



*Town of Bonnyville
"It's Multi-Natural"*

**TOWN OF BONNYVILLE
COUNCIL MEETING
TOWN HALL
Tuesday, January 10, 2023
6:00 P.M.
AGENDA**

1. **Call to Order**
2. **Indigenous Land Acknowledgement**
3. **Adoption of Agenda**
4. **Adoption of Minutes**
 - a) Council Meeting Minutes – December 13, 2022
5. **Bylaw**
 - a) Bylaw No. 1544-23 – Repeal Obsolete Airport Bylaws
6. **Finance**
 - a) Request for Decision – November 2022 Financial Report - Operating
 - b) Request for Decision – November 2022 Financial Report – Capital
 - c) Request for Decision – November 2022 Bank Reconciliation
 - d) Request for Decision – Accounts Receivable Write Off's
 - e) Request for Decision – 2022 Utility Write Off's
7. **Business**
 - a) Request for Decision – Letter of Financial Commitment – 2024 or 2025 National Junior A Championships Bid Application – Bonnyville Jr. A Pontiacs
 - b) Request for Decision – Northern Lights Library System 2022 Levy
8. **Committee Reports**
9. **Correspondence and Information**
 - a) Email – Government of Alberta – Economic Development in Rural Alberta Plan Released
 - b) Invitation – Smoky Lake Ukrainian Twinning Committee – Smoky Lake Family Cultural Gala – February 25, 2023
 - c) Invitation – Lakeland Centre for FASD – Open House – January 11, 2023
 - d) Letter – 2022 Alberta Vacancy and Rental Cost Survey (AVS) – Senior, Community and Social Services of Alberta
 - e) Invitation – JSG Engagement, Government of Alberta – Virtual Community Justice Centre Engagement Sessions – January 20, February 3, and February 24, 2023
 - f) Email – Minister Jason Copping, Minister of Health, Government of Alberta – Healthcare Improvement Update
 - g) Letter – Royal Canadian Mounted Police – Alberta Municipalities Conference – Fall 2022
10. **Questions**
11. **In Camera**
 - a) Personnel – FOIP Sections (17) & (27)
12. **Adjournment**

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA HELD
AT THE TOWN HALL ON TUESDAY, DECEMBER 13, 2022,
COMMENCING AT 6:00 P.M.**

PRESENT

Mayor Elisa Brosseau; Councillors Phil Kushnir, Brian McEvoy, Byron Johnson, Kayla Blanchette, Neil Langridge

REGRETS

Councillor David Sharun

STAFF

Bill Rogers – Chief Administrative Officer, Renee Stoyles – General Manager of Corporate Services, Jeannine Chornohos – Finance Director, Ted Traikovski – General Manager of Planning and Community Services, Brad Trimble – General Manager of Operations and Engineering, Robynne Henry – Communications Coordinator, Lorna Wagner – Records Management Clerk, David Beale – Community Services Director

GUESTS

Bonnyville Regional Fire Chief Dan Heney
Shawn Rondeau
Glenna Beale
James McDonald
Vicky Lefebvre - Virtually

**REGULAR MEETING OF
COUNCIL**

Mayor Elisa Brosseau called the Regular Meeting of Council to order at 6:01 p.m.

LAND ACKNOWLEDGEMENT

Mayor Brosseau read the following land acknowledgement:
As we gather, we are reminded that the Town of Bonnyville is situated on Treaty 6 land, that is steeped in rich Indigenous history and is the traditional homeland and home to First Nations and Métis People today. We respect the histories, languages and cultures of First Nations, Métis and all First Peoples of Canada, whose presence continues to enrich our community.

**LONG TERM SERVICE
AWARDS**

Bill Rogers, CAO, presented the Long-Term Service Awards to:

Shawn Rondeau	10 Years
David Beale	40 Years

Also receiving a Long Term Service Award, but not present were:

Celine Michaud	5 Years
Keith Brown	10 Years
Joseph Kopala	10 Years
Tracey Larsen	10 Years
Ron Kabyn	25 Years

Shawn Rondeau left the meeting at 6:11 p.m.

**ADOPTION OF AGENDA OF
REGULAR COUNCIL
MEETING – DECEMBER 13,
2022**

- 321 **Moved by Councillor Kayla Blanchette** that the agenda for the December 13, 2022 Regular Council meeting be approved with the following amendment:

Swap item 8.b) with item 8.e).

CARRIED

**ADOPTION OF THE REGULAR
COUNCIL MEETING MINUTES
FOR NOVEMBER 22, 2022**

- 322 **Moved by Councillor Brian McEvoy** that the minutes of the November 22, 2022, Regular Council meeting be adopted as presented.

CARRIED

DELEGATION

James McDonald, Director, presented the Northern Lights Library System Value Statement to Council and Vicky Lefebvre, Chair, brought a message from the Board to Council.

Mayor Brosseau thanked James and Vicky for their Presentation, Vicky signed off Zoom and James left the meeting at 6:23 p.m.

BUDGET

**2023 Interim Operational
Budget**

The proposed 2023 Interim Operational Budget was presented which include some of the options that were presented at the Budget Open House on December 6th, 2022; this draft includes a 2% Municipal Tax increase, a 2% Utility and Garbage Fee increase, rate increases for Landfill and Transfer Station rates, and a transfer from the General Operating Reserve of \$320,835 to balance. Also included in this draft of the budget is a reduction to the requests from outside organizations as follows:

- Men's Shelter Request reduced to \$35,000 (A reduction of \$15,000)
- Bonnyville & District Chamber of Commerce Request reduced to \$19,514 (A reduction of \$30,000)
- Bonnyville Health Foundation Request reduced to \$4,750 (A reduction of \$8,750)
- Sportsman Dinner Sponsorship deferred to 2024 = \$800
- Ronald McDonald House Charities Golf Tournament Request reduced to \$500 (A reduction of \$500)
- Primary Care Network Request for the Child & Adolescent Mental Health Collaborative reduced to \$25,000 (A reduction of \$15,000)
- Bonnyville & District SPCA Request reduced to \$50,000 (A reduction of \$10,000)

2023 Interim Operational Budget

- Bonnyville Historical Society Request reduced to \$30,000 (A reduction of \$5,000)

With the above changes from Draft II, the Interim 2023 Operating Budget as presented is a balanced budget.

- 323 **Moved by Councillor Brian McEvoy** that Council approve the balanced 2023 Interim Operational Budget as presented.

CARRIED

2023 Interim Capital Budget

Renee Stoyles, General Manager of Corporate Services presented the proposed 2023 Interim Capital Budget.

Administration recently reviewed the capital projects and reprioritized the Aquatics Centre to be completed in 2025. We are anticipating \$1,116,901 in Grant funds from the province, \$6,174,096 in 2023 funding from ID349, the same amount as 2021. Revenue from grant applications, \$730,260, which we have not yet been informed of the status of and from a debenture of \$1,069,740, both for the Water Reservoir have been included. Local Improvement tax revenue in the amount of \$84,000 is included, accounting for the potential Lane Paving Project. Reserve transfers for equipment replacement has also been adjusted to \$1,041,000. As a result, the anticipated 2023 Interim Capital Budget is a balanced budget.

From the Open House Draft of the Budget to the Interim Budget, the following changes have been made:

- The revenue line in 2025 for grant funding for the Aquatics Centre has been reduced to \$15,000,000 due to the maximum amount of funding a municipality is able to apply for based on the guidelines released
- The Expense for a Safe Community Strategy has been reallocated to Economic Development Initiatives
- The Transfer from Reserve for the Aquatics Centre has been reduced to \$3,000,000 based on the forecasted yearly reserve transfers
- The Recreation and Wellness Project in the amount of \$2,783,386 in 2023 has been updated to identify the Aquatics Centre
- The remaining cost for the Aquatics Centre in 2025 has been updated to \$27,216,614 in 2025 to reflect the amount anticipated to be spent on the project in 2023 as per above

As well, any projects not completed in 2022 may be carried over to the 2023 year or deferred until future years. These costs will be known once the 2022 year-end has been completed and added to the 2023 final budget.

2023 Interim Capital Budget

Currently the 2023 Interim Capital Budget is a balanced budget.

Discussion ensued.

- 324 **Moved by Councillor Phil Kushnir** that Council approve a 2023 Interim Capital Budget by funding the 2023 projects from the General Capital Reserve until the 2022-year end is completed, and the Final Capital Budget is reviewed prior to setting the 2023 Mill Rate.

CARRIED

Operating and Capital Plan

Renee Stoyles, General Manager of Corporate Services reviewed the Operating Financial Plan for the years 2023 to 2026 and Capital Plan for the years 2023 to 2027. Section 283.1 of the Municipal Government Act requires municipalities to prepare written financial operating and capital plans. Both the financial operating and capital plans are updated annually to reflect Council's priorities.

- 325 **Moved by Councillor Neil Langridge** that Council approve the 2023 to 2026 Operating Financial Plan and the 2023 to 2027 Capital Plan with the inclusion of any changes made to the Interim Budgets for 2023.

CARRIED

BYLAW

Bylaw 1290-06 – Records Retention and Disposition Schedule

Bylaw No. 1290-06, the Records Retention and Disposition Bylaw Schedule "A" lists the changes that are to be presented and approved by Council annually. These changes include:

Changes to Schedule "A":

- Changes to retention periods as per federal legislation such as the Canada Evidence Act, Uniform Electronic Evidence Act, Personal Information Protection and Electronic Documents Act, Copyright Act
- Changes to retention periods as per provincial legislation such as Alberta Electronic Transactions Act (includes electronic signature), FOIP legislation, Municipal Government Act, Privacy Act and other provincial Acts
- Changes to retention periods as per standards such as ISO 15489 Information and documentation Records Management, Microfilm and Electronic Images as Documentary Evidence CGSB Standard 71.11-93 and Electronic Records as Documentary Evidence, CGSB Standard 72.34-2005

**Bylaw 1290-06 – Records
Retention and Disposition
Schedule**

A list of changes to Schedule “A” for 2022:

- 0500.05 – Economic Development and Tourism – Administration – Committees
- 0800.23 – Family Community Support Services – FCSS Legislation and Policies
- 1200-15 – Governance – Standing Committees – Events Committee
- 1500.11 – Governance – Council – Strategic Planning
- 1600.12 – Information and Technology Management – Current
- 1800.14 – Development Third Party Infrastructure
- 2600.21 – Transportation – Emcon Services Inc.
- 2600.22 – Transportation – Traffic Signals
- 3300.120 – Subdivisions – Application SA22-022 WSP (Envision Ventures Inc.) SE-17-61-5- - Eastgate Water Reservoir
- 3900.01 – OH&S – Administration
- 3900.02 – OH&S – Committee Meetings
- 3900.05 – OH&S – New Employees for Town of Bonnyville
- 3900.10 – OH&S – Departments – Water Treatment Plant
- 3900.11 – OH&S – Departments – Airports

326 **Moved by Councillor Byron Johnson** that Council approve the changes made in 2022 to - Bylaw No. 1290-06 Schedule “A” – Records Retention and Disposition Bylaw.

CARRIED

**Bylaw No. 1540-22 –
Administrative Fee Bylaw**

During the 2023 budget deliberations, Administration performed a review of bylaws establishing fees and charges for Town Services.

