waste material in the open air within the Town unless he has first obtained a written permit to do so from the Town of Bonnyville.
- 6.4 No person shall directly or otherwise dispose or permit any person to dispose of any explosives, inflammable, volatile, noxious, dangerous device, substance or thing in any waste receptacle in the Town.
- 6.5 Except for sand, cinders or similar materials in reasonable quantities placed on icy or slippery streets or sidewalks, no person shall deposit or permit to be deposited waste of any type whatsoever upon any portion of a street.

- 6.6 No person shall throw, sweep or place dust or other waste from any sidewalk into any gutter or any other part of a street in a commercial area but shall gather up such dust or other waste and place it into the proper receptacle provided therefore.
- 6.7 No person shall permit any deceased animal to remain on any street or highway to obstruct the same, or to remain undisposed for longer than four hours after death. The owner or person in charge of the deceased animal shall be responsible for the charges in connection with its disposal.
- 6.8 No person shall place for collection pet manure which is not enclosed in a suitable, air tight container so as to prevent contamination of garbage collection equipment and health hazards.

SECTION 7 - PROVISIONS FOR GARBAGE STANDS AND RECEPTACLES

- 7.1 Every householder within the Town limits shall provide a garbage stand with sufficient number of garbage cans or receptacles to hold seven days garbage or refuse from his/her domicile as approved by Council.
- 7.2 If the household from which waste is to be removed refuses or neglects to provide a garbage stand or receptacle pursuant to the provisions of this by-law, the same may be provided by the Town at the expense of the owner/occupant.
- 7.3 In default by the householder of payment of the said costs, the amount of such sums in default shall be a charge against the owner in respect of which the stand or receptacle was provided and such charge shall be subject to the same penalties and collectable by the same manner as other taxes levied by the said Town.
- 7.4 When any garbage can has been condemned by the Director of Public Works, and a written notice to that effect has been given to the householder, the condemned garbage can may be removed and disposed of along with the garbage from the premises in which case the householder shall forthwith provide a suitable garbage can to replace the one that has been condemned and removed at his/her expense.
- 7.5 The Town may by written notice direct any person to promptly provide garbage stands, additional garbage cans or other approved receptacles or to provide such receptacles in a proper condition where the Town considers either that the number of approved receptacles or their condition is inadequate or insufficient in practice to meet the spirit and intent of this by-law.

SECTION 8 - COMMERCIAL AREA

- 8.1 Owners and/or occupants of premises in commercial areas (except for single residences) shall be responsible for their own commercial waste disposal.

- 8.2 The owners, occupant or person in charge of a commercial premise or apartment house shall:
- a) cause all waste to be removed therefrom regularly so that the same does not accumulate thereon;
 - b) place containers in sufficient location about the premises for persons patronizing the premises to deposit any type of wrapping or discarded portion of anything sold or distributed on the premises.
 - c) Ensure that the container so provided is of metal material with either spring loaded or hinged lids to prevent garbage from scattering about.
 - d) where a private contract for collection of refuse, garbage and rubbish is entered into with the owner, commercial type containers with lids may be provided in locations approved by the Town.
 - e) cause all area immediately surrounding the premises such as parking lots, sidewalks, lanes, etc. to be kept clean of litter.
- 8.3 Food service outlets which provide take out service of prepared foods must provide an outside garbage receptacle, different from the one used for the garbage accumulated during the preparation and handling of food. The receptacles must have lids similar to that described in Section 8.2(c).

SECTION 9 - INDUSTRIAL AREAS

- 9.1 Industries shall be responsible for their own industrial waste disposal.
- 9.2 Industrial wastes must be kept in an area blocked from public view and stored in such a way that it does not become a public nuisance until such time as it is disposed of.
- 9.3 Owner and/or occupant of premises may provide commercial and industrial containers for private contract for collection of refuse, garbage or industrial waste.
- 9.4 Where wastes are not excessive, permission may be given to use the waste disposal grounds, otherwise the onus will be on the industry to arrange for use of sites other than the Town Waste Disposal Grounds.
- 9.5 The Council or their designated agents reserve the right to control the type and nature of garbage and industrial waste which is deposited in any dump area.

SECTION 10 - CONSTRUCTION ON DEVELOPMENT SITES

- 10.1 Contractors or Developers are responsible for disposal of their own construction debris (rubbish).

- 10.2 Debris on sites must be stacked on sites so as not to cause a nuisance, fire hazard, or injuriously affect the privacy of adjoining properties.
- 10.3 Debris on sites must be contained and not allowed to spill over or accumulate on any street, lane, or property. Every such person shall be fully responsible for any violation of this Section.
- 10.4 Contractors or Developers must ensure that any excavation soil and/or debris is not placed on any road or laneway without written permission from the Town. If permission is given, the contractor or developer is responsible for returning the lane or roadway to previous condition by removal of soil or debris and cleaning of same.
- 10.5 Contractors or developers who are given permission to use the Town's disposal area must place the garbage in the area designated by the Director of Public Works and shall be responsible for any costs involved in cleaning the Waste Disposal Grounds due to their dumping garbage, or shall arrange to have the disposal area cleaned at their expense.
- 10.6 All major construction projects (new houses, major house renovations and commercial type buildings) may be required to have a Commercial Container on the construction site during construction.

SECTION 11 - PRIVATE DISPOSAL OF WASTE

- 11.1 Nothing contained herein this by-law, shall prevent any person making arrangements privately for the disposal of waste in a manner to be approved by the Town Director of Public Works.
- 11.2 Unless an owner or occupant of premises makes private arrangements for disposal of waste so approved by the Town, the provisions of this by-law shall apply to the waste accumulations on his premises, unless;
- a) he has an agreement with the owner, occupant or person in charge of land upon which the waste is to be deposited; and
 - b) the waste is so deposited and carried as to comply with all the applicable provisions of this and all other by-laws of the Town of Bonnyville and of the Public Health Act and any other regulation made thereunder.
- 11.3 No person who has waste of any description requiring disposal shall dispose of it elsewhere than at a disposal site of a type appropriate for the type of waste.
- 11.4 A person who has disposed of waste on any land contrary to the provisions of section 11 of this by-law, shall remove the same upon being required to do so by the owner, occupant or person in charge of the land, or by the By-Law Enforcement officer, but such removal shall not prevent him from being prosecuted for a contravention of this section.

- 11.5 If the person who has placed waste on land contrary to the provisions of Section 11 of this by-law cannot be ascertained or neglects or refuses to remove the waste therefrom; the owner, occupant or person in charge of the land shall remove the waste or cause the waste to be removed from the land upon being directed to do so by the Director of Public Works.

SECTION 12 - CONVEYANCE OF WASTE

- 12.1 A person using a vehicle of any description to convey waste of any type whatsoever from the property where the waste is accumulated or is produced to any other location either within or without the Town, whether the same is to be placed into a Town disposal site or not, shall cover the box, body or portion of the vehicle in which the waste is transported by a tarpaulin, canvas, wooden covering or a covering of any other description which is so placed and secured so that no portion of waste is able to come loose from the vehicle and fall on any public or private property other than that from which is removed.
- 12.2 A person who transports waste through the Town by a vehicle of any description in a manner so that any portion of the waste detaches itself from the vehicle and falls on property other than property from which it is taken is guilty of an offence against this by-law.

SECTION 13 - BURNING REGULATION

- 13.1 There shall be no burning of any garbage, refuse or material of any kind within the Town of Bonnyville.
- 13.2 The foregoing shall not prevent the use or operation of a residential fire place or outdoor bar-be-cue.
- 13.3 All grass burning for fire prevention purposes must be done by the Bonnyville Fire Department.
- 13.4 Exceptions to 13.1 may be authorized by the Town of Bonnyville Fire Chief.

SECTION 14 - DISPOSAL GROUND

- 14.1 The Town reserves the right to control the type and nature of refuse which may be deposited in the disposal grounds and no refuse may be deposited in the disposal grounds except in accordance with such guidelines as the Town may from time to time set:
- a) householders who haul garbage to the Town Disposal Grounds must deposit same tidily at the edge of the cleared area.

- b) Car bodies and other similar equipment must be placed in the designated area.
 - c) Any dead animal brought to the disposal grounds shall be disposed of in accordance with the instructions of the Health Officer and in the absence of instruction to the contrary, shall bury the animal immediately in such manner as to prevent a nuisance or danger to health.
- 14.3 Any person using the Town Disposal Grounds shall obey all signs posted and follow any directions, instructions or orders given by a Sanitary Officer, Director of Public Works or any other designated official of the Town of Bonnyville.

SECTION 15 - GARBAGE CONTRACTORS

- 15.1 All Town licensed garbage contractors shall provide the Town with a \$5,000.00 letter of credit from a financial institution that the Town can draw funds from, if required, for clean-up and/or repairs to public roadways damaged by a collection vehicle.
- 15.2 Collectors shall replace emptied receptacles and the lids in approximately the same location where picked up.
- 15.3 No collector shall leave refuse on the ground which he has spilled from the receptacle or the collection vehicle.

