

MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA HELD AT THE TOWN HALL ON TUESDAY, JUNE 22, 2021 COMMENCING AT 6:00 P.M.

PRESENT

Mayor Gene Sobolewski: Councillors Rene Van Brabant, Lorna Storoschuk, Brian McEvoy, Elisa Brosseau and Chad Colbourne

REGRETS

Councillor Ray Prevost

STAFF

Bill Rogers – Chief Administrative Officer (CAO), Renee Stoyles – General Manager of Corporate Services, Jeannine Chornohos – Finance Director, Joe Kopala - Building Safety Codes Officer Manager and Tracy Ghostkeeper (virtually) – Executive Assistant

GUESTS

Gordon Lau – Stantec (Virtual)
Jay Melvin – Bonnyville Regional Fire Chief

REGULAR MEETING OF COUNCIL

Mayor Gene Sobolewski called the Regular Meeting of Council to order at 6:00 p.m.

ADOPTION OF AGENDA OF REGULAR COUNCIL MEETING – JUNE 22, 2021

- 172 **Moved by Councillor Lorna Storoschuk** that the agenda for the June 22, 2021 Regular Council meeting be adopted with the following additions:

Business

- f) Funding Request – Bonnyville Agricultural Society
- g) Walsh Field
- h) Stage 3 Re-Opening for Council Meetings

Information

- c) Let's Go Lakeland Parade

In Camera

- b) Personnel

CARRIED

ADOPTION OF THE REGULAR COUNCIL MEETING MINUTES – June 8, 2021

- 173 **Moved by Councillor Rene Van Brabant** that the minutes of the June 8, 2021 Regular Council meeting be adopted as presented.

CARRIED

Delegation

Stantec – Gordon Lau – Downtown Revitalization Advisory Committee Report (Virtual)

Gordon Lau, Stantec, reviewed the Downtown Revitalization Advisory Committee Report with Council.

Discussion ensued.

1


**Bylaw No 1518-21 –
Temporary Borrowing Bylaw**

Mayor Sobolewski thanked Gordon Lau for the presentation and Gordon signed out of meeting at 6:13 p.m.

Bylaw No. 1518-21 is a Bylaw to replace Bylaw No 1501-20, the previous borrowing Bylaw of the Town of Bonnyville.

The Town is required to replace the Temporary Borrowing Bylaw annually. The amount of the maximum borrowing in Bylaw No. 1518-21 is \$2.562 million which is unchanged from the previously authorized amount in Bylaw No. 1501-20. The interest rate remains the same at Prime plus 1. Bylaw No. 1501.20 will be repealed with the passage of this new bylaw.

The \$2.562 million authorized is well below the \$7.9 million that the Town is permitted to borrow under the Municipal Government Act. Currently, we do not anticipate having to borrow for operating.

- 174 **Moved by Councillor Elisa Brosseau** that Council provide first reading of Bylaw No. 1518-21 – 2021 Temporary Borrowing Bylaw.

CARRIED

- 175 **Moved by Councillor Chad Colbourne** that Council provide Second reading of Bylaw No. 1518-21 – 2021 Temporary Borrowing Bylaw.

CARRIED

- 176 **Moved by Councillor Brian McEvoy** that Council proceed to third reading of Bylaw No. 1518-21 – 2021 Temporary Borrowing Bylaw.

CARRIED UNANIMOUSLY

- 177 **Moved by Councillor Lorna Storoschuk** that Council provide third and final reading of Bylaw No. 1518-21 – 2021 Temporary Borrowing Bylaw.

CARRIED

FINANCE

**May 2021 Financial Report –
Capital**

- 178 **Moved by Councillor Brian McEvoy** that Council accept the May 2021 Financial Report – Capital for information.

CARRIED

**May 2021 Financial Report –
Operating**

- 179 **Moved by Councillor Rene Van Brabant** that Council accept the May 2021 Financial Report – Operating for information.

CARRIED

Handwritten signature and initials, possibly 'J' and 'BR', in the bottom right corner.

May 2021 Bank Reconciliation 180 **Moved by Councillor Lorna Storoschuk** that Council accept the May 2021 Bank Reconciliation for information.

CARRIED

Budget – 2022 Administration / Council / Budget Timelines Council accepted the 2022 Budget Timelines for information.

BUSINESS

Kehewin Cree Nation Summer Events Donation Request

A letter was received from Kehewin Cree Nation #123, Cindy Tootosis, requesting funding support for the following events: July 1, 2021; First Nations Day and Grand Opening of Kehewin Lake campground:

July 12-16, 2021; Treaty Week Celebrating Knowledge Keepers
August 9-13, 2021; Community Summer Camp

Kehewin estimates that the cost to hold these combined events will be approximately \$40,000.00.

181 **Moved by Councillor Chad Colbourne** that Council approve a donation of \$500.00 for each of the three Kehewin Cree Nation Summer Events for a total contribution of \$1,500.00.

CARRIED

Downtown Revitalization Advisory Committee Report

The Town of Bonnyville Municipal Development Plan Bylaw and Town of Bonnyville Area Redevelopment Plan identify a number of policies and objectives relating to a healthy and revitalized Downtown, including land use concepts, parking, economic development and social and cultural issues.

