

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE  
TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA HELD  
AT THE TOWN HALL ON TUESDAY, DECEMBER 13, 2022,  
COMMENCING AT 6:00 P.M.**

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**PRESENT**

Mayor Elisa Brosseau; Councillors Phil Kushnir, Brian McEvoy, Byron Johnson, Kayla Blanchette, Neil Langridge

**REGRETS**

Councillor David Sharun

**STAFF**

Bill Rogers – Chief Administrative Officer, Renee Stoyles – General Manager of Corporate Services, Jeannine Chornohos – Finance Director, Ted Traikovski – General Manager of Planning and Community Services, Brad Trimble – General Manager of Operations and Engineering, Robynne Henry – Communications Coordinator, Lorna Wagner – Records Management Clerk, David Beale – Community Services Director

**GUESTS**

Bonnyville Regional Fire Chief Dan Heney  
Shawn Rondeau  
Glenna Beale  
James McDonald  
Vicky Lefebvre - Virtually

**REGULAR MEETING OF  
COUNCIL**

Mayor Elisa Brosseau called the Regular Meeting of Council to order at 6:01 p.m.

**LAND ACKNOWLEDGEMENT**

Mayor Brosseau read the following land acknowledgement:  
As we gather, we are reminded that the Town of Bonnyville is situated on Treaty 6 land, that is steeped in rich Indigenous history and is the traditional homeland and home to First Nations and Métis People today. We respect the histories, languages and cultures of First Nations, Métis and all First Peoples of Canada, whose presence continues to enrich our community.

**LONG TERM SERVICE  
AWARDS**

Bill Rogers, CAO, presented the Long-Term Service Awards to:

Shawn Rondeau	10 Years
David Beale	40 Years

Also receiving a Long Term Service Award, but not present were:

Celine Michaud	5 Years
Keith Brown	10 Years
Joseph Kopala	10 Years
Tracey Larsen	10 Years
Ron Kabyrn	25 Years



Shawn Rondeau left the meeting at 6:11 p.m.

**ADOPTION OF AGENDA OF  
REGULAR COUNCIL  
MEETING – DECEMBER 13,  
2022**

321 **Moved by Councillor Kayla Blanchette** that the agenda for the December 13, 2022 Regular Council meeting be approved with the following amendment:

Swap item 8.b) with item 8.e).

**CARRIED**

**ADOPTION OF THE REGULAR  
COUNCIL MEETING MINUTES  
FOR NOVEMBER 22, 2022**

322 **Moved by Councillor Brian McEvoy** that the minutes of the November 22, 2022, Regular Council meeting be adopted as presented.

**CARRIED**

**DELEGATION**

James McDonald, Director, presented the Northern Lights Library System Value Statement to Council and Vicky Lefebvre, Chair, brought a message from the Board to Council.

Mayor Brosseau thanked James and Vicky for their Presentation, Vicky signed off Zoom and James left the meeting at 6:23 p.m.

**BUDGET**

**2023 Interim Operational  
Budget**

The proposed 2023 Interim Operational Budget was presented which include some of the options that were presented at the Budget Open House on December 6th, 2022; this draft includes a 2% Municipal Tax increase, a 2% Utility and Garbage Fee increase, rate increases for Landfill and Transfer Station rates, and a transfer from the General Operating Reserve of \$320,835 to balance. Also included in this draft of the budget is a reduction to the requests from outside organizations as follows:

- Men's Shelter Request reduced to \$35,000 (A reduction of \$15,000)
- Bonnyville & District Chamber of Commerce Request reduced to \$19,514 (A reduction of \$30,000)
- Bonnyville Health Foundation Request reduced to \$4,750 (A reduction of \$8,750)
- Sportsman Dinner Sponsorship deferred to 2024 = \$800
- Ronald McDonald House Charities Golf Tournament Request reduced to \$500 (A reduction of \$500)
- Primary Care Network Request for the Child & Adolescent Mental Health Collaborative reduced to \$25,000 (A reduction of \$15,000)
- Bonnyville & District SPCA Request reduced to \$50,000 (A reduction of \$10,000)

## 2023 Interim Operational Budget

- Bonnyville Historical Society Request reduced to \$30,000 (A reduction of \$5,000)

With the above changes from Draft II, the Interim 2023 Operating Budget as presented is a balanced budget.

