

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA HELD AT THE TOWN HALL ON TUESDAY, FEBRUARY 23, 2021 COMMENCING AT 6:00 P.M.**

---

**PRESENT**

Mayor Gene Sobolewski: Councillors Ray Prevost, Lorna Storoschuk, Brian McEvoy, Elisa Brosseau and Chad Colbourne

**REGRETS**

Councillor Rene Van Brabant

**STAFF**

Bill Rogers – Chief Administrative Officer (CAO), Renee Stoyles – General Manager of Corporate Services, Katherine Currie – General Manager of Planning and Community Services, Brad Trimble – General Manager of Operations and Engineering and Tracy Ghostkeeper (virtually) – Executive Assistant

**GUESTS**

Jay Melvin, Bonnyville Regional Fire Chief

**REGULAR MEETING OF COUNCIL**

Mayor Gene Sobolewski called the Regular Meeting of Council to order at 6:00 p.m.

**Appointment – Deputy Mayor – March 1, 2021 to November 1, 2021 – Chad Colbourne**

Mayor Sobolewski thanked outgoing Deputy Mayor Ray Prevost for his service as Deputy Mayor and swore in Councillor Chad Colbourne as Deputy Mayor for the term of March 1, 2021 to November 1, 2021.

**ADOPTION OF AGENDA OF REGULAR COUNCIL MEETING – FEBRUARY 23, 2021**

045 **Moved by Councillor Lorna Storoschuk** that the agenda for the February 23, 2021 Regular Council meeting be adopted with the following additions:

Business 6c) Policing Summit Discussion  
6d) Snow Removal at Rodeo Grounds

**CARRIED**

**ADOPTION OF THE REGULAR COUNCIL MEETING MINUTES – FEBRUARY 9, 2021**

046 **Moved by Councillor Ray Prevost** that the minutes of the February 9, 2021 Regular Council meeting be adopted as presented.

**CARRIED**

**BYLAW**

**Amending Bylaw 1473-18 Business License Penalties**

In 2018, Bylaw 1473-18 was passed to Amend Bylaw 1236-03, the Business License Bylaw, to update and add various sections including a \$50.00 monthly penalty.

Section 11.4: The Business License Fee states:



**Amending Bylaw 1473-18  
Business License Penalties**

The Business License Fee renewal shall be paid in full no later than January 31st, for the issuing license year. Failure to pay shall result in the following penalties:

(a) A late payment penalty of \$50.00 shall be applied for payments received from February 1st up to and including March 31st for the issuing year.

(b) A late payment penalty of \$50.00 plus double the regular Business License Fee shall be applied for late payments received between April 1st and April 30th of the issuing year.

Renewals not received by May 1st of the licensing year will be cancelled and the business will be struck from the business license registry. Business operators will be required to submit a new application for the continuation of the operating of the business and may be subject to fines as noted under Section 11.4 of this bylaw for any operation conducted without a valid Business License. (Bylaw 1473-18)

In January, the 2021 Business License Renewals were mailed. To date, 164 renewals remain unpaid. Based on the above section, these are subject to a \$50.00 penalty as of February 1<sup>st</sup> with the next penalty date being April 1<sup>st</sup> and May 1<sup>st</sup>.

As businesses have been subject to many restrictions due to the Covid-19 pandemic, Administration is requesting Council consider cancelling the 2021 penalties for business license renewals. As it is a requirement for all businesses working within the Town of Bonnyville to have a valid business license, Administration will contact all businesses that have not paid their renewal fee to request payment or, if no longer in business, to update their status.

- 047 **Moved by Councillor Chad Colbourne** that Council approve the cancellation of the 2021 Business License penalties.

**CARRIED**

**FINANCE**

**January Financial Report  
Capital**

- 048 **Moved by Councillor Chad Colbourne** that Council approve the January Financial Report Capital as presented.

**CARRIED**

**January 2021 Financial Report  
Operating**

- 049 **Moved by Councillor Brian McEvoy** that Council approve the January Financial Report Operating as presented.

**CARRIED**

A handwritten signature in black ink, appearing to be 'R. A.', located in the bottom right corner of the page.

**January Bank Reconciliation**

- 050 **Moved by Councillor Lorna Storoschuk** that Council approve the January Bank Reconciliation as presented.

**CARRIED**

**Transfers to and from  
Reserves Year End**

In accordance with Policy #07-FN-049, a Council motion is required to transfer funds not budgeted from the Operating and Capital budget to Reserves and to transfer funds from Reserves to the Operating and Capital Budget. All of these transfers are to balance the 2020 year for both operating and capital and will be reflected in the Year End Financial Statements presented by the Auditors. To finalize year-end adjustments for Operating and Capital for 2020, a motion from Council to transfer these amounts to and from Reserves is required.

- 051 **Moved by Councillor Brian McEvoy** that Council authorize the transfers to and from Reserves for Operations and Capital Projects for 2020.

**CARRIED**

**BUSINESS**

**Bonnyville Golf & Country  
Club – Request for Funding  
Irrigation System Project –  
Phase 2**

In early 2017, the Golf Club approached the Town and M.D. Councils for support regarding the first of several planned upgrades to the Facility. The “first phase” of the irrigation system restoration upgrades involved approximately \$315,000.00 to upgrade the existing pump house and controls. At that time, the Town agreed to a one-time funding assistance of \$30,000.00 for the project and the M.D. also agreed to fund a one-time contribution, of \$150,000.00.

In 2018, Council approved providing a Letter of Support for the Golf Club's Grant applications to secure funding for additional planned phases to the irrigation project, and other projects, such as replacing equipment.

Currently, the Golf Club has been successful in obtaining a Provincial CFEP grant for \$500,000.00. As this is a matching grant, they must also raise \$500,000.00 in matching funds, which they are asking for assistance from the Town and M.D. to help raise.

