

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA HELD AT THE TOWN HALL ON TUESDAY, JUNE 14, 2022 COMMENCING AT 6:00 P.M.**

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| <b>PRESENT</b>  | Mayor Elisa Brosseau; Councillors Brian McEvoy, Phil Kushnir, Byron Johnson, Kayla Blanchette, Neil Langridge  |
| <b>REGRETS</b>  | Councillor David Sharun  |
| <b>STAFF</b>  | Bill Rogers – Chief Administrative Officer (CAO), Renee Stoyles – General Manager of Corporate Services, Jeannine Chornohos – Finance Director, Mark Laver - Economic Development Officer, Ted Traikovski - General Manager of Planning and Community Services, Robynne Henry – Communications Coordinator, Tracy Ghostkeeper – Executive Assistant  |
| <b>GUESTS</b>   | S/Stg. Sarah Parke – RCMP<br>Lynda Munro and Maureen Thurott – Dove Centre<br>Michael Menzies – Lakeland Connect   |
| <b>REGULAR MEETING OF COUNCIL</b>                                     | Mayor Elisa Brosseau called the Regular Meeting of Council to order at 6:00 p.m.   |
| <b>LAND ACKNOWLEDGEMENT</b>   | Mayor Brosseau read the following land acknowledgement: As we gather, we are reminded that the Town of Bonnyville is situated on Treaty 6 land, that is steeped in rich Indigenous history and is the traditional homeland and home to First Nations and Métis People today. We respect the histories, languages and cultures of First Nations, Métis and all First Peoples of Canada, whose presence continues to enrich our community. |
| <b>ADOPTION OF AGENDA OF REGULAR COUNCIL MEETING – JUNE 14, 2022</b>  | 169 <b><u>Moved by Councillor Phil Kushnir</u></b> that the agenda for the June 14, 2022, Regular Council meeting be adopted as amended with the following addition:<br><br>7h) Request for Decision – Rural Municipalities of Alberta District 5 Golf Tournament<br><br><b>CARRIED</b>  |
| <b>ADOPTION OF THE REGULAR COUNCIL MEETING MINUTES – MAY 24, 2022</b> | 170 <b><u>Moved by Councillor Brian McEvoy</u></b> that the minutes of the May 24, 2022 Regular Council meeting be adopted as presented.<br><br><b>CARRIED</b>   |

## DELEGATION

**Bonnyville RCMP – Fourth  
Quarter Policing Report –  
S/Sgt. Sarah Parke**

S/Sgt. Sarah Parke reviewed the fourth quarter Policing Report with Council.

Discussion ensued.

Mayor Brosseau thanked S/Sgt. Parke for her presentation and S/Sgt. left the meeting at 6:23 p.m.

**Dove Centre – Lynda Munro  
and Maureen Thurrott**

Lynda Munro, Bonnyville Employment Coach, and Maureen Thurrott, Employment Facilitator from the Dove Centre outlined what the Dove Centre Employment Agency offers, the workshops that are available, and the role of an Employment Coach for Council.

Discussion ensued.

Mayor Brosseau thanked Lynda and Maureen for their presentation and the ladies left the meeting at 6:42 p.m.

## BYLAW

**Bylaw No. 1536-22 Economic  
Development & Tourism  
Committee**

In the Town of Bonnyville 2021 – 2031 Strategic Plan, which was approved in January 2022; Council included five Priority Focus Areas in the plan. One of these focus areas is Economic Growth and to aid in successfully fulfilling the objectives listed under this priority, Bylaw No. 1536-22 – Economic Development and Tourism Committee (EDTC), was created.

This bylaw will see the creation of an economic development and tourism committee that will be comprised of seven voting members as well as the Economic Development Officer and the General Manager of Planning and Community Services as non-voting members. Of the seven voting members, three will be members of Council, three will be Members of the Public at Large and one youth member in Grade 11 or 12.