SECTION 16 - SPRING OR FALL CLEAN-UP

- 16.1 Council may at any time call for Spring or Fall Clean-ups for special occasions.
- 16.2 The Town at no extra charge to the residents will provide these extra pick-ups where the provisions of this by-law are met (bagging, boxing, bundling, etc.).
- 16.3 Residents will be so advised of the special pick-ups by insertion of advice in the local newspaper at least one week prior to the dates.

SECTION 17 - PENALTIES

- 17.1 Where any person is alleged to have breached any of the provisions of this by-law, the Town may serve upon such person a written notice specifying the breach and requiring payment to such official as the Town may designate of an amount specified on the notice.

- 17.2 Any written notice issued under the provisions of this by-law shall be deemed to be sufficiently served if served personally upon the person alleged to have committed the breach or upon the owner, occupier or other person in charge of the premises upon which the breach is alleged to have been committed or if mailed to the address of the owner, occupier or other person in charge of the premises upon which the breach is alleged to have been committed.
- 17.3 Every person who violates any provision of this by-law is guilty of an offence and liable on summary conviction to a fine not exceeding Five Hundred (\$500.00) Dollars, exclusive of costs, for each offence, and in default of payment thereof to imprisonment for a period not exceeding Sixty (60) days.
- 17.4 Any person violating any provision of this By-Law, and to whom a notice or tag has been issued, may avoid prosecution for the offence by paying the prescribed penalty as set out in Schedule "A" of this by-law, within 14 days, to the Bonnyville Town office either in person or by mail.
18. By-Law No. 811, and amendments thereto, be and is hereby rescinded.
19. This By-Law shall have effect from the date of final passing thereof.

Read a first time this 26 day of MAY
A.D., 1987.

Read a second time this 26 day of MAY
A.D., 1987.

Read a third time and finally passed this 9th day of
JUNE A.D., 1987.

L. Ogden
MAYOR

Bill Marshall
TOWN MANAGER

SCHEDULE "A"

TO BY-LAW NO. 963

PENALTIES - VIOLATIONS

	<u>1st Offence</u>	<u>2nd & Subsequent Offence</u>
<u>Section 4</u>		
Improper waste receptacles and/or bagging bundling. Not keeping garbage confined.	\$10.00	\$25.00
<u>Section 8</u>		
Food outlets not supplying receptacles.	\$25.00	\$50.00
<u>Section 10</u>		
Construction sites Not disposing properly	\$25.00	\$50.00
<u>Section 11</u>		
Disposal of waste contrary to the By-Law	\$10.00	\$25.00
<u>Section 12</u>		
Waste from vehicles unto public/private property	\$10.00	\$25.00
<u>Section 13</u>		
Burning debris	\$10.00	\$25.00
<u>Section 14</u>		
Dumping at disposal grounds without Town permission	\$50.00	\$100.00

SCHEDULE "B"

ANNEXED TO BY-LAW NO. 963-87

TOWN OF BONNYVILLE

VIOLATION OF TOWN OF BONNYVILLE BY-LAW NO. 963-87

Complaint No. _____

Time: _____ A.M.
P.M. Date: _____

Householder: _____

Address: _____

You have violated By-Law No. 963-87 in respect of the matter checked below. Please correct this condition forthwith. Failure to do so will necessitate reference of the complaint to Town of Bonnyville By-Law Enforcement Officer for enforcement.

- ☐ Improper Containers
- ☐ Container uncovered
- ☐ Garbage/Litter/rubbish on the ground
- ☐ Newspapers, Cardboard, Brush untied
- ☐ Grass Clippings in Receptacle and not in separate bag
- ☐ Combustible material in garbage receptacle
- ☐ Unauthorized burning
- ☐ Improper Garbage Stand
- ☐ Receptacle and contents exceeds 25 Kgs.
- ☐ Other Violation

Comments: _____

This is your Town - help to keep it clean.

Thank You.

TOWN OF BONNYVILLE

REQUEST FOR DECISION

To: Council

Date: February 8, 2023

Submitted By: Administration

Target Decision Date: February 14, 2023

SUBJECT: Property Tax Exemption

Reviewed By: CAO

COMMENTS: Attached is an application from the Bonnyville & District Chamber of Commerce requesting property tax exemption for their property located at 5014-50 Avenue. Section 362(1)(n)(iii)(B) of the Municipal Government Act provides that property used for a charitable or benevolent purpose that is for the benefit of the general public and owned by a non-profit organization is exempt from taxation. However, it is up to the Municipality to make the determination with respect to whether or not the organization is providing a charitable or benevolent purpose.

To assist in this determination, the Property Tax Exemption Regulation has been passed; based on the criteria established in the regulation, it would appear that the Bonnyville & District Chamber of Commerce qualifies under this section of the act and therefore would be exempt. The regulation also provides that Council can make the determination with respect to the status of the organization for a period of up to three years. The Property Tax Exemption Guide has the following information regarding Chambers of Commerce:

CHAMBERS OF COMMERCE

Legislative Reference

Usual Status	Exempt, in whole or in part, when owned or leased, and operated by a non-profit organization.	s. 362(1)(n)MGA, and Parts 1 and 3 of AR 281/98
Basic Requirements	The Chamber of Commerce must be a member of the Alberta Chamber of Commerce and be a non-profit organization.	s.13(b) AR 281/98
	The property must be owned or leased and used by a Chamber of Commerce.	s. 15(j), 16 AR 281/98
Accessibility Requirements	The property must be unrestricted a minimum of 70% of the time that it is used.	s.16(2) AR 281/98
	The property must not be restricted based on race, culture, ethnic origin, religious belief, property ownership, unreasonable fees or other membership requirements.	s.7 AR 281/98
Additional Considerations and/or Requirements	Additional municipal requirements may also apply such as the requirement for the non-profit organization to have an agreement with the municipality concerning the provision of annual information and concerning disposition of the property.	s.16(4)(5)(6), 17 AR 281/98

BACKGROUND: This property was purchased by the Bonnyville and District Chamber of Commerce on October 31, 2022. The Community Organization Property Tax Exemption Regulation section 16(1)(a) states:

16(1) A municipality must grant a non-profit organization an exemption from taxation in a taxation year in respect of property referred to in section 15 that is held by the organization if

- (a) the non-profit organization makes an application for an exemption to the municipality by September 30 of the year preceding the taxation year and supplies the municipality with the following by November 30 of the year preceding the taxation year:
- (i) any information the municipality requires to determine if the organization meets the conditions for the exemption, and
 - (ii) a description of any retail commercial areas in the facility.

KEY ISSUE(S)/CONCEPT: Council is required to determine whether this property meets the criteria of the regulation and for how long. If they grant the request for more than one year (up to three) then the properties would not be assessed as taxable and would not have to pay any property tax (other than the Local Improvements) and the balance of the municipality will have to pay for the requisitions. As the application was submitted in February, Council can determine the year in which the exemption is to start; 2023 or 2024.

RESPONSE OPTIONS: (options should not include L.I. Tax)

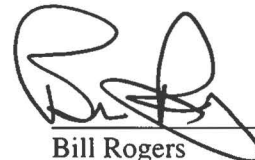
1. Exempt the property for only the municipal portion of the tax for 1 to 3 years.
2. Exempt the properties for all property tax for 1 to 3 years.
3. Determine that the property does not qualify and deny the exemption.

RECOMMENDATION: That Council Exempt the property that is owned by the Bonnyville and District Chamber of Commerce located at 5014-50 Avenue from all property tax, excluding Local Improvement tax for the years 2023, 2024 and 2025 pursuant to Section 362 (1) (n) (iii) (B) of the Municipal Government Act.

FINANCIAL: As this property is presently taxable, the financial implication for the Town would be \$3,274.85 which is how much the Chamber would save if Council approved this tax exemption. The balance of the Town will have to continue picking up the cost of the School and Senior Requisitions; 2022 amount for these requisitions totaled \$872.86.