**Bylaw No. 1540-22 –
Administrative Fee Bylaw**

Upon review of Bylaw No.1096-95 it was noted that there were still fees listed in Schedule “A” with relation charging for services that are not currently charged for due to the information being provided on our web map. Administration has also updated Schedule “A” with fees to be charged should a FOIP request be received. The fees included in Schedule “A” for these requests are as per the Freedom of Information and Protection of Privacy Regulation.

Administration is recommending repealing Bylaw 1096-95 and replacing it with Bylaw No. 1540-22.

**Bylaw No. 1540-22 –
Administrative Fee Bylaw –
First Reading**

327 **Moved by Councillor Brian McEvoy** that Council provide first reading to Bylaw No. 1540-22 – Bylaw to provide for Administrative Service Fees and that Bylaw No. 1096-95 is hereby repealed.

CARRIED

**Bylaw No. 1540-22 –
Administrative Fee Bylaw –
Second Reading**

- 328 **Moved by Councillor Kayla Blanchette** that Council provide second reading to Bylaw No. 1540-22 – Bylaw to provide for Administrative Service Fees and that Bylaw No. 1096-95 is hereby repealed.

CARRIED

**Bylaw No. 1540-22 –
Administrative Fee Bylaw –
Proceed to Third Reading**

- 329 **Moved by Councillor Phil Kushnir** that Council proceed to third and final reading of Bylaw No. 1540-22 – Bylaw to provide for Administrative Service Fees

CARRIED UNANIMOUSLY

**Bylaw No. 1540-22 –
Administrative Fee Bylaw –
Third Reading**

- 330 **Moved by Councillor Byron Johnson** that Council provide third and final reading of Bylaw No. 1540-22 – Bylaw to provide for Administrative Service Fees and that Bylaw No. 1096-95 is hereby repealed.

CARRIED

**Bylaw No. 1539-22 – Bylaw to
Establish Fees and Charges
for Recreation Services**

Upon review of Bylaw No. 1095-95 it was noted that there were still fees listed in Schedule “A” with relation to the Arena.

As the Arena is not a Town Facility, Administration is recommending repealing Bylaw 1095-95 and replacing it with Bylaw No. 1539-22.

**Bylaw No. 1539-22 – Bylaw to
Establish Fees and Charges
for Recreation Services – First
Reading**

- 331 **Moved by Councillor Byron Johnson** that Council provide first reading of Bylaw No. 1539-22 – Bylaw to Establish Fees and Charges for Recreation Services and that Bylaw No. 1095-95 is hereby repealed.

CARRIED

**Bylaw No. 1539-22 – Bylaw to
Establish Fees and Charges
for Recreation Services –
Second Reading**

- 332 **Moved by Councillor Kayla Blanchette** that Council provide second reading to Bylaw No. 1539-22 – Bylaw to Establish Fees and Charges for Recreation Services and that Bylaw No. 1095-95 is hereby repealed.

CARRIED

**Bylaw No. 1539-22 – Bylaw to
Establish Fees and Charges
for Recreation Services –
Proceed to Third Reading**

- 333 **Moved by Councillor Brian** that Council proceed to third and final reading of Bylaw No. 1539-22 – Bylaw to Establish Fees and Charges for Recreation Services and that Bylaw No. 1095-95 is hereby repealed.

CARRIED UNANIMOUSLY

**Bylaw No. 1539-22 – Bylaw to
Establish Fees and Charges
for Recreation Services –
Third Reading**

- 334 **Moved by Councillor Neil Langridge** that Council provide third and final reading to Bylaw No. 1539-22 – Bylaw to Establish Fees and Charges for Recreation Services.

CARRIED

Bylaw No. 1542-22 a Bylaw to Amend Utility Bylaw No. 1537-22

During the 2023 budget deliberations, Administration suggested a change to the 2023 Proposed Operating Budget to reflect a 2% increase in Utility Fees. Schedule "B" of the Bylaw has been revised to reflect this 2% increase.

Utility Rates would increase as follows:

2022 Rates - Utility Service Fee = \$12.88/month
Consumption Fee = \$2.56/m3

2023 Rates (2% Increase) - Utility Service Fee = \$13.14/month
Consumption Fee = \$2.61/m3

Increasing the Utility Rates by 2% adds additional revenue of \$50,821.00 to the 2023 Operating Budget. The Utility Rates were last increased in 2022 by 2%.

Bylaw No. 1542-22 a Bylaw to Amend Utility Bylaw No. 1537-22 – First Reading

- 335 **Moved by Councillor Byron Johnson** that Council provide first reading to Amending Bylaw No. 1542-22 – Respecting Water, Sanitary Sewer and Storm Systems with the amendment to Schedule "B" of Bylaw No. 1537-22 to reflect an increase of 2% in Utility Service Fee and Utility Consumption/Usage Fee.

CARRIED

**Bylaw No. 1542-22 a Bylaw to Amend Utility Bylaw No. 1537-22 – Second Reading
Bylaw No. 1542-22 a Bylaw to Amend Utility Bylaw No. 1537-22 – Second Reading**

- 336 **Moved by Councillor Brian McEvoy** that Council provide second reading to Amending Bylaw No. 1542-22 – Respecting Water, Sanitary Sewer and Storm Systems with the amendment to Schedule "B" of Bylaw No. 1537-22 to reflect an increase of 2% in Utility Service Fee and Utility Consumption/Usage Fee.

CARRIED

Bylaw No. 1542-22 a Bylaw to Amend Utility Bylaw No. 1537-22 – Proceed to Third Reading

- 337 **Moved by Councillor Phil Kushnir** that Council proceed to third and final reading to Amending Bylaw No. 1542-22 – Respecting Water, Sanitary Sewer and Storm Systems with the amendment to Schedule "B" of Bylaw No. 1537-22 to reflect an increase of 2% in Utility Service Fee and Utility Consumption/Usage Fee.

CARRIED UNANIMOUSLY

Bylaw No. 1542-22 a Bylaw to Amend Utility Bylaw No. 1537-22 – Third and Final Reading

- 338 **Moved by Councillor Kayla Blanchette** that Council provide third and final reading to Amending Bylaw No. 1542-22 – Respecting Water, Sanitary Sewer and Storm Systems with the amendment to Schedule "B" of Bylaw No. 1537-22 to reflect an increase of 2% in Utility Service Fee and Utility Consumption/Usage Fee.

CARRIED

Bylaw No. 1541-22 – Bylaw to Amend Bylaw No. 1217-02 To Regulate the Provision of Information

Due to the repealing of Bylaw No. 1096-95 – the Sale of Printed Materials, an amendment to Bylaw No. 1217-02, Part X: Fees is required. As well the section listed in Part X: Fees in relation to the Freedom of Information and Protection of Privacy Act has also been updated.

Part X: Fees Current Wording:

1. Administrative fees as established in Part V, Section 87 (1) of the “Freedom of Information and Protection of Privacy Act,” and by Bylaw 1096-95, Schedule “A” as established by the Town, shall be charged before an Applicant is entitled to receive the requested information.

Part X: Fees Amended Wording:

1. Administrative fees as established in Part VI, Section 93 (1) of the “Freedom of Information and Protection of Privacy Act,” and by Bylaw 1540-22, Schedule “A” as established by the Town of Bonnyville, shall be charged before an Applicant is entitled to receive the requested information.

Bylaw No. 1541-22 – Bylaw to Amend Bylaw No. 1217-02 To Regulate the Provision of Information – First Reading

- 339 **Moved by Councillor Phil Kushnir** that Council provide first reading to Bylaw No. 1541-22 – Bylaw to amend Bylaw No. 1217-02 to Regulate the Provision of Information to reflect the new Administrative Fee Bylaw No. 1540-22 and updated section of the Freedom of Information and Privacy Act.

CARRIED

Bylaw No. 1541-22 – Bylaw to Amend Bylaw No. 1217-02 To Regulate the Provision of Information – Second Reading

- 340 **Moved by Councillor Neil Langridge** that Council provide second reading to Bylaw No. 1541-22 – Bylaw to amend Bylaw No. 1217-02 to Regulate the Provision of Information to reflect the new Administrative Fee Bylaw No. 1540-22 and updated section of the Freedom of Information and Privacy Act.

CARRIED

Bylaw No. 1541-22 – Bylaw to Amend Bylaw No. 1217-02 To Regulate the Provision of Information – Proceed to Third Reading

- 341 **Moved by Councillor Brian McEvoy** that Council to proceed to third and final reading of Bylaw No. 1541-22, Bylaw to amend Bylaw No. 1217-02 to Regulate the Provision of Information to reflect the new Administrative Fee Bylaw No. 1540-22 and updated section of the Freedom of Information and Privacy Act.

CARRIED UNANIMOUSLY

Bylaw No. 1541-22 – Bylaw to Amend Bylaw No. 1217-02 To Regulate the Provision of Information – Third Reading

- 342 **Moved by Councillor Byron Johnson** that Council provide third and final reading to Bylaw No. 1541-22 – Bylaw to amend Bylaw No. 1217-02 to Regulate the Provision of Information to reflect the new Administrative Fee Bylaw No. 1540-22 and updated section of the Freedom of Information and Privacy Act.

CARRIED

Bylaw No. 1525-22 a Bylaw to Amend Garbage Bylaw No. 1076-94

As with the Utility Rates, the 2023 Proposed Interim Operating Budget reflects a 2% increase to the monthly Residential Garbage Rates, it also adds fees for additional waste collection carts and a fee for lost or damaged waste collection carts. Schedule “C” is also being revised to increase rates charged at the Landfill and Transfer Station; it also adds new classifications at this site. The following changes have been amended in Schedule “C”:

2022 Rates - Garbage Fee = \$13.16/month

2023 Rates - Garbage Fee = \$13.42/month
(2% Increase)

Bylaw No. 1525-22 a Bylaw to Amend Garbage Bylaw No. 1076-94 – First Reading

- 343 **Moved by Councillor Byron Johnson** that Council provide first reading to Amending Bylaw No. 1525-22 – Respecting Garbage with the amendment to Schedule “C” of Bylaw No. 1524-21 to reflect the rates as presented.

CARRIED

Bylaw No. 1525-22 a Bylaw to Amend Garbage Bylaw No. 1076-94 – Second Reading

- 344 **Moved by Councillor Brian McEvoy** that Council provide second reading to Amending Bylaw No. 1525-22 – Respecting Garbage with the amendment to Schedule “C” of Bylaw No. 1524-21 to reflect the rates as presented.

CARRIED

Bylaw No. 1525-22 a Bylaw to Amend Garbage Bylaw No. 1076-94 – Proceed to Third Reading

- 345 **Moved by Councillor Neil Langridge** that Council proceed to third and final reading to Amending Bylaw No. 1525-22 – Respecting Garbage with the amendment to Schedule “C” of Bylaw No. 1524-21 to reflect the rates as presented.

CARRIED UNANIMOUSLY

Bylaw No. 1525-22 a Bylaw to Amend Garbage Bylaw No. 1076-94 – Third and Final Reading

- 346 **Moved by Councillor Kayla Blanchette** that Council provide third and final reading to Amending Bylaw No. 1525-22 – Respecting Garbage with the amendment to Schedule “C” of Bylaw No. 1524-21 to reflect the rates as presented.

