

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA HELD AT THE TOWN HALL ON TUESDAY, MAY 10, 2022 COMMENCING AT 6:00 P.M.**

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**PRESENT**

Mayor Elisa Brosseau; Councillors Brian McEvoy, David Sharun, Phil Kushnir, Byron Johnson, Kayla Blanchette, Neil Langridge

**STAFF**

Bill Rogers – Chief Administrative Officer (CAO), Renee Stoyles – General Manager of Corporate Services, Jeannine Chornohos – Finance Director, Ted Traikovski – General Manager of Planning and Community Services, Joe Kopala – Safety Codes Manager, Robynne Henry – Communications Coordinator, Lorna Wagner – Records Management Clerk, Mark Laver – Economic Development Officer

**GUESTS**

Michael Menzies, Lakeland Connect

Dan Heney, Regional Fire Chief, Bonnyville Regional Fire Authority

**REGULAR MEETING OF COUNCIL**

Mayor Elisa Brosseau called the Regular Meeting of Council to order at 6:00 p.m.

**LAND ACKNOWLEDGEMENT**

Mayor Brosseau read the following land acknowledgement: As we gather, we are reminded that the Town of Bonnyville is situated on Treaty 6 land, that is steeped in rich Indigenous history and is the traditional homeland and home to First Nations and Métis People today. We respect the histories, languages and cultures of First Nations, Métis and all First Peoples of Canada, whose presence continues to enrich our community.

**ADOPTION OF AGENDA OF REGULAR COUNCIL MEETING – MAY 10, 2022**

115 **Moved by Councillor David Sharun** that the agenda for the May 10, 2022, Regular Council meeting be adopted with the following additions:

9e) Email – FCSS – Vyshyvanka Day – May 19, 2022  
11b) Land – FOIP Sections (16), (25), and (27)

**CARRIED**

**ADOPTION OF THE REGULAR COUNCIL MEETING MINUTES – APRIL 26, 2022**

116 **Moved by Councillor Brian McEvoy** that the minutes of the April 26, 2022 Regular Council meeting be adopted as presented.

**CARRIED**

## Bylaw

**Bylaw No. 1531-22 –  
Amending Land Use Bylaw  
No.1447-16 – C2-Fringe  
Commercial District to I–  
Institutional District – 1st  
Reading & Set Public Hearing**

Joe Kopala presented Bylaw No. 1531-22 amending Land Use Bylaw No. 1447-16 to Council.

The new landowner of the old Midtown Motel wants to convert the entire facility from a Motel to an Assisted Living for Seniors and Persons with Disabilities facility. The current zoning of the property is (C2) – Fringe Commercial District of our current land use bylaw 1447-16. For a facility of this type to be at this location, a rezoning of the property to (I) Institutional District is required.

Referral letters have been forwarded to the adjacent landowners and utility companies/agencies for the rezoning request. No objections were received for this proposed land use amendment.

**Bylaw No. 1531-22 –  
Amending Land Use Bylaw  
No.1447-16 – C2-Fringe  
Commercial District to I–  
Institutional District – 1st  
Reading & Set Public Hearing**

- 117 **Moved by Councillor Brian McEvoy** that Council provide first reading of Land Use Bylaw Amendment, Bylaw No. 1531-22 and that the Public Hearing for the Bylaw Amendment be held on May 24, 2022 at 6 p.m. with advertising as required.

### **CARRIED**

**Bylaw No. 1532-22 –  
Emergency Management  
Bylaw – Provide 3 Readings  
and Appoint 3 Council  
Members to the Bonnyville  
Emergency Advisory  
Committee**

Dan Heney presented Bylaw No. 1532-22 Emergency Management Bylaw to Council.

The Municipal District of Bonnyville recently made the decision to develop its own Emergency Management plan, which requires the Town of Bonnyville to revise the current Emergency Management Bylaw No. 1491-20 as this bylaw references Regional Emergency Management. Due to the amount of revisions required, Administration is recommending that Bylaw No. 1491-20 be repealed and replaced with Bylaw No. 1532-22 – Emergency Management Bylaw.

Discussion ensued.

**Bylaw No. 1532-22 –  
Emergency Management  
Bylaw – Provide 3 Readings  
and Appoint 3 Council  
Members to the Bonnyville  
Emergency Advisory  
Committee**

- 118 **Moved by Councillor Phil Kushnir** that Council provide first reading of Bylaw No. 1532-22 Emergency Management Bylaw with the following changes, remove the “R” in the acronym BREMA in section 10.2, remove the word “Regional” in Section 11.1 and to apply gender neutral language to the Bylaw removing “his/her” in section 3.2 c) and section 12.1 and replacing with “their”.

