

MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA HELD AT THE TOWN HALL ON TUESDAY, APRIL 12, 2022 COMMENCING AT 6:00 P.M.

PRESENT

Mayor Elisa Brosseau; Councillors Brian McEvoy, David Sharun (Virtual), Phil Kushnir (Virtual), Byron Johnson, Kayla Blanchette, Neil Langridge

STAFF

Bill Rogers – Chief Administrative Officer (CAO), Renee Stoyles – General Manager of Corporate Services, Jeannine Chornohos – Finance Director, Mark Laver - Economic Development Coordinator, Brad Trimble – General Manager of Operations and Engineering, Bonnie Von Hollen – Director of Operations, David Beale - Community Services Director (entered at 6:05 p.m.), Robynne Henry – Communications Coordinator and Tracy Ghostkeeper – Executive Assistant (Virtual)

GUESTS

Aimee Campbell, Stefanie Ogradnick, Renee Senko – Wilde & Company (Virtual)

Michelle Dargis and Corey Dows – Bonnyville Agricultural Society

Caitlyn Blake

Dan Heney, Bonnyville Regional Fire Authority Fire Chief

REGULAR MEETING OF COUNCIL

Mayor Elisa Brosseau called the Regular Meeting of Council to order at 6:00 p.m.

LAND ACKNOWLEDGEMENT

Mayor Brosseau read the following land acknowledgement: As we gather, we are reminded that the Town of Bonnyville is situated on Treaty 6 land, that is steeped in rich Indigenous history and is the traditional homeland and home to First Nations and Métis People today. We respect the histories, languages and cultures of First Nations, Métis and all First Peoples of Canada, whose presence continues to enrich our community.

ADOPTION OF AGENDA OF REGULAR COUNCIL MEETING – APRIL 12, 2022

083 **Moved by Councillor Brian McEvoy** that the agenda for the April 12, 2022 Regular Council meeting be adopted with the following addition:

10c) Invitation – M.D. of Bonnyville Grand Opening of Kinosoo Ridge Adventure Park – May 19, 2022

CARRIED

**ADOPTION OF THE REGULAR
COUNCIL MEETING MINUTES
– MARCH 22, 2022**

084 **Moved by Councillor Byron Johnson** that the minutes of the March 22, 2022 Regular Council meeting be adopted as presented.

CARRIED

DELEGATION

**Wilde & Company – Financial
Audit**

Aimee Campbell, Stefanie Ogrodnick and Renee Senko from Wilde & Company presented the 2021 Town of Bonnyville Financial Audit virtually to Council.

Mayor Brosseau thanked Aimee Campbell, Stefanie Ogrodnick and Renee Senko for their presentation and the ladies signed off of Zoom at 6:15 p.m.

**Bonnyville Agricultural
Society – Corey Dows,
President and Michelle Dargis,
Treasurer**

Corey Dows and Michelle Dargis from the Bonnyville Agricultural Society presented Council with the details of the CPRA Rodeo and the WPCA events and what the sponsorships would entail.

Councillor Langridge asked if the Indian Relay races also come to Bonnyville will the Town be asked to contribute more money.

Corey Dows stated that should the Indian Relay Races hold an event the Town would not be asked to contribute additional funds.

Mayor Brosseau thanked Corey and Michelle for their presentation and they left the meeting at 6:29 p.m.

Bylaw

**Bylaw No. 1530-22 Council
Procedure Bylaw**

Council, at the March 22nd, 2022 Regular Council meeting provided first reading to Bylaw No. 1530-22 the Council Procedure Bylaw. This bylaw, if passed, will repeal Bylaw No's 1215-02, 1292-06, 1303-07 and 1313-07.

This bylaw has been prepared pursuant to Section 145(b) of the Municipal Government Act which states:

Section 145(b): A council may pass bylaws in relation to the following:

- b) procedures to be followed by council, council committees and other bodies established by council.*

Should this bylaw receive second and third reading tonight, the requirement of submitting a Request for Decision to Council for the cancellation of the second meeting of July, the first

**Bylaw No. 1530-22 Council
Procedure Bylaw**

meeting of August and the second meeting in December will not required as this has been added to section 5.1 of the attached bylaw.

- 085 **Moved by Councillor Brian McEvoy** that Council provide second reading to Bylaw No. 1530-22 Council Procedure Bylaw.

CARRIED

- 086 **Moved by Councillor Kayla Blanchette** that Council provide third reading to Bylaw No. 1530-22 Council Procedure Bylaw.

CARRIED

Budget

2022 Final Operational Budget

Renee Stoyles, General Manager of Corporate Services presented Council with the proposed 2022 Final Operational Budget.

Discussion ensued.

