

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA HELD AT THE TOWN HALL ON TUESDAY, NOVEMBER 9, 2021 COMMENCING AT 6:00 P.M.**

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**PRESENT**

Mayor Elisa Brosseau: Councillors David Sharun, Phil Kushnir, Byron Johnson, Kayla Blanchette, Neil Langridge. Councillor Brian McEvoy joined virtually, cutting out several times and officially left the meeting at 6:35 p.m.

**STAFF**

Bill Rogers – Chief Administrative Officer (CAO), Renee Stoyles – General Manager of Corporate Services, Jeannine Chornohos – Finance Director, Brad Trimble – General Manager of Operations and Engineering, Joe Kopala – Acting General Manager of Planning and Community Services, Robynne Henry – Communications Coordinator and Tracy Ghostkeeper – Executive Assistant

**GUESTS**

Virtual: S/Sgt. Sarah Parke - RCMP

**REGULAR MEETING OF COUNCIL**

Mayor Elisa Brosseau called the Regular Meeting of Council to order at 6:01 p.m.

**ADOPTION OF AGENDA OF REGULAR COUNCIL MEETING – NOVEMBER 9, 2021**

- 284 **Moved by Councillor David Sharun** that the agenda for the November 9, 2021 Regular Council meeting be adopted as amended with the addition of:

6d) Director of Emergency Management Appointment

**CARRIED**

**ADOPTION OF THE ORGANIZATIONAL COUNCIL MEETING MINUTES – OCTOBER 26, 2021**

- 285 **Moved by Councillor Byron Johnson** that the minutes of the October 26, 2021 Regular Council meeting be adopted with the following amendment:

Deputy Mayor:

July 1, 2022 – March 1, 2023 – Kayla Blanchette  
March 1, 2025 – November 1, 2025 – David Sharun

**CARRIED**

**ADOPTION OF THE REGULAR COUNCIL MEETING MINUTES – OCTOBER 26, 2021**

- 286 **Moved by Councillor Kayla Blanchette** that the minutes of the October 26, 2021 Regular Council meeting be adopted as presented.

**CARRIED**

## DELEGATION

### RCMP – Annual Policing Review – S/Sgt. Sarah Parke

S/Sgt. Sarah Parke presented the RCMP quarterly Community Policing Report that covered the July 1<sup>st</sup> to September 30<sup>th</sup>, 2021 period. The report provided a quarterly snapshot of the human resources, financial data and crime statistics for the Bonnyville Detachment.

Mayor Brosseau thanked S/Sgt. Parke for her presentation and the S/Sgt. signed off Zoom at 6:24 p.m.

## MOVE TO MUNICIPAL PLANNING COMMISSION MEETING

- 287 **Moved by Councillor Byron Johnson** that Council adjourn the Regular Council Meeting and enter into a Municipal Planning Commission Meeting.

Time: 6:25 p.m.

## CARRIED

## ADJOURN MUNICIPAL PLANNING COMMISSION MEETING

- 288 **Moved by Councillor David Sharun** that the Municipal Planning Commission Meeting be adjourned and Council enter into the Regular Meeting of Council.

Time: 6:29 p.m.

## CARRIED

## BUSINESS

### Indigenous Land Acknowledgement

Administration was asked to bring forward a discussion of adding an Indigenous Land Acknowledgement Statement to our Regular Council meeting.

Should Council wish to consider adding an indigenous Land Acknowledgement statement to our Council meeting process, an amendment of Town of Bonnyville Bylaw 1313-07, Procedural Bylaw, would be required to add the pertinent section to the Council Agenda format. Administration would prepare the necessary draft Acknowledgement statements and Bylaw amendments to bring to a future Council meeting.

- 289 **Moved by Councillor Kayla Blanchette** that Council direct Administration to initiate consultation with the Town's Indigenous neighbors, prepare a draft acknowledgement statement and prepare an amended procedural Bylaw.

## CARRIED

### Property Tax Exemption

Administration received applications from the Dove Centre requesting property tax exemption for their properties located at 6201-52 Avenue, 4814-50 Avenue, 4309-42 Street, and 4518-43 Street. Section 362 (1) (N) (iii) (B) of the Municipal

## Property Tax Exemption

Government Act provides that property used for a charitable or benevolent purpose that is for the benefit of the general public and owned by a non-profit organization is exempt from taxation.

To assist in this determination, the Property Tax Exemption Regulation has been passed; based on the criteria established in the regulation, the Dove Centre qualifies under this section of the act and therefore would be exempt. The regulation also provides that Council can make the determination with respect to the status of the organization for a period of up to three years. In previous years these properties have been exempted from taxation and therefore continuing to provide tax exemption will have no financial implication for the Town.

- 290 **Moved by Councillor Byron Johnson** that Council exempt the properties owned by the Dove Centre at 6201-52 Avenue, 4814-50 Avenue, 4309-42 Street, and 4518-43 Street from all property tax, excluding Local Improvement tax for the years 2022, 2023 and 2024 pursuant to Section 362 (1) (n) (iii) (B) of the Municipal Government Act.

## CARRIED

## Letter of Support – Alberta Municipal Water/Wastewater Partnership (AMWWP) Grant

The Town of Bonnyville has included in its three-year Capital Plan the construction of a new Water Reservoir on the east side of Town. The new storage capacity is estimated at 4,200 m<sup>3</sup> subject to change when final design is complete. The new Reservoir will eliminate the need for our old Reservoir #1 which is currently still in service to meet AEP requirements for fire flow. As a result, Reservoir #1 will need to be decommissioned. Also on our Capital Plan is the decommissioning of our Water Treatment Plant which is no longer required as we are now on the Regional Water System. These projects all meet the eligibility requirements for funding under the Alberta Municipal Water/Wastewater Partnership Grant. Administration is proposing an application for AMWWP funding for all three of these projects. A Council resolution is required for us to apply for this funding.

