

MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA HELD AT THE TOWN HALL ON TUESDAY, MARCH 22, 2022 COMMENCING AT 6:00 P.M.

PRESENT

Mayor Elisa Brosseau; Councillors Brian McEvoy, David Sharun, Phil Kushnir, Byron Johnson, Kayla Blanchette, Neil Langridge

STAFF

Bill Rogers – Chief Administrative Officer (CAO), Renee Stoyles – General Manager of Corporate Services, Jeannine Chornohos – Finance Director, Robynne Henry – Communications Coordinator and Tracy Ghostkeeper – Executive Assistant

GUESTS

Chantal Vallee and Jesse Stein – Adolescent and Youth Mental Health Collaborative – Virtual

Dan Heney, Bonnyville Regional Fire Authority Fire Chief - Virtual

REGULAR MEETING OF COUNCIL

Mayor Elisa Brosseau called the Regular Meeting of Council to order at 6:00 p.m.

LAND ACKNOWLEDGEMENT

Mayor Brosseau read the following land acknowledgement: As we gather, we are reminded that the Town of Bonnyville is situated on Treaty 6 land, that is steeped in rich Indigenous history and is the traditional homeland and home to First Nations and Métis People today. We respect the histories, languages and cultures of First Nations, Métis and all First Peoples of Canada, whose presence continues to enrich our community.

ADOPTION OF AGENDA OF REGULAR COUNCIL MEETING – MARCH 22, 2022

050 **Moved by Councillor Byron Johnson** that the agenda for the March 22, 2022 Regular Council meeting be adopted as presented.

CARRIED

ADOPTION OF THE REGULAR COUNCIL MEETING MINUTES – FEBRUARY 22, 2022

051 **Moved by Councillor David Sharun** that the minutes of the February 22, 2022 Regular Council meeting be adopted as presented.

CARRIED

PUBLIC HEARING

Bylaw No. 1526-22 – Proposed Road Closure

- 052 **Moved by Councillor Brian McEvoy** that the Regular Meeting of Council be adjourned and Council enter into a Public Hearing for Bylaw No. 1526-22 Proposed Road Closure.

Time: 6:02 p.m.

CARRIED

Mayor Brosseau declared the Public Hearing open at 6:02 p.m.

Bill Rogers, CAO, introduced the subject of the Public Hearing and noted there were no responses against this Bylaw from the public.

Mayor Brosseau called for a first, second and third time if there was anyone present who would like to speak for or against Bylaw No. 1526-22. No one spoke.

- 053 **Moved by Councillor Neil Langridge** that Council adjourn the Public Hearing for Bylaw No. 1526-22 Proposed Road Closure and go into the Regular Council meeting.

Time: 6:05 p.m.

CARRIED

DELEGATION

Adolescent and Youth Mental Health Collaborative – Chantal Vallee and Jesse Stein (Virtual)

Jesse Stein, Executive Director of the PCN, discussed the newest initiative which is 'The Hive Youth Hub'. She explained the vision of this initiative is supporting the needs of all youth and young adults within our community. And their mission is to partner with the community and youth to foster hope, connections and support through collaboration and compassion in a youth friendly environment. This program is focused on ages 14-21 years of age and will focus on Physical, Social, Intellectual, Spiritual, Emotional and Occupational needs.

Mayor Brosseau asked Jesse to speak about the mural.

Jesse Stein, Executive Director of the PCN, stated that the Mural is a youth led and driven project that will have the students designing murals for sponsors and they will have QR codes attached where the sponsor can choose a song that relates to their business. This will be linked to the QR code that students will be able to listen to.

Mayor Brosseau asked about the new location for the Hive.

Adolescent and Youth Mental Health Collaborative – Chantal Vallee and Jesse Stein (Virtual)

Jesse Stein, Executive Director of the PCN, stated that the new location is on main street next to Brosseau's Department store. They are hoping to be moved in by May and be fully operational in June.

Councillor Blanchette asked if there was any way for more rapid access to support for our youth.

Jesse Stein, Executive Director of the PCN, stated that their programs are aimed at lesser risk youth, by offering support for those youth until the correct supports can be identified.

Mayor Brosseau thanked Chantal and Jesse for their presentation and they signed off Zoom at 6:25 p.m.