Historically, the Downtown Revitalization Advisory Committee meets on an as-needed basis to discuss whether proposed developments meet the criteria outlined in these plans and make recommendations to Staff, Council and Stakeholders. Earlier this year, discussions were held internally about the idea of expanding the current role of the committee to include more involvement in planning revitalization projects for the downtown area.

Stantec Consulting was subsequently hired to prepare an analysis report which would examine the current goals and mandate of the Downtown Revitalization Advisory Committee, contemplate redefining these goals and make recommendations regarding the future direction and activities of the committee so it's role would be more impactful and purposeful.

Downtown Revitalization Advisory Committee Report

These recommendations include drafting a Terms of Reference to guide future committee direction, as well as undertaking Strategic Planning activities, creating a future priority project list, and work with Town Administration, Economic Development Staff and the local business community to implement this strategy.

Discussion ensued.

- 182 **Moved by Councillor Elisa Brosseau** that Council approve the Downtown Revitalization Advisory Committee Report as presented.

CARRIED

Flag Raising with Metis Nation

Discussions were recently held with representatives of the Metis Nation of Alberta and the Town of Bonnyville about the possibility of having a Flag Raising Event to celebrate and welcome those of Metis heritage in our community.

In 2019, Council hosted a similar event at the Town Hall to welcome the Canadian Indian Relay Racing Association (CIRRA) Event that occurred at the Rodeo Grounds, and to host a Treaty 6 Flag Raising Ceremony. Greetings were exchanged, dignitaries from Local and Provincial Government and First Nations were invited to attend and since that time Treaty 6 flags are displayed in the Town Council Chambers.

Should council wish to host this event, a similar format to the previous event could be arranged which would include being open to the public, with participation to include the Metis Nation of Alberta and the Bonnyville area Metis Settlements, a free community barbecue and other celebratory activities, in addition to the ceremonial flag raising.

Administration would suggest that Council approve a budget for this event of \$8,500, with funds to come from Contingency Funds.

- 183 **Moved by Councillor Brian McEvoy** that Council approve the Metis Nation Flag raising event, with a budget amount of \$8,500.00 with funding to come from contingency funds.

CARRIED

Policy Review – Amendments to Policies

Administration has recently conducted a review of our Municipal Policies due to the change in organizational structure as well as to provide updates carrying out some housekeeping items. In total there are 34 policies that will require amendments. The first six policies were presented and approved at the June 8th Council meeting. The next six policies requiring amendments were presented.

Policy Review – Amendments to Policies

- 184 **Moved by Councillor Elisa Brosseau** that Council approve amendments to Policy #'s 15-FN-068, 09-FN-056, 17-FN-072, 00-AD-004, 11-AD-057 and 06-AD-048 as presented.

CARRIED

Cancellation of July 27 and August 10, 2021 Regular Council Meetings

Historically, Council has chosen to cancel the last meeting in July and the first meeting in August to allow for a summer break and vacations.

In the event that "Emergent Business" comes up, a Special Meeting will be called.

- 185 **Moved by Councillor Chad Colbourne** that Council cancel the Regular Council Meetings of July 27 and August 10, 2021.

CARRIED

Councillor Colbourne declared a conflict with the next Agenda item and left the meeting at 6:42 p.m.

Bonnyville Agricultural Society – Funding Request – Walk On

Council had previously approved a \$5,000.00 donation to Bonnyville Agricultural Society for a Virtual Pro Rodeo Event on June 4th and 5th, 2021. The event has since been rescheduled to July 9-12 to be a combined rodeo and Indian Relay event, open to the public. The Ag Society is requesting that the previously approved \$5,000.00 donation be transferred to the amended event.

The Bonnyville Agricultural Society are also organizing for the upcoming Chuckwagon races, to be held starting August 8th.

Should Council choose to also sponsor this event, the Ag Society is offering a 50% discount for a similar sponsorship opportunity for the upcoming Chuck Wagon racing events, to be held in August. Given that the Chuckwagon event is to be held in early August before the resumption of Council meetings after summer break, Council should consider approving the sponsorship opportunity for that event as well, at this time.

Bonnyville Agricultural Society – Funding Request – Walk On

- 186 **Moved by Councillor Brian McEvoy** that Council approve a one-time contribution of \$5,000.00 to the Bonnyville Agricultural Society for a Diamond level sponsorship for the Pro Rodeo and Indian Relay Race Event on July 9th to 12th, 2021, and a one-time contribution of \$2,500.00 for a Diamond level sponsorship package for the upcoming Chuckwagon events in August, with funding to come from Council Receptions and Public Relations.

CARRIED

Handwritten signature and initials, possibly 'BR'.

Councillor Colbourne returned to the meeting at 6:47 p.m.

Walsh Field

Councillor Colbourne stated that the Bonnyville Football Association is responsible for the financial costs of the Walsh Field. The user groups that use the field pay user fees, however, the Association is not making the revenue to keep up with the costs of maintenance, lights etc. The land is owned by the School Division; however, they are not willing to cover any of the costs.

Discussion ensued.