Renee Stoyles
General Manager of Corporate Services



Bill Rogers
Chief Administrative Officer

Application for Property Tax Exemption Non Profit Organization

**Application deadline September 30th of
the year preceding the taxation year**

FOR OFFICE USE ONLY									
Property Roll Identifier <u>00146200</u>						Taxation Year <u>2023</u>		Date <u>Feb 8/23</u>	
Legal Description	Lot	Block	Plan	Part	Sec.	Township	Range	Mer.	
<u>Lane Between Lot 1 + 10 Block 11 Plan 2522ET</u>									
Municipal Property Address <u>5014-50 Avenue</u>									
Total Assessment <u>222,950</u>			Land Assessment			Building Assessment			

PART 1 – PROPERTY INFORMATION (Required by November 30 th of the year preceding the taxation year)		
Name of property owner <u>Bonnyville + District Chamber of Commerce</u>		Telephone Number (Bus) <u>780 826 3252</u>
Address of property owner <u>5014 50 Ave - Box 6054</u>		Postal Code <u>T9N 2P6</u>
Address of property for which exemption is requested <u>5014 50 Ave Bonnyville</u>		Fax Number —
Portion/Area of the property held by the organization <input checked="" type="checkbox"/> All <input type="checkbox"/> Part Area Occupied is:		
Is there an agreement in place that confirms the portion of the property held by the organization? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, provide expiry date _____ (mm / dd / yyyy)		Date organization took occupancy (mm / dd / yyyy) <u>07/01/2022</u>

PART 2 – ORGANIZATION INFORMATION	
Name of organization operating the facility <u>Bonnyville + District Chamber of Commerce</u>	
Telephone Number (Bus) <u>780 826 3252</u>	
Fax Number —	
Act under which organization is registered as a non-profit organization <u>Societies</u>	
Registration Number <u>507971166</u>	
Organization's objectives/purposes <ol style="list-style-type: none"> 1. <u>Stimulate Local + Economic Growth for our Members through</u> 2. <u>Advocacy</u> 3. <u>Networking</u> 4. <u>Education +</u> 5. <u>Representation</u> 	
<p>a) Are the resources of this organization devoted to the above objectives/purposes? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If No, attach explanation</p> <p>b) Are there any monetary gains or benefits received by the organization as a result of its provision of services? <input type="checkbox"/> Yes If Yes, attach explanation <input checked="" type="checkbox"/> No</p> <p>c) Does your organization expect to move from this property during the following year(s)? <input type="checkbox"/> Yes If Yes, attach explanation <input checked="" type="checkbox"/> No</p> <p>d) Is any income or profits from the organization paid to a member or shareholder of the organization other than as wages? <input type="checkbox"/> Yes If Yes, attach explanation <input checked="" type="checkbox"/> No</p> <p>e) Are the organization's services similar to any other organization and /or business? <input type="checkbox"/> Yes If Yes, attach a sheet providing the organization/business name(s) <input checked="" type="checkbox"/> No</p>	

This information is being collected for property tax exemption purposes in accordance with the Municipal Government Act and Community Organization Property Tax Exemption Regulation (AR281/88) and s.33(c) of the Freedom of Information and Protection of Privacy Act. All personal information will be managed in compliance with the provisions of the FOIP Act. Questions about the collection of this information can be directed to _____

(Municipality Contact Information)

PART 3 – RETAIL COMMERCIAL OR LICENSED AREADoes the organization have a retail commercial area at this location? ☐ Yes ☒ NoIf yes, do you operate this area? ☐ Yes ☐ No

What goods or services are sold at the retail commercial area?

N/A

For what purpose is the net income from the retail commercial area used?

N/A

Has an area within the facility been issued a gaming/liquor license? ☐ Yes If yes, enclose copy ☒ No

Class

Area (Sq.Ft)

PART 4 – PROPERTY USE INFORMATION specific to a non profit organization

What facilities are on the property?

1. Board Room
2. Offices
- 3.
- 4.

What times are they accessible to the general public?

Mon-Fri 9-4 (avail after hours for bookings)

What are the membership requirements including fees?

Business Size - Cost from \$89 - \$1014

Describe the purpose for which the facility is used.

Business meetings, operations etc

Describe the typical beneficiary and where they reside.

Are there any restrictions in place preventing anyone from using the facility?

☒ Yes ☐ No

If there are restrictions, explain

Accessibility, however we will be applying for a grant to add a chair lift this fall

Are the services provided by the organization advertised and promoted to the general public, or primarily to members?

☒ General Public ☒ Members

Both

PART 5 – CONTACT INFORMATION

Contact Name

Serina Parsons

Position with Organization

Executive Director

Telephone Number (Bus)

780 826 3252

Telephone Number (Res)

780 812 0124

Mailing Address for non profit organization

Box 6054 Bantryville, AB

Postal Code

T9N 267

Fax Number

President of Organization

Lise Fielding

Telephone Number (Bus)

Telephone Number (Res)

780 812 7315

Fax Number

Treasurer of Organization

Sara Hurtibise

Telephone Number (Bus)

Telephone Number (Res)

780 812 5659

Fax Number

PART 6 – REQUIRED INFORMATION – please ensure the following are submitted as attachments

- 1) Certificate of Incorporation, current confirmation that the organization is registered in good standing and the Memorandum of Association and the Articles of Association, if any.
- 2) Copies of:
 - The organizations most current financial statements,
 - Certificate of Title (if applicable),
 - The current lease agreement with the property owner (if applicable),
 - A plan showing the area leased.
- 3) If applicable, a letter from the property owner confirming that he/she is aware of this exemption application and understands that the municipality will estimate taxes on the area occupied by the organization based on methodology that may be different from that used by the landlord.
- 4) Any available brochures, newsletters or other pertinent information relative to the organization.
- 5) Any other information that the Assessment Department may deem necessary.

I certify that I am authorized to submit this application on behalf of the organization, and that the information provided on this application form, and as attachments to this form, is true and accurate in every respect, and that all information required under Part 6 of this application is included.

Serina Parsons
Name (Please Print)

Jan 31, 2023
Date

Executive Director
Position

Parsons
Signature



LAND TITLE CERTIFICATE

S

LINC SHORT LEGAL
0016 754 236 2522ET;11;OT

TITLE NUMBER
222 250 616

LEGAL DESCRIPTION

PLAN 2522ET
BLOCK ELEVEN (11)
ALL THAT PORTION OF THE NORTH SOUTH TWENTY (20) FOOT
LANE ADJOINING THE EAST BOUNDARY OF LOT ONE (1)
WHICH LIES NORTH OF THE PRODUCTION EASTERLY OF THE
SOUTH BOUNDARY OF THE SAID LOT
EXCEPTING THEREOUT ALL MINES AND MINERALS

ATS REFERENCE: 4;5;61;7;NE
ESTATE: FEE SIMPLE

MUNICIPALITY: TOWN OF BONNYVILLE

REFERENCE NUMBER: 142 291 531

REGISTRATION	DATE (DMY)	REGISTERED OWNER(S) DOCUMENT TYPE	VALUE	CONSIDERATION
222 250 616	31/10/2022	TRANSFER OF LAND	\$220,000	\$220,000

OWNERS

BONNYVILLE & DISTRICT CHAMBER OF COMMERCE SOCIETY.
OF PO BOX 6054
BONNYVILLE
ALBERTA T9N 2G7

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION NUMBER	DATE (D/M/Y)	PARTICULARS
222 250 617	31/10/2022	MORTGAGE MORTGAGEE - LAKELAND CREDIT UNION LTD. 5016-50 AVE BOX 8057 BONNYVILLE

ENCUMBRANCES, LIENS & INTERESTS

PAGE 2

222 250 616

REGISTRATION

NUMBER DATE (D/M/Y) PARTICULARS

ALBERTA T9N2J3

ORIGINAL PRINCIPAL AMOUNT: \$154,000

222 250 618 31/10/2022 CAVEAT

RE : ASSIGNMENT OF RENTS AND LEASES

CAVEATOR - LAKELAND CREDIT UNION LTD.

5016-50 AVE

BOX 8057

BONNYVILLE

ALBERTA T9N2J3

AGENT - KRISTEN KRESS

TOTAL INSTRUMENTS: 002

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN
ACCURATE REPRODUCTION OF THE CERTIFICATE OF
TITLE REPRESENTED HEREIN THIS 17 DAY OF
NOVEMBER, 2022 AT 11:48 A.M.

ORDER NUMBER: 45883182

CUSTOMER FILE NUMBER: 32849



END OF CERTIFICATE

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Renee Stoyles

From: Serina Parsons <executivedirector@bonnyvillechamber.com>
Sent: February 8, 2023 10:09 AM
To: Renee Stoyles
Subject: Fwd: ACC membership

Kindest regards,

Serina Parsons
Executive Director



You may unsubscribe from further messages from the Bonnyville & District Chamber of Commerce by simply replying to this email and stating that you would like to unsubscribe.

----- Forwarded message -----

From: Jason Leslie <JLeslie@abchamber.ca>
Date: Wed, Feb 8, 2023 at 10:07 AM
Subject: ACC membership
To: Serina Parsons <executivedirector@bonnyvillechamber.com>

Hi Serina,

All local chambers in Alberta are members of the ACC, as well as the Canadian Chamber of Commerce.

Happy to discuss further if required.



This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error, please notify us by return email or telephone and delete all copies of the original message and attachments. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. If you are not the intended recipient you are notified that disclosing, copying, forwarding, distributing or taking any action in reliance on the contents of this information is strictly prohibited. Thank you.