MOVE TO MUNICIPAL PLANNING COMMISSION MEETING

- 054 **Moved by Councillor Neil Langridge** that Council adjourn the Regular Council Meeting and enter into a Municipal Planning Commission Meeting.

Time: 6:26 p.m.

CARRIED

ADJOURN MUNICIPAL PLANNING COMMISSION MEETING

- 055 **Moved by Councillor Byron Johnson** that the Municipal Planning Commission Meeting be adjourned and Council enter into the Regular Meeting of Council.

Time: 6:29 p.m.

CARRIED

Bylaw

Bylaw No. 1530-22 Council Procedural Bylaw

Currently, the Town of Bonnyville has a Council Procedural Bylaw Consolidating Bylaw No.'s 1215-02, 1292-06, 1303-07 and 1313-07 which deal with the procedures and transactions of business by the Municipal Council of the Town of Bonnyville. Upon review of the consolidating bylaw, Administration noted that many of the sections were outdated and required amendments. As such, Bylaw No. 1530-22 has been created to update and provide further clarification to Council procedures. Should this bylaw pass third reading, Bylaw No's 1215-02, 1292-06, 1303-07 and 1313-07 will be repealed.

Should this bylaw pass third reading, the requirement of submitting a Request for Decision to Council for the cancellation of the second meeting of July, the first meeting of August and the second meeting in December will not be needed as this has been added to section 5.1 of the bylaw.

Discussion ensued.

**Bylaw No. 1530-22 Council
Procedural Bylaw**

- 056 **Moved by Councillor Phil Kushnir** that Council provide first reading to Bylaw No. 1530-22 Council Procedural Bylaw.

CARRIED

**Bylaw No. 1528-22 Preparation
of Supplementary
Assessments**

The Town of Bonnyville passes a bylaw annually for the preparation of supplementary assessments as per the Municipal Government Act (MGA) Section 313 which states:

313 (1): If a municipality wishes to require the preparation of supplementary assessments for improvements, the council must pass a supplementary assessment bylaw authorizing the assessments to be prepared for the purpose of imposing a tax under Part 10 in the same year.

313 (3): A Supplementary assessment bylaw or any amendment to it applies to the year in which it is passed, only if it is passed before May 1 of that year.

The Supplementary Assessment Bylaw is passed to reflect the value of an improvement that has not been previously assessed or the increase in the value of an improvement since it was last assessed.

Supplementary Assessments are received from the assessor in December and supplementary property tax notices are sent out prior to December 31st. Revenue from Supplementary Assessments has ranged from \$21,500.00 in 2017 to \$8,600.00 in 2021.

- 057 **Moved by Councillor Brian McEvoy** that Council provide first reading to Bylaw No. 1528-22 Preparation of Supplementary Assessments.

CARRIED

- 058 **Moved by Councillor Phil Kushnir** that Council provide second reading to Bylaw No. 1528-22 Preparation of Supplementary Assessments.

CARRIED

- 059 **Moved by Councillor Kayla Blanchette** that Council proceed to third reading to Bylaw No. 1528-22 Preparation of Supplementary Assessments.

CARRIED UNANIMOUSLY

**Bylaw No. 1528-22 Preparation
of Supplementary
Assessments**

- 060 **Moved by Councillor Byron Johnson** that Council provide third and final reading to Bylaw No. 1528-22 Preparation of Supplementary Assessments.

CARRIED

**Bylaw No. 1527-22 Charging
of Interest On General
Accounts Receivable**

Currently Town of Bonnyville Bylaw No. 881 allows for the charging of interest on general accounts receivable that are overdue. After reviewing our Accounts Receivable Collection procedures and creating a Collection policy, Administration noted that Bylaw No. 881 is out of date referencing outdated legislation. As a result, it should be repealed and replaced with Bylaw No. 1527-22. This new bylaw makes reference to our monthly invoice that is sent out rather than a monthly statement as well as a few housekeeping items.

- 061 **Moved by Councillor David Sharun** that Council provide first reading to Bylaw No. 1527-22 Charging of Interest on General Accounts Receivable.

CARRIED

- 062 **Moved by Councillor Byron Johnson** that Council provide second reading to Bylaw No. 1527-22 Charging of Interest on General Accounts Receivable.