- 323 **Moved by Councillor Brian McEvoy** that Council approve the balanced 2023 Interim Operational Budget as presented.

## CARRIED

## 2023 Interim Capital Budget

Renee Stoyles, General Manager of Corporate Services presented the proposed 2023 Interim Capital Budget.

Administration recently reviewed the capital projects and reprioritized the Aquatics Centre to be completed in 2025. We are anticipating \$1,116,901 in Grant funds from the province, \$6,174,096 in 2023 funding from ID349, the same amount as 2021. Revenue from grant applications, \$730,260, which we have not yet been informed of the status of and from a debenture of \$1,069,740, both for the Water Reservoir have been included. Local Improvement tax revenue in the amount of \$84,000 is included, accounting for the potential Lane Paving Project. Reserve transfers for equipment replacement has also been adjusted to \$1,041,000. As a result, the anticipated 2023 Interim Capital Budget is a balanced budget.

From the Open House Draft of the Budget to the Interim Budget, the following changes have been made:

- The revenue line in 2025 for grant funding for the Aquatics Centre has been reduced to \$15,000,000 due to the maximum amount of funding a municipality is able to apply for based on the guidelines released
- The Expense for a Safe Community Strategy has been reallocated to Economic Development Initiatives
- The Transfer from Reserve for the Aquatics Centre has been reduced to \$3,000,000 based on the forecasted yearly reserve transfers
- The Recreation and Wellness Project in the amount of \$2,783,386 in 2023 has been updated to identify the Aquatics Centre
- The remaining cost for the Aquatics Centre in 2025 has been updated to \$27,216,614 in 2025 to reflect the amount anticipated to be spent on the project in 2023 as per above

As well, any projects not completed in 2022 may be carried over to the 2023 year or deferred until future years. These costs will be known once the 2022 year-end has been completed and added to the 2023 final budget.

## 2023 Interim Capital Budget

Currently the 2023 Interim Capital Budget is a balanced budget.

Discussion ensued.

- 324 **Moved by Councillor Phil Kushnir** that Council approve a 2023 Interim Capital Budget by funding the 2023 projects from the General Capital Reserve until the 2022-year end is completed, and the Final Capital Budget is reviewed prior to setting the 2023 Mill Rate.

### CARRIED

## Operating and Capital Plan

Renee Stoyles, General Manager of Corporate Services reviewed the Operating Financial Plan for the years 2023 to 2026 and Capital Plan for the years 2023 to 2027. Section 283.1 of the Municipal Government Act requires municipalities to prepare written financial operating and capital plans. Both the financial operating and capital plans are updated annually to reflect Council's priorities.

- 325 **Moved by Councillor Neil Langridge** that Council approve the 2023 to 2026 Operating Financial Plan and the 2023 to 2027 Capital Plan with the inclusion of any changes made to the Interim Budgets for 2023.

### CARRIED

## BYLAW

### Bylaw 1290-06 – Records Retention and Disposition Schedule

Bylaw No. 1290-06, the Records Retention and Disposition Bylaw Schedule "A" lists the changes that are to be presented and approved by Council annually. These changes include:

#### Changes to Schedule "A":

- Changes to retention periods as per federal legislation such as the Canada Evidence Act, Uniform Electronic Evidence Act, Personal Information Protection and Electronic Documents Act, Copyright Act
- Changes to retention periods as per provincial legislation such as Alberta Electronic Transactions Act (includes electronic signature), FOIP legislation, Municipal Government Act, Privacy Act and other provincial Acts
- Changes to retention periods as per standards such as ISO 15489 Information and documentation Records Management, Microfilm and Electronic Images as Documentary Evidence CGSB Standard 71.11-93 and Electronic Records as Documentary Evidence, CGSB Standard 72.34-2005



**Bylaw 1290-06 – Records  
Retention and Disposition  
Schedule**

A list of changes to Schedule “A” for 2022:

- 0500.05 – Economic Development and Tourism – Administration – Committees
- 0800.23 – Family Community Support Services – FCSS Legislation and Policies
- 1200.15 – Governance – Standing Committees – Events Committee
- 1500.11 – Governance – Council – Strategic Planning
- 1600.12 – Information and Technology Management – Current
- 1800.14 – Development Third Party Infrastructure
- 2600.21 – Transportation – Emcon Services Inc.
- 2600.22 – Transportation – Traffic Signals
- 3300.120 – Subdivisions – Application SA22-022 WSP (Envision Ventures Inc.) SE-17-61-5- - Eastgate Water Reservoir
- 3900.01 – OH&S – Administration
- 3900.02 – OH&S – Committee Meetings
- 3900.05 – OH&S – New Employees for Town of Bonnyville
- 3900.10 – OH&S – Departments – Water Treatment Plant
- 3900.11 – OH&S – Departments – Airports

- 326 **Moved by Councillor Byron Johnson** that Council approve the changes made in 2022 to - Bylaw No. 1290-06 Schedule “A” – Records Retention and Disposition Bylaw.

**CARRIED**

**Bylaw No. 1540-22 –  
Administrative Fee Bylaw**

During the 2023 budget deliberations, Administration performed a review of bylaws establishing fees and charges for Town Services.

Upon review of Bylaw No.1096-95 it was noted that there were still fees listed in Schedule “A” with relation charging for services that are not currently charged for due to the information being provided on our web map. Administration has also updated Schedule “A” with fees to be charged should a FOIP request be received. The fees included in Schedule “A” for these requests are as per the Freedom of Information and Protection of Privacy Regulation.

Administration is recommending repealing Bylaw 1096-95 and replacing it with Bylaw No. 1540-22.

**Bylaw No. 1540-22 –  
Administrative Fee Bylaw**

**Bylaw No. 1540-22 –  
Administrative Fee Bylaw –  
First Reading**

- 327 **Moved by Councillor Brian McEvoy** that Council provide first reading to Bylaw No. 1540-22 – Bylaw to provide for Administrative Service Fees and that Bylaw No. 1096-95 is hereby repealed.

**CARRIED**

**Bylaw No. 1540-22 –  
Administrative Fee Bylaw –  
Second Reading**

328 **Moved by Councillor Kayla Blanchette** that Council provide second reading to Bylaw No. 1540-22 – Bylaw to provide for Administrative Service Fees and that Bylaw No. 1096-95 is hereby repealed.

**CARRIED**

**Bylaw No. 1540-22 –  
Administrative Fee Bylaw –  
Proceed to Third Reading**

329 **Moved by Councillor Phil Kushnir** that Council proceed to third and final reading of Bylaw No. 1540-22 – Bylaw to provide for Administrative Service Fees

**CARRIED UNANIMOUSLY**

**Bylaw No. 1540-22 –  
Administrative Fee Bylaw –  
Third Reading**

330 **Moved by Councillor Byron Johnson** that Council provide third and final reading of Bylaw No. 1540-22 – Bylaw to provide for Administrative Service Fees and that Bylaw No. 1096-95 is hereby repealed.

**CARRIED**

**Bylaw No. 1539-22 – Bylaw to  
Establish Fees and Charges  
for Recreation Services**

Upon review of Bylaw No. 1095-95 it was noted that there were still fees listed in Schedule “A” with relation to the Arena.

As the Arena is not a Town Facility, Administration is recommending repealing Bylaw 1095-95 and replacing it with Bylaw No. 1539-22.

**Bylaw No. 1539-22 – Bylaw to  
Establish Fees and Charges  
for Recreation Services – First  
Reading**

331 **Moved by Councillor Byron Johnson** that Council provide first reading of Bylaw No. 1539-22 – Bylaw to Establish Fees and Charges for Recreation Services and that Bylaw No. 1095-95 is hereby repealed.

**CARRIED**

**Bylaw No. 1539-22 – Bylaw to  
Establish Fees and Charges  
for Recreation Services –  
Second Reading**

332 **Moved by Councillor Kayla Blanchette** that Council provide second reading to Bylaw No. 1539-22 – Bylaw to Establish Fees and Charges for Recreation Services and that Bylaw No. 1095-95 is hereby repealed.

**CARRIED**

**Bylaw No. 1539-22 – Bylaw to  
Establish Fees and Charges  
for Recreation Services –  
Proceed to Third Reading**

333 **Moved by Councillor Brian McEvoy** that Council proceed to third and final reading of Bylaw No. 1539-22 – Bylaw to Establish Fees and Charges for Recreation Services and that Bylaw No. 1095-95 is hereby repealed.

