

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA HELD AT THE TOWN HALL ON TUESDAY, JUNE 23, 2020 COMMENCING AT 6:00 P.M.**

---

**PRESENT**

Mayor Gene Sobolewski, Councillors Rene Van Brabant, Ray Prevost, Lorna Storoschuk, Brian McEvoy, Elisa Brosseau and Chad Colbourne

**STAFF**

Bill Rogers – Chief Administrative Officer (CAO), Mark Power – Advisor to the Chief Administrative Officer, Renee Stoyles – Director of Finance, Katherine Currie, Director of Planning and Development, and Tracy Ghostkeeper – Executive Assistant

**PRESS**

Michael Menzies, Lakeland Connect

**REGULAR MEETING OF COUNCIL**

Mayor Gene Sobolewski called the Regular Meeting of Council to order at 6:01 p.m.

**Appointment – Deputy Mayor  
– July 1, 2020 to March 1, 2021  
– Ray Prevost**

Mayor Sobolewski thanked outgoing Deputy Mayor Brian McEvoy for his service as Deputy Mayor and swore in Councillor Ray Prevost as Deputy Mayor for the term of July 1, 2020 to March 1, 2021.

**ADOPTION OF AGENDA OF  
REGULAR COUNCIL  
MEETING – June 23, 2020**

201 **Moved by Councillor Rene Van Brabant** that the agenda for the June 23, 2020 Regular Council meeting be adopted with the following amendments:

8d) 50<sup>th</sup> Ave (Hwy 659) Curb and Gutter Replacement  
8e) Public Access to Municipal Owned Outdoor Participant Recreation Parcels  
10b) Email – RCMP Invite Community to Engage in Consultation for 2020  
12c) Land – FOIP Sections (21), (25) & (27)

**CARRIED**

**ADOPTION OF COUNCIL  
MEETING MINUTES – June 9,  
2020**

202 **Moved by Councillor Ray Prevost** that the minutes of the June 9, 2020 Regular Council meeting be adopted as presented.

**CARRIED**

**PUBLIC HEARING**

**Public Hearing, Amending  
Bylaw No. 1498-20 –  
Application to Amend Land  
Use Bylaw 1447-16 (LUBA20-  
001) – Open**

Pursuant to the Municipal Government Act, a Public Hearing is required to be held for amendments to the Land Use Bylaw. Notifications were sent to the adjacent landowners and agencies regarding this matter. The Bylaw has been advertised in accordance with legislation.

**Public Hearing, Amending  
Bylaw No. 1498-20 –  
Application to Amend Land  
Use Bylaw 1447-16 (LUBA20-  
001) - Open**

This Public Hearing is for an application to amend Land Use Bylaw 1447-16 for the purpose of amending the Land Use Districting from C2 – Fringe Commercial District to R4 – High Density Residential District.

- 203 **Moved by Councillor Brian McEvoy** that the Regular Meeting of Council be adjourned and Council enter into a Public Hearing for Bylaw No. 1498-20 Application to Amend Land Use Bylaw No. 1447-16 (LUBA 20-001)

Time: 6:05 p.m.

**CARRIED**

**Introduction of Public Hearing**

Mayor Sobolewski declared the Public Hearing open at 6:05 p.m.

Katherine Currie, Director of Planning and Development introduced the subject of the Public Hearing noting that the proposed rezoning has been requested by the landowner who intends to use the existing apartment building for long-term apartment rentals rather than short-term hotel-style rentals. No changes to the building are anticipated other than the term of rentals. Apartment Buildings and Apartment Hotels are both permitted uses within an R4 land use district. With a C2 district, only Apartment Hotels are discretionary, and Apartment Buildings are not a listed use of the land.

Mayor Sobolewski called for a first, second and third time if there was anyone present who would like to speak for or against Bylaw No. 1498-20. No one spoke.

**Public Hearing for Amending  
Bylaw No. 1498-20 –  
Application to amend Land  
Use Bylaw 1447-16 (LUBA 20-  
001) - Closed**

There being no one present to speak either for or against, Mayor Sobolewski declared the Public Hearing for Bylaw No. 1498-20 closed.

Time: 6:06 p.m.

- 204 **Moved by Councillor Chad Colbourne** that Council adjourn the Public Hearing for Bylaw No. 1498-20 Application to Amend Land Use Bylaw No. 1447-16 (LUBA 20-001) and go into the Regular Council meeting.

