

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA HELD
AT THE TOWN HALL ON TUESDAY, JUNE 28, 2022
COMMENCING AT 6:00 P.M.**

PRESENT

Mayor Elisa Brosseau; Councillors Brian McEvoy, Phil Kushnir, Byron Johnson, Kayla Blanchette, Neil Langridge, David Sharun

STAFF

Bill Rogers – Chief Administrative Officer (CAO), Renee Stoyles – General Manager of Corporate Services, Jeannine Chornohos – Finance Director, Ted Traikovski - General Manager of Planning and Community Services, Robynne Henry – Communications Coordinator, Tracy Ghostkeeper – Executive Assistant

GUESTS

Lisa Ford – Community Futures Lakeland
Corita Vachon and Marie Southcombe – Lakeland Society for Truth and Reconciliation
Michael Menzies – Lakeland Connect

**REGULAR MEETING OF
COUNCIL**

Mayor Elisa Brosseau called the Regular Meeting of Council to order at 6:00 p.m.

LAND ACKNOWLEDGEMENT

Mayor Brosseau read the following land acknowledgement: As we gather, we are reminded that the Town of Bonnyville is situated on Treaty 6 land, that is steeped in rich Indigenous history and is the traditional homeland and home to First Nations and Métis People today. We respect the histories, languages and cultures of First Nations, Métis and all First Peoples of Canada, whose presence continues to enrich our community.

**ADOPTION OF AGENDA OF
REGULAR COUNCIL
MEETING – JUNE 28, 2022**

185 **Moved by Councillor Kayla Blanchette** that the agenda for the June 28, 2022, Regular Council meeting be adopted as presented.

CARRIED

**ADOPTION OF THE REGULAR
COUNCIL MEETING MINUTES
– JUNE 14, 2022**

186 **Moved by Councillor Phil Kushnir** that the minutes of the June 14, 2022 Regular Council meeting be adopted with the following amendments:

Before Item 7c) 'Councillor Phil Kushnir declared a conflict with the following two Agenda items and left the meeting at 6:50 pm.'

After Item 7d) 'Councillor Phil Kushnir returned to the meeting at 6:55 p.m.'

CARRIED



DELEGATION

Community Futures Lakeland – Year in Review – Lisa Ford

Lisa Ford, General Manager of Community Futures Lakeland, updated Council on programs and services offered by Community Futures Lakeland and the projects that were worked on in the past year.

Discussion ensued.

Mayor Brosseau thanked Lisa for her presentation and she left the meeting at 6:19 p.m.

Lakeland Society for Truth and Reconciliation – Corita Vachon & Marie Southcombe

Corita Vachon, President and Marie Southcombe, Secretary/Treasurer, of the Lakeland Society for Truth and Reconciliation informed Council they are a new registered nonprofit society and talked about their upcoming activities. They also requested support for a Métis play they are hosting on August 4, 2022 and asked Council to purchase Orange Shirt Day T-Shirts in support.

Discussion ensued.

Mayor Brosseau thanked Corita and Marie for their presentation.

FINANCIALS

May 2022 Financials - Capital

187 Moved by Councillor David Sharun that Council accept the May 2022 Financials – Capital for information.

CARRIED

May 2022 Financials - Operating

188 Moved by Councillor Phil Kushnir that Council accept the May 2022 Financials – Operating for information.

CARRIED

May 2022 Bank Reconciliation

189 Moved by Councillor Byron Johnson that Council accept the May 2022 Bank Reconciliation for information.

CARRIED

BUSINESS

Extension of Memorandum of Agreement – Accurate Assessment Group

In March 2013, the Town of Bonnyville entered into an agreement with Accurate Assessment Group for the provision of assessment services for the years 2013 to 2016. The Town extended this agreement in 2017 for a five-year term for the provision of assessment services for the years 2017 to 2021. This extension of the agreement has now expired and the Town has the option of extending the agreement for another five-year term or sending out a Request for Service for the provision of assessment services going forward.