Certified Copy
CORPORATE ACCESS NUMBER: 507971166



SOCIETIES ACT

**CERTIFICATE
OF
INCORPORATION**

**BONNYVILLE & DISTRICT CHAMBER OF COMMERCE SOCIETY
WAS INCORPORATED IN ALBERTA ON 1998/08/21.**



BONNYVILLE AND DISTRICT CHAMBER OF COMMERCE SOCIETY
Financial Information
Year Ended December 31, 2021



PROFESSIONAL CORPORATION *Chartered Professional Accountants*

COMPILATION ENGAGEMENT REPORT

To the Members of Bonnyville and District Chamber of Commerce Society

On the basis of information provided by management, we have compiled the statement of financial position of Bonnyville and District Chamber of Commerce Society as at December 31, 2021, and the statements of revenues and expenditures and changes in net assets for the year then ended, and Note 1, which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, *Compilation Engagements*, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We have not performed an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

Tay & Company Professional Corporation

CHARTERED PROFESSIONAL ACCOUNTANTS

Bonnyville, Alberta
March 15, 2022

BONNYVILLE AND DISTRICT CHAMBER OF COMMERCE SOCIETY
Statement of Financial Position
December 31, 2021

	2021	2020
ASSETS		
CURRENT		
Cash	\$ 202,846	\$ 190,609
Accounts receivable	1,313	2,420
Goods and services tax recoverable	1,198	600
Prepaid expenses	1,405	-
	206,762	193,629
PROPERTY, PLANT AND EQUIPMENT (Net)	11,178	13,884
	\$ 217,940	\$ 207,513
LIABILITIES AND NET ASSETS		
CURRENT		
CEBA loan	\$ 40,000	\$ 30,000
Accounts payable	18,854	5,525
Deferred income	84,677	64,838
	143,531	100,363
NET ASSETS		
Unrestricted fund	63,230	63,247
Restricted fund	-	30,018
Investment in capital assets	11,179	13,885
	74,409	107,150
	\$ 217,940	\$ 207,513

ON BEHALF OF THE BOARD

President

BONNYVILLE AND DISTRICT CHAMBER OF COMMERCE SOCIETY
Statement of Revenues and Expenditures
Year Ended December 31, 2021

	2021	2020
REVENUES		
Donations	\$ -	\$ 100
Grants	30,000	29,000
Group insurance	12,722	12,532
Memberships	66,569	76,862
Other	275	92
Other trade sales #10	10	-
Rental	2,174	2,101
Statement of Special Events (Schedule 1)	63,703	15,565
	175,453	136,252
EXPENSES		
Advertising and promotion	15,624	11,278
Amortization	4,342	5,673
Insurance	4,196	189
Interest and bank charges	2,688	2,533
Memberships, fees and dues	4,126	4,091
Office	13,556	12,788
Professional fees	4,064	5,045
Rental	-	10,000
Repairs and maintenance	-	411
Telephone	2,571	2,950
Training	1,193	2,508
Travel	347	484
Utilities	6,028	4,654
Wages and employee benefits	173,944	155,557
Statement of Special Events (Schedule 1)	40,222	15,517
	272,901	233,678
DEFICIENCY OF REVENUES OVER EXPENSES FROM OPERATIONS	(97,448)	(97,426)
OTHER INCOME		
Interest income	161	793
Subsidies and grants	95,095	78,541
	95,256	79,334
DEFICIENCY OF REVENUES OVER EXPENSES	\$ (2,192)	\$ (18,092)

BONNYVILLE AND DISTRICT CHAMBER OF COMMERCE SOCIETY
Statement of Changes in Net Assets
Year Ended December 31, 2021

	Unrestricted Fund	Restricted Fund	Investment in Capital Assets	2021	2020
NET ASSETS - BEGINNING OF YEAR	\$ 63,247	\$ 30,018	\$ 13,885	\$ 107,150	\$ 125,242
Excess of revenue over expenses	(2,192)	-	-	(2,192)	(18,092)
Transfer of deficiency of revenue over expenses for GDBA	(531)	531	-	-	-
Transfer of amortization	4,342	-	(4,342)	-	-
Additions to capital assets	(1,636)	-	1,636	-	-
Transfer out of net assets for GDBA	-	(30,549)	-	(30,549)	-
NET ASSETS - END OF YEAR	\$ 63,230	\$ -	\$ 11,179	\$ 74,409	\$ 107,150

BONNYVILLE AND DISTRICT CHAMBER OF COMMERCE SOCIETY

Notes to Financial Information

Year Ended December 31, 2021

1. BASIS OF ACCOUNTING

The basis of accounting applied in the preparation of the statement of financial position of Bonnyville and District Chamber of Commerce Society as at December 31, 2021, and the statements of revenues and expenditures and changes in net assets for the year then ended is the historical cost basis and reflects cash transactions with the addition of:

- accounts receivable
- property, plant and equipment amortized over their useful lives
- accounts payable and accrued liabilities

BONNYVILLE AND DISTRICT CHAMBER OF COMMERCE SOCIETY

Statement of Special Events

(Schedule 1)

For the Year Ended December 31, 2021

(Unaudited - See Notice To Reader)

	2021	2020
REVENUE		
Special events	\$ 63,703	\$ 14,752
Special events - GDBA	-	813
	63,703	15,565
EXPENSES		
Advertising and promotions	12,970	1,854
Contracted services	13,010	5,500
Food and catering	1,592	675
Honorarium	-	1,220
Hotels and accommodations	187	-
Other Oil and Gas show expenses	140	93
Signage	835	485
Supplies	3,319	4,455
Venue rentals	2,900	15
Website expenses	5,269	1,220
	40,222	15,517
INCOME FROM SPECIAL EVENTS	\$ 23,481	\$ 48



Province of Alberta

MUNICIPAL GOVERNMENT ACT

COMMUNITY ORGANIZATION PROPERTY TAX EXEMPTION REGULATION

Alberta Regulation 281/1998

With amendments up to and including Alberta Regulation 295/2020

Current as of December 18, 2020

Office Consolidation

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Suite 700, Park Plaza
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Note

All persons making use of this consolidation are reminded that it has no legislative sanction, that amendments have been embodied for convenience of reference only. The official Statutes and Regulations should be consulted for all purposes of interpreting and applying the law.

(Consolidated up to 295/2020)

ALBERTA REGULATION 281/98

Municipal Government Act

**COMMUNITY ORGANIZATION PROPERTY
TAX EXEMPTION REGULATION**

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8 Gaming and liquor licences

Part 2

**Qualifications for Exemptions Under Section
362(1)(n)(ii) to (v)**

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10 Exemption under section 362(1)(n)(iii) of the Act
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15 Day cares, museums and other facilities
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22 Repeal

23 Expiry

Interpretation

1(1) In this Regulation,

- (a) “Act” means the *Municipal Government Act*;
- (b) “charitable or benevolent purpose” means the relief of poverty, the advancement of education, the advancement of religion or any other purpose beneficial to the community;
- (c) “general public” means pertaining to the general community, rather than a group with limited membership or a group of business associates;
- (d) “professional sports franchise” means a professional sports franchise operating in the National Hockey League, the Canadian Football League, the National Professional Soccer League or the Pacific Coast League;
- (d.1) “subsidized accommodation” means
 - (i) rental accommodation where the Government of Alberta sets the rent at a maximum amount, sets the rent at a percentage of household income or provides the facility with ongoing operating funds,
 - (ii) rent to own units where the Government of Alberta sets the rent at a percentage of income or sets the rent at a maximum amount, and
 - (iii) accommodation where the Government of Alberta sets the mortgage payments as a percentage of income;
- (e) “taxation” means taxation under Division 2 of Part 10 of the Act.

(2) For the purposes of the Act and this Regulation, “community association” means an organization where membership is voluntary, but restricted to residents of a specific area, and that is formed for the purpose of

- (a) enhancing the quality of life for residents of the area or enhancing the programs, public facilities or services provided to the residents of the area, or
 - (b) providing non-profit sporting, educational, social, recreational or other activities to the residents of the area.
- (3) The definitions in sections 1 and 284 of the Act apply to this Regulation.

AR 281/98 s1,182/2008

Part 1

General Rules

Application

- 2** This Regulation applies to taxation in 1999 and later years.

Part of a property

- 3** An exemption under section 362(1)(n)(i) to (v) of the Act or Part 3 of this Regulation applies only to the part of a property that qualifies for the exemption.

Primary use of property

- 4(1)** Property is not exempt from taxation under section 362(1)(n)(iii), (iv) or (v) of the Act or Part 3 of this Regulation unless the property is primarily used for the purpose or use described in those provisions.
- (2)** For the purposes of this Regulation, a property is primarily used for a purpose or use if the property is used for the specified purpose or use at least 60% of the time that the property is in use.

Holding property

- 5** When section 362(1)(n)(i) to (v) of the Act or Part 3 of this Regulation requires property to be held by a non-profit organization, a society as defined in the *Agricultural Societies Act* or a community association for the property to be exempt from taxation, the property is not exempt unless
- (a) the organization, society or association is the owner of the property and the property is not subject to a lease, licence or permit, or
 - (b) the organization, society or association holds the property under a lease, licence or permit.

Non-profit organization

6 When section 362(1)(n)(i) to (v) of the Act or Part 3 of this Regulation requires property to be held by a non-profit organization, community association or residents association as defined in section 13 for the property to be exempt from taxation, the property is not exempt unless

- (a) the organization or association is a society incorporated under the *Societies Act*, or
- (b) the organization or association is
 - (i) a corporation incorporated in any jurisdiction, or
 - (ii) any other entity established under a federal law or law of Alberta

that is prohibited, by the laws of the jurisdiction governing its formation or establishment, from distributing income or property to its shareholders or members during its existence.