### **CARRIED UNANIMOUSLY**

**Bylaw No. 1532-22 –  
Emergency Management  
Bylaw – Provide 3 Readings  
and Appoint 3 Council  
Members to the Bonnyville  
Emergency Advisory  
Committee**

- 119 **Moved by Councillor Kayla Blanchette** that Council provide second reading of Bylaw No. 1532-22 Emergency Management Bylaw.

**CARRIED UNANIMOUSLY**

- 120 **Moved by Councillor Byron Johnson** that Council proceed to third reading of Bylaw No. 1532-22 Emergency Management Bylaw.

**CARRIED UNANIMOUSLY**

- 121 **Moved by Councillor Neil Langridge** that Council provide third and final reading of Bylaw No. 1532-22 Emergency Management Bylaw.

**CARRIED UNANIMOUSLY**

**Bylaw No. 1532-22 –  
Emergency Management  
Bylaw – Provide 3 Readings  
and Appoint 3 Council  
Members to the Bonnyville  
Emergency Advisory  
Committee**

- 122 **Moved by Councillor David Sharun** that Council appoint Mayor Elisa Brosseau, Councillor Brian McEvoy and Councillor Phil Kushnir to the Bonnyville Emergency Advisory Committee to represent the Town of Bonnyville.

**CARRIED**

**Bylaw No. 1533-22 – 2022 Tax  
Rate Bylaw**

Renee Stoyles presented Bylaw No. 1533-22 Tax Rate Bylaw.

In order to process the assessment and tax notices, Bylaw No. 1533-22 has been prepared based on the Operating and Capital Budgets that were approved at the April 12<sup>th</sup>, 2022 Council meeting. The 2022 Operating Budget and this Bylaw reflect an average municipal tax dollar increase of 2%.

- 123 **Moved by Councillor Brian McEvoy** that Council provide first reading to Bylaw No. 1533-22 Tax Rate Bylaw.

**CARRIED UNANIMOUSLY**

- 124 **Moved by Councillor Phil Kushnir** that Council provide second reading to Bylaw No. 1533-22 Tax Rate Bylaw.

**CARRIED UNANIMOUSLY**

- 125 **Moved by Councillor Byron Johnson** that Council proceed to third reading to Bylaw No. 1533-22 Tax Rate Bylaw.

**CARRIED UNANIMOUSLY**

**Bylaw No. 1533-22 – 2022 Tax Rate Bylaw**

- 126 **Moved by Councillor Kayla Blanchette** that Council provide third and final reading to Bylaw No. 1533-22 Tax Rate Bylaw.

**CARRIED UNANIMOUSLY**

**Bylaw No. 1534-22 – 2022 Supplementary Property Tax Rate Bylaw**

Renee Stoyles presented Bylaw No. 1534-22 – Supplementary Property Tax Rate Bylaw.

In order to process the Supplementary Assessment and Supplementary Tax notices, the enclosed bylaw must be passed. The Supplementary Tax rate used for supplementary taxes charged in December is exactly the same as the Tax rate for regular taxes that is applied to the notices that are sent out in May.

- 127 **Moved by Councillor David Sharun** that Council provide first reading to Bylaw No. 1534-22 Supplementary Tax Rate Bylaw.

**CARRIED UNANIMOUSLY**

- 128 **Moved by Councillor Phil Kushnir** that Council provide second reading to Bylaw No. 1534-22 Supplementary Tax Rate Bylaw.

**CARRIED UNANIMOUSLY**

- 129 **Moved by Councillor Byron Johnson** that Council proceed to third reading to Bylaw No. 1534-22 Supplementary Tax Rate Bylaw.

**CARRIED UNANIMOUSLY**

- 130 **Moved by Councillor Brian McEvoy** that Council provide third and final reading to Bylaw No. 1534-22 Supplementary Tax Rate Bylaw.

**CARRIED UNANIMOUSLY**

**FINANCE**

**2021 Year End Surplus/Deficit**

Renee Stoyles presented the 2021 Year End Surplus/deficit.

At the April 12<sup>th</sup> Council meeting, Wilde and Company presented the 2021 Financial Statements for the Town of Bonnyville. The 2021 year ended with an unrestricted surplus of \$36,155.00. Policy No. 07-FN-049 provides that the finance department transfer the surplus funds to reserves.

