

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA HELD
AT THE TOWN HALL ON TUESDAY, JULY 12, 2022
COMMENCING AT 6:00 P.M.**

PRESENT

Deputy Mayor Brian McEvoy; Councillors Phil Kushnir, Byron Johnson, Kayla Blanchette, Neil Langridge, David Sharun

REGRETS

Mayor Elisa Brosseau

STAFF

Bill Rogers – Chief Administrative Officer (CAO), Renee Stoyles – General Manager of Corporate Services, Brad Trimble - General Manager of Operations and Engineering, Ted Traikovski - General Manager of Planning and Community Services, Jeannine Chornohos – Finance Director, Joe Kopala – Building Safety Codes Manager, Mark Laver - Economic Development Officer, Robynne Henry – Communications Coordinator, Tracy Ghostkeeper – Executive Assistant

GUESTS

Andrew Nickless – Bonnyville Search and Rescue

**REGULAR MEETING OF
COUNCIL**

Deputy Mayor Brian McEvoy called the Regular Meeting of Council to order at 6:00 p.m.

LAND ACKNOWLEDGEMENT

Deputy Mayor McEvoy read the following land acknowledgement: As we gather, we are reminded that the Town of Bonnyville is situated on Treaty 6 land, that is steeped in rich Indigenous history and is the traditional homeland and home to First Nations and Métis People today. We respect the histories, languages and cultures of First Nations, Métis and all First Peoples of Canada, whose presence continues to enrich our community.

**ADOPTION OF AGENDA OF
REGULAR COUNCIL
MEETING – JULY 12, 2022**

- 201 **Moved by Councillor Neil Langridge** that the agenda for the July 12, 2022, Regular Council meeting be adopted with the following addition:

12b) Land – FOIP Sections (21) & (27)

CARRIED

**ADOPTION OF THE REGULAR
COUNCIL MEETING MINUTES
– JUNE 28, 2022**

- 202 **Moved by Councillor David Sharun** that the minutes of the June 28, 2022 Regular Council meeting be adopted as presented.

CARRIED

DELEGATION

**Bonnyville Search & Rescue –
Andrew Nickless**

Andrew Nickless, President of the Bonnyville Search and Rescue Society discussed who the Society is, what they do and why they do it and different opportunities for the Town to assist.

Deputy Mayor McEvoy thanked Andrew for his presentation and Andrew left the meeting at 6:20 p.m.

**MOVE TO MUNICIPAL
PLANNING COMMISSION
MEETING**

- 203 **Moved by Councillor Kayla Blanchette** that Council adjourn the Regular Council Meeting and enter into a Municipal Planning commission Meeting.

Time: 6:20 p.m.

CARRIED

**ADJOURN MUNICIPAL
PLANNING COMMISSION
MEETING**

- 204 **Moved by Councillor David Sharun** that Council that the Municipal Planning Commission Meeting be adjourned and Council enter into the Regular Meeting of Council.

Time: 6:28 p.m.

CARRIED

BYLAWS

**Bylaw No. 1537-22 a Bylaw to
Amend Utility Bylaw No. 1523-
21**

The MD of Bonnyville has requested assistance from the Town of Bonnyville for the Town to accept domestic wastewater from residential properties located in the MD due to overloading of sludge and inorganic material which has necessitated the unexpected closure of the MD lagoon facilities. It is anticipated that the closure of the Ardmere, Fort Kent and Therien lagoon sites will see around 32,000 m³ of wastewater diverted to either the Bonnyville or Cold Lake lagoon annually.

Historically the Town's policy has been to refuse MD generated domestic wastewater as it typically contains a higher organic and inorganic content which can cause issues in the lagoon if left unaddressed. While this risk is still present, the impact should now be mitigated as the Town lagoon has gone through recent upgrades with the cleaning of two of the four primary cells and the incorporation of a security camera system and electronic billing system.

This service is intended for MD residential wastewater only. Problematic sources such as commercial sumps, porta-potties and other commercial uses are not proposed to be accepted in an attempt to avoid unnecessary operating problems. Prequalification and pre-approval of contractors should also reduce the likelihood of abuse or inflow of inorganic material.

Bylaw No. 1537-22 a Bylaw to Amend Utility Bylaw No. 1523-21

Our current rate is \$18/m³ of wastewater and a \$90 tipping fee per load. If the Town does not adjust the current rate it will bring the total lagoon charge to \$235 per load, per resident. Comparing this to the MD who currently does not charge for this service or the City of Cold Lake which charges \$5/m³, it would be cost-prohibitive for the MD residents to discharge at the Bonnyville lagoon if the rate was unadjusted. A more practical fee which still includes full cost recovery for the Town would be to charge 50% of our current rate, or \$9/m³ with a \$45 tipping fee and allow multiple addresses to be dumped at one time.

Discussion ensued.

- 205 **Moved by Councillor Neil Langridge** that Council provide first reading of Bylaw 1537-22 a Bylaw to Amend Utility Bylaw No. 1523-21.