CARRIED

- 063 **Moved by Councillor Phil Kushnir** that Council proceed to third reading to Bylaw No. 1527-22 Charging of Interest on General Accounts Receivable.

CARRIED UNANIMOUSLY

- 064 **Moved by Councillor Kayla Blanchette** that Council provide third and final reading to Bylaw No. 1527-22 Charging of Interest on General Accounts Receivable.

CARRIED

**Bylaw No. 1529-22
Temporary Borrowing Bylaw**

The Town is required to pass a Temporary Borrowing Bylaw annually for the purpose of financing operating expenditures should the need arise. The amount of the maximum borrowing in this years Bylaw No. 1529-22 is \$2.562 million which is unchanged from last years authorized amount in Bylaw No. 1518-21. The interest rate remains the same at Prime plus 1. Bylaw No. 1518-21 will be repealed with the passage of this new bylaw.

The \$2.562 million authorized is well below the \$8.1 million that the Town is permitted to borrow under the Municipal

**Bylaw No. 1529-22
Temporary Borrowing Bylaw**

Government Act. Currently, the Town does not anticipate having to borrow for operating.

- 065 **Moved by Councillor Neil Langridge** that Council provide first reading to Bylaw No. 1529-22 Temporary Borrowing Bylaw.

CARRIED

- 066 **Moved by Councillor Brian McEvoy** that Council provide second reading to Bylaw No. 1529-22 Temporary Borrowing Bylaw.

CARRIED

- 067 **Moved by Councillor Phil Kushnir** that Council proceed to third reading to Bylaw No. 1529-22 Temporary Borrowing Bylaw.

CARRIED UNANIMOUSLY

- 068 **Moved by Councillor Byron Johnson** that Council provide third and final reading to Bylaw No. 1529-22 Temporary Borrowing Bylaw.

CARRIED

FINANCE

**February 2022 Financial
Report – Operating**

- 069 **Moved by Councillor David Sharun** that Council accept the February 2022 Financial Report – Operating for information.

CARRIED

**February 2022 Financial
Report – Capital**

- 070 **Moved by Councillor Kayla Blanchette** that Council accept the February 2022 Financial Report – Capital for information.

CARRIED

**February 2022 Bank
Reconciliation**

- 071 **Moved by Councillor Brian McEvoy** that Council accept the February 2022 Bank Reconciliation for information.

CARRIED

**Accounts Receivable
Collection Procedures**

At the January 11th, 2022 Council Meeting, Administration presented Council with the 2021 Accounts Receivable Write-Off Request for Decision. There was discussion surrounding the creation of a policy to write-off any amounts unpaid under \$50.00 and Administration was tasked with reviewing this possibility to determine if it might be more cost effective.



Accounts Receivable Collection Procedures

Currently the Town does not have a Policy with respect to write-offs, however, the practice/procedure currently used by the Finance Department includes invoicing on a monthly basis (or sooner if required). A review of the Aged Trial Balance is conducted monthly and any accounts in arrears for 60 days are sent an arrears letter to remind them of the outstanding balance. Any accounts in arrears for 90 days are sent either a collection letter or property tax transfer letter to pay by a certain date (usually 2 more weeks).

Once the date indicated in the collection or property tax letter has passed, the Finance Department will send the accounts to our collection agency or transfer any balances to the property tax account if stipulated that this can be done as per the MGA. Should the collection agency be successful in collecting the funds, 50% is remitted back to the Town. Annually, as part of our year-end procedures, Administration presents Council with a list of the Accounts that the collection agency and the Town have not been able to collect, to be written off.

- 072 **Moved by Councillor Phil Kushnir** that Council approve Policy # 22-FN-079, Accounts Receivable Collection Policy which retains the current procedures to remain as is current practice.

CARRIED

Property Tax Write Off's Sportsman Mobile Home Park

Designated Manufactured Homes located in a Designated Manufactured Home Park such as Sportsman Park receive an assessment and tax notice for the improvement (the mobile home) annually. If the improvement is removed from the Manufactured Home Park, the Municipal Government Act (MGA) states that the taxes are to be prorated for the number of months that the mobile home was still in the municipality. Owners removing Manufactured Homes from the municipality are to notify the Town of Bonnyville Planning Department to obtain a Development Permit and the Property Tax Department to have the property taxes prorated.