Time: 6:06 p.m.

**CARRIED**



**MUNICIPAL PLANNING  
COMMISSION**

**See Separate Minutes**

- 205 **Moved by Councillor Elisa Brosseau** that Council adjourn the Regular Council Meeting and go into the Municipal Planning Commission meeting.

Time: 6:06 p.m.

**CARRIED**

- 206 **Moved by Councillor Ray Prevost** that Council adjourn the Municipal Planning Commission meeting and return to the Regular Meeting of Council.

Time 6:08 p.m.

**CARRIED**

**BYLAWS**

**Bylaw No. 1498-20 –  
Application to Amend Land  
Use Bylaw No. 1447-16  
(LUBA20-001) Second and  
Third Reading**

The Planning and Development Department received an application to amend the land use district at 4118 - 50 Avenue. The amendment to the land use districting is from C2 – Fringe Commercial District to R4 – High Density Residential District.

Letters have been sent out to adjacent landowners and agencies notifying them of this proposed change in land use districting. At the time of writing this staff recommendation, no objections have been provided from the referrals. The bylaw was advertised in our local newspaper in accordance with legislation and a public hearing was held earlier in this evening's meeting with no one present to speak in favor or opposed.

- 207 **Moved by Councillor Lorna Storoschuk** that Council provide second reading to Bylaw No. 1498-20 – Amendment (LUBA20-001) to Bylaw No. 1447-16.

**CARRIED**

**Bylaw No. 1498-20 –  
Application to Amend Land  
Use Bylaw No. 1447-16  
(LUBA20-001) Second and  
Third Reading**

- 208 **Moved by Councillor Chad Colbourne** that Council provide third reading to Bylaw No. 1498-20 – Amendment (LUBA20-001) to Bylaw No. 1447-16.

**CARRIED**

**Bylaw No. 1501-20 Temporary  
Borrowing Bylaw**

Bylaw No. 1501-20 is a Bylaw to replace Bylaw No 1487-19, the previous borrowing Bylaw of the Town of Bonnyville.

The Town is required to replace the Temporary Borrowing Bylaw annually. The amount of the maximum borrowing in Bylaw No. 1501-20 is \$2.562 million which is unchanged from



**Bylaw No. 1501-20 Temporary Borrowing Bylaw**

the previously authorized amount in Bylaw No. 1487-19. The interest rate has increased from Prime less ¼ to Prime plus 1.

The \$2.562 million authorized is well below the \$7.9 million that the Town is permitted to borrow under the Municipal Government Act.

- 209 **Moved by Councillor Brian McEvoy** that Council provide first reading of Bylaw No. 1501-20 – 2020 Temporary Borrowing Bylaw.

**CARRIED**

- 210 **Moved by Councillor Chad Colbourne** that Council provide second reading of Bylaw No. 1501-20 – 2020 Temporary Borrowing Bylaw.

**CARRIED**

- 211 **Moved by Councillor Rene Van Brabant** that Council proceed to third reading of Bylaw No. 1501-20 – 2020 Temporary Borrowing Bylaw.

**CARRIED UNANIMOUSLY**

- 212 **Moved by Councillor Ray Prevost** that Council provide third and final reading of Bylaw No. 1501-20 – 2020 Temporary Borrowing Bylaw.

**CARRIED**

**FINANCE**

**May 2020 Financial Report – Operating**

Renee Stoyles, Director of Finance, presented the May 2020 Financial Report – Operating to Council for information

**May 2020 Financial Report – Operating**

- 213 **Moved by Councillor Elisa Brosseau** that Council accept the May 2020 Financial Report – Operating for information.

**CARRIED**

**May 2020 Financial Report – Capital**

Renee Stoyles, Director of Finance, presented the May 2020 Financial Report – Capital to Council for information.

- 214 **Moved by Councillor Lorna Storoschuk** that Council accept the May 2020 Financial Report – Capital for information.

**CARRIED**

**May 2020 Bank Reconciliation**

Renee Stoyles, Director of Finance, presented the May 2020 Bank Reconciliation to Council for information.



**May 2020 Bank Reconciliation** 215 **Moved by Councillor Brian McEvoy** that Council accept the May 2020 Bank Reconciliation for information.

