

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA HELD
AT THE TOWN HALL ON TUESDAY, NOVEMBER 8, 2022,
COMMENCING AT 6:00 P.M.**

PRESENT

Mayor Elisa Brosseau; Councillors Phil Kushnir, Brian McEvoy, Byron Johnson, Kayla Blanchette, Neil Langridge

REGRETS

Councillor David Sharun

STAFF

Bill Rogers - Chief Administrative Officer, Renee Stoyles – General Manager of Corporate Services, Jeannine Chornohos – Finance Director, Robynne Henry – Communications Coordinator, Tracy Ghostkeeper – Executive Assistant, CPO Wanda Tomm

GUESTS

Bonnyville Regional Fire Chief Dan Heney
RCMP S/Sgt. Sarah Parke

**REGULAR MEETING OF
COUNCIL**

Mayor Elisa Brosseau called the Regular Meeting of Council to order at 6:00 p.m.

LAND ACKNOWLEDGEMENT

Mayor Brosseau read the following land acknowledgement: As we gather, we are reminded that the Town of Bonnyville is situated on Treaty 6 land, that is steeped in rich Indigenous history and is the traditional homeland and home to First Nations and Métis People today. We respect the histories, languages and cultures of First Nations, Métis and all First Peoples of Canada, whose presence continues to enrich our community.

**ADOPTION OF AGENDA OF
REGULAR COUNCIL
MEETING – NOVEMBER 8,
2022**

294 **Moved by Councillor Kayla Blanchette** that the agenda for the November 8, 2022 Regular Council meeting be adopted with the following addition:

8.b) Invitation – Stepping Stones Crisis Centre Candlelight Vigil

CARRIED

**ADOPTION OF THE
ORGANIZATIONAL COUNCIL
MEETING MINUTES FOR
OCTOBER 25, 2022**

295 **Moved by Councillor Phil Kushnir** that the minutes of the October 25, 2022, Organizational Council meeting be adopted with the following amendment:

That “observer” be removed from the LICA appointment.

CARRIED

**ADOPTION OF THE REGULAR
COUNCIL MEETING MINUTES
FOR OCTOBER 25, 2022**

296 **Moved by Councillor Byron Johnson** that the minutes of the October 25, 2022, Regular Council meeting be adopted as presented.

CARRIED

DELEGATION

**RCMP Annual Update – S/Sgt.
Sarah Parke**

S/Sgt. Sarah Parke presented the Bonnyville RCMP Report which highlighted some of the statistics, work and community engagement that the RCMP have done in and around Bonnyville in the past year.

Discussion ensued.

Mayor Brosseau thanked S/Sgt. Parke for her presentation and she left the meeting at 6:21 p.m.

**Municipal Enforcement –
Annual Update – CPO Wanda
Tomm**

CPO Wanda Tomm presented the Bonnyville Municipal Enforcement Report which highlighted some of the statistics, work and community engagement that the CPO has done in and around Bonnyville since being hired in August 2022.

Discussion ensued.

Mayor Brosseau thanked CPO Tomm for her presentation and she left the meeting at 6:33 p.m.

BUSINESS

**Bonnyville Senior Citizens
Society Letter of Support -
Ratify**

Administration received a request from the Bonnyville Senior Citizens Society requesting a Letter of Support for their New Horizons for Seniors Grant application.

The Bonnyville Senior Citizens Society is applying for a New Horizons grant to be used to replace the existing lighting in the Seniors Hall to LED lighting.

An email poll was sent out to all of Council and 6 responses were received, which were all in favor of the Town of Bonnyville providing a Letter of Support to the Bonnyville Senior Citizens Society.

297 **Moved by Councillor Phil Kushnir** that Council ratify the Letter of Support provided to the Bonnyville Senior Citizens Society for their application to the New Horizons for Seniors grant to replace the existing lighting with LED lighting at the Seniors Hall.

CARRIED

**Support for Highway 28
Investment – N.E. Mayors,
Reeves and Indigenous
Leaders Caucus**

Administration received a letter from Mayor Craig Copeland on behalf of the Northeast Mayors, Reeves and Indigenous Leaders' Caucus, requesting support from the Town of Bonnyville for the groups' "Call to Action" regarding Highway 28 improvements.

The Northeast Mayors, Reeves and Indigenous Leaders' Caucus is a recent initiative coordinated by Lac La Biche County, with the goal of encouraging Elected Officials from Northeastern Alberta to meet and discuss items of mutual concern.

At the October 22, 2022 meeting of the Group, Highway 28 was a topic of discussion. Specifically, traffic safety issues, lack of passing lanes east of Highway 63, the importance of the Highway 28 corridor to the Oil and Gas Industry, the need for upgrades and improvements, etc.

The need for Highway 28 improvements have also previously been identified by Council as a Strategic priority, and Council and Administration have been corresponding with Transportation Officials to encourage many local Highway 28 improvements, since 2021.

- 298 **Moved by Councillor Neil Langridge** that Council authorize support for the Northeast Mayors, Reeves and Indigenous Leaders' Caucus Call to Action letter regarding Highway 28.

CARRIED

**APEX Utilities Inc. Distribution
Revenue Forecast 2023
Franchise Fee**

Administration received a letter from Irv Richelhoff, Apex Utilities Inc., Supervisor, Business Development, advising of the forecasted 2023 franchise fee based on estimated delivery revenues for the Town of Bonnyville.

The letter also outlines the procedure that must be undertaken to amend the distribution percentage franchise fee, which is currently at 20% of delivery revenue.

