

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA HELD AT THE TOWN HALL ON TUESDAY, FEBRUARY 22, 2022 COMMENCING AT 6:00 P.M.**

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**PRESENT**

Mayor Elisa Brosseau: Councillors Brian McEvoy, David Sharun, Phil Kushnir, Byron Johnson, Kayla Blanchette, Neil Langridge.

**STAFF**

Bill Rogers – Chief Administrative Officer (CAO), Renee Stoyles – General Manager of Corporate Services, Jeannine Chornohos – Finance Director, Joe Kopala - Acting General Manager of Planning and Community Services, Robynne Henry – Communications Coordinator and Tracy Ghostkeeper – Executive Assistant

**GUESTS**

Sylvie Smyl – Access Emploi – Virtual  
Shafak Sajid and Perry Berkenpas – Oil Sands Community Alliance – Virtual

**REGULAR MEETING OF COUNCIL**

Mayor Elisa Brosseau called the Regular Meeting of Council to order at 6:00 p.m.

**LAND ACKNOWLEDGEMENT**

Mayor Brosseau read the following land acknowledgement: As we gather, we are reminded that the Town of Bonnyville is situated on Treaty 6 land, that is steeped in rich Indigenous history and is the traditional homeland and home to First Nations and Métis People today. We respect the histories, languages and cultures of First Nations, Métis and all First Peoples of Canada, whose presence continues to enrich our community.

**ADOPTION OF AGENDA OF REGULAR COUNCIL MEETING – FEBRUARY 22, 2022**

036 **Moved by Councillor Kayla Blanchette** that the agenda for the February 22, 2022 Regular Council meeting be adopted as presented.

**CARRIED**

**ADOPTION OF THE REGULAR COUNCIL MEETING MINUTES – FEBRUARY 8, 2022**

037 **Moved by Councillor Byron Johnson** that the minutes of the February 8, 2022 Regular Council meeting be adopted as presented.

**CARRIED**

**DELEGATION**

**Access Emploi – Sylvie Smyl (Virtual)**

Sylvie Smyl, Employment Services Coordinator of the Northeast Region of Alberta for Access Emploi gave a presentation that included services offered by Access Emploi, the opportunities for youth, employer services and how referrals work.

**Access Emploi – Sylvie Smyl  
(Virtual)**

Mayor Brosseau thanked Sylvie for her presentation and Sylvie signed off Zoom at 6:16 p.m.

**Oil Sands Community Alliance  
– Shafak Sajid and Perry  
Berkenpas (Virtual)**

Shafak Sajid, Manager and Perry Berkenpas, Executive Director for the Oils Sands Community Alliance made a presentation that included what their alliance does and who the members are and that their focus areas are: Indigenous relations, workforce, community wellbeing and infrastructure. The presentation also included an outlook on the future of oil and gas demand.

Mayor Brosseau thanked Shafak and Perry for their presentation and they signed off Zoom at 6:37 p.m.

## **Bylaw**

**Bylaw No. 1526-22 – Proposed  
Partial Lane Closure – Portion  
of Lane Behind 4802 - 47  
Avenue**

The Town of Bonnyville has had a request to close a portion of the lane at the back of 4802-47 Avenue. The intent is to close this section of lane and the Bonnylodge residents would be using this as a green area along with the now empty lot at 4802 47 Avenue.

Referral letters have been forwarded to the adjacent landowners and utility companies/agencies for the road closure request. No objections were received. The bylaw with copies of the referral letters and feedback from the public hearing will be required to be approved by the Minister of Infrastructure and Transportation. A Public Hearing is required on the bylaw and a date for the Public Hearing will be set for March 22, 2022.

- 038 **Moved by Councillor Brian McEvoy** that Council approve first reading of the Proposed Partial Lane Closure Bylaw No. 1526-22 and set the Public Hearing date for March 22, 2022.

**CARRIED**

Joe Kopala - Acting General Manager of Planning and Community Services left the meeting at 6:48 p.m.

## **FINANCE**

**January 2022 Financial Report – Operating**

- 039 **Moved by Councillor David Sharun** that Council accept the January 2022 Financial Report – Operating for information.

**CARRIED**

**January 2022 Financial Report – Capital**

- 040 **Moved by Councillor Kayla Blanchette** that Council accept the January 2022 Financial Report – Capital for information.

**CARRIED**

**January 2022 Bank  
Reconciliation**

- 041 **Moved by Councillor Byron Johnson** that Council accept the January 2022 Bank Reconciliation for information.