There have been three manufactured homes removed from Sportsman Park where the Town was not notified and as such there are balances owing for taxes on the Property Roll Accounts. As the Town does not know where the property owners or properties have relocated, these taxes are uncollectable.

Unfortunately, there are no personal items of value belonging to the mobile homeowner, that the Town could seize as part of the tax recovery process, including the mobile home, either. That puts us in a position of having to write off the balance of taxes owing on these accounts.

**Property Tax Write Off's
Sportsman Mobile Home Park**

073 **Moved by Councillor Brian McEvoy** that Council direct Administration to write off \$1,664.44 for the properties that moved out of Stalls 29, 57 and 94 in Sportsman Manufactured Home Park.

CARRIED

**Bonnyville & District
Centennial Centre Request for
Reserve Funds**

In 2015, Council approved Policy No. 15-FN-067 – Centennial Centre Surplus Policy to establish accounting practices for any surplus from the Centennial Centre (C2) Operating and Capital budget in any given year. This policy states that:

1. In any year where a surplus from operations occurs at the Centennial Centre, the Town of Bonnyville will transfer fifty (50%) percent of its portion of the surplus to the Centennial Centre Operating Reserve to cover any future operating deficits from the Centennial Centre.

2. In any year where a surplus from operations occurs at the Centennial Centre, the Town of Bonnyville will transfer fifty (50%) percent of its portion of the surplus to the Centennial Centre Capital Reserve to cover the Town's portion of Capital Expenditures.

3. In any year where there are funds remaining from the Capital budget (the allotted \$100,000.00) that was dedicated for Centennial Centre Capital assets in any year, the remaining funds are to be transferred to the Centennial Capital Reserve to cover the Town's portion of Capital Expenditures.

This year, the Bonnyville & District Centennial Centre, is requesting use of funds held in the C2 Operating Reserve, to be used for the Agriplex Capital Renovations, in the amount of \$125,000.00. The C2 is also requesting the use of the unused 2020 capital funding for a total amount of \$100,000.00 as well as the 2021 use of reserve funding in the amount of \$48,000.00.

A motion from Council is required to use the funds held in the C2 Operating Reserve for a capital project in the amount of \$125,000.00, as well as the approval of the use of funds in the amount of \$145,637.21 from the capital reserve to be added to the Final Capital Budget for this project. The total capital funding allocated in the 2022 Capital budget for the Agriplex Renovation Project would total \$370,637.21. The total anticipated project cost is \$713,000 with the Town's portion totaling \$356,500.00. Based on this cost the transfer from the Operating or Capital reserve could be reduced by \$14,137.21.

Extensive discussion ensued.



**Bonnyville & District
Centennial Centre Request for
Reserve Funds**

- 074 **Moved by Councillor Neil Langridge** that Council approve the use of the Operating Reserve Funds up to \$125,000.00 based on total project costs, as well as the use of the Capital Reserve Funds in the amount of \$145,637.21 for the Agriplex Renovations Project at the Bonnyville & District Centennial Centre providing Administration explain to the Bonnyville & District Centennial Centre the risk and liabilities to the Town.

CARRIED

BUSINESS

**Opening of Council Meetings
to the Public**

On September 14, 2021, as part of measures implemented to help stop the spread of Covid-19, a motion was passed by Council to close Council meetings to the public and proceed with livestreaming of Council meetings and hearing from delegations by Zoom.

As of March 1st, Alberta began step two of their plan to eventually remove all restrictions, which included the end of limits on social gatherings, capacity limits for large venues, remaining school requirements, screening of youth for activities, the mandatory work-from-home orders and public masking requirements except for high-risk settings which include AHS facilities, continuing care centres and public transit.

With the relaxation of restrictions, Council once again has the option to allow in-person attendance by members of the public and delegations to future Council meetings.

In addition to Council's wishes regarding in person attendance at future meetings, Administration asked for Council's direction regarding continued live streaming of meetings.


The above initiatives would align with Council's goals of having a Communications Strategy which builds and maintains regular, timely communications paths with residents and businesses using conventional and online media formats.