CARRIED

- 206 **Moved by Councillor Phil Kushnir** that Council provide second reading of Bylaw 1537-22 a Bylaw to Amend Utility Bylaw No. 1523-21.

CARRIED

- 207 **Moved by Councillor Byron Johnson** that Council proceed to third reading of Bylaw 1537-22 a Bylaw to Amend Utility Bylaw No. 1523-21.

CARRIED UNANIMOUSLY

- 208 **Moved by Councillor Kayla Blanchette** that Council provide third reading of Bylaw 1537-22 a Bylaw to Amend Utility Bylaw No. 1523-21.

CARRIED

BUSINESS

Premier Academy Funding Request

The Town of Bonnyville recently received a sponsorship request from Premier Academy, a Cheerleading and Tumbling Training Centre, to attend the All-Star World Cheerleading Championship in Orlando, Florida. The cost per athlete to attend such an event average \$3,500.00 and as such the Premier Cheer Parents Association is seeking sponsors to help support the costs of the travel, attire and competition fees. There are four levels of sponsorship ranging from a Bronze Sponsorship valued at \$250.00 up to a Platinum Sponsorship valued at \$1,500.00. This event is scheduled for May 4 to 7, 2023.



Premier Academy Funding Request

The 2022 Operating Budget does include a sponsorship to the PCPA for a cheerleading event in the amount of \$250.00 but as this is a 2023 event and the budget has yet to be approved, this request requires approval from Council. The Bronze Level Sponsorship does include the Town Logo on the banner to be hung at the gym and would be taken to World's for pictures.

- 209 **Moved by Councillor Byron Johnson** that Council approve a Bronze Sponsorship in the amount of \$250.00 for Premier Academy to attend the All-Star World Cheerleading Competition in 2023 to be funded from the 2023 Council Receptions and Public Relations Budget.

CARRIED

**Bonnyville Health Foundation-
Healthcare Appreciation
Luncheon**

In 2021 The Foundation held their first Bonnyville Healthcare Appreciation Luncheon and the Town did not receive a request to fund that event as the Foundation redirected the sponsorships from the cancelled Healthcare Gala which the Town had previously sponsored and approved the redirection of these funds. The 2021 Luncheon was such a success that the goal of the Foundation is to make this an annual event.

The Town of Bonnyville received the attached letter dated July 7th, 2022 from the Bonnyville Health Foundation requesting sponsorship for their Bonnyville Healthcare Appreciation Luncheon being held on August 18, 2022. The sponsorship levels for this event range from a Bronze Sponsorship in the amount of \$2,500.00, a Silver Sponsorship for \$5,000.00 or a Gold Sponsorship at a cost of \$10,000.00. The sponsorship requests are to cover the planned Mexican Fiesta theme for this event that will see upwards of 350 local healthcare workers in attendance. This event is to thank and acknowledge the sacrifices and resilience of these healthcare workers over the last three years of new challenges.

- 210 **Moved by Councillor Phil Kushnir** that Council approve the purchase of a Bronze Level Sponsorship for the Bonnyville Health Foundations "Bonnyville Healthcare Appreciation Luncheon" at a cost of \$2,500.00, with funds to be reallocated from the Hospital Gala 2022 Sponsorship budget.

CARRIED

Portable Signage

At the June 28th, 2022 Council meeting, Administration was asked to bring information back regarding the fee structure and general regulations of the Land Use Bylaw as it relates to portable signage.

In late 2021 a local business owner was asked to remove an unauthorized portable sign that had become frozen in place in

Portable Signage

front of the owner's business. The owner was reminded of the fees and regulations regarding signage pursuant to the Land Use Bylaw. In November 2021, a Stop Order was issued to the business owner and ultimately the sign was removed from its location and remains on the property with all copy removed. In further discussions with the business owner, they advise that they are not against paying a fee for a portable sign, rather they argue that it should be a one-time only fee. It should be noted that this is the only concern the Department has received regarding portable signage.

Pursuant to Bylaw No. 1399-13 (Fees for Planning and Development Services Schedule "A" attached) specifies an annual \$300 fee for "all signage in all districts" which includes Portable (Temporary) Signage, this fee must be accompanied with a completed application form.

Municipalities throughout Alberta have varying approaches in the regulation of portable signage. Larger centres like Edmonton, Calgary, Red Deer and Lethbridge have adopted separate Portable Sign Bylaws to address the complexities they bring. These stand-alone Bylaws aim to balance the advertising needs of local business owners versus the concerns of citizens regarding the aesthetics and proliferation of these signs.

Extensive discussion ensued and Council decided that the Bylaw should remain the way it is written.

COMMITTEE REPORTS

Councillor David Sharun

Councillor Sharun attended the Canada Day festivities, the webinar meeting with Minister Shandro regarding Policing Services and the Grand Opening of the Fort Kent Fire Hall.