**CARRIED UNANIMOUSLY**

**Bylaw No. 1539-22 – Bylaw to  
Establish Fees and Charges  
for Recreation Services –  
Third Reading**

334 **Moved by Councillor Neil Langridge** that Council provide third and final reading to Bylaw No. 1539-22 – Bylaw to Establish Fees and Charges for Recreation Services.

**CARRIED**

**Bylaw No. 1542-22 a Bylaw to Amend Utility Bylaw No. 1537-22**

During the 2023 budget deliberations, Administration suggested a change to the 2023 Proposed Operating Budget to reflect a 2% increase in Utility Fees. Schedule "B" of the Bylaw has been revised to reflect this 2% increase.

Utility Rates would increase as follows:

2022 Rates - Utility Service Fee = \$12.88/month  
Consumption Fee = \$2.56/m<sup>3</sup>

2023 Rates (2% Increase) - Utility Service Fee = \$13.14/month  
Consumption Fee = \$2.61/m<sup>3</sup>

Increasing the Utility Rates by 2% adds additional revenue of \$50,821.00 to the 2023 Operating Budget. The Utility Rates were last increased in 2022 by 2%.

**Bylaw No. 1542-22 a Bylaw to Amend Utility Bylaw No. 1537-22 – First Reading**

335 **Moved by Councillor Byron Johnson** that Council provide first reading to Amending Bylaw No. 1542-22 – Respecting Water, Sanitary Sewer and Storm Systems with the amendment to Schedule "B" of Bylaw No. 1537-22 to reflect an increase of 2% in Utility Service Fee and Utility Consumption/Usage Fee.

**CARRIED**

**Bylaw No. 1542-22 a Bylaw to Amend Utility Bylaw No. 1537-22 – Second Reading**  
**Bylaw No. 1542-22 a Bylaw to Amend Utility Bylaw No. 1537-22 – Second Reading**

336 **Moved by Councillor Brian McEvoy** that Council provide second reading to Amending Bylaw No. 1542-22 – Respecting Water, Sanitary Sewer and Storm Systems with the amendment to Schedule "B" of Bylaw No. 1537-22 to reflect an increase of 2% in Utility Service Fee and Utility Consumption/Usage Fee.

**CARRIED**

**Bylaw No. 1542-22 a Bylaw to Amend Utility Bylaw No. 1537-22 – Proceed to Third Reading**

337 **Moved by Councillor Phil Kushnir** that Council proceed to third and final reading to Amending Bylaw No. 1542-22 – Respecting Water, Sanitary Sewer and Storm Systems with the amendment to Schedule "B" of Bylaw No. 1537-22 to reflect an increase of 2% in Utility Service Fee and Utility Consumption/Usage Fee.

**CARRIED UNANIMOUSLY**

**Bylaw No. 1542-22 a Bylaw to Amend Utility Bylaw No. 1537-22 – Third and Final Reading**

338 **Moved by Councillor Kayla Blanchette** that Council provide third and final reading to Amending Bylaw No. 1542-22 – Respecting Water, Sanitary Sewer and Storm Systems with the amendment to Schedule "B" of Bylaw No. 1537-22 to reflect an increase of 2% in Utility Service Fee and Utility Consumption/Usage Fee.

**CARRIED**



**Bylaw No. 1541-22 – Bylaw to Amend Bylaw No. 1217-02 To Regulate the Provision of Information**

Due to the repealing of Bylaw No. 1096-95 – the Sale of Printed Materials, an amendment to Bylaw No. 1217-02, Part X: Fees is required. As well the section listed in Part X: Fees in relation to the Freedom of Information and Protection of Privacy Act has also been updated.

Part X: Fees Current Wording:

1. Administrative fees as established in Part V, Section 87 (1) of the “Freedom of Information and Protection of Privacy Act,” and by Bylaw 1096-95, Schedule “A” as established by the Town, shall be charged before an Applicant is entitled to receive the requested information.

Part X: Fees Amended Wording:

1. Administrative fees as established in Part VI, Section 93 (1) of the “Freedom of Information and Protection of Privacy Act,” and by Bylaw 1540-22, Schedule “A” as established by the Town of Bonnyville, shall be charged before an Applicant is entitled to receive the requested information.

