

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA HELD AT THE TOWN HALL ON TUESDAY, JANUARY 24, 2023 COMMENCING AT 6:00 P.M.**

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**PRESENT**

Mayor Elisa Brosseau: Councillors David Sharun, Brian McEvoy, Phil Kushnir, Byron Johnson, Kayla Blanchette, Neil Langridge.

**STAFF**

Bill Rogers – Chief Administrative Officer (CAO), Renee Stoyles – General Manager of Corporate Services, Jeannine Chornohos – Finance Director, and Robynne Henry – Communications Coordinator

**GUESTS**

Bonnyville Regional Fire Chief Dan Heney

**PRESS**

Courtney Nelson, Lakeland Connect

**REGULAR MEETING OF COUNCIL**

Mayor Elisa Brosseau called the Regular Meeting of Council to order at 6:00 p.m.

**LAND ACKNOWLEDGEMENT**

Mayor Brosseau read the following land acknowledgement: As we gather, we are reminded that the Town of Bonnyville is situated on Treaty 6 land, that is steeped in rich Indigenous history and is the traditional homeland and home to First Nations and Métis People today. We respect the histories, languages and cultures of First Nations, Métis and all First Peoples of Canada, whose presence continues to enrich our community.

**ADOPTION OF AGENDA OF REGULAR COUNCIL MEETING – JANUARY 24, 2023**

019 **Moved by Councillor Phil Kushnir** that the revised agenda for the January 24, 2023 Regular Council meeting be adopted as amended with the following change and addition:

6. k) Request for Decision – Letter of Support – M.D of Bonnyville – NRED Grant Application

**CARRIED**

**ADOPTION OF THE REGULAR COUNCIL MEETING MINUTES – JANUARY 10, 2023**

020 **Moved by Councillor Byron Johnson** that the minutes of the January 10, 2023 Regular Council meeting be adopted with the following amendment to Motion No. 006 to read:

**Moved by Councillor Byron Johnson** that Council proceed to third and final reading to Bylaw No. 1544-23 to repeal Bylaw No. 686 and Bylaw No. 1091-95 with Schedule “A” – the Airport Bylaws.

**CARRIED UNANAMOUSLY**

**CARRIED**



## FINANCE

### December 2022 Bank Reconciliation

- 021 **Moved by Councillor David Sharun** that Council accept the December 2022 Bank Reconciliation for information.

### CARRIED

## BUSINESS

### Request for Decision – Ratify Letter of Support – Lakeland Society for Truth and Reconciliation – Commemorate Canada Grant

An email was received from Corita Vachon, Lakeland Society for Truth and Reconciliation to request a Letter of Support to for their Commemorate Canada Program Grant application for activities planned in Bonnyville for National Truth and Reconciliation Day (September 30, 2023) for the week of September 24 to September 30, 2023.

Due to the time constraints, a Letter of Support was provided to Lakeland Society for Truth and Reconciliation on January 18, 2023, to comply with the grant application deadline.

- 022 **Moved by Councillor Kayla Blanchette** that Council ratify a letter of support provided to Lakeland Society for Truth and Reconciliation for their Commemorate Canada Grant application.

### CARRIED

### Request for Decision – Ratify Letter of Support – Go East RTO – Northern and Regional Economic Development (NRED) Program Grant

An email was received from Kevin Kisilevich, GO EAST of Edmonton Regional Tourism, to request Council to provide a Letter of Support for their Northern and Regional Economic Development Program grant application for the Go East RTO Regional Tourism Development and Industry Support Initiative. If successful, funds received will be used for new initiatives to grow tourism in the region.

Due to the time constraints, a Letter of Support was provided to Go East RTO on January 18, 2023, to comply with the grant application deadline.

- 023 **Moved by Councillor Brian McEvoy** that Council ratify a letter of support provided to Go East RTO for their Northern and Regional Economic Development (NRED) Program Grant application.

### CARRIED

### Request for Decision – Ratify Letter of Support – Alberta Bilingual Municipalities Association (ABMA) – Northern and Regional Economic Development (NRED) Program Grant

An email was received from Emilie Gagnon, Alberta Bilingual Municipalities Association (ABMA) to request Council to provide a letter of support for their Northern and Regional Economic Development Program grant application for the project of Targeted Bilingual Cross-Provincial Economic Development.

**Request for Decision – Ratify  
Letter of Support – Alberta  
Bilingual Municipalities  
Association (ABMA) –  
Northern and Regional  
Economic Development  
(NRED) Program Grant**

Due to the time constraints, a Letter of Support was provided to Alberta Bilingual Municipalities Association (ABMA) on January 19, 2023, to comply with the grant application deadline.

- 024 **Moved by Councillor Byron Johnson** that Council ratify a letter of support provided to Alberta Bilingual Municipalities Association (ABMA) for their Northern and Regional Economic Development (NRED) Program Grant application.