- 2021 Year End Surplus/Deficit 131 **Moved by Councillor Phil Kushnir** that Council approve transferring the 2021 accumulated surplus in the amount of \$36,155.00 to the General Capital Reserve.

**CARRIED**

**BUSINESS**

**Portage College – Lieutenant Governor of Alberta Distinguished Artists Awards – Gala Dinner**

At the April 26, 2022, Regular Council meeting, Nancy Broadbent, President of the Portage College, extended an invitation for Council to attend the Lieutenant Governor of Alberta Distinguished Artist Awards and Gala Dinner being held at the Lac La Biche Portage College Campus on Saturday, June 11.

The Lieutenant Governor of Alberta 2021 Distinguished Artist Awards Gala Dinner recognizes inspirational individuals who have made a significant impact in their arts. The cost to attend this event is \$125.00 per person.

Discussion ensued.

- 132 **Moved by Councillor Brian McEvoy** that Council purchase two tickets for the Lieutenant Governor of Alberta Distinguished Artist Awards Gala Dinner being held on June 11, 2022 at Lac La Biche College at a cost of \$250.00.

**CARRIED**

**Donation Request - U19B Ladies Fastball Provincial Championships**

A request was received for Town Council to consider sponsorship in the amount of \$1,000.00 for the U19B Ladies Fastball Provincial Championship in Bonnyville from July 8<sup>th</sup> to 10<sup>th</sup>, 2022.

Discussion ensued.

- 133 **Moved by Councillor Phil Kushnir** that Council approve a \$1,000.00 sponsorship for the 2022 U19B Ladies Fastball Provincial Championship being held in Bonnyville on July 8-10, 2022.

**CARRIED**

**Participation in Alberta Municipalities Power+ Program**

Alberta Municipalities (AM) is now offering Power+. This program is available for municipal and not-for-profit organization's energy needs relating to the procurement of electricity beginning January 1<sup>st</sup>, 2024.

Power+ offers the same reliability and cost savings achieved through a unique aggregation process combined with the ability to lock in rates for 10 years. This long-term solution allows access to energy pricing right from its source, avoiding



**Participation in Alberta  
Municipalities Power+  
Program**

costs incurred when dealing with intermediaries and mitigating long-term carbon cost increases.

Discussion ensued.

- 134 **Moved by Councillor Phil Kushnir** that Council authorize Administration to execute the Power+ Contract to participate in the Alberta Municipalities Power+ program for procurement of electricity for the Town of Bonnyville starting January 1, 2024.

**CARRIED**

**Town of Bonnyville CCRF  
Letter of Support – Trail  
Lighting Project**

Administration has recently reviewed streams of grant funding that may be available to the Town of Bonnyville for projects approved for the 2022 year. As of the writing of this Request for Decision, funding was still available under the Canada Community Revitalization Fund (CCRF). The Government of Canada launched the CCRF to help organizations improve key community gathering spaces to bring Canadians back together once public measures have eased.

As per the CCRF priorities, Administration is proposing to apply for up to \$500,000 or 50% of the total cost for trail lighting project that was approved by Council at the April 26, 2022 meeting. A letter of support from Council is a requirement for submittal.

- 135 **Moved by Councillor Neil Langridge** that Council provide a letter of support for the Town of Bonnyville's application under the Canada Community Revitalization Fund (CCRF) to Alberta Western Economic Diversification for our Trail Lighting Project.

**CARRIED**

**Policy No. 22-FN-081 –  
Graduation Bucks**

Council, for the 2021 local high school graduates, decided to include a \$20.00 gift card in the Graduation Cards to be used at local restaurants. The 2022 Operating budget includes \$4,000.00 for a "Graduation Bucks" program which expands on the original idea. The "Graduation Bucks" Policy No. 22-FN-081 provides guidance and procedures for administering such a program.

Discussion ensued.

Michael Menzies left the meeting at 6:34 p.m.



**Policy No. 22-FN-081 –  
Graduation Bucks**

- 136 **Moved by Councillor David Sharun** that Council approve the attached Policy No. 22-FN-081, "Graduation Bucks" Policy with the addition of incorporating on the voucher the amount equal to the graduation year (e.g. graduation in 2022, Graduation Bucks total = \$20.22).

**CARRIED**

**Rural Alberta Entrepreneur  
Immigration Stream**

Mark Laver, Economic Development Officer, presented the Rural Alberta Entrepreneur Immigration Stream program.