Extension of Memorandum of Agreement – Accurate Assessment Group

The assessment agreement increases annually at a rate of \$0.50 per parcel per year which equates to approximately \$1,600.00 per year based on our parcel count of 3,196. Should Council wish to extend the assessment agreement with AAG the total amount for assessment services for 2023 is anticipated to be \$71,910.00. In subsequent years, the amount will be dependent on the number of new parcels.

Discussion ensued.

- 190 **Moved by Councillor Phil Kushnir** that Council authorize Administration to extend the agreement for the provision of assessment services with Accurate Assessment Group for a five-year term beginning in 2023 and ending in 2028.

CARRIED

The Clayton Bellamy Foundation for the Arts Theatre

At the December 14th, 2021 Council meeting Lise Fielding and Clayton Bellamy first appeared as a delegation for the Clayton Bellamy Foundation for the Arts Theatre. The Foundation's initiative is to revive a Theatre for the Arts within the Lakeland by developing a state-of-the-art venue within the old BCHS gymnasium. The total estimated project cost is \$1,018,081.00 and they are requesting one-time funding from the Town in the amount of \$100,000.00. The City of Cold Lake, at their May 24th Council meeting, approved a funding commitment in the amount of \$85,000.00 subject to construction commencing by December 31, 2023.

The Foundation recently applied for funding through the Community Facility Enhancement Program. One of the criteria for this program is that substantial cash donations relative to the project be confirmed with a letter from the donor. The submission deadline for the application was June 14th, 2022. The Foundation listed the Town's one-time donation of \$100,000.00 as "pending" but now requires a letter confirming this contribution as the Grant advisor will be requesting this in the near future.

Extensive discussion ensued.

- 191 **Moved by Councillor David Sharun** that Council approve the one-time funding request from the Clayton Bellamy Foundation for the Arts Theatre in the amount of \$100,000.00 to develop a state-of-the-art venue within the old BCHS gymnasium subject to the Foundation obtaining CFEP funding and the Town's funding to be added to the 2023 Capital Budget, subject to construction commencing by December 31, 2023.

CARRIED

Handwritten signature in blue ink, appearing to be 'AS', with the initials 'BR' written below it.

**Bonnyville & District Chamber
of Commerce – Corporate
Challenge – Sponsorship
Opportunities**

The Town of Bonnyville recently received an email from the Bonnyville & District Chamber of Commerce with sponsorship opportunities for the 2022 Corporate Challenge Golf Scramble being held on Friday, August 5th, 2022. This annual event is hosted by the Chamber in partnership with the Ronald McDonald House Charities Alberta (RMHCA) and proceeds will benefit local businesses, the Chamber of Commerce and families who rely on the services provided by RMHCA.

The 2022 Operating budget does include sponsorship of this event in the amount of \$1,000.00 based on the budget delegation request from the Chamber in the fall of 2021.

Discussion ensued.

- 192 **Moved by Councillor Kayla Blanchette** that Council deny the request to purchase a Community Hero Sponsorship in the amount of \$1,000.00 for the Bonnyville & District Chamber of Commerce Corporate Golf Challenge.

CARRIED

**Kiev's-K-Hi Camp Donation
Request**

Administration received a letter from Kathy Lester, a representative from Kiev's-K-Hi Camp requesting funding to complete repairs at their summer camp facility. Kiev's-K-Hi is a not-for-profit organization that has and continues to operate a camp for youth in the Lakeland since 1965. For over 55 years, Kiev's-K-Hi has been committed to providing the camping experience to children from age five (5) to sixteen (16) from all nationalities, ethnic backgrounds and abilities. The camp also hosts foster children and special needs children as campers and as camp counsellors. The camp also makes exceptions for children whose families cannot afford to pay the camp registration by waiving the registration fee for those on a case-by-case basis.