AR 281/98 s6,204/2011

Meaning of restricted

7(1) In this Regulation, a reference to the use of property being restricted means, subject to subsections (2) and (3), that individuals are restricted from using the property on any basis, including a restriction based on

- (a) race, culture, ethnic origin or religious belief,
- (b) the ownership of property,
- (c) the requirement to pay fees of any kind, other than minor entrance or service fees, or
- (d) the requirement to become a member of an organization.

(2) The requirement to become a member of an organization does not make the use of the property restricted so long as

- (a) membership in the organization is not restricted on any basis, other than the requirement to fill out an application and pay a minor membership fee, and
- (b) membership occurs within a short period of time after any application or minor fee requirement is satisfied.

(3) Not permitting an individual to use a property for safety or liability reasons or because the individual's use of the property

would contravene a law does not make the use of the property restricted.

Gaming and liquor licences

8(1) For the purposes of section 365(2) of the Act, property described in section 362(1)(n) of the Act and Part 3 of this Regulation in respect of which a bingo licence, casino licence, pull ticket licence, Class C liquor licence or a special event licence is issued under the *Gaming, Liquor and Cannabis Regulation* (AR 143/96) is exempt from taxation if the requirements of section 362(1)(n) and this Regulation in respect of the property are met.

(2) Despite subsection (1), property in respect of which a casino facility licence is issued is not exempt from taxation.

AR 281/1998 s8,56/2019,295/2020

Part 2

Qualifications for Exemptions Under Section 362(1)(n)(ii) to (v)

Exemption under section 362(1)(n)(ii) of the Act

9(1) The following property is not exempt from taxation under section 362(1)(n)(ii) of the Act:

- (a) property to the extent that it is used in the operation of a professional sports franchise;
- (b) property that is used solely for community games, sports, athletics or recreation if, for more than 40% of the time that the property is in use, the majority of those participating in the activities held on the property are 18 years of age or older.

(2) Property is not exempt from taxation under section 362(1)(n)(ii) of the Act if, for more than 30% of the time that the property is in use, the use of the property is restricted within the meaning of section 7 as modified by subsection (3).

(3) For the purposes of subsection (2), limiting the participation in activities held on a property to persons of a certain age does not make the use of the property restricted.

Exemption under section 362(1)(n)(iii) of the Act

10(1) Property referred to in section 362(1)(n)(iii) of the Act is not exempt from taxation unless

- (a) the charitable or benevolent purpose for which the property is primarily used is a purpose that benefits the

general public in the municipality in which the property is located, and

- (b) the resources of the non-profit organization that holds the property are devoted chiefly to the charitable or benevolent purpose for which the property is used.

(2) Property is not exempt from taxation under section 362(1)(n)(iii) of the Act if, for more than 30% of the time that the property is in use, the use of the property is restricted within the meaning of section 7.

AR 281/98 s10;182/2008

Exemption under section 362(1)(n)(iv) of the Act

11 Property referred to in section 362(1)(n)(iv) of the Act is not exempt from taxation unless the accommodation provided to senior citizens is subsidized accommodation.

AR 281/98 s11;182/2008

Exemption under section 362(1)(n)(v) of the Act

12(1) The following property is not exempt from taxation under section 362(1)(n)(v) of the Act:

- (a) property to the extent that it is used in the operation of a professional sports franchise;
- (b) property if, for more than 40% of the time that the property is in use, the majority of those participating in the activities held on the property are 18 years of age or older;
- (c) property in Calgary or Edmonton that is held by and used in connection with a community association if the association is not a member of the Federation of Calgary Communities or the Edmonton Federation of Community Leagues.

(1.1) Notwithstanding subsection (1)(c), property held by a community association referred to in that provision is exempt from taxation under section 362(1)(n)(v) of the Act where that community association was a member of the Federation of Calgary Communities or the Edmonton Federation of Community Leagues on January 1, 1999 but cancelled its membership after that date.

(1.2) Subsection (1.1) applies with respect to 2004 and subsequent years.

(2) Property is not exempt from taxation under section 362(1)(n)(v) of the Act if, for more than 30% of the time that the

property is in use, the use of the property is restricted within the meaning of section 7 as modified by subsection (3).

(3) For the purposes of subsection (2), limiting the participation in activities held on a property to persons of a certain age does not make the use of the property restricted.

AR 281/98 s12,283/2003

Part 3

Other Property Exempt Under Section 362(1)(n)

Definitions

13 In this Part,

- (a) “arts” means theatre, literature, music, painting, sculpture or graphic arts and includes any other similar creative or interpretive activity;
- (b) “chamber of commerce” means a chamber of commerce that is a non-profit organization and is a member of the Alberta Chamber of Commerce;
- (c) “ethno-cultural association” means an organization formed for the purpose of serving the interests of a community defined in terms of the racial, cultural, ethnic, national or linguistic origins or interests of its members;
- (d) “linguistic organization” means an organization formed for the purpose of promoting the use of English or French in Alberta;
- (e) “museum” means a facility that is established for the purpose of conserving, studying, interpreting, assembling and exhibiting, for the instruction and enjoyment of the general public, art, objects or specimens of educational and cultural value or historical, technological, anthropological, scientific or philosophical inventions, instruments, models or designs;
- (e.1) “residents association” means a non-profit organization that requires membership for residential property owners in a specific development area, that secures its membership fees by a caveat or encumbrance on each residential property title and that is established for the purpose of
 - (i) managing and maintaining the common property, facilities and amenities of the development area for the benefit of the residents of the development area,

- (ii) enhancing the quality of life for residents of the development area or enhancing the programs, public facilities or services provided to the residents of the development area, or
- (iii) providing non-profit sporting, educational, social, recreational or other activities to the residents of the development area;
- (f) “retail commercial area” means property used to sell food, beverages, merchandise or services;
- (g) “sheltered workshop” means a facility designed to provide an occupation for and to promote the adjustment and rehabilitation of persons who would otherwise have difficulty obtaining employment because of physical, mental or developmental disabilities;
- (h) “thrift shop” means a retail outlet operated for a charitable or benevolent purpose that sells donated clothing, appliances, furniture, household items and other items of value at a nominal cost to people in need.

AR 281/98 s13.283/2003;204/2011

Exemption for other property

14 This Part describes property that is exempt from taxation under section 362(1)(n) of the Act that is not exempt under section 362(1)(n)(i) to (v) of the Act.

Property of residents association

14.1(1) Property that is owned and held by and used in connection with a residents association is exempt from taxation.

(2) Despite subsection (1), the following property owned and held by and used in connection with a residents association is not exempt from taxation under section 362(1)(n) of the Act:

- (a) property to the extent that it is used in the operation of a professional sports franchise;
- (b) property if, for more than 40% of the time that the property is in use, the majority of those participating in the activities held on the property are 18 years of age or older;
- (c) property if, for more than 30% of the time that the property is in use, the use of the property is restricted within the meaning of section 7 as modified by subsection (3).

(3) For the purposes of subsection (2)(c), limiting the participation in activities held on a property to persons of a certain age does not make the use of the property restricted.

AR 204/2011 s4

Day cares, museums and other facilities

15 A non-profit organization that holds property on which any of the following facilities are operated may apply to the municipality within whose area the property is located for an exemption from taxation:

- (a) a facility used for sports or recreation to the extent that the facility is not used in the operation of a professional sports franchise;
- (b) a facility used for fairs or exhibitions, including agricultural exhibitions;
- (c) a facility used for the arts or a museum;
- (d) a program premises as defined in the *Child Care Licensing Regulation* (AR 143/2008);
- (e) a facility used by a linguistic organization if
 - (i) the use of the property by the general public is actively encouraged, and
 - (ii) a sign is prominently posted in the facility indicating the hours that the whole or part of the facility is accessible to the public;
- (f) a facility used by an ethno-cultural association for sports, recreation or education or for charitable or other benevolent purposes if
 - (i) the use of the property by the general public is actively encouraged, and
 - (ii) a sign is prominently posted in the facility indicating the hours that the whole or part of the facility is accessible to the public;
- (g) a facility in a municipality operated and used by an organization for a charitable or benevolent purpose where the majority of the organization's beneficiaries do not reside in the municipality;
- (h) a facility used as a thrift shop;
- (i) a facility used as a sheltered workshop;

- (j) a facility operated and used by a chamber of commerce;
- (k) a facility used for a charitable or benevolent purpose that is for the benefit of the general public if
 - (i) the charitable or benevolent purpose for which the facility is primarily used is a purpose that benefits the general public in the municipality in which the facility is located, and
 - (ii) the resources of the non-profit organization that holds the facility are devoted chiefly to the charitable or benevolent purpose for which the facility is used.