- 087 **Moved by Councillor Phil Kushnir** that Council approve the 2022 Final Operational Budget as presented.

CARRIED

2022 Final Capital Budget

Renee Stoyles, General Manager of Corporate Services presented Council with the proposed 2022 Final Capital Budget.

Discussion ensued.

- 088 **Moved by Councillor Brian McEvoy** that Council approve the 2022 Final Capital Budget as presented.

CARRIED

BUSINESS

**Business License Penalty
Cancellation Kotowich
Chimney & Installations Ltd.**

Administration received a letter from Kotowich Chimney & Installations Ltd. requesting that Council reverse the penalty for the 2022 business license renewal. The total penalty for the late business license renewal is \$50.00. In the letter, Ms. Leister explains that they did not receive the renewal until March 29, 2022, which also included the penalty. The business licenses were mailed in December of 2021 and due the end of January 2022.

As stated in the letter, the Town did receive the business license renewal back on March 25th, 2022. At this time the penalty had already been applied to the account. This



**Business License Penalty
Cancellation Kotowich
Chimney & Installations Ltd.**

company has obtained a business license for working in the Town of Bonnyville off and on since 2009. Renewals are sent out annually in December and due the end of January.

Discussion ensued.

- 089 **Moved by Councillor Kayla Blanchette** that Council deny the request to cancel the business license penalty for Kotowich Chimney & Installations Ltd due to the precedence that it would set.

CARRIED

**Bonnyville Agricultural
Society Funding Request**

At the March 22, 2022, meeting a request for decision was presented to Council for sponsorship of the 2022 Bonnyville Agricultural Society events. Council tabled the item until the Bonnyville Agricultural Society could appear as a delegation.

This year, the Bonnyville Agricultural Society has a sponsorship package for both of the events that they will be hosting. They are requesting the Town support the 2022 events which include the WPCA (World Chuckwagon Races) and the CPRA (Pro Rodeo). Sponsorship levels start at \$500 for a Supporter Sponsorship up to \$15,000.00 for an Elite Sponsorship. As this event will be located within the Town of Bonnyville and these two events will have a direct economic impact to our community, it may be prudent to consider a higher level of sponsorship than has been done in the past.

As the higher levels of sponsorship include a company banner or sign to be displayed, we would have to purchase one which will be used at future events to promote our Town.

- 090 **Moved by Councillor Neil Langridge** that Council approve an Elite Level Sponsorship in the amount of \$15,000.00 for the Bonnyville Agricultural Society 2022 WPCA (World Chuckwagon Races), the CPRA (Pro Rodeo) and the Fall Fair.

CARRIED

**Kehewin Cree Nation Cultural
Powwow**

Administration received a letter from Kehewin Cree Nation #123, Cindy Tootoosis, requesting funding support for the Kehewin Cultural Powwow. This is a three-day event that will be held on July 29-31, 2022.

In 2019 the Town donated \$250.00 towards the Kehewin Powwow.

In return for a donation the Town would be advertised in all their event print materials, website, social media and receive verbal recognition at the event.

Kehewin Cree Nation Cultural Powwow

- 091 **Moved by Councillor Kayla Blanchette** that Council contribute \$1,000.00 annually to the Kehewin Cree Nation Powwow with funding to come from Council receptions and public relations.

CARRIED

2022 Lac La Biche County – Healthier Communities Golf Tournament

Administration received a letter from Lac La Biche Mayor Paul Reutov, inviting Council to register a team in the 2022 Healthier Communities Golf Tournament to be held Friday, July 8, 2022 at the Lac La Biche Golf and Country Club. The proceeds from the Golf Tournament will benefit the Lac La Biche Regional Health Foundation and Portage College for the future development of healthcare services and training in the region.

In 2020 and 2021 Council chose to enter a team of 4 to attend the event, unfortunately both events were subsequently cancelled due to Covid-19 restrictions.

- 092 **Moved by Councillor Brian McEvoy** that Council purchase one or more sponsorships for the 2022 Healthier Communities Golf Tournament at the Lac La Biche Golf & Country Club at a cost of up to \$750.00.

CARRIED

Request for Support – M.D. Bonnyville Levels of Service on Primary & Secondary Highways

Administration received a letter from M.D. of Bonnyville CAO Al Hoggan, sent out to Municipalities in our region, requesting support from the Town of Bonnyville for collaboration on a joint letter to the Minister of Transportation to address concerns with the levels of service.

From follow up conversations Administration has had with the M.D., the M.D.'s position on this issue falls into service on Primary & Secondary Highways, most of which have been previously shared by our Council:

- Concern about the high numbers of accidents and fatalities on highway 28.
- Concerns about the level of traffic on highway 28, yet there are no passing lanes anywhere east of Highway 63.
- Concern that present service levels of maintenance may not be sufficient for the upkeep of the highway, causing further degradation, which may have an adverse effect on all users, including tourism and industry servicing activities.