- 075 **Moved by Councillor Kayla Blanchette** that Council approve the re-opening of future Council meetings to members of the public and continue with livestreaming activities as part of the Town of Bonnyville Communications Strategy.

CARRIED

**Bonnyville Agricultural
Society Funding Request**

This year, the Bonnyville Agricultural Society is requesting the Town support the 2022 events which include the WPCA (World Chuckwagon Races) and the CPRA (Pro Rodeo). Sponsorship levels start at \$500 for a Supporter Sponsorship and up to \$15,000.00 for an Elite Sponsorship. As this event



Bonnyville Agricultural Society Funding Request

will be located within the Town of Bonnyville and these two events will have a direct economic impact to our community, it may be prudent to consider a higher level of sponsorship than has been done in the past.

As the higher levels of sponsorship include a company banner or sign to be displayed, we would have to purchase one which will be used at future events to promote our Town.

Sponsoring this event at a higher Level than the \$500.00 permitted in the Policy was not included in the Interim Operating Budget and will have to be included in the final Budget.

- 076 **Moved by Councillor Brian McEvoy** that Council approve an Elite Level Sponsorship in the amount of \$15,000.00 for the Bonnyville Agricultural Society 2022 Events with funding to be added to the 2022 final operating budget presented in April 2022.

WITHDRAWN

Council tabled this item and directed Administration to arrange for the Bonnyville Agricultural Society to attend as a Delegation to present the details of the events and sponsorship options.

Northern Lights Library System 2022 Levy

The Town of Bonnyville contributes annually to the Northern Lights Library System (NLLS) based on a levy calculated using municipal populations. In 2021, we paid \$33,587.06 based on a population of 6,422 at \$5.23 per Capita; the population used in the calculation has been the same since it dropped from 6,921 (the population from our municipal census in 2017 which was adopted in 2018). This year the NLLS has decided for 2022 to go back to the 2016 population figures, which for us is an increase of $499 \times \$5.23 = \$2,609.77$; coupled with the same increase to the Library Board means a total increase to the Town of Bonnyville of \$5,219.54 (+15.54%).

Administration received a letter dated January 14th, 2022, from Vicky Lefebvre, Chairman of the Northern Lights Library System Board advising that at their November 27th, 2021 meeting, the NLLS 2022 budget was approved. Administration contacted James MacDonald from Northern Lights Library System to inquire how they calculated the population, as the Town of Bonnyville has not had a census where the population was this high. The NLLS e-mailed back the data they used, the 2016 Municipal Affairs Population List, which is the data the province used to calculate the library operating grant. He also quoted the regulation which authorizes them to use this population.



Northern Lights Library System 2022 Levy

Upon further investigation into the regulation quoted, and according to Alberta Municipal Affairs, we have found that Alberta Municipal Affairs states that "Per Capita Grant funding will continue to be based on the 2019 Municipal Affairs population lists"; the Town of Bonnyville population in 2019 was 6,422. We have not been provided with an explanation of why the calculation of the library grant under the Community Development Grants Regulation would be different than the populations used by Alberta Municipal Affairs for per Capita funding.

Upon speaking with Mr. MacDonald from NLLS, the Town of Bonnyville is one of many municipalities that inquired about populations used to calculate the 2022 levy as about half of the municipalities had increases and the other half had decreases.

- 077 **Moved by Councillor David Sharun** that Council direct Administration to use the 2019 Municipal Affairs Population List and approve an amount of \$33,587.06 based on our population of 6,422, to pay for the Northern Lights Library System 2022 Levy.

CARRIED

Replacement of BRFA Tanker 57

Tanker 57 (T57) is a Town of Bonnyville owned apparatus that operates out of Station 5 in Bonnyville. Its role is to provide water supply support in areas where town hydrant supply is limited or unavailable. Tanker 57 was purchased in 2009 and is scheduled for replacement in 2024. There is currently \$509,500.00 included in the Town Capital budget for 2023 to support the purchase of this replacement unit.

As a result of the global supply chain issues currently being felt by most manufacturing industries, fire apparatus prices are expected to increase by as much as 15-20% over the next 18 months. Further, supply chain issues have continued to backlog fire apparatus manufacturers causing longer wait times for delivery. Prior to COVID, the build time for a standard fire pumper was about 400 days, the current build time for some manufacturers is closer to 500 days.