It was advised that the Bonnyville Football Association put something in writing that they can present to the Town of Bonnyville at a future Council meeting.

Stage 3 Re-opening – Future Council Meetings

Councillor McEvoy stated that the next Council meeting is after the July 1st Stage 3 Reopening, and he would like for the public to be made aware that Council meetings will once again be open to the public.

Jay Melvin, Bonnyville Regional Fire Chief, stated that masking is still required in long term care and hospitals, but no other information has been released regarding other regulations after July 1.

Councillor McEvoy stated he would just like it advertised.

Administration will advertise that Council meetings will once again be open to the public after July 1, 2021.

COMMITTEE REPORTS

Councillor Lorna Storoschuk

Councillor Storoschuk attended the Annual Covenant Health meeting, a Muni-Corr meeting, supported the Fire Department with the cleaning of the Statue at the Museum and attended the Elected Officials Training by Bloom CME. She also attended the Alberta Library Trustee Association Board meeting.

Councillor Chad Colbourne

Councillor Colbourne attended two Canada Day meetings and a meeting with Centennial Centre Administration.

Mayor Gene Sobolewski

Mayor Sobolewski attended a COVID meeting with the Chief Medical Officer of Health, a discussion with a possible developer, the Muni-Corr meeting and a discussion with the Bonnyville Regional Fire Authority (BRFA). He also attended discussions with Elizabeth Metis Settlement, a Child and Adolescent Mental Health meeting, a BRFA meeting, discussions regarding the CAO evaluations and a meeting with Centennial Centre Administration.

Councillor Elisa Brosseau

Councillor Brosseau attended two Canada Day meetings, the Virtual Grand Opening for the Beekeeping Économusée, a Strategic Planning meeting for the Alberta Planning Association and an AB Counsel webinar on Grant Opportunities. She also attended a Regional Economic Development Committee meeting, was a guest on a panel regarding municipal elections and the BRFA Meeting. She also attended a meeting with AHS (Alberta Health Services) and the BRFA and a Bonnyville River Waste Commission meeting.

Councillor Rene Van Brabant

Councillor Van Brabant attended a Bonnyville Agricultural Society Board meeting and the Lakeland Lodge and Housing Association Board meeting.

Councillor Brian McEvoy

Councillor McEvoy attended the Child and Adolescent Mental Health meeting and other meetings that were already reported on by other Council members.

CORRESPONDENCE AND INFORMATION

Canadian Natural Resources Ltd – Oil Sands Pathway to Net Zero Initiative

An email was received from Canadian Natural Resources Ltd. outlining their program “Oil Sands Pathway to Net Zero Initiative”.

Council accepted this email for information.

Article – Alberta Native News – Okimaw Vernon Watchmaker Elected Grand Chief of Treaty 6 First Nations

An article was received announcing the election of Okimaw Vernon Watchmaker, Kehewin Cree Nation, to Grand Chief of Treaty 6 First Nations.

It was discussed that Administration would investigate obtaining a plaque of congratulations from the Town.

Council accepted this notice for information.

Bonnyville Chamber of Commerce – Let’s Go Lakeland Parade

A poster was received announcing the Let’s Go Lakeland Parade being held on July 9th at 2 p.m.

Council accepted this poster for information.

QUESTIONS

Councillor Van Brabant stated that he noticed a lot of small towns have campsites in Town and asked if Bonnyville was getting one and where it would be placed.

Bill Rogers, CAO, stated that there is some land that could be potentially looked at for a Campsite in Town at some point in the future.

Councillor Colbourne asked who is responsible for cutting grass at the community mailboxes.

QUESTIONS

Bill Rogers, CAO, stated he will investigate who is responsible.

Councillor Colbourne asked about the issues at Spring Clean up with things being picked up that were not meant to be picked up and asked if there is another way this program can be run, such as each resident gets 5 stickers and the Town only picks up those items.

Bill Rogers, CAO, stated that the Town does recommend not storing large items in the Alley on Town property to avoid those items being mistakenly picked up on Clean Up days.

IN CAMERA

- 187 **Moved by Councillor Brian McEvoy** that Council close the meeting to the public for Agenda items 11a) Land and 11b) Personnel as per Section 27, FOIP.

Time: 7:32 p.m.

CARRIED

OUT OF CAMERA

- 188 **Moved by Councillor Rene Van Brabant** that Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 8:05 p.m.

CARRIED

- 189 **Moved by Councillor Lorna Storoschuk** that Council approve signing the Chief Administrative Officer Performance Appraisal.

CARRIED

- 190 **Moved by Councillor Brian McEvoy** that Council approve the CAO Salary grid movement up to the next level.

CARRIED



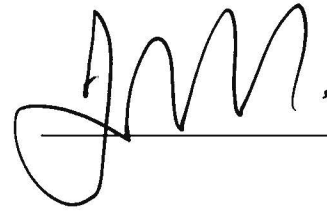

ADJOURNMENT

191 **Moved by Councillor Rene Van Brabant** that the Regular Meeting of Council be adjourned.

Time: 8:08 p.m.

CARRIED

Minutes read and adopted this 13th day of July, 2021.



Mayor



Chief Administrative Officer