**CARRIED**

**Memorandum – Business  
Licensing – Economic  
Development Report**

Administration provided Council with the Business Licensing Report.

Council accepted this report for information.

**Request for Decision – Ronald  
McDonald House Charities –  
Winterland Invitational**

A Sponsorship and Donation Request Form was received from Oreen Skiba, Provincial Events Senior Manager, Ronald McDonald House Charities Alberta. The request is for sponsorship of the 2023 Winterland Invitational being held on February 17-19, 2023.

- 025 **Moved by Councillor Brian McEvoy** that Council provide the Ronald McDonald House Charities 2023 Winterland Invitational with an \$8,000.00 Sponsor package.

**CARRIED**

**Request for Decision –  
Invitation – St. John’s United  
Church Hawaiian Luau Event  
– February 25, 2023**

A letter and poster was received from Jacki Kunec on behalf of the St. John’s United Church Luau Committee inviting Council to their Luau Dine and Dance being held at the Beaver River Fish and Game building on Saturday, February 25<sup>th</sup>, 2023. The purpose of this fundraiser is to upgrade their sound system and visual screens. The cost to attend this event is \$80.00 per ticket.

**Request for Decision –  
Invitation – St. John’s United  
Church Hawaiian Luau Event  
– February 25, 2023**

- 026 **Moved by Councillor David Sharun** that Council direct Administration to purchase tickets for Council members available to attend the St. John’s United Church Hawaiian Luau Event to fundraise to upgrade their sound system and visual screens.

**CARRIED**

**Request for Decision –  
Sponsorship and Donation  
Request – Lakeland Jaguars**

A Sponsorship and Donation Request Form was received from the Lakeland Jaguars requesting sponsorship for the U18 Female B Hockey Alberta Provincial Championship being held in Cold Lake from March 30 to April 2, 2023.

- 027 **Moved by Councillor Phil Kushnir** that Council provide the Lakeland Jaguars with a \$250.00 sponsorship towards the U18 Female B Hockey Alberta Provincial Championship.

**CARRIED**

**Request for Decision –  
Funding Commitment – The  
Clayton Bellamy Foundation  
for the Arts Theatre**

At the December 14<sup>th</sup>, 2021 Council meeting, Lise Fielding and Clayton Bellamy appeared as a delegation for the Clayton Bellamy Foundation for the Arts Theatre. The Foundation's initiative is to revive a Theatre for the Arts within the Lakeland by developing a state-of-the-art venue within the old BCHS gymnasium. At that time, the total estimated project cost was \$1,018,081.00 and they were requesting one-time funding from the Town in the amount of \$100,000.00.

At the June 28<sup>th</sup>, 2022 Regular Council Meeting, Council received a request from the foundation for a Letter confirming our financial commitment to be included with their Community Facility Enhancement Program (CFEP) application.

The Foundation recently received confirmation that their CFEP application was approved. As Town funding was subject to these criteria being met, Administration is requesting Council to commit the funds in the 2023 Final Capital Budget. The Interim Capital budget did include this one-time donation.

- 028 **Moved by Councillor Byron Johnson** that Council provide the one-time donation to the Clayton Bellamy Foundation for the Arts Theatre in the amount of \$100,000.00 and include this amount in the 2023 Final Capital Budget to develop a state-of-the-art venue within the old BCHS gymnasium.

**CARRIED**

**Request for Decision –  
Electric Vehicle Charging  
Station**

Council, at the February 8<sup>th</sup>, 2022 Council Meeting, approved the submission of an Expression of Interest (EOI) for the Electric Vehicle Charging Program (EVCP) from the Municipal Climate Change Action Centre (MCCAC). The EOI was submitted in the spring of 2022 and was followed by an application to the program on July 4<sup>th</sup>, 2022. The EVCP program rebate was for up to 100% of the total costs.

Unfortunately, due to timing of our submission (we were waiting for quotes for the equipment), all of the funding under the EVCP program had been allocated and our application was unsuccessful. A new program was recently announced in December 2022, the Southgrow Regional Initiative – Electric



**Request for Decision –  
Electric Vehicle Charging  
Station**

Vehicle Charging Program, which could, if approved, provide a rebate of up to 46% of the total costs or \$5,000 per connector for a networked level 2 connector which was the charger type submitted in our original application.

Discussion ensued.

Council directed Administration to investigate the Level 3 charging station cost and if the Electric Vehicle Charging Station is a priority of the Economic Development Strategic Plan.

**Request for Decision –  
Reserve Funds – Bonnyville  
Curling Club**

A letter was received from Jenilee Melnyk, Treasurer of the Bonnyville Curling Club requesting the use of reserve funds in the amount of \$25,000.00. These funds are required due to increased utility costs as well as the closure of the facility for two years due to the Covid Pandemic. The Curling Club is investigating possible grants that may be available to them as well as changing their utility retailer to reduce costs.