The “Ask” from the Town of Bonnyville is for a one-time contribution of \$100,000.00.

Handwritten signature and initials, possibly 'SR' or 'BR', located at the bottom right of the page.

**Bonnyville Golf & Country Club – Request for Funding Irrigation System Project – Phase 2**

- 052 **Moved by Councillor Brian McEvoy** that Council provide a one-time contribution of \$100,000.00 for the Bonnyville Golf & Country Club Irrigation System Phase 2 project, as well as offer any in-kind work that can be provided within the schedule of the Town of Bonnyville, with funding to come from existing ID349 funds and reduce the planned 2021 Capital works projects by this amount.

**CARRIED**

**Policing Summit – Discussion – WALK ON**

Councillor Ray Prevost stated that he believes that Council should be writing a letter regarding the Province's plan for changing the RCMP to Provincial Policing as was outlined in the AUMA Policing Summit webinar.

Extensive discussion ensued.

- 053 **Moved by Councillor Ray Prevost** that Council provide a letter to the Solicitor General in opposition to the Provincial Police Force in Alberta.

**CARRIED**

**Snow Removal at Rodeo Grounds – Walk On**

Councillor Chad Colbourne stated that he was approached by the Agricultural Society with a request for help from the Town with removal of snow from the Track so they can begin working on the upgrades to the Track.

It was agreed that Brad Trimble, General Manager of Operations and Engineering will check with the Agricultural Society to gauge the scope of work they would like and see if there is operational time to offer the Town's help.

**COMMITTEE REPORTS**

**Councillor Elisa Brosseau**

Councillor Brosseau attended the Emerging Trends in Municipal Law Webinar, made opening remarks at the Regional Economic Development presentation to Stakeholders, attended the AUMA Regional Partnership and Collaboration workshop. She also attended a Balancing the Wheel meeting, the AUMA Policing Summit (Parts one and two), the Bonnyville Regional Fire Authority (BRFA) meeting and a meeting with the Alberta Bilingual Municipalities Association meeting.

**Councillor Ray Prevost**

Councillor Prevost attended the AUMA Policing Summit (Parts one and two), the Lakeland Lodge and Housing Association meeting and the Bonnyville Regional Fire Authority meeting.

**Mayor Gene Sobolewski**

Mayor Sobolewski attended a meeting with the M.D. of Bonnyville Reeve and the BRFA, the Emerging Trends in Municipal Law Webinar, a meeting with MLA David Hanson regarding the Golf Course and a meeting with M.D. Reeve



**Mayor Gene Sobolewski**

Sawchuk regarding the Golf Course. He also attended a Covid -19 Session, the AUMA Policing Summit (parts one and two), the BRFA Meeting, another Emerging Trends in Municipal Law Webinar, a meeting with the M.D. Reeve regarding Covid Response and the Bonnyville Leisure Facility Corp Board meeting.

**Chad Colbourne**

Councillor Colbourne had no meetings to report.

**Councillor Lorna Storoschuk**

Councillor Storoschuk attended the Emergency Management Agency Meeting, the Emerging Trends in Municipal Law Webinar, the AUMA Policing Summit (parts one and two), the Bonnyville Historical Society Board meeting, the Lakeland Industry & Community Association meeting and the Bonnyville & District Daycare Society meeting.

**Councillor Brian McEvoy**

Councillor McEvoy attended the Emergency Management Agency meeting, the Emerging Trends in Municipal Law Webinar, the AUMA Policing Summit (parts one and two), and the Assessment Review Board WebEx Training.

**CORRESPONDENCE AND INFORMATION**

**Email – Justice Transformation Initiative**

An email was received regarding the Justice Transformation Initiative which is tasked with restoring justice system capacity, improving public safety and enhancing accessibility for Albertans. The email contained updates due to the December 1, 2020 Provincial Administrative Penalties Act.

Council accepted this letter for information.

**Proclamation – Social Work Week – March 7-13, 2021**

Mayor Gene Sobolewski declared March 7-13, 2021 Social Work Week in the Town of Bonnyville.

**QUESTIONS**

Councillor Colbourne asked how the snow removal program is doing this year.

Brad Trimble, General Manager of Operations and Engineering, stated that the town had 3 weeks @ 6 days a week after the large snowfall and the Town is now catching up on Residential.

Councillor Prevost asked if the Muni-Corr letter was going to be on the next agenda.

Bill Rogers, CAO, stated that Administration did not receive a copy of that letter, but once one is received it can be added to the Agenda.

A handwritten signature in black ink, appearing to be 'BR' followed by a stylized flourish.

In addition to all of Council present, Bill Rogers, CAO, Brad Trimble, General Manager of Operations and Engineering, Renee Stoyles, General Manager of Corporate Services and Katherine Currie, General Manager of Planning and Community Services attended the In-Camera session to provide Administrative and Procedural support.

**IN CAMERA**

- 054 **Moved by Councillor Chad Colbourne** that Council close the meeting to the public for Agenda items 10a) Land as per Section 27, FOIP.

Time: 7:00 p.m.

**CARRIED**

**OUT OF CAMERA**

- 055 **Moved by Councillor Chad Colbourne** that Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 7:36 p.m.

**CARRIED**

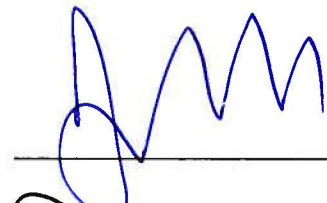
**ADJOURNMENT**


- 056 **Moved by Councillor Lorna Storoschuk** that the Regular Meeting of Council be adjourned.

Time: 7:36 p.m.

**CARRIED**

Minutes read and adopted this 9<sup>th</sup> day of March, 2021.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Administrative Officer