**CARRIED**

**Utility Billing Payment  
Proposal – Avenue Living – 18  
Accounts**

An email was received from Angela Wingert of Avenue Living requesting that Council consider their proposal with regards to paying the utility bills for the 18 properties owned by Avenue Living.

In her email, Ms. Wingert states that the above proposal would help Avenue Living devote resources to the COVID initiatives they have implemented to aid their residents such as flexible payment options, concierge to buy groceries/walk pets and increased sanitization/disinfection. The total amount owing to date on the 18 accounts is \$17,142.97.

Extensive discussion ensued.

216 **Moved by Councillor Ray Prevost** that Council deny the request to consider flexible payment options from Avenue Living as provisions were already made in Amending Bylaw No. 1497-20.

**CARRIED**

**2020 Operational Budget –  
Budget Delegation Requests**

At the April 28<sup>th</sup> Council meeting the 2020 Operational budget included the following expenses: (At the time the Budget was passed, there was no clear direction provided by Council with respect to the following items.)

1. Donation to Duclos for All - Inclusive Playground - \$20,000.00
2. Increase in Donation to BCNFC – 2020 Request, Kitchen Program - \$2,500.00
3. Decrease Chamber of Commerce by amount of paid off Mortgage - \$9,000.00

Extensive discussion ensued on each item.

217 **Moved by Councillor Elisa Brosseau** that Council deny the request for a financial donation towards the Duclos All Inclusive Playground project, Increase the donation to the Bonnyville Friendship Centre Food Bank to \$5,000.00 and decrease the donation to the Bonnyville Chamber of Commerce by \$9,000.00, which is the mortgage amount that is paid in full.

**CARRIED**

**Budget – 20201  
Administration / Council /  
Budget Timeline**

A copy of the 2021 Budget Timeline was presented for information.

Council accepted this timeline for information.



## BUSINESS

### **Regional Economic Development Committee – Terms of Reference**

The draft Regional Economic Development Committee Terms of Reference were presented to Council. As this committee is envisioned to be a joint committee of the Town and M.D. of Bonnyville, both administrations are asking their Councils to pass resolutions to approve the Terms of Reference.

- 218 **Moved by Councillor Chad Colbourne** that Council approve the draft Regional Economic Development Committee Terms of Reference.

### **CARRIED**

### **Cancellation of July 28 and August 11, 2020 Council Meetings**

Historically, Council has chosen to cancel the last meeting in July and the first meeting in August to allow for a summer break and vacations.

In the event that “Emergent Business” comes up, a Special Meeting will be called.

- 219 **Moved by Councillor Chad Colbourne** that Council cancel the Regular Council Meetings of July 28 and August 11, 2020.

### **CARRIED**

### **50<sup>th</sup> Ave (Hwy 659) Curb and Gutter Replacement**

Previously, Council had directed Administration to approach the Alberta Transportation Ministry with regard to asking the Province to commit to replacing needed curb and gutter on 50<sup>th</sup> Ave from 38<sup>th</sup> to 41<sup>st</sup> Streets (Highway 659). The response from Regional Director Michael Botros was presented which refused our request that the Province perform the work.

Extensive discussion ensued.

- 220 **Moved by Councillor Brian McEvoy** that Council direct Administration to set up a meeting with the Minister of Transportation to discuss the 50<sup>th</sup> Ave (Hwy659) Curb and Gutter Replacement.

### **CARRIED**

### **Public Access to Municipal Owned Outdoor Participant Recreation Parcels – Rodeo Grounds**

In April 2020, the Town of Bonnyville actioned the closure of municipally owned outdoor participant recreation parcels which included the ball diamonds, soccer fields and rodeo grounds with related facilities in response to the COVID-19 pandemic and provincial restrictions on public gatherings. The Province of Alberta has now lifted the Provincial Public Health State of Emergency and implemented the relaunch of many facilities in Alberta.



**Public Access to Municipal  
Owned Outdoor Participant  
Recreation Parcels – Rodeo  
Grounds**

With the relaunch in Stage 2 strategies and guidance documents from the province, outdoor events of no greater than 100 people (with physical distancing requirements) are now permitted. Major sporting events and tournaments are still restricted until Stage 3 of the relaunch, as are vocal concerts, major festivals and concerts. As such the Emergency Management Agency for the Town of Bonnyville recommends that the rodeo grounds and related facilities be permitted to reopen under the condition that any restrictions noted by the Province of Alberta and the Public Health Inspector be adhered to.