**Bylaw No. 1536-22 Economic  
Development & Tourism  
Committee**

171 **Moved by Councillor Phil Kushnir** that Council provide first reading of Bylaw 1536-22 - Economic Development & Tourism Committee.

**CARRIED**

172 **Moved by Councillor Kayla Blanchette** that Council provide second reading of Bylaw No. 1536-22 - Economic Development & Tourism Committee.

**CARRIED**

**Bylaw No. 1536-22 Economic Development & Tourism Committee**

- 173 **Moved by Councillor Byron Johnson** that Council proceed to third reading of Bylaw No. 1536-22 - Economic Development & Tourism Committee.

**CARRIED UNANIMOUSLY**

- 174 **Moved by Councillor Neil Langridge** that Council provide third and final reading of Bylaw No. 1536-22 - Economic Development & Tourism Committee.

**CARRIED**

- 175 **Moved by Councillor Kayla Blanchette** that Council appoint Mayor Elisa Brosseau and Councillors Phil Kushnir and Neil Langridge to the Economic Development & Tourism Committee.

**CARRIED**

**BUSINESS**

**Lakeland Centre For FASD Conference Sponsorship**

The Lakeland Centre for FASD (LCFASD) is a registered not-for-profit society and charity in Canada. For over 20 years, LCFASD has been committed to providing the highest quality services to people with FASD, including children, their families, schools, employers, and community agencies.

The Lakeland Centre for FASD is holding a 2-day Virtual Conference "FASD & Mental Health" on October 5 & 6, 2022 and will see attendees from across Canada. They have requested that the Town of Bonnyville consider being one of the sponsors for this event.

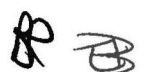
- 176 **Moved by Councillor Brian McEvoy** that Council approve a Bronze Level sponsorship for the 2022 Virtual Lakeland Centre for FASD Conference Event being held on October 5th and 6th, 2022 in the amount of \$250.00.

**CARRIED**

**Policy No. 07-FN-051 – Non-Union Staff Remuneration – Appendix "A"**

Administration presented an updated Appendix "A" under Policy No. 07-FN-051 for the proposed Non-Union Staff remuneration Management Salary Grids effective 2022, 2023 and 2024. These grids reflect the same percentage increase as the AUPE Collective Agreement presented at a previous meeting. The increases are 2% for 2022, 2023 and 2024.

In 2007, Council approved Policy No. 07-FN-051 – Non-Union Staff Remuneration. This policy states that the annual Cost of Living Allowance (COLA) will coincide with that of the approved rates in the collective agreement between the Town and the Alberta Union of Provincial Employee's Local 118,



**Policy No. 07-FN-051 – Non-Union Staff Remuneration – Appendix “A”**

chapter 002. The Salary grids under this Policy did not extend past December 31, 2021, the same as the grids in the Collective Agreement.

- 177 **Moved by Councillor Neil Langridge** that Council approve the revised Policy No. 07-FN-051 – Non-Union Staff Remuneration Appendix “A” for the years 2022, 2023 and 2024 at 2.0% per year.

**CARRIED**

Councillor Phil Kushnir declared a conflict with the next two Agenda items and left the meeting at 6:50 p.m.

**Policy No. 17-AD-073 Health and Wellness Benefit Policy - Update**

Administration, in 2017, created the Health and Wellness Spending Account Reimbursement Policy that covers eligible employees with additional health benefits to promote good health and wellbeing. An updated Health and Wellness Benefit policy has been completed which includes the following changes:

- Changed the Policy Name to Health and Wellness Benefit from Health and Wellness Spending Account Reimbursement
- Updated the Purpose Section of the Policy
- Updated Eligibility Requirements Section
- Updated How to Claim Expenses Section
- Removed Eligible Expenses Section from Policy and added updated eligible expenses list to the back of the Health and Wellness Benefit Claim Form attached to the policy to broaden the scope of eligible expenses
- Removed Taxation Section as it is included with the updated eligible expenses list
- Removed Exclusions Section from Policy and added updated exclusions to the back of the Health and Wellness Benefit Claim Form attached to the policy
- Removed Administration and Responsibilities Section as these have been updated and incorporated throughout the policy.