CARRIED

BUSINESS

- Letter of Support – Bonnyville Victims Services** 347 **Moved by Councillor Byron Johnson** that Council send a letter to the Government of Alberta urging them to put a halt to the changes to Victim Services Units across Alberta until proper clarification of all the proposed changes and how these changes will not negatively impact the Bonnyville Victims Services Unit can be addressed.

CARRIED

- Letter of Support – Bonnyville Minor Hockey Association** 348 **Moved by Councillor Phil Kushnir** that Council ratify the Letter of Support provided to the Bonnyville Minor Hockey Association for their bid application for the Alberta Female Hockey League.

CARRIED

- Purchase of Tickets – Kehewin Cree Nation Pow Wow Committee – Glitz & Glam Christmas Gala** 349 **Moved by Councillor Kayla Blanchette** that Council ratify the purchase of three tickets to the Glitz and Glam Christmas Gala held on December 3, 2022.

CARRIED

- Council Representation – Muni-Corr Committee** 350 **Moved by Councillor Byron Johnson** that Council ratify the appointment of Councillor Kushnir as delegate to the N.E. Muni-Corr Committee and Mayor Elisa Brosseau as the Alternate for the remainder of the one-year term, to be revisited at future organizational meetings.

CARRIED

- Request for Funding – Kehew Paskaw Meadows Association** 351 **Moved by Councillor Phil Kushnir** that Council approve a monetary donation in the amount of \$500.00 to the Kehew Paskaw Meadows Association for the Kehewin Handgames Tournament on December 28-29, 2022.

CARRIED

- Policy Review – Community Grants Policies, Sponsorships, and Donations** Currently, funding requests for sponsorships, donations and operating grants are administered through the Community Donations Policy No. 15-FN-068. In recent years, the number of funding requests have increased as well as the amount of funding requested. Administration has performed a review of our current Community Donations Policy and is recommending that this policy be repealed and replaced with three new policies:

- Community Grants Policy No. 22-FN-082
- Sponsorships and Donations Policy No. 22-FN-083
- Grant Recognition Policy No. 22-FN-085

Policy Review – Community Grants Policies, Sponsorships, and Donations

352 **Moved by Councillor Kayla Blanchette** that Council repeal the current Community Donations Policy No. 15-FN-068 and approve the Community Grants Policy No. 22-FN-082, the Sponsorships and Donations Policy No. 22-FN-083 and the Grant Recognition Policy No. 22-FN-085 to become effective January 1, 2023.

CARRIED

COMMITTEE REPORTS

Councillor Byron Johnson

Councillor Johnson attended the Historical Society meeting, the Pathways Alliance President's Update, the Santa Claus Parade, the Festival of Trees, the Bonnyville & District Centennial Centre (C2) board meeting and AGM, the Town Staff Christmas Party, the Kehewin Cree Nation Pow Wow Committee Glitz and Glam Christmas Gala, the Town facility tour, the Budget Open House, the Budget Workshop, the Family and Community Support Services (FCSS) board meeting, a joint meeting with the City of Cold Lake, Village of Glendon, and the MD of Bonnyville, and a Beaver River Regional Waste Commission meeting.

Councillor Neil Langridge

Councillor Langridge attended the Pathways Alliance Presidents Update, the Festival of Trees, the Santa Claus Parade, the Town Staff Christmas Party, the Community Police Committee meeting, the Bonnyville Municipal Library board meeting, the Budget Open House, the Budget Workshop, and a joint meeting with the City of Cold Lake, Village of Glendon, and MD of Bonnyville.

Mayor Elisa Brosseau

Mayor Brosseau attended the Pathways Alliance Presidents Update, the Bonnyville Regional Fire Authority (BRFA).meeting, the Santa Claus Parade, the Health Sciences Association of Alberta (HSAA) Bargaining, a C2 Board meeting, the Alberta Bilingual Municipalities Association meeting, a Queen's Jubilee Medal presentation, the Town Staff Christmas Party, the Fort Kent/Ardmore/Iron River Fire Departments Christmas Party, the Budget Open House, a Budget Workshop, an FCSS Board meeting, the Filipino Christmas Party, and a joint meeting with the City of Cold Lake, Village of Glendon, and the MD of Bonnyville.

Councillor Kayla Blanchette

Councillor Blanchette attended the Pathways Alliance Presidents Update, the Festival of Trees, the Santa Claus Parade, the Lakeland Lodge and Housing Board meeting, the Town Staff Christmas Party, the Kehewin Cree Nation Pow Wow Committee Glitz and Glam Christmas Gala, the Budget Open House, a Budget Workshop, an FCSS Board meeting, the Filipino Christmas Party, and a joint meeting with the City of Cold Lake, Village of Glendon, and the MD of Bonnyville.

Councillor Brian McEvoy

Councillor McEvoy attended the Library Orientation, the Pathways Alliance Presidents Update, the Bonnyville Regional Fire Authority (BRFA) meeting, the Santa Claus Parade, the Town Staff Christmas Party, the Bonnyville Municipal Library Board meeting, the Budget Open House, a Budget Workshop, the Fort Kent/Ardmore/Iron River Fire Departments Christmas Party, a Doctors Recruitment meeting, and a joint meeting with the City of Cold Lake, Village of Glendon, and the MD of Bonnyville.

Councillor Phil Kushnir

Councillor Kushnir attended a Lakeland Industry & Community Association (LICA) meeting, the BRFA meeting, the Festival of Trees, the Santa Claus Parade, the Community Police Committee meeting, the Budget Open House, a Budget Workshop, the Fort Kent/Ardmore/Iron River Fire Departments Christmas Party, a Muni-Corr meeting, and a joint meeting with the City of Cold Lake, Village of Glendon, and the MD of Bonnyville.

Correspondence

Letter – 2022/23 Fire Services Training Program Grant – Rebecca Schulz, Minister of Municipal Affairs

Council received a letter from Rebecca Schulz, Minister of Municipal Affairs to announce that Municipal Affairs has reinstated the Fire Services Training Program Grant annually starting for the 2022/23 year.

Council accepted this letter for information.

Invitation – Bonnyville Shooting Association 40th Anniversary Celebration – July 15, 2023

Council received an invitation to attend the Bonnyville Shooting Association 40th Anniversary Celebration on July 15, 2023.

Council accepted the invitation for information.

Email – Ministerial Office of Honorable Brian Jean – Northern Development

An email to Council from the Ministerial Office of the Honorable Brian Jean introducing his new Assistant Leah Wood.

Council accepted this email for information.

Memorandum – Alberta Precision Labs – Community Labs Services Transition

Council received a memorandum advising that the first of three phases of the provincial transition to improve lab services in larger centres has transitioned from Alberta Precision Labs to DynaLIFE Medical Labs.

Council accepted this memorandum for information.

Email – Invitation – Bonnyville Centralized High School Santa's Elves Wrapping Party – December 14, 2022

An email to Council was received from Bonnyville Centralized High School inviting Council to participate in the Santa's Elves Wrapping Party on December 14, 2022.

Council received this email for information.

Appendix A

Applicable policies related to Requests for Decisions will be inserted here to assist Council when making decisions based on financial requests.

QUESTIONS

Councillor Phil Kushnir asked how the Fire Training Grant compared to other Provinces. Dan Heney, Fire Chief responded that Alberta's grant is \$500,000.00 compared to \$10 Million in British Columbia and \$11 Million in Saskatchewan.

In addition to Council, Bill Rogers, CAO and Renee Stoyles, General Manager of Corporate Services, attended the In-Camera session to provide Administrative and Procedural support.

IN CAMERA

- 353 **Moved by Councillor Brian McEvoy** that Council close the meeting to the public and move to In-Camera for Council Agenda item 13.a) Personnel – FOIP Sections (17) & (27) and 13.b) Land – FOIP Sections (23) & (27).

Time: 7:19 p.m.

CARRIED

OUT OF CAMERA

- 354 **Moved by Councillor Kayla Blanchette** that Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 7:28 p.m.

CARRIED

- 355 **Moved by Councillor Brian McEvoy** that Council appoint Darcy Skarsen to the Bonnyville Municipal Library Board as the MD of Bonnyville representative for a term of one year.

CARRIED

- 356 **Moved by Councillor Phil Kushnir** that Administration have the Property in the upcoming Tax Sale appraised to obtain the fair market value.

CARRIED

ADJOURNMENT

357 **Moved by Councillor Brian McEvoy** that the Regular Meeting of Council be adjourned.

Time: 7:29 p.m.

CARRIED

Minutes read and adopted this _____ day of _____, 2022.

Mayor

Chief Administrative Officer

5.a)

REQUEST FOR DECISION

To: Council

Date: January 5, 2023

Submitted By: Administration

Target Review Date: Jan 10, 2023

SUBJECT: Bylaw No. 1544-23 A Bylaw
To Repeal Obsolete Airport
Bylaws

Reviewed By: CAO

COMMENTS: Bylaw No. 686, a bylaw to establish an airport commission for the purpose of constructing and operating the Bonnyville Municipal Airport and Bylaw No. 1091-95, a bylaw to authorize the operation of the Bonnyville Regional Airport and to establish fees and charges for the operation of the Bonnyville Regional Airport are obsolete as the MD of Bonnyville purchased the Bonnyville Regional Airport in December of 2020.

Section 63(2)(a) states:

63(2)(a) A bylaw under this section may omit and provide for the repeal of a bylaw or a provision of a bylaw that is inoperative, obsolete, expired, spent or otherwise ineffective.

Attached is Bylaw No. 1544-23, a Bylaw to repeal Bylaw No. 686 and Bylaw No. 1091-95 as per MGA section 63(2)(a).

Report/Document: Bylaw No. 686, Bylaw No. 1091-95 with Schedule "A" and Bylaw No. 1544-23.

Alternative(s):

- 1) Council could decide not to provide three readings to Bylaw No. 1544-23.

RECOMMENDATION: That Council provide three readings to Bylaw No. 1544-23 – a Bylaw to repeal Bylaw No. 686 and Bylaw No. 1091-95 with the attached Schedule "A" – the Airport Bylaws.



Renee Stoyles
General Manager of Corporate Services



Bill Rogers
Chief Administrative Officer

BYLAW NO. 1544-23
OF THE
TOWN OF BONNYVILLE

BEING A BYLAW OF THE TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA TO REPEAL INOPERATIVE, OBSOLETE, EXPIRED, SPENT OR OTHERWISE INEFFECTIVE BYLAWS PREVIOUSLY PASSED BY THE TOWN OF BONNYVILLE.

WHEREAS, pursuant to the *Municipal Government Act*, section 63(2)(a), a municipality shall repeal a Bylaw;

AND WHEREAS, the Municipal Council of the Town of Bonnyville wishes to repeal Bylaws that are inoperative, obsolete, expired, spent or otherwise ineffective;

AND WHEREAS, the Municipal Council of the Town of Bonnyville wishes to repeal Bylaw No. 686 that established an airport commission for the purpose of construction and operating the Bonnyville Municipal Airport and Bylaw 1091-95 that established fees and charges for operation of the Bonnyville Regional Airport as the Town no longer owns or operates the Airport

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE TOWN OF BONNYVILLE DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

Section 1 – Title

1. This Bylaw shall be cited as the “Repeal of the Airport Bylaws”.

Section 2 – Repeal of Bylaw

2. Bylaw No. 686, and its amendments are hereby repealed.
3. Bylaw No. 1091-95, and its amendments are hereby repealed.

Section 3 – Effective Date

4. That this Bylaw shall come into force and effect upon the date of the passing of the third and final reading and signed thereof.