The cost to construct a new water reservoir and pump house with a storage capacity of 4,200 m<sup>3</sup> including forcemain connections has been estimated to be \$7,000,000. The cost to decommission the Water Treatment Plant, which includes the Moose Lake intake and raw water ponds while salvaging usable parts and abandon in place, is estimated to be \$2,000,000. Decommissioning old Reservoir #1 is estimated to cost \$200,000 for a total project cost of \$9,200,000. The estimated amount of funding applied for through the AMWWP grant is \$3,732,440 which is 40.57% of the total project cost.

**Letter of Support – Alberta  
Municipal Water/Wastewater  
Partnership (AMWWP) Grant**

- 291 **Moved by Councillor Phil Kushnir** that Council approve the Town of Bonnyville application for funding from the Alberta Municipal Water/Wastewater Partnership Grant for the construction of a new water reservoir and pump house, the decommission of the Water Treatment Plant and decommissioning the old Reservoir #1.

**CARRIED**

**Director of Emergency  
Management Appointment –  
WALK ON**

With the resignation of the current Director of Emergency Management for the Town of Bonnyville, Jay Melvin, the position needs to be appointed to the New Acting Regional Fire Chief Dan Heney effective November 9, 2021.

As per the Emergency Management Act, RSA 2000 Chapter E-6.8 Section 11.2 the Municipality shall appoint a Director of Emergency Management.

- 292 **Moved by Councillor David Sharun** that Council approve the appointment of Dan Heney as the Director of Emergency Management for the Town of Bonnyville as of November 9, 2021.

**CARRIED**

**COMMITTEE REPORTS**

**Councillor Phil Kushnir**

Councillor Kushnir attended the Council Orientation with Bloom CME, two Bonnyville Regional Fire Authority (BRFA) meetings, a N.E. Muni-Corr meeting, the Community Policing Committee meeting, a Chief Officers meeting with the BRFA and the Elected Officials Education Program - Munis 101 training.

**Councillor Kayla Blanchette**

Councillor Blanchette attended the Lakeland Lodge and Housing office for introductions and orientation, the Council Orientation with Bloom CME, a meeting with David Beale, Community Services Director for FCSS (Family & Community Support Services) for orientation and the Elected Officials Education Program - Munis 101 training.

**Mayor Elisa Brosseau**

Mayor Brosseau attended the Council Orientation with Bloom CME, a Bonnyville & District Leisure Facility Corp meeting, a BRFA meeting and a Community Planning Association of Alberta meeting. She also attended another Bonnyville & District Leisure Facility Corp meeting, a meeting with the M.D of Bonnyville Reeve, Barry Kalinski, a Chief Officers meeting with the BRFA and the Elected Officials Education Program - Munis 101 training.

**Councillor David Sharun**

Councillor Sharun attended the Lakeland Lodge and Housing office for introductions and orientation, Council Orientation with Bloom CME, and the Elected Officials Education Program - Munis 101 training.

**Councillor Neil Langridge**

Councillor Langridge attended the Council Orientation with Bloom CME and the Elected Officials Education Program - Munis 101 training.

**Councillor Byron Johnson**

Councillor Johnson attended the Council Orientation with Bloom CME, a Bonnyville & District Leisure Facility Corp meeting, a Special meeting of the Bonnyville & District Leisure Facility Corp meeting, a meeting with David Beale, Community Services Director for FCSS (Family & Community Support Services) for orientation, several emails with introductions and orientation for the Bonnyville Affordable Housing Committee and the Elected Officials Education Program - Munis 101 training.

**CORRESPONDENCE AND INFORMATION**

**Email – Minister Ric McIver,  
Minister of Transportation –  
MSI Funding**

Administration received an email from the Minister of Transportation advising the Town that for both 2022 and 2023, every municipality and Metis Settlement is estimated to receive 40.6 per cent of what they received in 2021.

Council accepted this email for information.

**Community Consultation for  
Piloting an Alum Application  
to Remove Algae from Moose  
Lake**

Administration received a letter from Algae Control Canada advising of their Community Consultation for Piloting an Alum Application to Remove Algae from Moose Lake on Monday November 15, 2021 at 6:30 p.m.

Council accepted this letter for information.

**Letter – Alberta Justice and  
Solicitor General – Policing  
Support Grant**

A letter was received from Minister Kaycee Madu advising that the Municipal Policing Assistance Grant and the Police Officer Grant are being replaced with the Policing Support Grant and the funding has been approved for the Town for the 2021/2022 fiscal year.

Council accepted this letter for information.

**Memo – 2021 Trail Program  
Update**

Brad Trimble, General Manager of Operations and Engineering, updated Council on the progress of the 2021 Trail Program. He stated that the trails are now complete, there are still some signage to be placed, but people are using the trails already.

**QUESTIONS**

No Questions asked.

**IN CAMERA**

- 293 **Moved by Councillor Byron Johnson** that Council close the meeting to the public and move to In-Camera for Council Agenda item 10a) Personnel as per Section 27, FOIP.

Time: 6:57 p.m.

**CARRIED**

**OUT OF CAMERA**

- 294 **Moved by Councillor Phil Kushnir** that Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 8:00 p.m.

**CARRIED**

**ADJOURNMENT**

- 295 **Moved by Councillor Byron Johnson** that the Regular Meeting of Council be adjourned.

Time: 8:01 p.m.

**CARRIED**

Minutes read and adopted this 23<sup>rd</sup> day of November, 2021.

  
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Mayor

  
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Chief Administrative Officer