These changes are a result of the discussions with AUPE during Union Negotiations.

**Policy No. 17-AD-073 Health and Wellness Benefit Policy - Update**

- 178 **Moved by Councillor Byron Johnson** that Council approve the updated Health and Wellness Benefit Policy No. 07-AD-073.

**CARRIED**

**Policy No. 12-AD-058 Employment Policy – Update**

Administration, in 2007, created Employment Policy No. 12-AD-058 that covers many employment issues. Administration presented an updated employment policy which includes changes to the following sections:

**Policy No. 12-AD-058  
Employment Policy – Update**

- Gender has been changed throughout to be gender-neutral
- Replaced “Weekly Indemnity” with “Short Term Disability” throughout
- Section 13 – Statutory Holidays
- Section 15 – Sick Leave
- Section 19 – Leave of Absence with Pay
- Section 20 – Leave of Absence without Pay
- Section 21 – Maternity, Parental and Adoption Leave
- Section 30 – Acting Incumbent
- Section 32 – Uniforms and Protective Clothing
- Section 33 – Town of Bonnyville Facilities
- Section 43 – Attendance Policy
- Section 44 – Attendance Policy for Hiring Package

These changes coincide with changes that were approved as part of the Union Negotiations.

- 179 **Moved by Councillor Brian McEvoy** that Council approve the updated Employment Policy No. 07-AD-052 as presented.

**CARRIED**

Councillor Phil Kushnir returned to the meeting at 6:55 p.m.

**Policy No. 02-FN-026 Council  
Remuneration Policy –  
Revised Appendix “A”**

Administration presented a revised Appendix “A” for Council Remuneration Policy No. 02-FN-026 for the Town of Bonnyville. This policy has been updated to reflect the same percentage increase as the AUPE Collective Agreement presented at a previous meeting.

As per discussions in 2007, the annual remuneration will be adjusted annually to reflect the increase adjustments included in the Town of Bonnyville Collective Agreement with the Alberta Union of Provincial Employees. These increases shall be 2% for 2022, 2023 and 2024.

- 180 **Moved by Councillor Brian McEvoy** that Council approve the revised Policy No. 02-FN-026 – Council Remuneration Appendix “A” for the years 2022, 2023 and 2024 at 2% per year.

**CARRIED**

**Letter – MP Shannon Stubbs –  
Economic Development  
Issues Impacting Rural  
Communities**

Administration received a letter from Shannon Stubbs, M.P., Shadow Minister for Rural Economic Development and Rural Broadband Strategy Lakeland, as well as Deputy Shadow Ministers Damien C. Kurek, Battle River – Crowfoot and Jacques Gourde, Levis – Lotbiniere regarding the lack of funding from the federal government and Economic Development issues impacting rural communities.

**Letter – MP Shannon Stubbs –  
Economic Development  
Issues Impacting Rural  
Communities**

The letter is requesting that Council express the three most important issues impacting our economic development as a rural community. Once responses are received, the feedback will determine an agenda for a proposed Town Hall as well as ensure their work for rural Canada is as productive as possible. Administration has put together the following list of issues / possible responses that can be submitted to Shadow Minister Stubbs:

- Economic Diversification
- Infrastructure Improvements
- Funding for Economic Development Activities
- Inconsistent Population Growth
- Urban Renewal and Beautification

Administration is recommending a working meeting between Council and Administration to review the above issues that impact economic development in rural communities, as well as other issues Council feels should be included and decide on the three most important issues impacting economic development within the Town of Bonnyville to submit to Shadow Minister Stubbs.

Council asked Administration to bring forward some possible dates to Council for this meeting.