The camp has been closed for two years due to Covid and needs some repairs and restoration in preparation for the campers this year. Their list of repairs includes, but is not limited to, replacing the benches and chairs, working on water lines, repairing the water conditioner, toilet and sink, repairing or replacing smoke alarms and fire extinguishers, painting or replacing picnic tables, repairing and painting buildings, roof repairs and kitchen repairs. The camp is utilized by all of Lakeland's children, which includes children from within the Town of Bonnyville.

Discussion ensued.



Kiev's-K-Hi Camp Donation Request

- 193 **Moved by Councillor David Sharun** that Council approve a donation to Kiev's-K-Hi Camp in the amount of \$250.00 for the repair and restoration of the camp in preparation for the campers.

CARRIED

Community Peace Officer Wage Grid

The Town of Bonnyville has actively been recruiting for a Community Peace Officer (CPO) since January 2022. Although there has been some interest in the position the wage grid for this position is making it difficult to attract good candidates. Administration recently conducted a review of wages offered to CPOs in the area and have discovered that the Town's starting wage for this position is 22% lower on average than surrounding municipalities. To aid in the recruitment of a CPO, Administration is requesting an increase to the starting wage for this position of 22%.

The CPO is responsible for all bylaw and traffic related incidents for the Town. Currently, with this position being empty, the tasks of bylaw have fallen on the Planning and Development Department. Increasing the starting wage for a CPO by 22% will add an estimated \$17,000.00 per year to the annual salary budget per CPO. As we have not hired for this position this year, the 2022 budget will be sufficient to cover the increase in salary and benefits should Council decide to increase the wage grid as per the request for decision.

Extensive discussion ensued.

- 194 **Moved by Councillor Neil Langridge** that Council approve an increase of 22% to the starting wage for the Community Peace Officer Position and update the 2022, 2023 and 2024 Non-Union Staff Remuneration Salary Grid to reflect this increase.

CARRIED

Deputy Mayor Terms

At the October 26th, 2021 Organizational Meeting, Council passed a motion to set the Deputy Mayor Terms for six Councillors. The term for each Councillor to be appointed as Deputy Mayor was eight months. Councillor Kushnir recently informed Council that he would prefer not to be appointed as Deputy Mayor and as such a motion is required to change the term for the remaining five Councillors who will be appointed Deputy Mayor.



Deputy Mayor Terms

- 195 **Moved by Councillor Phil Kushnir** that Council approve the following updated Deputy Mayor Terms schedule:

| Councillor | Term |
|-----------------------|-------------------------------------|
| Councillor McEvoy | November 1, 2022 to August 15, 2022 |
| Councillor Blanchette | August 16, 2022 to May 31, 2023 |
| Councillor Langridge | June 1, 2023 to March 15, 2024 |
| Councillor Johnson | March 16, 2024 to December 31, 2024 |
| Councillor Sharun | January 1, 2025 to October 28, 2025 |

CARRIED

Lakeland Society for Truth and Reconciliation – Funding Request

The Town of Bonnyville recently received an email from Corita Vachon, President of the Lakeland Society for Truth and Reconciliation requesting sponsorship for the Savage Society Theatre coming to Bonnyville on August 4th as well as the purchase of shirts for the Orange Shirt Campaign for 2022.

The Savage Society Theatre is requesting a contribution of \$1,000.00 for expenses from the Lakeland Society for Truth and Reconciliation. Duane Zaraska, President of the Métis Nation of Alberta Zone II has confirmed sponsorship for half of this amount. Ms. Vachon's request to the Town is to cosponsor the remaining half of this event for a cost of \$500.00. As well, the request for the Orange Shirt Campaign 2022 would be an additional cost of \$20.00 per Shirt for a total cost of \$140.00 to purchase one for each member of Council.

Discussion ensued.