**Bylaw No. 1541-22 – Bylaw to Amend Bylaw No. 1217-02 To Regulate the Provision of Information – First Reading**

- 339 **Moved by Councillor Phil Kushnir** that Council provide first reading to Bylaw No. 1541-22 – Bylaw to amend Bylaw No. 1217-02 to Regulate the Provision of Information to reflect the new Administrative Fee Bylaw No. 1540-22 and updated section of the Freedom of Information and Privacy Act.

**CARRIED**

**Bylaw No. 1541-22 – Bylaw to Amend Bylaw No. 1217-02 To Regulate the Provision of Information – Second Reading**

- 340 **Moved by Councillor Neil Langridge** that Council provide second reading to Bylaw No. 1541-22 – Bylaw to amend Bylaw No. 1217-02 to Regulate the Provision of Information to reflect the new Administrative Fee Bylaw No. 1540-22 and updated section of the Freedom of Information and Privacy Act.

**CARRIED**

**Bylaw No. 1541-22 – Bylaw to Amend Bylaw No. 1217-02 To Regulate the Provision of Information – Proceed to Third Reading**

- 341 **Moved by Councillor Brian McEvoy** that Council to proceed to third and final reading of Bylaw No. 1541-22, Bylaw to amend Bylaw No. 1217-02 to Regulate the Provision of Information to reflect the new Administrative Fee Bylaw No. 1540-22 and updated section of the Freedom of Information and Privacy Act.

**CARRIED UNANIMOUSLY**



**Bylaw No. 1541-22 – Bylaw to Amend Bylaw No. 1217-02 To Regulate the Provision of Information – Third Reading**

342 **Moved by Councillor Byron Johnson** that Council provide third and final reading to Bylaw No. 1541-22 – Bylaw to amend Bylaw No. 1217-02 to Regulate the Provision of Information to reflect the new Administrative Fee Bylaw No. 1540-22 and updated section of the Freedom of Information and Privacy Act.

**CARRIED**

**Bylaw No. 1525-22 a Bylaw to Amend Garbage Bylaw No. 1076-94**

As with the Utility Rates, the 2023 Proposed Interim Operating Budget reflects a 2% increase to the monthly Residential Garbage Rates, it also adds fees for additional waste collection carts and a fee for lost or damaged waste collection carts. Schedule “C” is also being revised to increase rates charged at the Landfill and Transfer Station; it also adds new classifications at this site. The following changes have been amended in Schedule “C”:

2022 Rates - Garbage Fee = \$13.16/month

2023 Rates - Garbage Fee = \$13.42/month  
(2% Increase)

**Bylaw No. 1525-22 a Bylaw to Amend Garbage Bylaw No. 1076-94 – First Reading**

343 **Moved by Councillor Byron Johnson** that Council provide first reading to Amending Bylaw No. 1525-22 – Respecting Garbage with the amendment to Schedule “C” of Bylaw No. 1524-21 to reflect the rates as presented.

**CARRIED**

**Bylaw No. 1525-22 a Bylaw to Amend Garbage Bylaw No. 1076-94 – Second Reading**

344 **Moved by Councillor Brian McEvoy** that Council provide second reading to Amending Bylaw No. 1525-22 – Respecting Garbage with the amendment to Schedule “C” of Bylaw No. 1524-21 to reflect the rates as presented.

**CARRIED**

**Bylaw No. 1525-22 a Bylaw to Amend Garbage Bylaw No. 1076-94 – Proceed to Third Reading**

345 **Moved by Councillor Neil Langridge** that Council proceed to third and final reading to Amending Bylaw No. 1525-22 – Respecting Garbage with the amendment to Schedule “C” of Bylaw No. 1524-21 to reflect the rates as presented.

**CARRIED UNANIMOUSLY**

**Bylaw No. 1525-22 a Bylaw to Amend Garbage Bylaw No. 1076-94 – Third and Final Reading**

346 **Moved by Councillor Kayla Blanchette** that Council provide third and final reading to Amending Bylaw No. 1525-22 – Respecting Garbage with the amendment to Schedule “C” of Bylaw No. 1524-21 to reflect the rates as presented.

**CARRIED**



## BUSINESS

- Letter of Support – Bonnyville Victims Services** 347 **Moved by Councillor Byron Johnson** that Council send a letter to the Government of Alberta urging them to put a halt to the changes to Victim Services Units across Alberta until proper clarification of all the proposed changes and how these changes will not negatively impact the Bonnyville Victims Services Unit can be addressed.