**Request for Support – M.D.
Bonnyville Levels of Service
on Primary & Secondary
Highways**

The request from the M.D. of Bonnyville is that Council consider partnering with them in the creation of a joint letter to the Minister of Transportation, signed by the Chief Elected Officials of participating Municipalities.

Extensive discussion ensued.

- 093 **Moved by Councillor Brian McEvoy** that Council approve collaboration with the MD of Bonnyville on a joint letter of request to the Minister of Transportation to address concerns with the conditions and needs of Highway 28.

CARRIED

**Communications Plan and
Supporting Policies**

The Town of Bonnyville Strategic Plan includes a Communication Strategy as one of the five Priority Focus Areas which aims to develop a communication plan that delivers clear, accessible messaging to residents and builds community connections.

The draft communication plan includes guiding principles to be followed as well as targeted stakeholders and the desired outcomes the Town aspires to achieve. To enhance this Communication's Plan, three new policies have been created which include:

1. Policy No. 22-AD-078 – Communications Policy
This policy provides the purpose and actions regarding Town Communications.
2. Policy No. 22-AD-079 – Handling Public Concerns Policy
This policy provides the purpose and actions regarding Public Concerns and how they are handled when received.
3. Policy 22-AD-080 – Social Media Policy
This policy provides the purpose and procedures regarding communication through Social Media Platforms.

Discussion ensued.

- 094 **Moved by Councillor Byron Johnson** that Council approve the Communications Plan and Policy No.'s 22-AD-078 – Communications Policy, 22-AD-079 – Handling Public Concerns Policy and 22-AD-080 – Social Media Policy.

CARRIED

**Seniors Drop In/Community
Garden Bocce Court Lot 1,
Block 5, Plan 189 HW (4711 –
49 Street)**

A letter was received from the President of the Bonnyville Senior Citizen Society, Germaine Prybysh, requesting that the Town renew the lease on Lot 1 Block 5 Plan 189 HW (4711-49 Street) for another 2 years with the option of renewal.

**Seniors Drop In/Community
Garden Bocce Court Lot 1,
Block 5, Plan 189 HW (4711 –
49 Street)**

The organizers of the 2002 Senior Summer Games had originally requested that the Town-owned lot in question be developed as a lawn bowling green, with funding provided by the Seniors' Summer Games committee. Council subsequently approved the lot removal from the land sales list and that this lot be developed as a lawn bowling green. The lot was subsequently leased to the Seniors' Society for a 5-year term. Since that time, the lot has been leased to the Seniors' Society.

In 2008, a group of community individuals- led by Bonnyville Community Health Services in partnership with the Seniors' Society - requested to use a portion of this lot to build a community garden. Permission was granted and the garden area was developed. In recent years, the Community Garden portion has been run by the Seniors' Society, with maintenance assistance from the Town.

Although the Seniors' Society is requesting a 2-year extension in their letter, they have informed Administration that they would be open to a longer term should the Town agree.

- 095 **Moved by Councillor Neil Langridge** that Council pass a resolution directing Administration to extend the land lease agreement for a period of (5) five years with the Bonnyville Senior Citizens Society for Lot 1 Block 5 Plan 189 HW (4711 – 49 Street).

CARRIED

**Queen Elizabeth 70th Jubilee
Celebration**

On February 6th of this year, Queen Elizabeth reached another milestone in her reign, her 70th Anniversary as Queen. To celebrate this event, Administration would like Council's direction regarding community celebration event activities, as well as feedback on dates.

In the approved 2022 Final operating and capital budgets, \$10,000 has been included under 'Community Events' in our 2022 operating budget for events like the 70th Jubilee celebration activities. Administration has purchased a 70th Jubilee flag, which could be raised as part of a flag raising ceremony associated with the celebration.

Celebratory events being planned for in the U.K. will be many and varied. Examples include formal events, flag raisings, beacon lighting events and community gathering activities. One example being promoted throughout Britain by the Eden Project group, is known as "the Big Lunch".

"The Big Lunch" encourages communities to celebrate their connections and get to know each other a little bit better, coming together in a spirit of fun and friendship. In 2022 "The

Queen Elizabeth 70th Jubilee Celebration

Big Lunch" will bring the Jubilee celebrations into the heart of every community throughout Britain.

- 096 **Moved by Councillor Brian McEvoy** that Council approve hosting a Queen Elizabeth 70th Jubilee Celebration Event at a maximum cost of \$5,000.00.