- 196 **Moved by Councillor Brian McEvoy** that Council approve cosponsoring the Lakeland Society for Truth and Reconciliation Savage Society Theatre event in the amount of \$500.00 as well as purchase seven shirts, in the amount of \$140.00, from the Orange Shirt Campaign 2022 for each member of Council for a total amount of \$640.00.

CARRIED

Corita Vachon and Marie Southcombe – Lakeland Society for Truth and Reconciliation left the meeting at 6:51 p.m.

COMMITTEE REPORTS

Councillor Phil Kushnir

Councillor Kushnir attended the BRFA (Bonnyville Regional Fire Authority) meeting, the Jim Church Ball Diamond Sign Unveiling, the Ronald McDonald House Charities Golf Classic, ICS (Incident Command Systems) 200 Course, and the Northern Lights Public School Board luncheon. He also attended the LICA (Lakeland Industry & Community



Councillor Phil Kushnir

Association) meeting, the Town of Bonnyville Facility Tour, the Mental Health Seminar with Dr. Megan put on by the BRFA and the AB HUB meeting.

Councillor Kayla Blanchette

Councillor Blanchette attended the Lakeland Lodge and Housing Association Union negotiations, the Jim Church Ball Diamond Sign Unveiling, participated as a judge for the Community Futures Lemonade Day, an FCSS (Family & Community Support Services) Advisory Board preparations meeting with the Community Services Director, and an SPCA meeting.

Councillor Brian McEvoy

Councillor McEvoy attended a meeting with the Football Association and the Track Club regarding Walsh Field, the Bonnyville Agricultural Society meeting, a BRFA Meeting, the Bonnyville Chamber of Commerce Business Support Network Lunch, brought greetings at the Jim Church Ball Diamond Sign Unveiling, attended a BBQ for the BRFA Station 2 in Goodridge and a Child & Adolescent Mental Health Collaborative meeting. He also attended the Bonnyville Friendship Centre Indigenous Day Celebrations, attended a radio interview on behalf of Mayor Brosseau, the Northern Lights Public School Board luncheon, the Town of Bonnyville Facility Tour, a Ribbon-cutting Ceremony for Gateway Financial and the Portage College/ U of C Nursing webinar.

Mayor Elisa Brosseau

Mayor Brosseau attended a meeting with a local business owner, the Alberta Municipal Leaders Caucus, a BBQ for the BRFA Station 2 in Goodridge, the Ronald McDonald House Charities Golf Classic, Bonnyville Friendship Centre Indigenous Day Celebrations, a NE Muni-Corr Ltd Executive meeting and a meeting with the Official Opposition Critic for Seniors and Housing, MLA Sigurdson. She also attended an ABMA (Alberta Bilingual Municipalities Association) meeting, the Town of Bonnyville Facilities Tour and the Alberta Health Services Extension Negotiations.

Councillor David Sharun

Councillor Sharun attended a Northern Lights Library System (NLLS) Chair meeting, the NLLS Conference and the NLLS regular meeting, the FCM (Federation of Canadian Municipalities) Conference, a Bonnyville Chamber of Commerce Board Development session and a Bonnyville Municipal Library Board meeting. He also attended the Municipal Affairs Engagement and LGFF Session, the Northern Lights Public School Board luncheon, the Bonnyville Victims Services BBQ, the Bonnyville Seniors Centre's Seniors Social and the Lakeland Lodge and Housing Association meeting.

Councillor Neil Langridge

Councillor Langridge had nothing to report.



Councillor Byron Johnson

Councillor Johnson attended the Bonnyville & District Historical Society meeting, the Jim Church Ball Diamond Sign Unveiling, the Ronald McDonald House Charities Golf Classic, a Bonnyville & District Daycare Board meeting, an FCSS Advisory Board meeting, a Regular FCSS Board meeting and the Portage College/ U of C Nursing webinar.