Councillor Kayla Blanchette

Councillor Blanchette attended the Canada Day festivities, the Economic Development Issues Impacting Rural Communities Working Group for MP Shannon Stubbs, an Events Committee meeting and the webinar meeting with Minister Shandro regarding Policing Services. She also attended tours at the Fire Hall, EMS and 911 buildings, brought Greetings at the U19B Ladies Softball Provincial Championships, attended the Grand Opening of the Fort Kent Fire Hall, and a tour of the SPCA and the HIVE Youth Club.

Councillor Neil Langridge

Councillor Langridge attended the Canada Day festivities, the Economic Development Issues Impacting Rural Communities Working Group for MP Shannon Stubbs, an Events Committee meeting and the webinar meeting with Minister Shandro regarding Policing Services.

Councillor Phil Kushnir

Councillor Kushnir attended the Canada Day festivities, the Economic Development Issues Impacting Rural Communities Working Group for MP Shannon Stubbs, and the webinar meeting with Minister Shandro regarding Policing Services, the Portage and U of C - Growing your nursing career closer to home webinar, the Grand Opening of the Fort Kent Fire Hall and a NE Muni-Corr Zoom meeting.

Councillor Byron Johnson

Councillor Johnson attended the Canada Day festivities, an Events Committee meeting and the webinar meeting with Minister Shandro regarding Policing Services, a Bonnyville & District Daycare Board meeting and another Daycare meeting by Zoom.

Deputy Mayor Brian McEvoy

Deputy Mayor McEvoy attended the Canada Day festivities, the Economic Development Issues Impacting Rural Communities Working Group for MP Shannon Stubbs, the webinar meeting with Minister Shandro regarding Policing Services and brought greetings at the Grand Opening of the Fort Kent Fire Hall.

INFORMATION

Letter – Lakeland Lodge & Housing – Thank You for Donation

Administration received a letter from Lakeland Lodge and Housing Foundation thanking the Town for the donation to purchase the sheds to store outside property and BBQs at Villa Ouimet.

Council accepted this letter for information.

Memorandum – Budget Timelines

Council was provided with the 2023 Administration/Council Budget Timeline.

Council accepted this timeline for information.

Memorandum – Business Licensing – Economic Development Report

Administration presented Council with the Business Licensing – Economic Development Report which stated there were 618 Business License Renewals sent out and there are 92 Renewals outstanding. It also stated that there was 12 new business that applied for or obtained business licenses and 1 business license cancellation.

Council accepted this report for information.

Memorandum – Strategic Plan Update – Second Quarter

Administration presented Council with a Second Quarter Strategic Plan Update on each of the five Council priority focus areas; Economic Growth, Recreation and Wellness, Communications Strategy, Value Added Services and Service Excellence.

Council accepted this Strategic Plan Update for information.

**Email – Municipal Affairs
2021-22 Annual Report**

Administration received an email from Deputy Minister of Alberta Municipal Affairs Brandy Cox sharing the Ministry of Municipal Affairs' 2021-22 Annual Report.

Council accepted this email for information.

**Open House – Dr. Margaret
Savage Crisis Centre – July
20, 2022**

Administration received an invitation for Council to attend the Open House at the Dr. Margaret Savage Crisis Centre on July 20, 2022 in Cold Lake.

Administration will send a calendar invite to Council to see who is available to attend.

**Email – Ronald McDonald
House Charities Lakeland Golf
Impact Report**

Administration received an email from Oreen Skiba, Provincial Events Senior Manager with the Ronald McDonald House Charities that included the Impact Report that announced that over \$48,000.00 was raised for the Ronald McDonald House Golf Tournament.

Council accepted this email for information.

**Letter – Counselling Alberta –
New Services**

Administration received a letter from Counselling Alberta announcing that Calgary Counselling Centre and the Alberta Government have partnered to establish Counselling Alberta, which will provide virtual services across the province with no wait list.

Council accepted this letter for information.

Appendix “A”

Applicable policies related to Requests for Decisions will be inserted here to assist Council when making decisions based on financial requests.

QUESTIONS

No questions were asked.

In addition to Council, Bill Rogers, CAO, Renee Stoyles, General Manager of Corporate Services, Ted Traikovski, General Manager of Planning and Community Services and Mark Laver, Economic Development Officer attended the In-Camera session to provide Administrative and Procedural support.

IN CAMERA

211 **Moved by Councillor Neil Langridge** that Council close the meeting to the public and move to In-Camera for Council Agenda item 12a) Land – FOIP Sections (16), (25) and (27) and 12b) WALK ON - Land – FOIP Sections (21) & (27)

Time: 6:58 p.m.

CARRIED

OUT OF CAMERA

- 212 **Moved by Councillor Neil Langridge** that Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 7:59 p.m.

CARRIED

- 213 **Moved by Councillor Phil Kushnir** that Council proceed with the transfer of the Department of License of Occupation from Ducks Unlimited to the Town of Bonnyville.

CARRIED

ADJOURNMENT

- 214 **Moved by Councillor David Sharun** that the Regular Meeting of Council be adjourned.

Time: 8:00 p.m.

CARRIED

Minutes read and adopted this _____ day of _____, 2022.



Mayor



Chief Administrative Officer