The Rural Entrepreneur Stream allows the Government of Alberta to nominate qualified and capable immigrant entrepreneurs who intend on supporting the economic growth and revitalization of rural Alberta communities by establishing a new or buying an existing business. The Government of Alberta is collaborating with rural communities to deliver this immigration stream. Rural communities interested in participating in Rural Entrepreneur Stream are required to fill out the Community Enrolment Form, as well as designate an individual as the community contact person and representative.

Discussion ensued.

**Rural Alberta Entrepreneur  
Immigration Stream**

- 137 **Moved by Councillor Byron Johnson** that Council approve an application to participate in the Government of Alberta Rural Entrepreneur Immigration Stream.

**CARRIED**

Michael Menzies returned to the meeting at 6:39 p.m.

**Northern Lights Library  
System 2022 Levy – Updated  
Information**

The Town of Bonnyville Council, at the March 22, 2022, regular Council meeting passed a motion to reject the Northern Lights Library System Board 2022 Budget which included a population increase from using the 2016 versus 2019 Municipal Affairs population list and approve an amount of \$33,587.06 for the levy based on the Town's population of 6,422. After the meeting, Administration informed the NLLS board of Council's decision and they have since provided further information to Administration which they would like Council to consider and approve the 2022 NLLS 2022 levy as requested in the amount of \$36,196.83 (2016 population of 6,921 times \$5.23 per Capita). Additional information provided by the NLLS board has shown that the Bonnyville Municipal Library has received the Local Library grant funding based on a population of 6,921 since 2017 even though NLLS has billed the Municipal Levy at a population of 6,422 from 2018 to 2021.

Discussion ensued.

**Northern Lights Library  
System 2022 Levy – Updated  
Information**

- 138 **Moved by Councillor Phil Kushnir** that Council approve the presented Northern Lights Library System Board 2022 Budget and approve an amount of \$36,196.83 for the municipal levy with \$2,609.77 to be funded from Contingency.

**CARRIED**

**2021-2024 Vision Action Plan**

Council, at their January 25<sup>th</sup>, 2022 meeting, approved the Town of Bonnyville 2021 – 2031 Strategic Plan, which represents Council's Priority Focus Areas for the future of the Community. The five priority focus areas included in the Strategic Plan are:

- Economic Growth
- Recreation and Wellness
- Communication Strategy
- Value Added Services
- Service Excellence

To coincide with Council's Strategic Plan, the 2021 to 2025 Vision Action Plan has been developed as the tool to be utilized by Administration to turn Council's priorities into actions and programs, including timelines and budgets.

As the updated Strategic Plan reduced Council Priority Focus Areas from seven to five, Administration has incorporated the actions that remained outstanding from the prior Vision Action Plan into the Current Vision Action plan.

Discussion ensued.

- 139 **Moved by Councillor Byron Johnson** that Council approve the 2021 to 2025 Vision Action Plan as presented.

**CARRIED**

**Sponsorship Funding Request  
– Lemonade Day 2022 –  
Community Futures – June 18,  
2022**

A sponsorship request was received from Community Futures Lakeland (CFL) for Lemonade Day 2022 which will be held on June 18th, 2022. This event is focused on teaching youth lessons regarding starting, owning and operating a business.

The request from CFL to the Town of Bonnyville includes:

- Minimum of 3 volunteers to go around and judge the booths on Lemonade Day and vote on Contest 1 – "Best Tasting Lemonade", Contest 2 – "Best Stand" and Contest 3 – "Local Entrepreneur of the Year"
- Sponsorship Consideration for the Event – There are 3 levels of sponsorship which includes a Community Leader sponsorship for \$4,000, a Community Prize Sponsorship for \$1,000 and a Lemonade Day Supporter Sponsorship for \$250 (sponsorship package details attached).





**Sponsorship Funding Request  
– Lemonade Day 2022 –  
Community Futures – June 18,  
2022**

- Town Administration to provide “Business Licenses” to Lemonade Day participants

- 140 **Moved by Councillor Phil Kushnir** that Council approve the request to provide volunteers to judge the CFL Lemonade Day on June 18, 2022, direct Administration to provide “Business Licenses” to the Lemonade Day participants and to purchase the \$250.00 Lemonade Day Supporter sponsorship.

**CARRIED**

Joe Kopala left the meeting at 6:52 p.m.