AR 281/98 s15,283/2003,182/2008,77/2010

Conditions for exemption

16(1) A municipality must grant a non-profit organization an exemption from taxation in a taxation year in respect of property referred to in section 15 that is held by the organization if

- (a) the non-profit organization makes an application for an exemption to the municipality by September 30 of the year preceding the taxation year and supplies the municipality with the following by November 30 of the year preceding the taxation year:
 - (i) any information the municipality requires to determine if the organization meets the conditions for the exemption, and
 - (ii) a description of any retail commercial areas in the facility,
 - (b) the facility on the property is one of the facilities described in section 15 and the non-profit organization operates the facility on a non-profit basis,
 - (c) the funds of the non-profit organization are chiefly used for the purposes of the organization and not for the benefit of the organization's directors and employees,
 - (d) the property is not disqualified by virtue of subsection (2) or (3), and
 - (e) the requirements of subsections (4) and (5), if applicable, are met.
- (2)** Property referred to in section 15(a), (b), (c), (e), (f), (j) or (k) is not exempt from taxation if, for more than 30% of the time that the property is in use, the use of the property is restricted within the meaning of section 7.

(3) Property referred to in section 15(d) or (g) to (i) is not exempt from taxation if an individual is not permitted to use the property because of the individual's race, culture, ethnic origin or religious belief.

(4) Before granting an exemption under this section in respect of a property that is held by a non-profit organization, the municipality may require that an agreement between the organization and the municipality be in force that sets out that

- (a) the organization will provide the municipality with a report by a time and in a manner specified in the agreement that sets out the information the municipality requires to determine if the organization met the conditions for the exemption during the taxation year, and
- (b) if the organization does not comply with the provisions referred to in clause (a), the organization will pay the municipality an amount equivalent to the property taxes that would be payable in respect of the property for the taxation year if the property was not exempt.

(5) Before granting an exemption under this section in respect of a property that is owned by a non-profit organization, the municipality may require that an agreement between the organization and the municipality be in force that sets out that

- (a) no disposition of the property may be made without the approval of the municipality, and
- (b) if the organization is being wound-up and dissolved, the organization must, if required by the municipality, transfer the property to the municipality.

(6) If a municipality grants an exemption to a non-profit organization and later determines that the organization did not meet the conditions that applied to the organization for the exemption for all or part of the taxation year, the municipality may in the taxation year cancel the exemption for all or part of the taxation year, as the case may be, and require the organization to pay property tax in respect of the property for the period that the exemption is cancelled.

AR 281/98 s16.4/2010.77/2010

Waiver of application requirement

17(1) If a municipality has granted a non-profit organization an exemption from taxation under section 16 in respect of a property, the municipality may grant the non-profit organization an exemption from taxation in the following taxation year under

section 16 in respect of the property without requiring the organization to apply for the exemption.

(2) A municipality that has waived an application requirement under subsection (1) in respect of a property for a taxation year may

- (a) require the non-profit organization that holds the property to provide any information that the organization may be required to provide if it was applying for an exemption, and
- (b) if the non-profit organization does not provide the information, cancel in that taxation year the exemption for all or part of that taxation year and require the organization to pay property tax in respect of the property for the period that the exemption is cancelled.

(3) A municipality may not waive the application requirement under subsection (1) in respect of a property for more than 3 consecutive taxation years.

Retail commercial areas

18(1) In this section, “exempt facility” means a facility or part of a facility

- (a) that is held by a non-profit organization, a society as defined in the *Agricultural Societies Act* or a community association and that is exempt from taxation under section 362(1)(n)(i) to (v) of the Act or section 16 of this Regulation, or
- (b) that is owned and held by a residents association and that is exempt from taxation under section 362(1)(n) of the Act.

(2) A retail commercial area that is located within an exempt facility is exempt from taxation if

- (a) the non-profit organization, society as defined in the *Agricultural Societies Act*, community association or residents association that holds the exempt facility also holds and operates the retail commercial area, and
- (b) the net income from the retail commercial area is used
 - (i) to pay all or part of the operational or capital costs of the exempt facility, or

- (ii) to pay all or part of the operational or capital costs of any other facility that is held by the non-profit organization, society, community association or residents association and that is exempt from taxation under section 362(1)(n) of the Act or section 16 of this Regulation.

AR 281/98 s18,204/2011

Part 4 Repealed AR 283/2003 s5.

Part 5

Repeal and Review

Repeal

22(1) The *Community Organization 1998 Property Tax Exemption Regulation* (AR 289/97) is repealed.

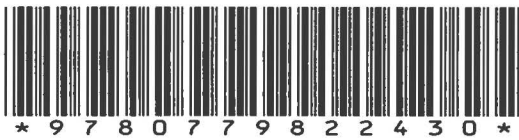
(2) Repealed AR 182/2008 s6.

AR 281/98 s22;182/2008

Expiry

23 For the purpose of ensuring that this Regulation is reviewed for ongoing relevancy and necessity, with the option that it may be repassed in its present or an amended form following a review, this Regulation expires on December 31, 2023.

AR 281/98 s23,283/2003;182/2008;4/2010;9/2015;
257/2017,220/2018



Printed on Recycled Paper 

REQUEST FOR DECISION

To: Council

Date: February 8, 2023

Submitted By: Administration

Target Review Date: Feb 14, 2023

SUBJECT: Invitation to Portage College Student
Scholarship Fundraising Dinner

Reviewed By: CAO

BACKGROUND: Attached is a letter with Sponsorship Package from Rick Flumian, Manager of Community Relations, Portage inviting Council to their Student Scholarship Fundraising Dinner being held at the Portage College Lac La Biche Campus on Friday, March 3rd, 2023. The purpose of this fundraiser is to raise money for Portage College Student Scholarships.

OTHER COMMENTS: The last time Portage College hosted this event was in 2019 and the Town did not attend. In 2015, the Town did buy a table to the Portage College Building Futures Gala. The cost to purchase a table of 8 is \$1,000.00 or individual tickets can be purchased for \$125.00/each.

REPORT/DOCUMENT: Letter with Sponsorship Package from Portage College

KEY ISSUE(S)/CONCEPT: To request Council's decision with regards to purchasing a table or individual tickets for the Portage College Student Scholarship Fundraising Dinner.

DESIRED OUTCOME: That Council purchase a table to attend the Portage College Student Scholarship Fundraising Dinner.

ALTERNATIVES: Council can choose to purchase individual tickets to attend this event or not purchase tickets for this event or can choose to sponsor this event by selecting one of the sponsorship levels as listed in the sponsorship package.

RECOMMENDATION: That Council purchase a table to attend the Portage College Student Scholarship Fundraising Dinner.

IMPLICATIONS OF RECOMMENDATION: Administration will inform Portage College of Council's decision.

FINANCIAL IMPLICATIONS: Costs associated with the purchase of a table will be funded from the Council Receptions and Public Relations Budget.



Renee Stoyles
General Manager of Corporate Services



Bill Rogers
Chief Administrative Officer



February 1, 2023

Dear Mayor Elisa Brosseau and Town Council,

Portage College will be hosting the Student Scholarship Fundraising Dinner Presented by Cenovus Energy on March 3, 2023 at the Lac La Biche Campus. We are proud to bring this back for the first time since 2019 due to the pandemic. This event is one everyone looks forward to. This year will be no exception as we have a fantastic line up of speakers; Hockey Hall of Famers Kevin Lowe and Doug Gilmour. Also, a mouth-watering Prime Rib meal with all the fixings, silent and live auctions, games more.

The evening is to raise money for our Portage College Student Scholarships, so that more students can receive the education they deserve no matter their financial situation or cultural background. With the rise in cost of living and education it is becoming harder for our students to be able to afford a great education. These scholarships and bursaries help them concentrate on school and be successful. Your generous support let us to help more students for years to come.

We have also partnered with Lac La Biche County to unveil their Sports Hall of Fame recipients for 2022 at our event. The 2 nominees that will be recognised for there dedication to their community are Randy Wowk and Ken Scullion. Come help us honor them. We anticipate a sold-out event!

Without are great partners we would not be able to put on this great event. Over the last 20 years the support has been overwhelming. We are inviting our partners to get involved in this great cause. Attached is the available opportunities, and invite you to take part. Our event is expected to draw around 300 supporters and participating businesses will be prominently featured at the event.

Thank you for your consideration of our request to make a difference in the lives of our Portage College students.