- 029 **Moved by Councillor Phil Kushnir** that Council approve the use of the Curling Club Operating Reserve Funds in the amount of \$25,000.00 to aid with the increased utility costs at the facility in 2023.

**CARRIED**

**Request for Decision – Letter  
of Support – M.D. of  
Bonnyville – Northern and  
Regional Economic  
Development (NRED) Program  
Grant**

An email was received from the M.D. of Bonnyville to request Council to provide a letter of support for their Northern and Regional Economic Development (NRED) Program grant application for the projects of Infrastructure Improvement planning for Kinosoo Ridge and Municipal Attraction Strategy.

- 030 **Moved by Councillor Neil Langridge** that Council provide a letter of support to the M.D. of Bonnyville for their Northern and Regional Economic Development (NRED) Program Grant application.

**CARRIED**

**COMMITTEE REPORTS**

**Councillor Byron Johnson**

Councillor Johnson attended a meeting with the Portage College Board of Directors, a virtual board meeting with the Ohana Centre, a Bonnyville & District Historical Society Board meeting, the Alberta Rural Health Professions Action Plan (RhPAP) Webinar, and a Bonnyville & District Centennial Centre (C2) Board meeting.

**Councillor Neil Langridge**

Councillor Langridge attended the Justice and Solicitor General (JSG) Community Justice Centre's (CJC) Engagement – Current State webinar.

**Councillor David Sharun**

Councillor Sharun attended a Lakeland Lodge & Housing Board meeting, a Bonnyville & District Chamber of Commerce meeting and the Business Support Network Meeting.

**Mayor Elisa Brosseau**

Mayor Brosseau attended a meeting with the Portage College Board of Directors, a Métis Housing Project meeting with the Métis Nation of Alberta (MNA), a North East Mayors, Reeves, and Indigenous Leaders meeting, and a C2 Board meeting.

**Councillor Kayla Blanchette**

Councillor Blanchette attended the Lakeland FASD Open House, a meeting with the Portage College Board of Directors, a Lakeland Lodge & Housing Board meeting, the RhPAP Webinar, a Family and Community Support Service (FCSS) NE Region Directors meeting, the JSG Community Justice Centre's (CJC) Engagement – Current State webinar, and the SPCA Board meeting.

**Councillor Brian McEvoy**

Councillor McEvoy attended the Lakeland Community Health Advisory Council Session, a meeting with the Portage College Board of Directors, the RhPAP Webinar, and the JSG Community Justice Centre's (CJC) Engagement – Current State webinar.

**Councillor Phil Kushnir**

Councillor Kushnir attended Lakeland FASD Open House, a meeting with the Portage College Board of Directors, the RhPAP Webinar, and the JSG Community Justice Centre's (CJC) Engagement – Current State webinar.

**INFORMATION**

**Memorandum – Strategic Plan Update – Fourth Quarter 2022**

Administration provided Council with a Strategic Plan Update for the 2022 Fourth Quarter.

Council accepted this invitation as information.

**Appendix “A”**

Applicable policies related to Requests for Decisions will be inserted here to assist Council when making decisions based on financial requests.

**QUESTIONS**

No questions were asked.

**IN CAMERA**

- 031 **Moved by Councillor Neil Langridge** that Council close the meeting to the public and move to In-Camera for Council Agenda items 10.a) Personnel – FOIP Sections (17) & (27) , 10.b) Legal – FOIP Section (21) & (27) and 10.c) Personnel – FOIP Sections (17) & (27).

Time: 6:42 p.m.

**CARRIED**

**OUT OF CAMERA**

- 032 **Moved by Councillor Kayla Blanchette** that Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 7:43 p.m.

**CARRIED**

- 033 **Moved by Councillor Neil Langridge** that Council direct Administration to make the Economic Development Officer and Director of Special Projects a permanent position and to add it to the budget.

**CARRIED**

- 034 **Moved by Councillor Phil Kushnir** that Council appoint Mayor Brosseau to the NE Leaders Mayors, Reeves, and Indigenous Leaders Group.

**CARRIED**

- 035 **Moved by Councillor Brian McEvoy** that Council contribute \$1200.00 to the Town of Vegreville for Highway 28 Improvements Projects with funds to come from Administration Contracted Costs.

**CARRIED**

- 036 **Moved by Councillor Brian McEvoy** that Council appoint Councillor Langridge to the Regional Sports Tourism Committee (RSTC).

**CARRIED**

**ADJOURNMENT**

- 037 **Moved by Councillor David Sharun** that the Regular Meeting of Council be adjourned.

Time: 7:45 p.m.

**CARRIED**



Minutes read and adopted this 14<sup>th</sup> day of  
February, 2023.

Brossian  
Mayor

BK  
Chief Administrative Officer