**COMMITTEE REPORTS**

**Councillor Byron Johnson**

Councillor Byron Johnson attended a Bonnyville Affordable Housing AGM, an Elected Officials Education Program (EOEP) Corporate Planning webinar, the National Day of Mourning, a Bonnyville Regional Water Services Commission (BRWSC) meeting, a Family and Community Support Service (FCSS) Advisory Committee meeting, another EOEP webinar, and Emergency Management Training ICS 100.

**Councillor Neil Langridge**

Councillor Neil Langridge attended a Community Policing Committee meeting, a Bonnyville Municipal Library Board meeting, a Bloom meeting, and a Canada Day meeting.

**Councillor David Sharun**

Councillor David Sharun attended a Lakeland Lodge and Housing Board Development Webinar, an EOEP webinar, an FCSS Volunteer Luncheon, a Public Library System Board webinar, an EOEP Service Delivery webinar, and Emergency Management Training ICS 100.

**Mayor Elisa Brosseau**

Mayor Elisa Brosseau attended an EOEP webinar, the National Day of Mourning, the FCSS Volunteer Luncheon, an Alberta Health Services Negotiation meeting, the Conseil de développement économique de l'Aberta (CDEA) meeting, a Muni-Corr meeting and the Riverland Recreational Trail Society AGM.

**Councillor Brian McEvoy**

Councillor Brian McEvoy attended the National Day of Mourning, and the BRWSC meeting.

**Councillor Kayla Blanchette**

Councillor Kayla Blanchette attended a Lakeland Lodge and Housing Board Development Webinar, an EOEP webinar, the National Day of Mourning, the FCSS Volunteer Luncheon, and FCSS Advisory Board meeting, Assessment Review Board training, another EOEP webinar, and a Canada Day meeting.



**Councillor Phil Kushnir**

Councillor Phil Kushnir attended an EOEP webinar, a LICA Board meeting, another EOEP webinar, and Emergency Management Training ICS 100.

## **INFORMATION**

**Bonnyville Friendship Centre  
– Red Sand Project Event –  
May 18, 2022**

Administration received a letter from the Bonnyville Friendship Centre regarding the Bonnyville Friendship Centre Human Trafficking Prevention Board raising awareness of Human Trafficking. The Red Sand Project event will take place in the front of the Town of Bonnyville Office on May 18, 2022 at 2:00 p.m.

Council accepted the letter for information

**Career Connections Job Fair  
2022 – May 12, 2022**

Administration received an invitation to the Career Connections Job Fair 2022 from Lakeland Connect for May 12, 2022.

Council accepted the invitation for information.

**Letter – M.D. of Bonnyville to  
Minister Jason Copping –  
Lack of Physicians in  
Northeast Alberta**

Administration received a letter from the M.D. of Bonnyville to Minister Jason Copping bringing attention to the lack of physicians in Northeast Alberta. The letter details that residents are without continuity of care and that one of two hospitals is without Emergency Room physicians.

Discussion ensued.

Council directed Administration to draft a similar letter to Minister Jason Copping to also highlight the lack of physician care in this region of Northeast Alberta.

**Invitation – BCHS Grad 2022 –  
BBQ “FUN”draiser – May 27,  
2022**

Administration received an invitation from the BCHS 2022 Graduates to a “FUN”draiser BBQ on May 27, 2022 at the school.

Council accepted the invitation for information.

**Email – FCSS – Vyshyvanka  
Day – May 19, 2022**

Administration received an email from FCSS to celebrate Vyshyvanka Day in support of Ukraine on May 19, 2022 at the St. Louis Parish Hall.

Discussion ensued.

Council accepted the email for information and stated that Councillors Brian McEvoy, David Sharun, Phil Kushnir, Kayla Blanchette and Mayor Elisa Brosseau would attend.

## **QUESTIONS**

No questions were asked.



**IN CAMERA**

- 141 **Moved by Councillor Brian McEvoy** that Council close the meeting to the public and move to In-Camera for Council Agenda item 11a) Personnel as per Section 17 & 27, FOIP 11b) Land – FOIP Sections (16), (25) and (27) – WALK ON

Time: 7:13 p.m.

**CARRIED**

**OUT OF CAMERA**

- 142 **Moved by Councillor Byron Johnson** that Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 8:17 p.m.

**CARRIED**


**ADJOURNMENT**

- 143 **Moved by Councillor Kayla Blanchette** that the Regular Meeting of Council be adjourned.

Time: 8:17 p.m.

**CARRIED**

Minutes read and adopted this 24<sup>th</sup> day of May, 2022.

  
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Mayor

  
\_\_\_\_\_  
Chief Administrative Officer