The franchise fee for 2023 is forecasted to be \$64,884.00 greater than what was budgeted for in 2022. In 2021 the Town received \$712,570.00 for the franchise fee which was an increase of \$7,919.00 from the budgeted amount. The 2022 franchise fee has a budget value of \$791,994.00 with forecasted actual revenues of \$793,000.00 based on current projections. In previous years, distribution revenue has steadily increased which attributes to the increase in the annual franchise revenue and this year we are again expecting increased revenues from the gas franchise without a raise in the percentage rate being required.

APEX Utilities Inc. Distribution Revenue Forecast 2023 Franchise Fee

299 **Moved by Councillor Brian McEvoy** that Council maintain the current rate and direct Administration to advise APEX Utilities Inc. that we do not wish to amend the annual franchise fee percentage for 2023.

CARRIED

Economic Development Strategy

Council, at their annual Strategic Planning Session in October, identified Economic Development as one of their top priorities. The Economic Development and Tourism Committee (EDTC) was established in 2022 and their first meeting is November 17th, 2022. The Town and MD of Bonnyville completed a Regional Economic Development Strategy in 2021 as part of the Regional Economic Development Committee. As both the Town and MD now have their own respective committees focusing on Economic Development, Administration is recommending the Town complete an Economic Development Strategy that focuses on opportunities for the Town of Bonnyville.

The 2022 Capital Budget includes costs in the amount of \$50,000 to complete a Tourism Strategy. As the Town is in the midst of completing a Branding Strategy, Administration is recommending that Council approve to defer and add the funds for the Tourism Strategy in 2024 and use the funds budgeted in 2022 to complete an Economic Development Strategy. This will allow for the EDTC to move forward with Economic Development plans, while deferring tourism initiatives until such time as rebranding has been completed.

Discussion ensued.

300 **Moved by Councillor Byron Johnson** that Council approve the reallocation of funds in the 2022 Capital budget for a Tourism Strategy in the amount of \$50,000 to an Economic Development Strategy and include funds for a Tourism Strategy in the 2024 Capital Budget.

CARRIED

COMMITTEE REPORTS

Councillor Byron Johnson

Councillor Johnson attended a Bonnyville & District Daycare Board meeting, the FCSS (Family & Community Support Services) AGM (Annual General Meeting), the Ohana Centre Open House, a Bonnyville & District Leisure Facility Corp Board meeting, a Go East of Edmonton meeting, the Events Committee meeting and a media-press release at the Centennial Centre with GENMEC-ACL to announce their sponsorship of the Agriplex...now called GENMEC-ACL HALL.

Councillor Neil Langridge

Councillor Langridge attended the Town of Bonnyville Facility Tour, the Events Committee meeting, a Bonnyville Municipal Library Board meeting and the Community Policing Committee meeting.

Mayor Elisa Brosseau

Mayor Brosseau attended a N.E. Muni Corr meeting, the Ohana Centre Open House, a Bonnyville & District Leisure Facility Corp Board meeting, HSAA (Health Sciences Association of Alberta) Bargaining for EMS, BRFA (Bonnyville Regional Fire Authority) Station 5 Fire Appreciation Night, a BRFA Accreditation meeting and the media-press release at the Centennial Centre with GENMEC-ACL to announce their sponsorship of the Agriplex.

Councillor Kayla Blanchette

Councillor Blanchette attended an EOEP (Elected Officials Education Program) course, the Town of Bonnyville Facility Tour, the FCSS Board meeting and the Events Committee meeting.

Councillor Brian McEvoy

Councillor McEvoy attended the Ohana Centre Open House, the BRFA Station 5 Fire Appreciation Night, a BRFA Accreditation meeting and a Bonnyville Municipal Library Board meeting.

Councillor Phil Kushnir

Councillor Kushnir attended the Ohana Centre Open House, the Go East of Edmonton meeting and the Community Policing Committee meeting.

INFORMATION

Letter – Minister of Municipal Affairs

Administration received a letter from Rebecca Schulz, introducing herself as the new the Minister of Municipal Affairs.

Council accepted this letter for information.

Invitation – Stepping Stones Crisis Society

Administration received an invite for the public and Council to attend their Candlelight Vigil on November 17, 2022 honouring victims and survivors of family violence.

Council accepted this invitation for information.

QUESTIONS

No questions were asked.

In addition to Council, Bill Rogers, CAO and Renee Stoyles, General Manager of Corporate Services, attended the In-Camera session to provide Administrative and Procedural support.



IN CAMERA

- 301 **Moved by Councillor Brian McEvoy** that Council close the meeting to the public and move to In-Camera for Council Agenda item 10.a) Legal – FOIP Sections (16), (21) and (27), 10. b) Legal – FOIP Sections (21) & (27), 10. c) Land – FOIP Sections (21) & (27) and 10. d) Personnel – FOIP Sections (17) & (27)

Time: 6:55 p.m.

CARRIED

OUT OF CAMERA

- 302 **Moved by Councillor Phil Kushnir** that Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 7:50 p.m.

CARRIED

- 303 **Moved by Councillor Brian McEvoy** that Council authorize up to \$50,000.00 for expenses on Aquatic Centre planning, with funds to come from the 2022 Capital Budget Reserve Transfer.

Time: 7:50 p.m.

- 304 **Moved by Councillor Byron Johnson** that Council approve to extend the Agreement with the M.D. of Bonnyville for the Bonnyville Centennial Centre for 1 year to expire on December 31, 2023.

Time: 7:50 p.m.


ADJOURNMENT

- 305 **Moved by Councillor Neil Langridge** that the Regular Meeting of Council be adjourned.

Time: 7:51 p.m.

CARRIED

Minutes read and adopted this 22nd day of November, 2022.



Mayor



Chief Administrative Officer