CARRIED

Wilde & Company – Financial Audit

- 097 **Moved by Councillor Byron Johnson** that the 2021 Financial Statements by Wilde & Company be adopted as presented.

CARRIED

COMMITTEE REPORTS

Councillor Byron Johnson

Councillor Johnson attended the CPAA (Community Planning Association of Alberta) webinar, the Reynolds Mirth Richards & Farmer Part 9 Training for the Bonnyville and District Leisure Facility Board, an FCSS (Family & Community Support Services) Board meeting, and a Bonnyville & District Historical Society meeting.

Councillor Neil Langridge

Councillor Langridge attended the Mock Council meeting with the Ecole De Beaux Lac Grade Six class in Council Chambers, the Community Policing Committee meeting, a Bonnyville Municipal Library Board meeting and the AUPE (Alberta Union of Provincial Employees) negotiations.

Councillor David Sharun

Councillor Sharun attended the CPAA webinar, a Lakeland Lodge and Housing Association meeting, a Bonnyville Municipal Library Board meeting and the ASCHA (Alberta Seniors Communities & Housing Association) Convention.

Mayor Elisa Brosseau

Mayor Brosseau attended a meeting with Imperial Oil, the CPAA webinar, the Reynolds Mirth Richards & Farmer Part 9 Training for the Bonnyville and District Leisure Facility Board, meetings with various Mayors on behalf of the ABMA (Alberta Bilingual Municipalities of Alberta), a meeting with the Oil Sands Community Alliance (OSCA) and a Bonnyville & District Leisure Facility Corp. Board meeting. She also attended the Mock Council meeting with the Ecole De Beaux Lac Grade Six class in Council Chambers, a meeting with the Bonnyville Cancer Clinic regarding a fundraiser, the Bonnyville Regional Fire Authority (BRFA) meeting, the Economic Developers Alberta Conference and the NE Muni-Corr Ltd meeting.

Councillor Brian McEvoy

Councillor McEvoy attended the CPAA webinar, the Mock Council meeting with the Ecole De Beaux Lac Grade Six class in Council Chambers, the AUPE negotiations and brought greetings at the Bonnyville Friendship Centre's Sod Turning Ceremony.

Councillor Kayla Blanchette

Councillor Blanchette attended the CPAA webinar, a Lakeland Lodge and Housing Association meeting, an AB HUB meeting, the FCSS Board meeting, the Mock Council meeting with the Ecole De Beaux Lac Grade Six class in Council Chambers and the Bonnyville Friendship Centre's Sod Turning Ceremony.

Councillor Phil Kushnir

Councillor Kushnir attended the LICA (Lakeland Industry & Community Association) meeting, the Community Policing Committee meeting and the Bonnyville Friendship Centre's Sod Turning Ceremony.

INFORMATION

**Letter – Northern Lights
Public Schools – Meet & Greet
– May 11, 2022**

Administration received a letter from Northern Lights Public School Board of Trustees for a meet and greet on May 11, 2022.

After discussion it was noted that five Councillors are in a course and one Councillor is at a board meeting on that date and time.

Administration will reach out to the School Board for an alternate date.

**Proclamation – National Day
of Mourning - April 28, 2022**

Mayor Brosseau proclaimed April 28, 2022 the National Day of Mourning in the Town of Bonnyville.

**Walk On – M.D. of Bonnyville
– Invitation to the Grand
Opening of Kinosoo Ridge
Adventure Park**

Administration received a letter from the M.D. of Bonnyville inviting Council to the Grand Opening of Kinosoo Ridge Adventure Park on May 19, 2022.

Administration will send out a Calendar invite to Council and RSVP for those who can attend.

QUESTIONS

No questions were asked.

In addition to all of Council present, Bill Rogers, CAO and Renee Stoyles, General Manager of Corporate Services attended the In-Camera session to provide Administrative and Procedural support.

IN CAMERA

- 098 **Moved by Councillor Byron Johnson** that Council close the meeting to the public and move to In-Camera for Council Agenda item 12a) Land as per Section 17 & 27, FOIP.

Time: 8:00 p.m.

CARRIED



OUT OF CAMERA

- 099 **Moved by Councillor David Sharun** that Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 8:30 p.m.

CARRIED

- 100 **Moved by Councillor Neil Langridge** that Council approve the Town of Bonnyville taking title to the properties not sold at the Public Auction going through tax forfeiture.

CARRIED


ADJOURNMENT

- 101 **Moved by Councillor Brian McEvoy** that the Regular Meeting of Council be adjourned.

Time: 8:31 p.m.

CARRIED

Minutes read and adopted this 26th day of April, 2022.



Mayor



Chief Administrative Officer