Section 4 – Severability

5. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.

INTRODUCED AND GIVEN FIRST READING this 13th day of December, A.D., 2022.

Mayor

Chief Administrative Officer

GIVEN SECOND READING this 13th day of December, A.D., 2022.

Mayor

Chief Administrative Officer

UPON UNANIMOUS CONSENT, TO PROCEED TO THIRD AND FINAL READING
this 13th day of December, A.D., 2022.

Mayor

Chief Administrative Officer

GIVEN THIRD AND FINAL READING this 13th day of December, A.D., 2022.

Mayor

Chief Administrative Officer

BY-LAW 686

A BY-LAW OF THE TOWN OF BONNYVILLE TO ESTABLISH AN AIRPORT
COMMISSION FOR THE PURPOSE OF CONSTRUCTING AND OPERATING THE
BONNYVILLE MUNICIPAL AIRPORT.

WHEREAS it has been considered necessary to construct certain
improvements at the existing airport to upgrade aviation
facilities in the trading area; and

WHEREAS it has been agreed that the airport be owned and operated
by the Town of Bonnyville ; and

WHEREAS it has been considered expedient that an Airport Commission
be established for the purpose of making applications
for grants for construction of certain improvements to
the Bonnyville Municipal airport and to subsequently
operate the airport; and

WHEREAS it has been agreed that the Bonnyville Municipal Airport
Commission shall consist of two Council members from
the Town of Bonnyville, and three members appointed at
large being a member of the Bonnyville Flying Club of
the Bonnyville and District Chamber of Commerce and
one appointed by the Town of Bonnyville.

NOW THEREFORE, the Municipal Council of the Town of Bonnyville
duly assembled in Council and pursuant to the provisions
of the Municipal Government Act, hereby enacts as follows:

1. That an Airport Commission to be known as the
Bonnyville Municipal Airport Commission is hereby
established.
2. The Commission is hereby authorized to make
applications for Provincial and Federal grants
for the purpose of up-grading and constructing
certain improvements to the existing airport.
3. Upon completion of the construction works at the
airport, the Commission is hereby empowered to
operate the said Airport on such terms and conditions
as may be delegated by the Councils and in accordance
with the Ministry or Transport public airport license
standards.
4. Make application to Alberta Municipal Affairs for
establishment of an Airport Vicinity Protection
Area on the airport and adjacent lands.

READ a first time this 24th day of May A.D., 1977.

READ a second time this 24th day of May A.D., 19 77.

READ a third time and finally passed this 24th day of May A.D.,
1977.


MAYOR


MUNICIPAL ADMINISTRATOR

BY-LAW NO. 1091-95

OF THE

TOWN OF BONNYVILLE

A BY-LAW OF THE TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA TO AUTHORIZE THE OPERATION OF THE BONNYVILLE REGIONAL AIRPORT AND TO ESTABLISH FEES AND CHARGES FOR OPERATION OF THE BONNYVILLE REGIONAL AIRPORT.

WHEREAS the Council of the Town of Bonnyville has constructed and upgraded the Bonnyville Airport to serve as a Regional Airport; and

WHEREAS the Town of Bonnyville operates and maintains the airport, and leases lots for aviation related purposes; and

WHEREAS the Council of the Town of Bonnyville deems it necessary to establish fees and charges to operate the Bonnyville Regional Airport.

NOW THEREFORE the Council of the Town of Bonnyville duly assembled, pursuant to the Municipal Government Act enacts as follows:


1. That Schedule "A" attached describing the fees and charges be adopted.
2. That Schedule "A" does not form part of the By-Law and may be amended by resolution of Council.
3. That the effective date of this By-Law shall be the date of passage.

Read a first time this 24th day of January
1995.

Read a second time this 14th day of February
1995.

Read a third time this 14th day of February
1995.


MAYOR


MUNICIPAL SECRETARY

**TOWN OF BONNYVILLE
BYLAW NO. 1091-95**


**SCHEDULE "A"
AIRPORT FEES AND CHARGES
(Amended December 10th, 2019 by Resolution No. 334)
EFFECTIVE JANUARY 1, 2020**


1. Lot Lease Rates
 - a) \$0.10 per square foot/annum as the contracts come up for renewal
2. Aircraft Parking Fees – Grass
 - a) \$264.00 per unit per year
 - b) \$150.00 per unit per half-year (six months)
 - c) \$6.00 per unit minimum charge (48 hours) or \$12.00 per unit per week
3. Aircraft Parking Fees – Tarmac
 - a) \$15.25 per unit per day (minimum of four hours) OR \$150.00 per unit per month
4. Landing and Take Off Fees (Combined fees shown)
 - a) Turboprops and Turbojets - \$88.00
 - b) Pistons - \$65.00 over 3,000 kg
5. Vehicle Parking Fees
 - a) \$5.00 per unit per day
 - b) \$10.00 per unit per day for Powered Stalls
6. Terminal Building Lease Rates – To be negotiated by Administration as requested.

Notes:

- i. Fees for Section 2 will not be applied to aircraft on a leased lot.
- ii. Bonnyville Flying Club recreational members will not be invoiced landing fees as long as a lot lease or aircraft parking fees are assessed.
- iii. Bonnyville Flying Club commercial members are to be charged the landing fees to a maximum of \$500 per year.
- iv. Flying School "touch and goes" are not charged landing fees.
- v. Agricultural spray planes to be charged a maximum of \$100 per day.
- vi. No fees will be charged for "Fly-In Breakfasts."

Approved this 10th day of December, A.D., 2019.



Mayor


Chief Administrative Officer

REQUEST FOR DECISION

b.a.)

To: Council

Date: January 3, 2023

Submitted By: Administration

Target Decision Date: Jan 10, 2023

SUBJECT: November 2022 Financial Report
Operating

Reviewed By: CAO

Comments:

Attached are the November financials for the operating budget for each department. This report compares the Budget figures against the actual to date figures and provides Council with a variance.

Background:

According to policy, Administration is to present a financial report to Council on a monthly basis and a detailed report on a quarterly basis.

Report/Document:

Attached is the monthly report of revenues and expenses for the operating budget to the end of November 2022.

Recommendation:

That Council accepts the attached report for information.



Renee Stoyles
General Manager of Corporate Services



Bill Rogers
Chief Administrative Officer

TOWN OF BONNYVILLE OPERATING REPORT AS OF November 30, 2022

SUMMARY OF REVENUE AND EXPENSES BY DEPARTMENT

	2022 Revenue			2022 Expenses			2022 Variance	
	Y.T.D	Budget	% Received	Y.T.D	Budget	% Expended	Y.T.D	Budget
General Municipal	11,086,197	11,137,357	99.54	2,237,848	3,036,052	73.71	(8,848,349)	(8,101,305)
Gen Govt Services	1,360,583	1,596,943	85.20	191,951	194,945	98.46	(1,168,632)	(1,401,998)
Council & Other	-	-	-	506,641	587,601	86.22	506,641	587,601
General Administration	596,058	409,701	145.49	1,912,394	2,289,313	83.54	1,316,336	1,879,612
Occupation Health	-	-	-	91,651	126,388	72.52	91,651	126,388
Police	235,170	884,353	26.59	2,246,632	2,465,086	91.14	2,011,462	1,580,733
Fire	-	-	-	249,884	496,564	50.32	249,884	496,564
Disaster Services	-	-	-	524	25,000	2.10	524	25,000
Emergency Operations Centre	-	-	-	-	3,000	-	-	3,000
ICP-Covid 19	-	-	-	17,116	-	-	17,116	-
Ambulance	30,006	47,500	63.17	1,500	47,500	3.16	(28,506)	-
Bylaw Enforcement	11,651	20,500	56.83	107,217	169,918	63.10	95,566	149,418
911 Services	-	-	-	93,683	89,474	104.70	93,683	89,474
P.W. Admin & Shop	463	500	-	1,028,367	1,263,827	81.37	1,027,904	1,263,327
Roads	902,465	1,382,053	65.30	2,849,551	3,374,074	84.45	1,947,086	1,992,021
Storm sewer	-	-	-	63	14,000	0.45	63	14,000
Water	1,942,127	2,175,679	89.27	1,623,528	2,236,125	72.60	(318,599)	60,446
Sewage	876,917	865,492	101.32	193,696	277,401	69.83	(683,221)	(588,091)
SW Collection & Recycling	326,241	536,045	60.86	137,821	479,576	28.74	(188,420)	(56,469)
Landfill & Transfer Station	933,146	1,000,000	93.31	815,237	880,816	92.55	(117,909)	(119,184)
FCSS	706,581	702,905	100.52	540,431	702,905	76.89	(166,150)	-
Parent Child Centre	19,415	18,000	107.86	-	18,000	-	(19,415)	-
Family Resource Network Hub	223,632	162,333	137.76	94,323	162,333	58.10	(129,309)	-
Family Resource Network Spoke	62,850	70,232	89.49	54,650	70,232	77.81	(8,200)	-
Planning & Dev	417,618	144,100	289.81	171,574	346,734	49.48	(246,044)	202,634
Economic Dev	72,766	80,000	90.96	105,424	148,595	70.95	32,658	68,595
Parks & Rec Admin	-	-	-	950,717	949,548	100.12	950,717	949,548
Swimming Pool	169,909	538,692	31.54	626,784	815,558	76.85	456,875	276,866
Parks	14,235	277,285	5.13	409,501	495,359	82.67	395,266	218,074
Programs	13,265	66,860	19.84	120,145	126,967	94.63	106,880	60,107
Curling Rink	1,000	17,253	5.80	28,803	30,550	94.28	27,803	13,297
Library	241,416	295,983	81.56	403,064	481,434	83.72	161,648	185,451
Handi-Bus	5,310	12,000	44.25	5,310	12,000	44.25	-	-
Museum	-	-	-	30,000	30,000	100.00	30,000	30,000
Contingency	-	255,109	-	2,610	250,000	-	2,610	(5,109)
Totals	20,249,021	22,696,875	89.22	17,848,640	22,696,875	78.64	(2,400,381)	-

REQUEST FOR DECISION

To: Council

Date: January 3, 2023

6.b)

Submitted By: Administration

Target Decision Date: Jan 10, 2023

SUBJECT: November 2022 Financial Report
Capital

Reviewed By: C.A.O.

Comments:


Attached are the year-to-date financials up to November for the capital projects for each department. This report compares the Budget figures against the actual to date figures and provides Council with a variance. The attached spreadsheet includes a breakdown of all revenues and expenses.

Background:

According to policy, Administration is to present a financial report to Council on a monthly basis and a detailed report on a quarterly basis.

Report/Document: Financials for the Capital Projects to November 30, 2022

Recommendation: That Council accepts the attached report for information.