### CARRIED

- Letter of Support – Bonnyville Minor Hockey Association** 348 **Moved by Councillor Phil Kushnir** that Council ratify the Letter of Support provided to the Bonnyville Minor Hockey Association for their bid application for the Alberta Female Hockey League.

### CARRIED

- Purchase of Tickets – Kehewin Cree Nation Pow Wow Committee – Glitz & Glam Christmas Gala** 349 **Moved by Councillor Kayla Blanchette** that Council ratify the purchase of three tickets to the Glitz and Glam Christmas Gala held on December 3, 2022.

### CARRIED

- Council Representation – Muni-Corr Committee** 350 **Moved by Councillor Byron Johnson** that Council ratify the appointment of Councillor Kushnir as delegate to the N.E. Muni-Corr Committee and Mayor Elisa Brosseau as the Alternate for the remainder of the one-year term, to be revisited at future organizational meetings.

### CARRIED

- Request for Funding – Kehew Paskwaw Meadows Association** 351 **Moved by Councillor Phil Kushnir** that Council approve a monetary donation in the amount of \$500.00 to the Kehew Paskwaw Meadows Association for the Kehewin Handgames Tournament on December 28-29, 2022.

### CARRIED

- Policy Review – Community Grants Policies, Sponsorships, and Donations** Currently, funding requests for sponsorships, donations and operating grants are administered through the Community Donations Policy No. 15-FN-068. In recent years, the number of funding requests have increased as well as the amount of funding requested. Administration has performed a review of our current Community Donations Policy and is recommending that this policy be repealed and replaced with three new policies:

- Community Grants Policy No. 22-FN-082
- Sponsorships and Donations Policy No. 22-FN-083
- Grant Recognition Policy No. 22-FN-085



**Policy Review – Community Grants Policies, Sponsorships, and Donations**

352 **Moved by Councillor Kayla Blanchette** that Council repeal the current Community Donations Policy No. 15-FN-068 and approve the Community Grants Policy No. 22-FN-082, the Sponsorships and Donations Policy No. 22-FN-083 and the Grant Recognition Policy No. 22-FN-085 to become effective January 1, 2023.

**CARRIED**

**COMMITTEE REPORTS**

**Councillor Byron Johnson**

Councillor Johnson attended the Historical Society meeting, the Pathways Alliance President's Update, the Santa Claus Parade, the Festival of Trees, the Bonnyville & District Centennial Centre (C2) board meeting and AGM, the Town Staff Christmas Party, the Kehewin Cree Nation Pow Wow Committee Glitz and Glam Christmas Gala, the Town facility tour, the Budget Open House, the Budget Workshop, the Family and Community Support Services (FCSS) board meeting, a joint meeting with the City of Cold Lake, Village of Glendon, and the MD of Bonnyville, and a Beaver River Regional Waste Commission meeting.

**Councillor Neil Langridge**

Councillor Langridge attended the Pathways Alliance Presidents Update, the Festival of Trees, the Santa Claus Parade, the Town Staff Christmas Party, the Community Police Committee meeting, the Bonnyville Municipal Library board meeting, the Budget Open House, the Budget Workshop, and a joint meeting with the City of Cold Lake, Village of Glendon, and MD of Bonnyville.

**Mayor Elisa Brosseau**

Mayor Brosseau attended the Pathways Alliance Presidents Update, the Bonnyville Regional Fire Authority (BRFA).meeting, the Santa Claus Parade, the Health Sciences Association of Alberta (HSAA) Bargaining, a C2 Board meeting, the Alberta Bilingual Municipalities Association meeting, a Queen's Jubilee Medal presentation, the Town Staff Christmas Party, the Fort Kent/Ardmore/Iron River Fire Departments Christmas Party, the Budget Open House, a Budget Workshop, an FCSS Board meeting, the Filipino Christmas Party, and a joint meeting with the City of Cold Lake, Village of Glendon, and the MD of Bonnyville.

**Councillor Kayla Blanchette**

Councillor Blanchette attended the Pathways Alliance Presidents Update, the Festival of Trees, the Santa Claus Parade, the Lakeland Lodge and Housing Board meeting, the Town Staff Christmas Party, the Kehewin Cree Nation Pow Wow Committee Glitz and Glam Christmas Gala, the Budget Open House, a Budget Workshop, an FCSS Board meeting, the Filipino Christmas Party, and a joint meeting with the City of Cold Lake, Village of Glendon, and the MD of Bonnyville.