Yours sincerely,

Rick Flumian

Rick Flumian
Manager, Community Relations
Portage College

Sponsorship Package

Portage College Student Fundraising Scholarship Dinner Featuring: Doug Gilmour, Kevin Lowe

Presenting Sponsor - \$12,500 Sold Cenovus

- Name/logo featured as Presenting Sponsor on all event materials
- Verbal recognition at the event
- Corporate logo looped on screen at the event
- Corporate logo included in the evening program
- Corporate logo included on podium at event
- Large Championship Banner on Hall of Fame Wall Autographed by the speakers
- Logo featured on Portage College's website on Supporters page for one year
- Recognized on the Radio and Paper in all Advertising
- Corporate logo looped on donor recognition screen at the
 - Lac La Biche, St. Paul and Cold Lake campuses for a period of one year
- Logo featured in thank you ad in the Lac La Biche Post
- 16 complimentary tickets (two tables) to the Dinner

Speaker & MC Sponsor - \$10,000 (Unlimited Available)

- Name/logo featured as Speaker and MC Sponsor
- Verbal recognition at the event
- Corporate logo looped on screen at the event
- Corporate logo included in the evening program
- Large Championship Banner on Hall of Fame Wall Autographed by the speakers
- Logo featured on Portage College's website on Supporters page for one year
- Corporate logo looped on donor recognition screen at the
 - Lac La Biche, St. Paul and Cold Lake campuses for a period of one year
- Logo featured in thank you ad in the Lakeland Today
- Eight complimentary tickets (one table) to the Dinner

Dinner Sponsor & Safe Drive Home- \$7,500 (Unlimited Available)

- Name/logo featured as Dinner Sponsor and Safe Drive Home Sponsor
- Verbal recognition at the event
- Corporate logo looped on screen at the event
- Corporate logo included in the evening program
- Championship banner on the Hall of Fame Wall Autographed by the speakers
- Logo featured on Portage College's website on Supporters page for one year
- Corporate logo looped on donor recognition screen at the
 - Lac La Biche, St. Paul and Cold Lake campuses for a period of one year
- Logo featured in thank you ad in the Lakeland Today
- 8 complimentary tickets (One Table) to the Dinner

Raffle & Games Sponsors - \$5000 (Unlimited Available)

- Name/Logo featured as Sponsor of the Raffle
- Verbal Recognition at the Event
- Corporate Logo Looped at the event
- Corporate logo included in the evening program
- Small size Championship Banner on the Hall of Fame Wall Autographed by the speakers
- Company name promoted during the raffle video featuring the trips that will loop at the event
- Company logo on raffle tickets
- 8 complimentary tickets to the dinner

Live and Silent Auction Sponsor- \$2,500 (Unlimited Available)

- Name/Logo featured as Live and Silent Auction Sponsor
- Verbal Recognition at the event
- Corporate logo looped on screen at the event
- Small Size Championship banner on the Hall of Fame Wall Autographed by one of the Speakers
- Logo Featured in Thank You ad in the Lakeland Today
- 4 complimentary tickets to the dinner

Friends of Student Scholarships - \$1,500 (Unlimited Available)

- Corporate Logo included in the evening program
- Corporate Logo Looped on screen at Event
- Small Size Championship banner on the Hall of Fame Wall Autographed by one of the speakers
- 4 Complimentary Tickets to the Dinner

Scholarship Donations – Any Amount

Please feel free to donate any amount you please to benefit Portage College Student Scholarships. Scholarship money goes a long way in making a difference in the lives of our students, and helps them towards their success and new careers.

Silent and Live auction Items Donated- if you are interested in donating items for silent or live auction items let Rick Flumian 780-623-5591 or rick.flumian@portagecollege.ca know.

Table of 8 - \$1000

Individual Tickets - \$125/each

Small Sized Banner with Company Name On it that hangs around the gym recognizing you as a sponsor. - \$150

TOWN OF BONNYVILLE

REQUEST FOR DECISION

To: Council

Date: February 8, 2023

Submitted By: Administration

Target Decision Date: Feb 14, 2023

SUBJECT: Wheel Loader Replacement

Reviewed By: CAO

COMMENTS: Council approval is required for all Capital Budget purchases before final budget and when prices received are over the budgeted amount. The current Volvo wheel loader was purchased in 2013 and the current policy is to replace equipment based on a 10 year life cycle.

BACKGROUND: In January 2023, the Town tendered for a similar sized wheel loader with a budget amount of \$300,000 as part of the Capital Equipment Replacement Program. The lowest bid was received by Chinook (Hyundai) at \$313,800.00 and the highest was received by SMS (Komatsu) at \$ 575,980.00.

REPORT/DOCUMENT: Attached- Hyundai Loader Cover Page

KEY ISSUE(S)/CONCEPT: All Tendered submissions received were over the budgeted amount. Below are the tender results:

Dealership	Model	Subtotal	GST	Grand Total
Chinook	Hyundai	\$ 313,800.00	\$15,690.00	\$ 324,490.00
Browns	Doosan	\$ 344,095.00	\$ 17,204.75	\$ 381,299.75
Finning	CAT	\$ 390,000.00	\$ 19,500.00	\$ 409,500.00
Lift Boss	JCB	\$ 400,527.40	\$ 20,046.37	\$ 420,973.77
Brandt	John Deere	\$ 435,000.00	\$ 21,750.00	\$ 456,750.00
Red-Head	Case	\$ 438,000.00	\$ 21,900.00	\$ 459,900.00
SMS Equipment	Komatsu	\$ 575,980.00	\$ 28,799.00	\$ 604,779.00

DESIRED OUTCOMES: Purchase the Hyundai loader from Chinook as it meets all the technical specifications and was the lowest price received.

ALTERNATIVE(S):

1. Wait and re-tender later this year to see if prices drop.
2. Purchase smaller loader and adjust snow collection methods to be without loader mounted snow blower.

RECOMMENDATION: That council approves \$23,800.00 in additional funds from the Equipment Replacement Reserve to purchase the Hyundai Wheel loader from Chinook equipment with a subtotal price of \$313,800.00.

IMPLICATIONS OF RECOMMENDATION: Operations will have a new primary unit while our existing will be added support and backup for snow removal and various infrastructure projects. The Backup loader will be sold in accordance with the Purchasing Policy at a later time.

FINANCIAL: After purchasing the Hyundai loader the Equipment Replacement Reserve balance will be \$1,720,674.

STRATEGIC PLAN: This equipment is needed to meet removal benchmarks outlined in the Snow Removal policy.


Chief Administrative Officer


Director of Operations

SPECIFICATIONS

HL960A

Powered By Cummins Performance Series Engine



*Photo may include optional equipment.



Net Power
222 HP (166 kW) at 2,200 rpm

Operating Weight
19,831 kg (43,720 lb) -
20,031 kg (44,160 lb)

Bucket Capacity
3.3 m³ (4.3 yd³)

 **HYUNDAI**
CONSTRUCTION EQUIPMENT

REQUEST FOR DECISION

To: Council

Date: February 8, 2023

Submitted By: Administration

Target Review Date: February 14, 2023

SUBJECT: Letter of Support - Town of
St. Paul – Green and Inclusive
Community Buildings Program

Reviewed By: CAO

COMMENTS: Attached is a letter from Maureen Miller, Mayor of the Town of St. Paul requesting a letter of support for their Green and Inclusive Community Buildings (GICB) Program Application to retrofit the Clancy Richard Arena.

BACKGROUND: The Town of St. Paul recognizes this project as a need for their community and surrounding area to ensure the longevity of the Clancy Richard Arena as this facility is used year-round. Should their application be successful, the arena will see a new ice plant with rink slab replacement, inclusivity upgrades as well as reductions in GHG emissions along with many other improvements.

REPORT/DOCUMENT: Letter Town of St. Paul

RECOMMENDATION: That Council provide a Letter of Support to the Town of St. Paul for their application to the Green and Inclusive Community Buildings Program for the Clancy Richard Arena Retrofit.



Renee Stoyles
General Manager of Corporate Services



Bill Rogers
Chief Administrative Officer

February 1, 2023

Town of Bonnyville
4917-49 Avenue
Postal Bag 1006
Bonnyville, Alberta T9N-2J7

Dear Mayor Brosseau and Council:

The Town of St. Paul is requesting that your municipality help us by providing a letter of support that would be included in our grant application to the Green and Inclusive Community Buildings Program towards the Clancy Richard Arena Retrofit.

Our Council recognizes this project as a need for the community and surrounding area to ensure the longevity of the Clancy Richard Arena noting that this facility is utilized year round. Promoting physical activity continues to be the focus among individuals, families and user groups as we all know the benefits to social connections, mental health and overall well-being. With a successful grant application, the Clancy Richard Arena will see a new ice plant with rink slab replacement, inclusivity upgrades as well as reductions in GHG emissions along many other much warranted improvements.

A template for the letter of support is attached for use should you wish to provide us with our request. We do ask that letters be submitted by email no later than February 17th, 2023 to sburton@town.stpaul.ab.ca. The Town of St. Paul thanks you in advance for your participation and appreciates your efforts towards our successful grant application. Should there be any questions about our request, please contact Steven Jeffery, Chief Administrative Officer, at 780-645-1764.

Sincerely,



Maureen Miller
Mayor
Town of St. Paul

REQUEST FOR DECISION

To: Council

Date: February 8, 2023

Submitted By: Administration

Target Review Date: February 14, 2023

**SUBJECT: Council Representation – LICA &
SPCA Committees**


BACKGROUND:

Due to scheduling conflicts, Councillor Blanchette will be unable to continue as the Main Council delegate to the SPCA Committee and Councillor Kushnir will be unable to continue as the Main Council delegate to the LICA Committee.

COMMENTS:

At the Organizational Meeting of Council on October 25, 2022, Councillor Blanchette was appointed as the SPCA delegate and Councillor Phil Kushnir was appointed as the LICA delegate. Considering the new circumstances, Councillor Kushnir has volunteered to take over the delegate duties of the SPCA Committee and Councillor Blanchette has volunteered to take over the delegate duties of the LICA Committee.