By tendering the replacement of this unit in 2022, the Town can save money on the purchase by making the order in 2022 but taking delivery in 2024. Ordering in 2022 locks in 2022 pricing on the vehicle chassis, regardless of the delayed delivery, and a letter of intent from the municipality is all that is needed to secure pricing.

Discussion ensued.

**Replacement of BRFA Tanker
57**

078 **Moved by Councillor Phil Kushnir** that Council provide a letter of intent to approve the ordering of a replacement for T57 in 2022 for delivery in 2024.

CARRIED

COMMITTEE REPORTS

Councillor Phil Kushnir

Councillor Kushnir attended the CPAA (Community Planning Association of Alberta) webinar, the EOEP (Elected Officials Education Program) webinar, a LICA (Lakeland Industry & Community Association) meeting, the Alberta Counsel Provincial Budget webinar and a special BRFA (Bonnyville Regional Fire Authority) meeting. He also attended the Alberta Provincial Police Service Transition Study Engagement Session, the Town of Bonnyville Ukrainian Flag Raising Ceremony, the ACFA (Association Canadienne-Française de l'Alberta) Sugar Shack event, the Beaver River IWMP (Integrated Watershed Management Plan) Engagement Session and the Community Policing Committee meeting. Councillor Kushnir also attended the Alberta Municipal Leaders Caucus, another EOEP webinar, the BRFA regular meeting, the Grand opening of the Indigenous Cultural Space at Portage College Lac La Biche, another EOEP webinar and the Tim Duhamel meeting to discuss the Town Vision Statement.

Councillor Kayla Blanchette

Councillor Blanchette attended the CPAA webinar, the EOEP webinar, an FCSS (Family and Community Support Services) meeting, the Alberta Counsel Provincial Budget webinar, the Bonnyville Friendship Center Winter Festival, was a Judge at the 4H Communications event, attended the Alberta Counsel meet and greet, another EOEP webinar and the Alberta Provincial Police Service Transition Study Engagement Session. She also attended the Town of Bonnyville Ukrainian Flag Raising Ceremony, the ACFA Sugar Shack event, the Alberta Municipal Leaders Caucus and a Consultation on Board Competency Approaches for the Lakeland Lodge and Housing Board. Councillor Blanchette also attended the Lakeland Lodge and Housing to sign cheques, the Grand opening of the Indigenous Cultural Space at Portage College Lac La Biche, another EOEP webinar, an SPCA meeting and the Tim Duhamel meeting to discuss the Town Vision Statement.

Councillor Brian McEvoy

Councillor McEvoy attended the CPAA webinar, sat on the panel for the Regional Deputy Fire Chief interviews, the Alberta Counsel Provincial Budget webinar, was a Judge at the 4H Communications event, attended the special BRFA meeting, the Alberta Provincial Police Service Transition Study Engagement Session and the Town of Bonnyville Ukrainian Flag Raising Ceremony. He also attended the Beaver River

Councillor Brian McEvoy

IWMP Engagement Session, the Municipal Leaders Caucus, AUPE Union Negotiations, the Bonnyville & District Agricultural Society meeting, the BRFA regular meeting, the Grand opening of the Indigenous Cultural Space at Portage College Lac La Biche and the Tim Duhamel meeting to discuss the Town Vision Statement.

Mayor Elisa Brosseau

Mayor Brosseau attended the CPAA webinar, three EOEP webinars, travelled to the Legislature for the Provincial Budget Announcement, the Bonnyville Friendship Centre Winter Festival, was a Judge at the 4H Communications event, attended a meet and greet with Alberta Counsel, the special BRFA meeting, and the Alberta Provincial Police Service Transition Study Engagement Session. She also attended the Town of Bonnyville Ukrainian Flag Raising Ceremony, the AFCA Sugar Shack event, the LICA meeting, the Municipal Leaders Caucus, a meeting on behalf of ABMA (Alberta Bilingual Municipalities Association) with Alberta Counsel, the BRFA meeting, the Grand opening of the Indigenous Cultural Space at Portage College Lac La Biche, a presentation from ABMA to the ACFA of Lethbridge and Spruce Grove, the Bonnyville & District Chamber of Commerce AGM and the Tim Duhamel meeting to discuss the Town Vision Statement.