**Lakeland Lodge & Housing –  
Funding Request for Sheds –  
Villa Ouimet**

Lakeland Lodge and Housing Foundation recently submitted and were approved for a grant from Family & Community Support Services (FCSS) for the purchase of barbeques for the Villa Ouimet Seniors facility. Administration received an email from Lodge Board Member volunteer Ray Prevost requesting a funding contribution of \$5,000.00 for the purchase of two storage sheds for the barbeques, a table and some chairs.

The storage sheds are to mitigate the risk of theft of the new barbeques and outdoor equipment as items such as barbeques cannot be stored inside Villa Ouimet. Mr. Prevost is requesting funding in the amount of \$5,000.00 with any unexpended funds to be returned to the Town.

This request is not specifically referred to under the Community Donations Policy, Council could consider this request under section 4.2.1 – General Exposure and Profile as well as section 4.2.3 – Promote Civic Pride and Sense of Place.

**Lakeland Lodge & Housing –  
Funding Request for Sheds –  
Villa Ouimet**

181 **Moved by Councillor Phil Kushnir** that Council approve the funding request from Lakeland Lodge and Housing Foundation in the amount of \$5,000.00 for the purchase of two storage sheds with funds to come from Council Receptions and Public Relations with any unexpended funds returned to the Town of Bonnyville.

**CARRIED**

**Rural Municipalities of Alberta  
District 5 Golf Tournament –  
WALK ON**

An invitation was received from Rural Municipalities of Alberta District 5 Chair Gene Hrabec, inviting Council to register a team in the Rural Municipalities of Alberta District 5 Golf Tournament to be held Friday, July 15, 2022 at the Coal Creek Golf Resort in Ryley, Alberta.

In addition to the networking opportunities that the golf tournament will provide, proceeds of this event will go to support the Beaver County Victim Services.

Discussion ensued.

Council agreed to thank the RMA District 5 for the invitation, and politely decline as the Golf Tournament as Council already committed to the attending the Cold Lake Air Show.

**COMMITTEE REPORTS**

**Councillor Byron Johnson**

Councillor Johnson attended the FCSS (Family & Community Support Services) Board meeting, the Bonnyville Centralized High School Grad BBQ, the Bonnyville Leisure Facility Corp. Board meeting, the FCM (Federation of Canadian Municipalities) Conference and a Portage College Zoom meeting regarding possible programming at the Centennial Centre. He also attended the Lakeland Credit Union Wall of Distinction Ceremony, the Municipal Affairs Engagement and LGFF Session, the RCMP Victims Services BBQ and the Bonnyville Friendship Centre Gala.

**Councillor Neil Langridge**

Councillor Langridge participated as a judge for the Agricultural Society Store Front Decoration competition, attended the Pro Rodeo & Chuckwagon Races, the Bonnyville Cancer Clinic Fun Run, the Community Policing Committee meeting and the Bonnyville Municipal Library meeting. He also attended the Lakeland Credit Union Wall of Distinction Ceremony, the Municipal Affairs Engagement and LGFF Session and a Canada Day Committee meeting.

**Mayor Elisa Brosseau**

Mayor Brosseau attended the BRFA (Bonnyville Regional Fire Authority) Meeting, an ABMA (Alberta Bilingual Municipalities Association) meeting, another BRFA meeting, the Notre Dame High School Graduation, Bonnyville Leisure Facility Corp. Board meeting, the FCM Convention and the Lakeland Credit





**Mayor Elisa Brosseau**

Union Wall of Distinction Ceremony. She also attended the Municipal Affairs Engagement and LGFF Session, the grand opening of the Old School Cheesery location in Vermillion, the Bonnyville Friendship Centre Gala, the Portage College - Lieutenant Governor of Alberta Distinguished Artists Awards - Gala Dinner and a NE Muni-Corr meeting.