**Transfer to and from Reserves  
– Year End**

**CARRIED**

In accordance with Policy #07-FN-049, a Council motion is required to transfer funds not budgeted from the Operating and Capital budget to Reserves and to transfer funds from Reserves to the Operating and Capital Budget. All of these transfers are to balance the 2021 year for both operating and capital and will be reflected in the Year End Financial Statements presented by the Auditors.

To finalize year-end adjustments for Operating and Capital for 2021, a motion from Council to transfer these amounts to and from Reserves is required.

- 042 **Moved by Councillor Brian McEvoy** that Council authorize the transfers to and from Reserves for Operations and Capital Projects for 2021.

**CARRIED**

**BUSINESS**

**Approval of Changes to  
Library Bylaw Schedule C**

Administration received Bonnyville Municipal Library Bylaw Schedule C, which was passed by the Library Board in accordance with section 36 of the Libraries Act. The change to Schedule C is for the removal of late fines.

Section 37 of the Libraries Act requires the Municipal Library Board on passing of a Bylaw Under Section 36 to "forthwith forward a copy of the Bylaw to the Council of the Municipality". In addition, Section 38 of the Act says that "The Council of a Municipality may disallow a Bylaw passed by a Municipal Board it has appointed."

As such, a resolution from Council to approve (not disallow) the Bylaw Schedule C amendments is required.

- 043 **Moved by Councillor Phil Kushnir** that Council approve the Bonnyville Municipal Library Bylaw Schedule C.

**CARRIED**

**Cancel/Postpone March 8,  
2022 Regular Council Meeting**

As the Alberta Municipal Leaders Caucus begins on March 9, 2022 in Edmonton, Alberta, Council will be required to travel to the event on March 8, 2022.

**Cancel/Postpone March 8,  
2022 Regular Council Meeting**

- 044 **Moved by Councillor David Sharun** that Council cancel the Regular Council Meeting of March 8, 2022 and call a Special Council Meeting if needed.

**CARRIED**

**4 Wing Cold Lake 2022 Air  
Show Sponsorship**

Administration presented Council with the agreement from 4 Wing Cold Lake requesting commitment from the Town for the 2022 Air Show Sponsorship as an Entertainment Sponsor. The 2022 Air Show is scheduled to take place on July 16th and 17th, 2022.

The Town of Bonnyville has previously sponsored this event in 2016 at a cost of \$5,000 and in 2018 at a cost of \$7,000, for VIP Chalet packages (cost to set aside a certain number of seats in the VIP tent, without Sponsorship recognition). If the Town were to continue past practice, a Gold level Chalet package, at \$12,000, would enable the Town to send 60 people over 2 days to the event.

The request from 4 Wing Cold Lake for the 2022 Air Show is for the Town to become an Entertainment Sponsor at a cost of \$20,000. This level of event participation, at a formal 'sponsorship' level, includes a "Bronze" level chalet package (15 tickets for the weekend) plus several other benefits including corporate logos on volunteer T shirts, attendance for 2 people at the Wing Commander's tent, etc.

This year the Town does have \$20,000 included in the Interim operating budget for this event, which was added after the Air Show Budget delegation presentation last September. These funds will not be formally approved by Council until Final budgets are passed in April.

- 045 **Moved by Councillor Brian McEvoy** that Council approve the purchase of an Elite Sponsorship for the 2022 Cold Lake Air Show at a cost of \$20,000.00.

**CARRIED**

**COMMITTEE REPORTS**

**Councillor Byron Johnson**

Councillor Johnson attended the Canadian Planning Association of Alberta (CPAA) webinar, a Brownlee LLP Emerging Trends webinar, the Keeping Alberta RCMP Engagement Tour and an Elected Official Education Program (EOEP) Corporate Planning webinar.

**Councillor Neil Langridge**

Councillor Langridge attended a Canada Day Committee meeting, an Economic Developers of Alberta webinar, the Brownlee LLP Emerging Trends webinar, the Bonnyville 4H District Council's Public Speaking Event as a judge and the Bonnyville & District Chamber of Commerce Business Support Network meeting.

**Councillor David Sharun**

Councillor Sharun attended the CPAA webinar, the Brownlee LLP Emerging Trends webinar, the Keeping Alberta RCMP Engagement Tour, a Lakeland Lodge and Housing Foundation meeting, an EOEP Strategic Corporate Planning webinar and the Bonnyville & District Chamber of Commerce Business Support Network meeting.