RECOMMENDATION: That Council appoint Councillor Kushnir as delegate to the SPCA Committee and appoint Councillor Blanchette to the LICA Committee for the remainder of the one-year term, to be revisited at future organizational meetings.



Bill Rogers
Chief Administrative Officer



**Christ Our Model.
Children Our Focus.**

February 03 2023

Town of Bonnyville
4917 – 49 Avenue
Bonnyville, Alberta
T9N 2J7

Attention: Mayor Elisa Brosseau, ebrosseau@town.bonnyville.ab.ca
Councillor Neil Langridge, nlangridge@town.bonnyville.ab.ca
Councillor Phil Kushnir, pkushnir@town.bonnyville.ab.ca
Councillor Byron Johnson, bjohnson@town.bonnyville.ab.ca
Councillor Brian McEvoy, bmcevoy@town.bonnyville.ab.ca
Councillor David Sharun, dsharun@town.bonnyville.ab.ca
Councillor Kayla Blanchette, kblanchette@town.bonnyville.ab.ca

On behalf of the Board of Trustees and Central Office Senior Administration of the Lakeland Catholic School Division, we wish to invite you to join us for our Education Planning Day. Attached hereto is our invitation which provides specifics of the event.

By way of background, and in keeping with the Government's Three-Year Business Plan, all Divisions in the province are required to develop a Three-Year Education Plan(3YEP) (updated yearly) that will guide the decisions and directions for the Division and the schools. These plans are to reflect the goals and directions of the government's Business Plan, which forms part of the accountability cycle for continuous improvement in Education as outlined by Alberta Education. To that end, it is the responsibility of the Board, administrators, staff and parents and where applicable, students, to work collaboratively to ensure quality education for all students as reflected in the Division's Three-Year Education Plan.

On February 24, this is the goal that we will achieve through collaboration. It is with the combined perspective of our stakeholders that we will accomplish a 3YEP that identifies and responds to the needs of everyone.

With that being said, our Division would appreciate your knowledge, understanding and any input that you would be able to provide to the planning of our 3YEP.

I would ask you to please RSVP my Executive Secretary, Debbie Spila (dspila@lrcssd.ca), to confirm your attendance, by no later than Friday, February 10 2023.

We would like to take this opportunity to thank you for the many ways you support our Catholic schools throughout the year, and we look forward to continued collaboration and more opportunities to build our Catholic community.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Pamela Guilbault
Superintendent of Schools

Lakeland Catholic School Division
4810 - 46 Street, Bonnyville Alberta T9N 2R2
(780) 826-3764
www.lrcssd.ca

Conseil scolaire catholique du Lakeland
4810, 46e rue Bonnyville Alberta T9N 2R2
(780) 826-3764
www.lrcssd.ca

You're invited to join
Lakeland Catholic
School Division
for their



Education Planning Day

on
February 24, 2023

St. Louis Parish Hall
9 a.m. to 4 p.m.

To discuss planning and setting the direction for the 2023-24 school year. This includes important topics such as:

- Budget
- Curriculum
- Human and Capital Resources
- Caring for Students' Needs
- Mental Health and Wellness

Page 138 of 140

Breakfast and Lunch will be provided

Appendix A

Policy No. 22-FN-083 – Sponsorships
and Donations Policy

Policy No. 22-FN-085 – Community
Grants Policy

Council Receptions & Public
Relations Spreadsheet

Receptions & Public Relations				
Recipient	Description	Actuals		Budget
		2022	2023	2023
4 Wing Base Funds	Air Show	\$ 20,000.00	\$ -	\$ -
BCHS Grad	Donation to Grad	\$ 250.00	\$ 250.00	\$ 250.00
Beautification Grant	Beautification Grant	\$ -	\$ -	\$ 13,520.00
Bonnyville 4H Club	Contribution for Programming	\$ 250.00	\$ -	\$ 250.00
Bonnyville Canadian Native Friendship Centre	Homeless Shelter-Moved to 1006-770	\$ 35,000.00	\$ -	\$ -
Bonnyville Canadian Native Friendship Centre	Thanksgiving & Christmas Dinners	\$ -	\$ -	\$ 400.00
Bonnyville Chamber of Commerce	Oil & Gas Show	\$ -	\$ 10,000.00	\$ 10,000.00
Bonnyville Chamber of Commerce	Winter Tradeshow	\$ 3,000.00	\$ -	\$ 3,000.00
Bonnyville Chamber of Commerce	Golf Classic	\$ -	\$ -	\$ 1,000.00
Bonnyville Chamber of Commerce	Chili Cook Off Sponsorship	\$ 1,904.76	\$ -	\$ 2,000.00
Bonnyville Chamber of Commerce	Resiliency Awards	\$ 1,500.00	\$ -	\$ 1,500.00
Bonnyville Gear Grabbers	Show & Shine & Drag Racing	\$ 5,000.00	\$ -	\$ 5,000.00
Bonnyville Golf & Country Club	Ladies Classic	\$ 250.00	\$ -	\$ 250.00
Bonnyville Health Centre	Gala	\$ -	\$ 2,000.00	\$ 2,000.00
Bonnyville Health Centre	Staff Appreciation Luncheon	\$ 2,500.00		\$ 2,500.00
Bonnyville Health Centre	Dry February Donation	\$ -	\$ -	\$ 250.00
Bonnyville Junior A Pontiacs	Sportsman Dinner	\$ -	\$ -	\$ 800.00
Bonnyville Junior A Pontiacs	Ambassador Sponsorship	\$ 15,000.00	\$ -	\$ 15,000.00
Bonnyville Pro Rodeo & Chuckwagon Association	Sponsorship	\$ 15,000.00	\$ -	\$ 15,000.00
Bonnyville Senior Citizens Society	Seniors Tea	\$ 300.00	\$ -	\$ 300.00
Bonnyville Senior Citizens Society	Fall Supper Tickets	\$ -	\$ -	\$ 400.00
Bonnyville Victim Services	Mock Collision Event	\$ -	\$ -	\$ 500.00
CNRL Donation Committee	Table Sponsorship	\$ 480.00	\$ -	\$ 480.00
CNRL Donation Committee	Contribution for Silent Auction	\$ -	\$ -	\$ 250.00
Cold Lake Alpine Ski Society	Ski Race Donation	\$ 250.00	\$ -	\$ 250.00
Community Futures	Lemonade Day Sponsor	\$ -	\$ -	\$ 250.00
Ecole Des Beaux Lac	Contribution to Grad	\$ -	\$ -	\$ 250.00
Ecole Notre Dame High School	Contribution to Grad	\$ -	\$ -	\$ 250.00
Graduation Cards	Purchase Cards for Graduates	\$ 570.00	\$ -	\$ 1,000.00
Graduation Program	Gift for Graduates	\$ 323.52	\$ -	\$ 4,000.00
The Kleinman Cup	The Kleinman Cup Golf Tournament	\$ -	\$ -	\$ 1,050.00
Kehewin	Contribution to Pow Wow	\$ 1,000.00	\$ -	\$ 1,000.00
Naming Committee	Purchase of Signs	\$ -	\$ -	\$ 4,000.00
PCPA	Cheer Competition	\$ -	\$ 250.00	\$ 250.00
Ronald MacDonald House Charities	Winterland Invitational Sponsorship	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
Ronald MacDonald House Charities	Charity Golf Tournament & Hole Sponsor	\$ 1,000.00	\$ -	\$ 500.00
Royal Canadian Legion	Wreath for Remembrance Day	\$ 110.00	\$ -	\$ 110.00
Various - School Event Donations	Donations for School Events	\$ 2,750.00	\$ -	\$ 10,000.00
Various - Sports Team Donations	Donations for Community Sports Teams	\$ 6,250.00	\$ 750.00	\$ 10,000.00
Various - Other Small Donations/Golf/Events	Memorials, Retirements, Etc.	\$ 23,113.88	\$ -	\$ 20,000.00
	Total	\$ 143,802.16	\$ 21,250.00	\$ 135,560.00
	Budget Committed and Foreacted			\$ 114,310.00
	Forecasted Budget Remaining			\$ -

Grants PCN				
Recipient	Description	Actuals		Budget
		2022	2023	2023
Bonnyville Primary Care Network	Mental Health Navigator	\$ 25,000.00	\$ -	\$ 25,000.00
Bonnyville Primary Care Network	The Hive Youth Hub	\$ 50,000.00	\$ -	\$ 50,000.00
	Total	\$ 75,000.00	\$ -	\$ 75,000.00
	Budget Committed and Foreacted			\$ 75,000.00
	Budget Remaining			\$ -

Grants BCNFC				
Recipient	Description	Actuals		Budget
		2022	2023	2023
Bonnyville Friendship Centre	Men's Shelter	\$ 35,000.00	\$ -	\$ 35,000.00
	Total	\$ 35,000.00	\$ -	\$ 35,000.00
	Budget Committed and Foreacted			\$ 35,000.00
	Budget Remaining			\$ -