- 221 **Moved by Councillor Elisa Brosseau** that Council reopen the rodeo grounds and related facilities under the condition that any restrictions noted by the Province of Alberta and the Public Health Inspector be adhered to.

**CARRIED**

**COMMITTEE REPORTS**

**Councillor Brian McEvoy**

Councillor McEvoy attended a Bonnyville Regional Water Services Commission (BRWSC) meeting regarding the Frog Lake Tie-In, the Online Webinar 'Ask the Experts – Stage Two' and the Strategic Planning Session with Council.

Katherine Currie, Director of Planning and Development left the meeting at 6:51 p.m.

**Councillor Lorna Storoschuk**

Councillor Storoschuk attended a Bonnyville & District Historical Society meeting, a LICA (Lakeland Industry & Community Association) ZOOM meeting and a Bonnyville Municipal Library Board meeting. She also attended the Alberta Library Trustee Association virtual meeting, the Strategic Planning Session with Council and the National Indigenous People's Day festivities at the Bonnyville Canadian Native Friendship Centre.

**Councillor Chad Colbourne**

Councillor Colbourne attended a meeting with the General Manager at the Centennial Centre, a Bonnyville Regional Business Resiliency Committee meeting, the Strategic Planning Session with Council and a meeting with the Economic Development Officer.

**Mayor Gene Sobolewski**

Mayor Sobolewski attended three different discussions with the BRFA (Bonnyville Regional Fire Authority), had a meeting with a resident regarding recent construction, three separate meetings regarding ID 349 and the Strategic Planning Session with Council.

BR 8

**Councillor Elisa Brosseau**

Councillor Brosseau attended a Bonnyville Municipal Library Board meeting, a meeting with the Economic Development Officer, Strategic Planning with CDÉA (Economic Development Council of Alberta) and the Strategic Planning Session with Council.

**Councillor Ray Prevost**

Councillor Prevost attended the Online Webinar 'Ask the Experts – Stage Two', a Bonnylodge meeting and the Bonnyville Regional Waste Commission meeting (on behalf of Councillor Brosseau). He also attended the BRFA meeting, the Bonnylodge Inspection Tour and the Strategic Planning Session with Council.

**Councillor Rene Van Brabant**

Councillor Van Brabant attended a Bonnyville Agricultural Society meeting, the Online Webinar 'Ask the Experts – Stage Two', the BRFA meeting and the Strategic Planning Session with Council.

**CORRESPONDENCE AND INFORMATION**

**Letter –Alberta Municipal Affairs – 2020 Gas Tax Fund**

A letter was received from Alberta Municipal Affairs regarding the allocation for the 2020 Gas Tax Fund.

Council accepted this letter for information.

**RCMP Invite Community to Engage in Consultation for 2020 – WALK ON**

Bonnyville RCMP are inviting the public to engage in consultation for 2020, normally a Town Hall meeting would have been held, but due to the current pandemic the RCMP are asking residents to communicate their input through regular mail or email for a two week period beginning June 29, 2020 until July 10, 2020.

Council accepted this for information.

**QUESTIONS**

No questions asked.

**IN CAMERA**

In addition to all of Council present, Bill Rogers, CAO, Mark Power, Advisor to the CAO and Renee Stoyles, Director of Finance attended the In-Camera session to provide Administrative and Procedural support.

**IN CAMERA**

222 **Moved by Councillor Chad Colbourne** that Council close the meeting to the public for Agenda items 12a) ID349, 12b) Land and 12c) Land as per Section 27, FOIP.

Time: 7:06 p.m.

**CARRIED**

BR 8



**IN CAMERA**

- 223 **Moved by Councillor Brian McEvoy** that Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 8:37 p.m.

**CARRIED**

- 224 **Moved by Councillor Rene Van Brabant** that Council approve \$279,515.00 be contributed to the M.D. of Bonnyville for our share of the Airport Improvement project, less any monies spent in 2020.

**CARRIED**


**ADJOURNMENT**

- 225 **Moved by Councillor Chad Colbourne** that the Regular Meeting of Council be adjourned.

Time: 8:38 p.m.

**CARRIED**

Minutes read and adopted this 14<sup>th</sup> day of July, 2020.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Administrative Officer