**Mayor Elisa Brosseau**

Mayor Brosseau attended the CPAA webinar, the Mental Health Association Strategic Planning, the Brownlee LLP Emerging Trends webinar, a NE Alberta Muni-Corr Ltd meeting and Cyber Security and the Boards Roll webinar. She also attended the Keeping Alberta RCMP Engagement Tour, an EOEP Strategic Corporate Planning webinar, a Bonnyville Regional Fire Authority (BRFA) meeting, Bonnyville & District Chamber of Commerce Business Support Network meeting, an Alberta Bilingual Municipalities Association Executive meeting, a meeting with Canadian Natural Resources Limited and a Child & Adolescent Mental Health Collaborative meeting.

**Councillor Brian McEvoy**

Councillor McEvoy attended a CPAA webinar, the Bonnyville Agricultural Society meeting, the Brownlee LLP Emerging Trends webinar, the Keeping Alberta RCMP Engagement Tour, the BRFA meeting, the Bonnyville & District Chamber of Commerce Business Support Network meeting, BRFA Deputy Fire Chief interviews and a Child & Adolescent Mental Health Collaborative meeting.

**Councillor Kayla Blanchette**

Councillor Blanchette attended a Canada Day Committee meeting, the CPAA webinar, the Brownlee LLP Emerging Trends webinar, a Family & Community Support Services (FCSS) Association of Alberta webinar, the Keeping Alberta RCMP Engagement Tour and a Lakeland Lodge and Housing Foundation meeting. She also attended an EOEP Strategic Corporate Planning webinar, an Alberta Seniors & Community Housing Association webinar and the Bonnyville & District Chamber of Commerce Business Support Network meeting.

**Councillor Phil Kushnir**

Councillor Kushnir attended the CPAA webinar, the Brownlee LLP Emerging Trends webinar, the Keeping Alberta RCMP Engagement Tour, an EOEP Strategic Corporate Planning webinar, the BRFA meeting, the Bonnyville & District Chamber of Commerce Business Support Network meeting, a LICA (Lakeland Industry & Community Association) meeting and a Beaver River Riparian Assessment presentation.



## **INFORMATION**

### **Letter – Minister of Alberta Culture – Invitation to Bid on the 2024 Alberta Winter or Summer Games**

Administration received an invitation to Bid on the 2024 Alberta Winter or Summer Games.

After extensive discussion it was decided that Council would pass on expressing interest in the 2024 games, however, would reconsider a partnership should the M.D. of Bonnyville or Cold Lake decide to put in a bid.

Council accepted the letter for information.

### **Email – 2022 Minister's Awards for Municipal and Public Library Excellence**

Administration received an invitation to provide submissions for the 2022 Minister's Awards for Municipal and Public Library Excellence.

Council accepted this invitation for information.

### **Letter – Emergency Provisions under Article 9 of the Provincial and Municipal Police Services Agreements (PPSA and MPSA)**

Administration received a letter from the Bonnyville RCMP Detachment Commander explaining that the emergency provisions under Article 9 of the PPSA and MPSA authorizes for the deployment of RCMP officers to the extent necessary to "maintain law and order, keep the peace and protect the safety of persons, or property". Redeployment of Members occurs when Members are temporarily assigned to a different geographical location or Unit than where they are normally posted. Redeployment resources can include up to 10% of Members from any municipal contract partner, and any municipality from which resources are drawn will not bear the costs directly related to the redeployment

Council accepted this letter for information.

### **Portage College – Grand Opening – Indigenous Cultural Space – WALK ON**

A letter was received inviting Mayor Brosseau to attend the Grand Opening of the Indigenous Cultural Space at Portage College in Lac La Biche. Administration inquired and the invitation was extended to all of Council. Mayor Brosseau and Councillors Kushnir, Blanchette and Johnson agreed to attend.

## **QUESTIONS**

No questions were asked.

In addition to all of Council present, Bill Rogers, CAO and Renee Stoyles, General Manager of Corporate Services attended the In-Camera session to provide Administrative and Procedural support.



**IN CAMERA**

- 046 **Moved by Councillor Phil Kushnir** that Council close the meeting to the public and move to In-Camera for Council Agenda item 9a) Personnel as per Section 17 & 27, FOIP.

Time: 7:20 p.m.

**CARRIED**

**OUT OF CAMERA**

- 047 **Moved by Councillor Phil Kushnir** that Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 8:00 p.m.

**CARRIED**

- 048 **Moved by Councillor Phil Kushnir** that Council approve reallocating the budget for hiring the second Community Peace Officer to Economic Development to contract the services of an Economic Development Officer and Director of Special Projects for a one-year term.

**CARRIED**


**ADJOURNMENT**

- 049 **Moved by Councillor Phil Kushnir** that the Regular Meeting of Council be adjourned.

Time: 8:00 p.m.

**CARRIED**

Minutes read and adopted this 22<sup>nd</sup> day of  
March, 2022.

  
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Mayor

  
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Chief Administrative Officer