Renee Stoyles
General Manager of Corporate Services

Bill Rogers
Chief Administrative Officer

TOWN OF BONNYVILLE CAPITAL REPORT AS OF November 30, 2022

SUMMARY OF REVENUE AND EXPENSES BY DEPARTMENT

	2022 Revenue			2022 Expenses			2022 Variance	
	Y.T.D	Budget	%tage	Y.T.D	Budget	%tage	Y.T.D	Budget
General Administration	-	-	-	10,000	515,000	1.94	10,000	515,000
Police	-	-	-	-	-	-	-	-
Fire	55,000	-	-	521,854	-	-	466,854	-
Ambulance	-	-	-	-	-	-	-	-
Bylaw	-	-	-	-	80,000	-	-	80,000
P.W. Admin & Shop	-	-	-	-	-	-	-	-
Roads	1,728,483	17,915,324	9.65	4,510,038	5,728,540	78.73	2,781,555	(12,186,784)
Storm sewer	-	-	-	187,966	323,635		187,966	323,635
Water	7,719	7,238,352	0.11	1,707,498	9,014,212	18.94	1,699,779	1,775,860
Sewage	-	-	-	1,118,419	1,165,225	95.98	1,118,419	1,165,225
FCSS	-	-	-	-	-	-	-	-
Landfill	-	325,000		325,171	400,000	-	325,171	75,000
Recreation	-	450,762	-	357,063	413,000	86.46	357,063	(37,762)
Planning & Dev	-	-	-	14,848	15,000	-	14,848	15,000
Pool	-	-	-	-	1,010,000	-	-	1,010,000
Parks	-	15,000	-	758,719	1,030,730	73.61	758,719	1,015,730
Curling Rink	-	-	-	-	75,000	-	-	75,000
Library	-	-	-	-	-	-	-	-
Culture	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	6,174,096	-	-	6,174,096
Sub Totals	1,791,202	25,944,438	6.90	9,511,576	25,944,438	36.66	7,720,374	-

2022 Capital Revenue & Expenditures

Revenue:	\$ 1,791,202	Expenses:	\$ 9,511,576
Description	Amount	Description	Amount
Sale of Fire Truck	\$ 55,000	Questica Software	\$ 10,000.00
MSI Grant	\$ 732,420	Fire Truck (Carried Over from 2021)	\$ 521,854
CCBF Grant	\$ 384,844	Trail Lighting	\$ 221,512
Atco Electric Capital Investment Lights	\$ 611,219	54 Avenue Rehab	\$ 253,890
Frog Lake Tie In Grant Interest	\$ 7,719	53 Avenue Rehab	\$ 873,818
	\$ -	Overlay Program	\$ 1,124,895
	\$ -	Alley	\$ 66,894
	\$ -	Eastgate Subdivision	\$ 445,701
	\$ -	51 Avenue Rehab	\$ 70,626
	\$ -	47 Avenue Rehab	\$ 269,072
	\$ -	Connect Existing Customers to Waterline	\$ 26,612
	\$ -	Sidewalk Program	\$ 9,466
	\$ -	47A Street	\$ 2,217,566
	\$ -	Lakeshore Drive Rehab	\$ 218,565
	\$ -	Traffic Lights Design	\$ 38,940
	\$ -	50 Avenue Curb & Gutter	\$ 21,505
	\$ -	44 Street Rehab	\$ 791,434
	\$ -	Truck	\$ 37,986
	\$ -	Storm Trunk Assessment	\$ 43,546
	\$ -	Regional Waterline	\$ 500
	\$ -	Regional Waterline - Contract 01	\$ 6,843
	\$ -	Regional Waterline - Contract 03	\$ 525,847
	\$ -	Regional Waterline - Contract 04	\$ 34,728
	\$ -	Frog Lake Tie In	\$ 117,801
	\$ -	Water Level Monitoring	\$ 35,237
	\$ -	Reservoir	\$ 4,533
	\$ -	Forcemain Inspection	\$ 3,187
	\$ -	RV Dump Relocation	\$ 63,220
	\$ -	Garbage Truck	\$ 310,947
	\$ -	Recycle Compound	\$ 14,224
	\$ -	Plotter	\$ 14,848
	\$ -	C2 Agriplex Renovations	\$ 353,313
	\$ -	Aquatics Facility	\$ 3,750
	\$ -	Staging Area Washroom	\$ 140
	\$ -	Playground Upgrades	\$ 19,800
	\$ -	Outdoor Fitness Centre	\$ 98,932
	\$ -	Mower	\$ 14,990
	\$ -	Pickleball Courts	\$ 139,895
	\$ -	50 Avenue Trail	\$ 382,862
	\$ -	66 Street Trail	\$ 11,153
	\$ -	Resurface Splash Park Pad	\$ 71,900
	\$ -	Jesse Lake Tree Lighting	\$ 19,044
	\$ 1,791,202		\$ 9,511,576

TOWN OF BONNYVILLE

REQUEST FOR DECISION

(b.c)

To: Council

Date: January 3, 2023

Submitted By: Administration

Target Decision Date: January 10, 2023

SUBJECT: November 2022 Bank Reconciliation

Reviewed By: CAO

Comments:

Attached is the November Bank Reconciliation Statement showing our account at the ATB Financial as well as the Term Deposits at ATB Financial and the Lakeland Credit Union.

ATB Financial Balance	<u>\$18,415,899.62</u>
Total Bank Balance	\$18,415,899.62

Lakeland Credit Union Term Deposits	\$ 60,817.00
ATB Notice on Amount 90 days	<u>\$ 149,412.65</u>
Total Balance	\$ 210,229.65

Frog Lake Tie-In Design	\$ 301,401.95
-------------------------	---------------

Report/Document:

As attached

Recommendation:

That Council accepts the attached report as presented.



Renee Stoyles
General Manager of Corporate Services

Bill Rogers
Chief Administrative Officer

Bank Reconciliation as of November 30, 2022

ATB Financial

Bank Statement Balance	18,751,754.25	as of November 30, 2022
Add outstanding deposits	15,307.25	
Less outstanding cheques	<u>(351,161.88)</u>	
Calculated Bank Balance	18,415,899.62	
GL Bank Account Balance	<u>18,415,899.62</u>	as of November 30, 2022
Difference	-	

Note: Bank Balance includes Regional Waterline

Frog Lake Tie In \$301,401.95

Term Deposits as of November 30, 2022

Term Deposits - LCU	60,817.00
Notice on Amount 90 days Account - ATB	<u>149,412.65</u>
Total Balance for Term Deposits:	<u>210,229.65</u>

Town of Bonnyville

Request for Decision

6.d)

To: Council

Date: January 4, 2023

Submitted By: Administration

Target Decision Date: January 10, 2023

SUBJECT: Accounts Receivable Write Offs

Reviewed By: C.A.O.

Comments: The following are the write offs for 2022 Accounts Receivables totaling \$70.00.

Customer #	Amount	Description
INTR001	\$70.00	Bulk Water Fees
Total	\$70.00	

Background:

This account has been outstanding since June 2022 and has been sent to our collection agency. This account is deemed uncollectible; however, we have provided all departments with a list of this account should they reappear at a later date.

Report/Document:

2022 Accounts Receivable Write Off listing.

Report Options:


Several attempts have been made to collect this account. To date no payment has been received.

Financial:


The total of \$70.00 will be expensed to bad debts in the 2022 financials.

Recommendation: That Council direct Administration to write off \$70.00 to bad debts.

FINANCIAL: The total of \$70.00 will be expensed to bad debts in the 2022 financials.



Renee Stoyles
General Manager of Corporate Services



Bill Rogers
Chief Administrative Officer

Town of Bonnyville 2022 Accounts Receivable Write Offs

<u>Account #</u>	<u>Total</u>	<u>Description</u>	<u>1-2-4000-671</u>
INTR001	70.00	Bulk Water Fees	70.00
Total	70.00		70.00
Percentage			100.00%

TOWN OF BONNYVILLE

REQUEST FOR DECISION

b.e)

To: Council

Date: January 5, 2023

Submitted By: Administration

Target Decision Date: January 10, 2023

SUBJECT: 2022 Utility Write Off

Reviewed By: CAO


COMMENTS: Attached is the write off list for the 2022 Utility Accounts totaling \$18.59.


BACKGROUND: This account belongs to a customer who has passed away. The account is deemed uncollectible as the estate has been finalized and the property sold.

REPORT/DOCUMENT: 2022 Utilities Write Off Listing

RECOMMENDATION: That Council directs Administration to write off \$18.59 to bad debts as outlined on the attached listing.

FINANCIAL: The total of \$18.59 will be expensed to bad debts in the 2022 financials.



Renee Stoyles
General Manager of Corporate Services

Bill Rogers
Chief Administrative Officer

TOWN OF BONNYVILLE 2022 UTILITY WRITE OFFS

<u>Account Number</u>	<u>Total</u>	<u>1-2-4000-671</u>	<u>1-2-4200-671</u>	<u>1-2-4300-671</u>	<u>Service Dates</u>	
012-0190200-003	<u>18.59</u>	<u>9.59</u>	<u>3.20</u>	<u>5.80</u>	October - November	Owner
TOTALS	18.59	9.59	3.20	5.80		

REQUEST FOR DECISION

To: Council

Date: January 4, 2023

7.9)

Submitted By: Administration

Target Review Date: January 10, 2023

SUBJECT: Bonnyville Jr. A Pontiacs – Request for Letter of Financial Commitment for 2024 or 2025 National Junior A Championship Bid

Reviewed By: CAO

BACKGROUND: The Town of Bonnyville received a letter from Ron Rusnak, President of the Bonnyville Jr. A Pontiacs requesting a letter of financial commitment in their bid to host the 2024 or 2025 National Junior A Championship. This tournament, formally known as the RBC Cup includes a ten-team format featuring league champions from all nine member leagues of the Canadian Junior Hockey League (CJHL) and the Host team. Should the bid be successful, the Pontiacs are requesting a financial commitment from the Town in the amount of \$175,000.00 plus half of the cost of the Centennial Centre for the 11-day tournament (estimated at \$38,500.00, based on the 2016 World Jr. "A" Challenge tournament we hosted) for a total financial commitment from the Town, estimated at an amount of \$213,500.00.

COMMENTS: The tournament is scheduled for May 9th to 19th in 2024 and May 8th to 18th in 2025. The Pontiacs have indicated that they would prefer to host in 2025 but are open to hosting in 2024 if the offer is extended from the CJHL. The bid package puts a large emphasis on the creation of a Legacy project that will have an impact on the host community and the Pontiacs are currently meeting with the Centennial Centre staff to identify such projects the legacy funds could be used to enhance the facility and user experience.

REPORT/DOCUMENT: Letter from Bonnyville Jr. A Pontiacs

KEY ISSUE(S)/CONCEPT: To request Council's approval of a Letter of Financial Commitment for the National Junior A Championship Bid for the year 2024 or 2025.

DESIRED OUTCOME: That Council approve providing a Letter of Financial Commitment to the Bonnyville Jr. A Pontiacs for their bid to host the National Junior A Championships in the year 2024 or 2025.

ALTERNATIVES: Council can choose to deny the request or select an alternative financial commitment.

RELEVANCE TO STRATEGIC PLAN: The request for financial commitment from the Bonnyville Jr. A Pontiacs for their bid to host the 2024 or 2025 National Junior A Championships is in direct correlation to Council's Strategic Plan Priority Focus Area of Recreation and Wellness as this event would use one of our current facilities for an 11-day tournament which would highlight the facility to supporters and fans of the event. This request would also fall under the Priority of Value-Added Services as this is a new event that would add pride to our community, as well as showcase our region nationally.