**Councillor Brian McEvoy**

Councillor McEvoy attended the Library Orientation, the Pathways Alliance Presidents Update, the Bonnyville Regional Fire Authority (BRFA) meeting, the Santa Claus Parade, the Town Staff Christmas Party, the Bonnyville Municipal Library Board meeting, the Budget Open House, a Budget Workshop, the Fort Kent/Ardmore/Iron River Fire Departments Christmas Party, a Doctors Recruitment meeting, and a joint meeting with the City of Cold Lake, Village of Glendon, and the MD of Bonnyville.

**Councillor Phil Kushnir**

Councillor Kushnir attended a Lakeland Industry & Community Association (LICA) meeting, the BRFA meeting, the Festival of Trees, the Santa Claus Parade, the Community Police Committee meeting, the Budget Open House, a Budget Workshop, the Fort Kent/Ardmore/Iron River Fire Departments Christmas Party, a Muni-Corr meeting, and a joint meeting with the City of Cold Lake, Village of Glendon, and the MD of Bonnyville.

**Correspondence**

**Letter – 2022/23 Fire Services Training Program Grant – Rebecca Schulz, Minister of Municipal Affairs**

Council received a letter from Rebecca Schulz, Minister of Municipal Affairs to announce that Municipal Affairs has reinstated the Fire Services Training Program Grant annually starting for the 2022/23 year.

Council accepted this letter for information.

**Invitation – Bonnyville Shooting Association 40<sup>th</sup> Anniversary Celebration – July 15, 2023**

Council received an invitation to attend the Bonnyville Shooting Association 40<sup>th</sup> Anniversary Celebration on July 15, 2023.

Council accepted the invitation for information.

**Email – Ministerial Office of Honorable Brian Jean – Northern Development**

An email to Council from the Ministerial Office of the Honorable Brian Jean introducing his new Assistant Leah Wood.

Council accepted this email for information.

**Memorandum – Alberta Precision Labs – Community Labs Services Transition**

Council received a memorandum advising that the first of three phases of the provincial transition to improve lab services in larger centres has transitioned from Alberta Precision Labs to DynaLIFE Medical Labs.

Council accepted this memorandum for information.

**Email – Invitation – Bonnyville Centralized High School Santa's Elves Wrapping Party – December 14, 2022**

An email to Council was received from Bonnyville Centralized High School inviting Council to participate in the Santa's Elves Wrapping Party on December 14, 2022.

Council received this email for information.



## Appendix A

Applicable policies related to Requests for Decisions will be inserted here to assist Council when making decisions based on financial requests.

## QUESTIONS

Councillor Phil Kushnir asked how the Fire Training Grant compared to other Provinces. Dan Heney, Fire Chief responded that Alberta's grant is \$500,000.00 compared to \$10 Million in British Columbia and \$11 Million in Saskatchewan.

In addition to Council, Bill Rogers, CAO and Renee Stoyles, General Manager of Corporate Services, attended the In-Camera session to provide Administrative and Procedural support.

## IN CAMERA

- 353 **Moved by Councillor Brian McEvoy** that Council close the meeting to the public and move to In-Camera for Council Agenda item 13.a) Personnel – FOIP Sections (17) & (27) and 13.b) Land – FOIP Sections (23) & (27).

Time: 7:19 p.m.

**CARRIED**

## OUT OF CAMERA

- 354 **Moved by Councillor Kayla Blanchette** that Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 7:28 p.m.

**CARRIED**

- 355 **Moved by Councillor Brian McEvoy** that Council appoint Darcy Skarsen to the Bonnyville Municipal Library Board as the MD of Bonnyville representative for a term of one year.

**CARRIED**

- 356 **Moved by Councillor Phil Kushnir** that Administration have the Property in the upcoming Tax Sale appraised to obtain the fair market value.

**CARRIED**



**ADJOURNMENT**

357 **Moved by Councillor Brian McEvoy** that the Regular Meeting of Council be adjourned.

Time: 7:29 p.m.

**CARRIED**

Minutes read and adopted this 10<sup>th</sup> day of January, 2023.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Administrative Officer