**Councillor Brian McEvoy**

Councillor McEvoy attended the BRFA meeting, the Alberta Fire Chiefs Association Conference, the FCM Conference, a meeting on behalf of the Bonnyville Regional Water Services Commission with the Cold Lake First Nation, the Lakeland Credit Union Wall of Distinction Ceremony and the RCMP Victims Services BBQ. He also attended the Bonnyville Senior Citizens Society Senior Social, the Portage College - Lieutenant Governor of Alberta Distinguished Artists Awards - Gala Dinner and was a Review Officer at the Cadet Corp Annual Review.

**Councillor Kayla Blanchette**

Councillor Blanchette attended the Emergency Social Services training, the Bonnyville Health Auxiliary Strawberry Tea, an FCSS Board meeting, a Leadership for Leaders Mastermind Group meeting, the Lakeland Credit Union Wall of Distinction Ceremony and the Municipal Affairs Engagement and LGFF Session. She also attended a meeting for the Lakeland Lodge and Housing to prep for Union Negotiations, a Canada Day Committee meeting, the RCMP Victims Services BBQ, the Bonnyville Friendship Centre Gala, and the Union Negotiations for the Lakeland Lodge and Housing Foundation.

**Councillor Phil Kushnir**

Councillor Kushnir attended the BRFA Meeting, the Alberta Fire Chiefs Association Conference, the FCM Conference, a Community Policing Committee meeting, the Lakeland Credit Union Wall of Distinction Ceremony, Municipal Affairs Engagement and LGFF Session and the Bonnyville Senior Citizens Society Senior Social.

**INFORMATION**

**Bonnyville & District  
Historical Society & Museum –  
Canada Day Pancake  
Breakfast**

A letter was received from the Bonnyville & District Historical Society & Museum inviting Council to their Canada Day event at the museum as well as the Canada Day Pancake Breakfast.

Mayor Brosseau and Councillors McEvoy, Blanchette, Kushnir, Langridge and Johnson all agreed to attend the events.

**Alberta Municipal Affairs –  
Municipal Sustainability  
Initiative (MSI) Funding**

A letter from Alberta Municipal Affairs was received confirming the Town of Bonnyville's Municipal Sustainability Initiative capital and operating funding.

Council accepted the letter for information.





**Invitation - Bonnyville  
Friendship Centre –  
Indigenous People’s Day  
Celebration**

A letter was received from the Bonnyville Friendship Centre inviting Council to attend their Indigenous People’s Day Celebration on June 21, 2022 at the RJ Lalonde Arena.

Mayor Brosseau and Councillors McEvoy, Blanchette and Kushnir agreed to attend this event.

**Chili Cook-Off Winners –  
Town of Bonnyville – Most  
“Sensational” Chili Trophy**

The Town of Bonnyville entered a team into the Annual Chili Cook-off held by the Bonnyville Chamber of Commerce, in partnership with the Town of Bonnyville and the M.D. of Bonnyville. The Town team members were Doreen Kushnir, Natasha Curle and Ashleigh Runge. The ladies captured the championship trophy.

**QUESTIONS**

No questions were asked.

In addition to Council, Bill Rogers, CAO and Renee Stoyles, General Manager of Corporate Services, attended the In-Camera session to provide Administrative and Procedural support.

**IN CAMERA**

- 182 **Moved by Councillor Kayla Blanchette** that Council close the meeting to the public and move to In-Camera for Council Agenda item 11a) Government Relations – FOIP Sections (21), (24) and (27)

Time: 7:26 p.m.

**CARRIED**

**OUT OF CAMERA**

- 183 **Moved by Councillor Byron Johnson** that Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 8:28 p.m.

**CARRIED**


**ADJOURNMENT**

184 **Moved by Councillor Neil Langridge** that the Regular Meeting of Council be adjourned.

Time: 8:30 p.m.

**CARRIED**

Minutes read and adopted this 28<sup>th</sup> day of June, 2022.

  
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Mayor

  
\_\_\_\_\_  
Chief Administrative Officer