RECOMMENDATION: That Council approve a letter of financial commitment in the amount of \$175,000.00 plus half of the facility costs, estimated to be \$38,500.00, for a total commitment of \$213,500.00, to be included in the 2024 budget to be funded from any surplus from 2022 or 2023 or the General Operating Reserve.

FINANCIAL IMPLICATIONS: The Costs could be financed by allocating any operational surplus from 2022 or 2023 to reserve. Should there be no operating surplus from 2022 or 2023, this event, if the bid is successful would be funded from the General Operating Reserve in the year the tournament is scheduled. It should be noted that the economic "spin-off" of hosting the tournament would be significant, estimated in excess of \$800,000.00, along with the "legacy" that would be left after the Tournament is over.

IMPLICATIONS OF RECOMMENDATION: Administration with inform Mr. Rusnak from the Bonnyville Jr. A Pontiacs of Council's decision regarding the Letter of Commitment request.


Renee Stoyles
General Manager of Corporate Services


Bill Rogers
Chief Administrative Officer

Renee Stoyles

From: Pontiacs Jr. A Hockey Sales <Sales@BonnyvillePontiacs.com>
Sent: December 30, 2022 6:07 PM
To: brogers@towm.bonnyville.ab.ca
Cc: Renee Stoyles
Subject: Letter of Request for the Town of Bonnyville for Bonnyville Pontiacs NJAC Bid
Attachments: Request for Letter of Commitment from the Town of Bonnyville for NJAC.pdf

Importance: High

Good Afternoon,

Please see the letter attached for Mayor and Council from our President in regards to a letter of support and commitment from the Town of Bonnyville for the National Junior A Championship bid.

Please let us know if you have any questions and we look forward to hearing back from you soon.

Jackie Kovatch

Office: 780-826-2893

Office Manager

www.bonnyvillepontiacs.ca

Bonnyville Jr A Pontiacs
4313-50 Ave
PO Box: 5554
Bonnyville Alberta
T9N 2G6



Please call with any
concerns or questions!
Phone : (780) 826-2893

sales@bonnyvillepontiacs.com

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Bonnyville Jr. A Pontiacs

Dear Town of Bonnyville Mayor and Council,

The Bonnyville Jr A Pontiacs have been approached by Hockey Canada and the Canadian Junior Hockey League to submit a bid for the 2024 or 2025 National Junior A Championships. In 2022 the first year after the covid 19 affected seasons, Hockey Canada and the CJHL made the decision to transform the National Championship tournament formerly known as the RBC Cup into a ten-team format which would feature the league champions from all nine member leagues of the CJHL and the Host team. This new format was run successfully by the City of Estevan and the Estevan Bruins of the SJHL in May of 2022.

The newly formatted tournament comes with a larger commitment from the host team and committee both operationally and financially. It also provides huge economic benefits to the region having 10 junior teams along with their fans and supporters enter the region over an 11-day period. The host team, which in our case would be the Bonnyville Pontiacs, would also receive a spot in the National Championship. The Proposed 2024 dates are May 9th -19th with the 2025 dates being May 8th -18th. In the bid process the host committee can request a specific year to apply for or leave it open for either year. The Bonnyville Pontiacs would prefer to host in 2025 but are open to 2024 if the offer is extended. Both dates would allow our region to showcase the many attractions we have to offer, while putting our region on a national stage.

As a part of the bid requirements the host committee is responsible for providing travel, accommodation, and daily stipends for meals for each visiting team for their time in Bonnyville. This creates a large financial obligation in which the host committee is requesting a letter of commitment from the Town of Bonnyville for \$175,000.00 plus half of the facility costs accrued at the Centennial Centre for the entirety of the event if we are successful in our bid. This financial contribution would enable the host committee to make a strong bid to Hockey Canada and the CJHL to encourage them to choose the Town of Bonnyville and our region to host such a prestigious event. The deadline for bid submission is January 28th, 2023, with a response to the successful bids in March of 2023.

In the bid package there is a large emphasis on the creation of a Legacy project that will make an impact in the community which is also why we have met with the staff of the Centennial Centre to identify projects that legacy funds could be put towards to help enhance the facility and user experience. Our goal is to run a successful event both

PO Box 5554
Bonnyville Alberta
T9N 2G6
Email sales@bonnyvillepontiacs.com

Phone: (780) 826-2893
Fax: (780) 826-5486



Bonnyville Jr. A Pontiacs

on and off the ice that will leave a lasting impression on the facility, organization, and entire region as whole and to ensure that profits made during this event are allocated to our legacy projects.

As you take this request into consideration, please feel free to reach out to our organization with any questions that may arise. We look forward to your response by January 11th if possible.

Ron Rusnak
President
Bonnyville Jr A Pontiacs

Date:

PO Box 5554
Bonnyville Alberta
T9N 2G6
Email sales@bonnyvillepontiacs.com

Phone: (780) 826-2893
Fax: (780) 826-5486

REQUEST FOR DECISION

7.b)

To: Council

Date: January 3, 2023

Submitted By: Administration
2023

Target Review Date: January 10,

SUBJECT: Northern Lights Library System
2022 Levy

Reviewed By: CAO

BACKGROUND: The Town of Bonnyville contributes annually to the Northern Lights Library System (NLLS) based on a levy calculated using municipal populations. In 2022, we paid \$36,196.83 based on a population of 6,921 at \$5.23 per Capita; the population used in the calculation is the 2016 population figures.

COMMENTS: Attached is a letter dated December 15th, 2022 from Vicky Lefebvre, Chairman of the Northern Lights Library System Board advising that at their November 25th meeting, the NLLS 2023 budget was approved. The presented budget includes a 1.5% rate increase over the 2022 rate of \$5.23 per capita. Within this levy, \$2.15 per capita is allocated to the Bonnyville Library for Library Book Allotment Funds.

ALTERNATIVES: Council can either accept or reject the presented Northern Lights Library System Board 2023 Budget at 1.5% levy increase.

The 2023 Interim Operating Budget includes the amount of \$36,750.51 for Northern Lights Library System as identified in the letter.

DESIRED OUTCOME: That Council approve the proposed 2023 NLLS levy.

RECOMMENDATION: That Council accept the presented Northern Lights Library System Board 2023 Budget at 1.5% levy increase.

FINANCIAL IMPLICATIONS: The Northern Lights Library System funding will increase by \$553.68 to \$36,750.51.

IMPLICATIONS OF RECOMMENDATION: Administration will inform the NLLS of Council's decision.

RELEVANCE TO STRATEGIC PLAN: Although not a direct correlation to the Town of Bonnyville Strategic Plan, the provision of library services does provide value added services to residents of the Town of Bonnyville and surrounding area.

ATTACHMENTS: Letter from Northern Lights Library System



Renee Stoyles
General Manager of Corporate Services



Bill Rogers
Chief Administrative Officer



5616 – 48 St, Postal Bag 8, Elk Point, AB, T0A 1A0
Tel 780-724-2596 Fax 780-724-2597

December 15, 2022

Mr. Bill Rogers
Town of Bonnyville
Postal Bag 1006
Bonnyville, AB
T9N 2J7
brogers@town.bonnyville.ab.ca, rstoyles@town.bonnyville.ab.ca

Dear Mr. Rogers,

As of Nov 25, 2022, the members of the Northern Lights Library System Board have approved the 2022 budget. The budget includes 1.5% levy increase for Municipalities and/or their Library Boards. Levies will match the population used by the Alberta Government to calculate the Library System operating grant.

Please send a copy of your municipal council motion accepting or rejecting the presented Northern Lights Library System Board 2023 Budget at 1.5% levy increase.

2023 Levies:

\$5.31 per capita	Municipality
\$10.62 per capita	Municipality without Library Board

The total levy for 2023 equals **\$36,750.51** from the Town of Bonnyville. (6921 x \$5.31)

Within this levy is Library Book Allotment funds. \$14,880.15 (6921 x \$2.15) from the above \$5.31 per capita is allocated to the Bonnyville Library.

If you have any questions, you may contact your Northern Lights Library Board member representative. A copy of the budget is available from your Northern Lights Library Board member representative.

Regards,

Vicky Lefebvre
Chairman
Northern Lights Library System Board

James MacDonald
Executive Director
Northern Lights Library System

Subject: FW: Economic Development in Rural Alberta Plan Released

From: Melonie Doucette <melonie.doucette@gov.ab.ca>
Sent: Wednesday, December 14, 2022 10:25 AM
To: Melonie Doucette <melonie.doucette@gov.ab.ca>
Subject: Economic Development in Rural Alberta Plan Released

Good morning Northeast stakeholders,

I am very excited to share with you the release of the [Economic Development in Rural Alberta Plan \(EDRAP\)](#), announced this morning by Minister Horner and Minister Jean. I would also like to take this time to thank Mayor Gerald Aalbers, Chair of Alberta Hub, for attending the announcement and representing all REDAs at the Legislature.

WATCH THE ANNOUNCEMENT HERE: [Building up the rural Alberta economy | alberta.ca](#)

The EDRAP sets out an action plan for a five-year commitment. Initiatives are designed to support capacity building in the key areas of entrepreneurship, skills development, small business supports, marketing rural and Indigenous communities and promoting tourism and rural economic development interconnectivity at the regional level.

PLAN HIGHLIGHTS:

Strategic Direction 1: Economic Development-Enabling Infrastructure

Power, water, telecommunications and transportation networks are vital to residents and businesses to attract new investments. The government has taken initiative to support the development of economic development-enabling infrastructure.

New actions:

1. Ensure all of Alberta has broadband service availability by 2026 and supports are in place to provide digital literacy training.
2. Build on work to further develop transportation corridors to maximize economic development opportunities.
3. In 2024, the Municipal Sustainability Initiative will be replaced by the Local Government Fiscal Framework, which will provide permanent, predictable funding for a wide range of infrastructure.

Strategic Direction 2: Rural Business Supports and Entrepreneurship

The remoteness of rural communities can pose challenges to access supports for entrepreneurship and small business.

New actions:

1. Establish new targets and update the Alberta Agri-Food Investment and Growth Strategy.
2. Support rural entrepreneurship training and leadership development in rural Alberta through collaboration with key partners.
3. Leverage changes to the Rural Utilities Act, enabling rural electrification associations to capitalize on rural economic development opportunities through innovation and business development.

Strategic Direction 3: Support for Labour Force and Skills Development

The rural labour force is declining as the population ages, and younger Albertans often leave to settle in urban centres. With a declining workforce and population, supporting community services such as health, education and businesses becomes more challenging.

New actions:

1. Leverage Alberta's library system to support knowledge transfer and skills development.
2. Improve awareness of agriculture and agri-food related careers and support to attract and retain workers in rural Alberta.

Strategic Direction 4: Marketing and Promoting Rural Tourism

Tourism has significant potential through natural assets found in rural Alberta, and realizing that potential requires developing new products and experiences that meets the needs of visitors. A thriving tourism industry helps attract and retain talent that supports other industries.

New actions:

1. Support Alberta's rural visitor economy to ensure rural and Indigenous communities are strong and vibrant with opportunities for employment and economic diversification.

Strategic Direction 5: Rural Economic Development Capacity Building

Collaboration and cooperation at a regional scale leverages collective resources and economic development opportunities.