Councillor Byron Johnson

Councillor Johnson attended the CPAA webinar, three EOEP webinars, an FCSS meeting, the Alberta Counsel Provincial Budget webinar, the Bonnyville Friendship Centre Winter Festival, a meeting for the Centennial Centre with MLA David Hanson, a meet and greet with Alberta Counsel and another EOEP webinar. He also attended the Alberta Provincial Police Service Transition Study Engagement Session, the Town of Bonnyville Ukrainian Flag Raising Ceremony, the AFCA Sugar Shack event, a Bonnyville & District Leisure Facility Corp meeting, the Municipal Leaders Caucus, the Grand opening of the Indigenous Cultural Space at Portage College Lac La Biche, a Bonnyville & District Daycare Board meeting and the Tim Duhamel meeting to discuss the Town Vision Statement.

Councillor Neil Langridge

Councillor Langridge attended the CPAA webinar, a meeting with the Minister of Transportation, the meet and greet with Alberta Counsel, a Bonnyville Municipal Library Board meeting, the Alberta Provincial Police Service Transition Study Engagement Session, a Northern Lights Library System Board meeting, the Town of Bonnyville Ukrainian Flag Raising Ceremony, a Community Policing Committee meeting, another CPAA webinar, the AUPE Union Negotiations, an EOEP webinar and the Tim Duhamel meeting to discuss the Town Vision Statement.

Councillor David Sharun

Councillor Sharun attended the LICA Riparian Virtual Open House, the Alberta Counsel Provincial Budget webinar, the Bonnyville Friendship Centre Winter Festival, three CPAA



webinars, an EOEP webinar, the meet and greet with Alberta Counsel, a Bonnyville Municipal Library Board meeting and another EOEP webinar. He also attended the Alberta Provincial Police Service Transition Study Engagement Session, a Northern Lights Library Board meeting, the Town of Bonnyville Ukrainian Flag Raising Ceremony, the AFCA Sugar Shack event, the Municipal Leaders Caucus, the Bonnyville & District Chamber of Commerce AGM and the Tim Duhamel meeting to discuss the Town Vision Statement.

Councillor Sharun read aloud a press release put out by the Bonnyville Chamber of Commerce regarding the invasion of Ukraine by Russia.

INFORMATION

Letter – Ronald McDonald House Charities – Thank You for Donation

Administration received a letter from the Ronald McDonald House Charities thanking the Town for the sponsorship to the Winterland Invitational.

Council accepted the letter for information.

Memorandum – Review of Policy No. 07-FN-050 – Purchasing of Goods & Services

Administration brought forward Policy No. 07-FN-050 Purchasing of Goods & Services for Council to review.

Council accepted this Memo for information.

QUESTIONS

Councillor Byron Johnson asked Administration for an update on the steaming and cleaning of culverts in Town.

CAO Bill Rogers stated that there are currently four crews working six days a week doing steaming and cleaning of culverts. They started with residential streets and will be moving to industrial after that.

Councillor Johnson asked if there is a preventative maintenance plan for ditches.

CAO Bill Rogers stated that ditch reparation is done on a case-by-case basis.

In addition to all of Council present, Bill Rogers, CAO and Renee Stoyles, General Manager of Corporate Services attended the In-Camera session to provide Administrative and Procedural support.

IN CAMERA

- 079 **Moved by Councillor Phil Kushnir** that Council close the meeting to the public and move to In-Camera for Council Agenda item 14a) Land and 14b) Personnel as per Section 17 & 27, FOIP.

Time: 7:54 p.m.

CARRIED

OUT OF CAMERA

- 080 **Moved by Councillor Byron Johnson** that Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 8:43 p.m.

CARRIED

- 081 **Moved by Councillor Phil Kushnir** that Council approve leasing the Youth Centre space to Bonnyville & District Daycare, based on Daycare paying Heat and a percentage of other utilities as per the current Daycare Lease Agreement.

CARRIED

ADJOURNMENT

- 082 **Moved by Councillor Neil Langridge** that the Regular Meeting of Council be adjourned.

Time: 8:44 p.m.

CARRIED

Minutes read and adopted this 12th day of April, 2022.



Mayor



Chief Administrative Officer