INFORMATION

Letter – Alberta Seniors and Housing Minister Josephine Pon – Housing Management Board

A letter was received from Minister Josephine Pon informing the Town on an update on two key initiatives that involve municipalities. During the fall 2021 sitting, the Legislative Assembly passed the Alberta Housing Amendment Act (2021), which lays the groundwork for the transformative changes outlined in the affordable housing strategy. The Act came into force on April 20, 2022.

Following the proclamation, amendments to two regulations that affect municipalities that came into force are:

1. Management Body Operation and Administration Regulation (MBOAR), which introduces competency-based requirements (knowledge, skills, experience, expertise or qualifications) for housing management body (HMB) boards.
2. Social and Affordable Housing Accommodation Exemption Regulation (SAHAER), which replaced the Alberta Social Housing Corporation Exemption Regulation. SAHAER exempts property taxes from properties owned by the Alberta Social Housing Corporation (ASHC), and now enables that exemption to remain in place if the property is sold to a HMB or other provider, as long as the property remains in use as social or affordable housing.

Council accepted this letter for information.

Memorandum – Review of Policy No. 00-AD-004 – Town Vehicle Usage

Policy No. 00-AD-004 – Town Vehicle Usage, provides direction on the efficient and effective usage of Town vehicles.

Council accepted this policy for information.

Email – 2022 RhPAP (Rural Community Health Provider Attraction and Retention) Conference

An email was received by Administration with an invitation to attend the 2022 RhPAP Community Attraction and Retention conference being held in Drayton Valley on October 4-6, 2022.

Council accepted this email for information.



Appendix A: Policy No. 15-FN-068 -Community Donation Policy and Council Receptions & Public Relations Spreadsheet

QUESTIONS

Applicable policies related to Requests for Decisions will be inserted here to assist Council when making decisions based on financial requests.

Councillor McEvoy asked if Council should consider sending a representative to the RhPAP Conference.

Mayor Elisa Brosseau stated she will bring this up at the Doctor Recruitment meeting to see if members should be sent to the conference.

Councillor Byron Johnson asked if the Toxic Round-Up is still being held this year.

CAO Bill Rogers stated that the M.D. of Bonnyville withdrew their participation in the program as they now offer the service to their residents year-round. Administration is currently in talks with staff to implement our own program and will hopefully have it implemented by the fall.

Councillor Johnson also asked if grass clippings are still being collected from back alleys in Town.

CAO Bill Rogers stated that the Town does still pick up grass clippings from alleys, however, there is no set schedule for the pick-ups.

Councillor McEvoy asked if the Slawuta Pond parking lot could be closed for the summer, as school is out, to try to combat the litter and noise pollution that is associated with the area.

CAO Bill Rogers stated that he has an email out to the school division, as they are the current lessee, in regards to their needs of the parking lot.

Councillor Sharun asked if the Signage Bylaw could be reviewed and a cost analysis done and brought back to Council.

CAO Bill Rogers stated it would be on the next Agenda.

In addition to Council, Bill Rogers, CAO and Renee Stoyles, General Manager of Corporate Services, attended the In-Camera session to provide Administrative and Procedural support.



IN CAMERA

- 197 **Moved by Councillor Kayla Blanchette** that Council close the meeting to the public and move to In-Camera for Council Agenda item 11a) Personnel – FOIP Sections (19) and (27)

Time: 7:25 p.m.

CARRIED

OUT OF CAMERA

- 198 **Moved by Councillor Byron Johnson** that Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 7:59 p.m.

CARRIED

- 199 **Moved by Councillor Brian McEvoy** that Council direct Administration to send in nominations for Council Long Term Service Awards for the Alberta Municipalities Association Convention.

Time: 7:59 p.m.

CARRIED

ADJOURNMENT

- 200 **Moved by Councillor Kayla Blanchette** that the Regular Meeting of Council be adjourned.

Time: 8:00 p.m.

CARRIED

Minutes read and adopted this 12th day of July, 2022.



Deputy Mayor



Chief Administrative Officer