New actions:

1. Invest Alberta will partner with local economic development agencies to drive increased foreign direct investment to rural Alberta.
2. Continued collaboration with and investment in Regional Economic Development Alliances.
3. Work with all partners to further develop capacity building and mentorship programming targeted to rural and Indigenous community needs, and develop a regional policy approach to rural economic development capacity building.
4. Develop a one-stop Alberta.ca webpage to highlight programming for rural economic development initiatives.

The conversations that informed the EDRAP development were wide-ranging and covered topics of concern related to rural economic development and community services such as access to health care, education and other services. It is important to note that the EDRAP is not a plan for community development. Instead, the EDRAP focusses on strategies for sustainable economic development which emphasize regional collaboration and enhancing economic development capacity.

IMPORTANT LINKS:

- [Economic Development in Rural Alberta Plan \(EDRAP\)](#)
- [Rural Economic Development](#)
- [Agriculture and Irrigation Mandate Letter](#)
- [Jobs, Economy and Northern Development Mandate Letter](#)

Melonie Doucette | Regional Economic Development Specialist, North East Region

Industry and Regional Relations Branch
Alberta Jobs, Economy and Northern Development
C:780-742-4496



Classification: Protected A

9.b)

Smoky Lake Ukrainian Twinning Committee

Family
Cultural
Gala

FEBRUARY 25TH, 2023

Doors open: 5:30 pm
Smoky Lake Agricultural Complex



Smoky Lake Region
and Kosiv Ukraine

**LIVE & SILENT
AUCTION**

ENTERTAINMENT

MUSIC BY
ToneTraveler

Cultural Entertainment

**UKRAINIAN
DINNER**

CATERED BY **CARMEN**

We're raising funds
for our Twinning Partner:

Kosiv, Ukraine

TICKET INFORMATION

PICK UP AT:

- PAPPY'S,
- SMOKY LAKE TOWN OFFICE,
- VILLAGE OFFICES AT
VILNA & WASKATENAU

ADULTS: \$40 ea

12 & UNDER: \$15 ea.

Follow us on FB: @smokylakeregion

CONTACT:

Michelle Wright 780-656-5398
cedo@smokylakeregion.ca

SCANNED

Doc # 210798
Name _____

9.c)

The Lakeland Centre for FASD Open House

January 11, 2023

2:00pm - 4:00pm

Lakeland Centre for FASD Office
4313 - 50 Avenue (C2 - second floor)

Please join us to see what our agency has to offer:
Mothers to be Mentorship, Diagnosis, Outreach,
Transition, 2nd Floor Women's Recovery Centre,
LCFASD Summer Camp, Employment, Training and
much more.

For more information please contact:

Treena Kurek: 780.573.6865

tkurek@lcfasd.com

Lakeland Centre for

FASD

Fetal Alcohol Spectrum Disorder



December 15, 2022

Bill Rogers
Chief Administrative Officer
Town of Bonnyville
PO Bag 1006
Bonnyville, AB, T9N 2J7

Dear Bill Rogers:

On behalf of Seniors, Community and Social Services, I would like to thank you and your staff for participating in the 2022 Apartment Vacancy and Rental Cost Survey (AVS). Your contribution to this initiative ensures the AVS is an accurate reflection of rental information in 62 communities across rural Alberta.

I am pleased to provide you with a link to download your online copy of the 2022 AVS report: <https://open.alberta.ca/publications/2369-8780>.

Printed copies of the 2022 AVS report may also be purchased from the Alberta King's Printer at a cost of \$35.95 plus GST.

Alberta King's Printer
Park Plaza Building
5th Floor, 10611 - 98 Avenue
Edmonton AB T5K 2P7

Telephone: 780-427-4952
Fax: 780-452-0668
E-mail: kings-printer@gov.ab.ca
Internet: www.kings-printer.alberta.ca

If you have any questions or concerns regarding the survey, or the collection and use of the information gathered, please contact Ryan Roth, Data and Reporting Analyst, Housing Division, Seniors, Community and Social Services, at 780-644-2610 (toll-free by first dialing 310-0000) or by e-mail at ryan.roth@gov.ab.ca.

Thank you again for your participation in the 2022 AVS.

Sincerely,

Sylvia Lepki

Sylvia Lepki, Executive Director
Policy, Planning and Analytics Branch
Housing Division

SCANNED

Doc # 210809

Name W

Subject: FW: Invite to Virtual Community Justice Centre Engagement Sessions

From: JSG Engagement <JSG.Engagement@gov.ab.ca>
Sent: Thursday, December 22, 2022 12:04 PM
Cc: JSG Engagement <JSG.Engagement@gov.ab.ca>
Subject: Invite to Virtual Community Justice Centre Engagement Sessions

Hello,

The Ministries of Alberta Justice and Public Security and Emergency Services are excited to be starting virtual stakeholder engagement on Community Justice Centre's (CJC) in early 2023.

CJCs are places where justice processes are integrated with health and social services to facilitate a coordinated approach that more effectively addresses the root causes of crime, breaks the cycle of re-offending, and improves public safety and community well-being. CJCs can take on a physical form where a "brick and mortar" location unites the court, justice programs, and local social services, or a virtual form that offers better integration of justice initiatives and community services.

The design of CJCs needs to be driven by communities, providing the ability to directly address the unique challenges they face, and being informed by their own priorities and cultural protocols. These conversations will inform a report back to the federal government and may inform the establishment of CJCs in Alberta in the future.

In-person engagement and conversations occurred between September 2022 and November 2022, held in medium-sized, rural and Indigenous communities throughout Alberta. Elected and unelected community leaders, governmental and community-based organizations shared to CJCs could work within their specific contexts and potential challenges to ensuring this concept's success.

Now it is time for our virtual sessions!

Two-hour engagement sessions will focus on key themes to enable you to make recommendations on what CJCs could and should look like. While these virtual sessions were designed for large urban centres, all are welcome to attend if interested or you missed your in-person community session. You are invited to self-determine whether to attend all, or specific topics of your choosing.

The engagement sessions will explore the concepts of CJCs, gather feedback on these ideas that will then be used to refine the CJC proposed model and inform federal government decision making. Your participation in this engagement is highly valued and is an integral part of understanding how CJCs could be implemented in Alberta. We also acknowledge that we may not have all relevant stakeholders on our list, please pass on this information to others you feel should attend and if you don't mind, please cc JSG.Engagement@gov.ab.ca so we can expand our stakeholder list.

Specific Sessions:

Please register using the hyperlinked dates.

January 20th, 9:30-11:30am

Current state - What is working with how justice is delivered in Alberta today? What is not working with how justice is delivered in Alberta today? What collaboration within the criminal justice system exists today? What is working? Not working? What innovative programs exist in Alberta or elsewhere that we should consider in the context of developing community justice centres in Alberta? What has been tried but did not proceed and why not?

February 3rd, 9:30-11:30am

Locally-Based Thinking - What services would be delivered through a CJC and by whom? What would be critical to the success of this approach, governance structure (e.g. supported or led by government/ or community-based organizations/ or a hybrid?) What outcomes should government and system partners strive for when considering formation of CJsCs? What services would be delivered via a CJC and by whom?

February 24th, 9:30-11:30am

Future planning - What principles should guide the formation of CJsCs in Alberta? What current issues in the justice system could be overcome/addressed through CJsCs? What has Covid taught us about delivering justice services through technology and does this impact our vision of a CJC? How do CJsCs support or enable the medium and longer term vision for the delivery of justice services in Alberta? What services would be delivered via a CJC and by whom?

Kind Regards,

The Justice and PSES Engagement Team



Classification: Protected A



Healthcare Improvement Update

December 2022

Your Update from the Ministry of Health and Alberta Health Services

▼ MESSAGE FROM HEALTH MINISTER JASON COPPING

Bold steps necessary to ease healthcare pressures

There is no question the health system is under strain.

The reality is, patients are waiting too long for the care they need, despite the fantastic work of our doctors, nurses, paramedics and other frontline staff. We need action now and a sustainable plan to ensure these issues are permanently resolved.



**JASON
COPPING**
Health
Minister

That is why Premier Smith and I asked the part-time AHS board to step aside in November and appointed Dr. John Cowell

as the full-time Official Administrator. The board did great work and I extend my sincere gratitude for their service, but we need to drive change faster than a part-time Board normally could. Dr. Cowell brings urgent, efficient, effective, timely, and decisive leadership to improve productivity and healthcare outcomes. This is vital so that we can support the incredible work of our dedicated frontline healthcare workers.

Dr. Cowell will be focused on four main goals in AHS we desperately need addressed:

- Improve EMS response times;

(CONTINUED ON P. 2)



GOVERNMENT OF ALBERTA photo

From left: Newly appointed Alberta Health Services official administrator Dr. John Cowell, Health Minister

Jason Copping and Premier Danielle Smith announce reforms for AHS at a news conference on Nov. 17.

▼ MESSAGE FROM OFFICIAL ADMINISTRATOR DR. JOHN COWELL, INTERIM CEO MAURO CHIES

Support coming for EMS, EDs, surgery

Alberta has outstanding healthcare workers. We are all focused on improving care for Albertans.

As Official Administrator and Interim President and CEO, we are working together to address four priorities for AHS identified by Premier Danielle Smith and Health Minister Jason Copping.

They are: improving EMS response times; decreasing emergency department wait times; reducing wait times for surgeries; and developing long-term reforms through consultations with front-line workers.

The latter priority involves enhanced



**DR. JOHN
COWELL**
Official
Administrator



**MAURO
CHIES**
Interim AHS
CEO

decision-making at the local level, encouraging innovation to improve and expand local health services, and attracting more health workers to Alberta. We'll report back to Alberta on our progress.

It's worth noting much of this work is underway. In this Update, you can read about regional innovations

in Hinton, enabling the local health centre to provide orthopedic surgeries for residents in northern Alberta, and in Wetaskiwin, where eligible patients are receiving hospital-level care in their homes.

(CONTINUED ON P. 2)

▼ WORKFORCE RECRUITMENT & RETENTION

Daily visit cap policy ended

As part of the new agreement with the Alberta Medical Association, the province has ended the daily visit cap policy.

This will help increase patient access to physicians since there will no longer be a daily cap on the number of visits a physician can fully bill.

Doctors told us they could safely see more patients than the current cap allowed for.

Albertans want to know they can see a doctor when they need one, and physicians are able to provide Albertans with the healthcare services they need.

By changing the daily cap policy, some of the immediate pressures for services provided by general practitioners and specialists, including pediatricians and ophthalmologists, will be addressed.

Physicians will be fully compensated for every visit rather than receiving a discounted rate if they provide more than 50 visit services in one day, which was formerly the practice.

The agreement also includes a one per cent rate increase in each of the next three years, and a one per cent recognition lump sum payment.

This means that \$45 million will go to physicians to recognize the important work they do everyday to help keep Albertans healthy.

▼ MESSAGE FROM OA, INTERIM CEO

Support coming

(CONTINUED FROM PAGE 1)

You can also read about how we're attracting healthcare professionals to the province, and upgrading the Canmore emergency department. We welcome your suggestions for positive change. Feel free to email us at community.engagement@ahs.ca.

▼ DIGITAL HEALTH EVOLUTION AND INNOVATION

Connect Care expands again

AHS this month completed its largest launch of Connect Care to date, involving more than 25,000 staff and physicians at

135 AHS sites. The initiative supports standardized care across AHS and enables all health records from AHS and its

subsidiaries and partners to be accessed through a common provincial information system. It also provides clinicians with common decision-making support.

Launch 5 was the first to involve sites and programs in all five AHS zones. The launch involved acute and long-term care sites in the Calgary, North and Central zones of AHS, and two major provincial programs: Cancer Care Alberta and Alberta Kidney Care South.



An AHS staff member in the intensive care unit of Foothills Medical Centre receives support from a 'super user' after Launch 5 of Connect Care last month.

▼ MESSAGE FROM HEALTH MINISTER JASON COPPING

Bold steps necessary to ease pressures

(CONTINUED FROM PAGE 1)

- Decrease Emergency Room wait times;
- Reduce surgical wait times; and
- Develop long-term reforms through consultation with front-line workers and other key stakeholders.

Some of these changes are directly informed by the insights we received via the engagement tour. Ideas like pushing down more decision-making to the local level so that the unique needs of each community are met in an efficient manner. On changes to EMS, you wanted improvements to how we perform inter-facility transfers and that's one area Dr. Cowell and his team are targeting for change. Many more of your ideas are directly informing the changes being made to the healthcare system. I want to thank you, again, for giving of your time and insight over the past few months. We need to continue to work together to ease the strain we are facing.

We will measure these changes over the next 60 and 90 days through targeted metrics to make sure the changes made actually address the issues. If things aren't

changing in the way we hoped, we will know it immediately and we will have the data necessary to tell us how and what to adjust.

I am confident this is the right move for AHS. By the end of Dr. Cowell's term, I know there will be an efficient and sustainable system, so the next iteration of the AHS board can focus on what they do best: strategic planning for the future needs of Alberta's healthcare system.

Dr. Cowell and I will have more to say in future editions of the newsletter. Until then, please continue to share your ideas and feedback at any time by sending me an email with the subject line HEALTH IMPROVEMENT TOUR to health.minister@gov.ab.ca. We will ensure that your concerns and ideas are part of the decision-making process.

In closing, as the holiday season is upon us, I would also like to take time to wish all of you a Happy Holidays and a very Merry Christmas. I want to also extend best wishes for a Happy New Year. I know our healthcare workers have been under considerable strain the past few years and I hope you all are able to enjoy time with your families and enjoy a period of rest and rejuvenation over the holidays.

▼ WORKFORCE RECRUITMENT & RETENTION

New healthcare providers recruited to northern AB

Successful recruitment efforts have improved access to family medicine and psychiatric services in northern Alberta.

Dr. Anne-Marie Grew becomes the eighth psychiatrist in Grande Prairie; she is based out of the addiction and mental health offices in the Aberdeen Centre, and is also providing care at the Grande Prairie II Regional Hospital.

Elsewhere, there are newly recruited family physicians now practising in four northern Alberta communities: Spirit River (Dr. Adefolake Olaniyan and Dr. Deanna Funk), Manning (Dr. Izanne Nel), Westlock (Dr. Isabella Tu) and Whitecourt (Dr. Tesh Oteghekpen).

▼ MESSAGE FROM HEALTH MINISTER JASON COPPING

What do you think our next steps should be?

Since our last Health Engagement Tour stop in Camrose on Oct. 12, AHS has been working diligently to incorporate your ideas into the Health Care Action Plan. Our system is under real strain and we need to work together to improve access. No two hospitals or urgent care centres are the same and neither are the challenges they face. That is why AHS has been taking the time to assess the feedback we received on the tour. In the new year, we plan on sending you a full report compiled from the World Café sessions detailing the challenges you identified, ideas for how we can make the necessary improvement, but also what is working well in your areas. We also need to look at what unique solutions you presented might be useful in other areas of the province.

There is, however, one consistent area of concern in every corner of Alberta:

▼ MENTAL HEALTH & ADDICTION RECOVERY

Mental health, addiction walk-in clinics open

Local and area residents in three northern Alberta communities now have increased access to services with the opening of addiction and mental health walk-in clinics.

Walk-in clinics for both mental health services and addiction services are now open every Tuesday in Cold Lake, St. Paul and Bonnyville.

The walk-in mental health clinic is a first point of contact for people seeking support for a variety of concerns. The addictions walk-in clinic provides counselling services for individuals with addictions, as well as for family members or friends.

▼ PUBLIC HEALTH & PANDEMIC RESPONSE, RECOVERY

Design work underway to upgrade Canmore ED

Planning and design work has started on a \$4.4-million revitalization project for the Canmore General Hospital's emergency department.

The project — funded by the Government of Alberta, Alberta Health Services (AHS) and the Canmore & Area Health Care Foundation — will create private patient treatment spaces and improve patient flow, addressing a recurring theme during Health Minister Jason Copping's Health Engagement Tour earlier this year.

Construction will be done in phases and is expected to be complete in 2024.



VIDEO: Government hands over keys to new cancer centre

Health Minister Jason Copping speaks at a news conference this month announcing the government has handed Alberta Health Services the keys to the new Calgary Cancer Centre.

we need more doctors, more nurses, more paramedics, and other healthcare professionals. Our world-class healthcare workers are doing an incredible job but we need significantly more of them to ease the strain they are under. This is the long-term solution to the current situation.

That's why Dr. Cowell, Alberta Health, and I are developing a Health Human Resources Action Plan to attract and retain our amazing healthcare workers. I am looking forward to announcing the HHR Action Plan early in the New Year.

As we continue to work towards a better healthcare system for all Albertans, we will send you a draft report of our next steps and we will be seeking your input on how to proceed. The plan will include a report compiled from the Engagement Tour based upon what we heard from you. Your feedback on that plan will be invaluable, so I'm going to once again ask for more feedback to make sure we are addressing the local needs in our health system. Please be on the lookout for the next edition and I'm looking forward to hearing your thoughts in 2023.

▼ ALBERTA SURGICAL INITIATIVE

All six Fort Mac ORs get upgrades

Upgrades and renovations to all six operating rooms (ORs) at the Northern Lights Regional Health Centre are ongoing, enhancing surgical capabilities and improving patient care at the Fort McMurray hospital.

Four ORs are being upgraded to minimally invasive surgical suites (MIS suites) for minimally invasive general, gynecologic, orthopedic and spinal surgeries.

Two other ORs will receive renovations and upgrades, including new surgical lights.

The \$6.3-million project is funded through donations to the Northern Lights Health Foundation.

The new MIS suites are expected to add surgical capacity, addressing a recurring theme during Health Minister Jason Copping's Health Engagement Tour earlier this year.

The first two MIS suites opened this past July. About 500 minimally invasive procedures were performed in the two suites in the first three months.

The surgical suite project is expected to be completed in March.

▼ ALBERTA SURGICAL INITIATIVE

Through CSFs, we're providing more orthopedic surgery options

In early November, we were pleased to be a part of the grand opening of Alberta Surgical Group's state-of-the-art surgical facility in Edmonton.

Opening this facility means thousands of Albertans will be able to have long-awaited orthopedic surgeries sooner. AHS has contracted the surgical team to



Surgical team staff at the Northern Lights Regional Health Centre and representatives of the Northern Lights Health Foundation showcase one of four new minimally invasive surgical suites at the Fort McMurray hospital. The project is expected to add surgical capacity.

▼ ALBERTA SURGICAL INITIATIVE

Hip surgeries now available in Hinton

Northern Albertans now have increased access to hip surgery with the opening of a new surgical program at Hinton Healthcare Centre.

An orthopedic surgeon is visiting the site for four days per month doing hip surgeries and eventually knee surgeries. Hinton becomes the fourth site in the AHS North Zone providing hip surgeries, joining Grande Prairie, Westlock and Bonnyville.

The program launched in October and, by early next year, local surgical teams expect to perform up to 16 orthopedic surgeries monthly.

▼ DIGITAL HEALTH EVOLUTION

Home hospital pilot now in Wetaskiwin

Some Wetaskiwin and area residents are now receiving hospital-level care in their homes following the launch of a pilot project last month.

The 'home hospital' pilot project — building on similar programs in Edmonton and Calgary — provides eligible patients with safe, hospital-level care in their homes.

Patients receive remote monitoring from the hospital and regular visits from community paramedics. So far, five local patients have received hospital-level care at home through this program, which can care for two patients simultaneously.

provide about 3,000 surgeries annually for the next two years.

These publicly-funded procedures are offered at no cost to Albertans, patients will get the same service as they would in a hospital, from the same surgeons who follow the same clinical standards. Doing surgeries at this and other surgical

facilities means we free up hospital capacity for other procedures. This is just one solution we are exploring to reduce waiting periods to clinically appropriate times. With innovative partnerships like this one, more Albertans can get their surgeries sooner and get back to living full, pain-free lives.

9.9)

Royal Canadian Mounted Police

Commanding Officer
Alberta



Gendarmerie royale du Canada

Commandant
de l'Alberta

RECEIVED

JAN 05 2023

TOWN OF BONNYVILLE

December 8, 2022

Mayor Elisa Brosseau
Town of Bonnyville
PO Bag 1006
Bonnyville, AB T9N 2J7

Dear Mayor Brosseau:

RE: Alberta Municipalities Conference – Fall 2022

I wanted to extend my appreciation for meeting with me and my Senior Leadership Team at the recent Fall 2022 Alberta Municipalities Conference in Calgary. While these meetings are brief, I certainly believe that we had a very productive discussion. Not only is it an opportunity to connect with your leadership, but these meetings also help to ensure our services are meeting the needs of the Albertans you represent.

The Alberta RCMP are mindful that policing represents a significant cost as you formulate budgets for the upcoming year. To deliver on my commitment to you from our meeting, representatives from our Operations Strategy Branch attended Bonnyville on December 7th in person to meet with your General Manager of Corporate Services, Renee Stoyles, and both former and current Chief Administration Officers Mark Power and Bill Rogers. They provided a breakdown of upcoming impacts on your operating and equipment budget, as well as a breakdown of response statistics for both municipal and provincial calls for service.

Your openness in discussing our service delivery to your community is instrumental, as these discussions give context to specific community concerns, which are essential to shaping our service delivery strategies. Collaborative communication between us is vital to both our relationship with your community and helping us quickly identify and respond to the concerns of your citizens, contributing to a safe and strong Alberta.

Should any questions or concerns arise before our next meeting, please do not hesitate to contact me at 780-412-5444 or curtis.zablocki@rcmp-grc.gc.ca; or our Alberta Municipalities Liaison Officer, Inspector Ed Moreland at 780-412-5259 or edward.moreland@rcmp-grc.gc.ca.

Yours Truly,

A handwritten signature in black ink, appearing to read "C. M. Zablocki".

C. M. (Curtis) Zablocki, M.O.M
Deputy Commissioner
Commanding Officer Alberta RCMP

11140 - 109 Street
Edmonton, AB T5G 2T4
Telephone: 780-412-5444

Canada

Cc:

Chief Superintendent Gary Graham, District Officer, Eastern Alberta District, Alberta Royal Canadian Mounted Police

Inspector Ed Moreland, Client Services Officer, Operations Strategy Branch, Alberta Royal Canadian Mounted Police