

MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA HELD AT THE TOWN HALL ON TUESDAY, JANUARY 14, 2020 COMMENCING AT 6:00 P.M.

PRESENT

Mayor Gene Sobolewski; Councillors: Ray Prevost, Rene Van Brabant, Lorna Storoschuk, Brian McEvoy, Elisa Brosseau and Chad Colbourne

STAFF

Mark Power, Chief Administrative Officer (CAO), Bill Rogers - Assistant Chief Administrative Officer (ACAO), Renee Stoyles, Director of Finance, Joe Kopala, Building Safety Codes Manager and Tracy Ghostkeeper - Executive Assistant

PRESS

Robynne Henry – Bonnyville Nouvelle

GUESTS

Jay Melvin –Regional Fire Chief
Happy House Daycare - Jackie Darroch, Uta Squire and Stephanie Williams

REGULAR MEETING OF COUNCIL

Mayor Gene Sobolewski called the Regular Meeting of Council to order at 6:01 p.m.

ADOPTION OF AGENDA OF REGULAR COUNCIL MEETING – January 14, 2020

- 001 **Moved by Councillor Ray Prevost** that the agenda for the January 14, 2020 Regular Council meeting be adopted with the following amendment:

Withdrawn 6 e) Councillor Prevost – Notice of Motion

CARRIED

ADOPTION OF COUNCIL MEETING MINUTES – December 10, 2019

- 002 **Moved by Councillor Brian McEvoy** that the minutes of the December 10, 2019 Regular Council meeting be adopted as presented.

CARRIED

ADOPTION OF SPECIAL COUNCIL MEETING MINUTES – December 19, 2019

- 003 **Moved by Councillor Lorna Storoschuk** that the minutes of the December 19, 2019 Special Council meeting be adopted as presented.

CARRIED

Councilor Lorna Storoschuk declared a conflict with the next Agenda item and left the meeting at 6:04 p.m.



**MUNICIPAL PLANNING
COMMISSION**

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FINANCE

**November 2019 Financial
Report - Operating**

**November 2019 Financial
Report - Capital**

**November 2019 Bank
Reconciliation**

**Accounts Receivable Write
Offs**

BUSINESS

See Separate Agenda

- 004 **Moved by Councillor Brian McEvoy** that Council adjourn the Regular Meeting of Council and go into the Municipal Planning Commission meeting.

Time: 6:03 p.m.

CARRIED

- 005 **Moved by Councillor Elisa Brosseau** that Council adjourn the Municipal Planning Commission meeting and return to the Regular Meeting of Council.

Time 6:33 p.m.

CARRIED

Councillor Storoschuk returned to the meeting at 6:33 p.m.

Guests Jackie Darroch, Uta Squire and Stephanie Williams left the meeting at 6:33 p.m.

- 006 **Moved by Councillor Chad Colbourne** that Council accept the November 2019 Financial Report – Operating for information.

CARRIED

- 007 **Moved by Councillor Chad Colbourne** that Council accept the November 2019 Financial Report - Capital for information.

CARRIED

- 008 **Moved by Councillor Brian McEvoy** that Council accept the November 2019 Bank Reconciliation for information.

CARRIED

Renee Stoyles, Director of Finance, presented the 2019 Accounts Receivables Write-offs. These are uncollectable and have gone to collections.

- 009 **Moved by Councillor Ray Prevost** that Council write off the \$659.75 from the Accounts Receivables Write-offs to bad debts with the understanding no services will be provided in the future until unpaid amounts are paid in full.

CARRIED



**Ronald McDonald House
Charities – Winterland
Invitational**

A request has been received to once again sponsor the Ronald McDonald House Charities Winterland Invitational being held on February 14 – 16, 2020. The Winterland Invitational has become the premier Family Day weekend event in the Lakeland. In 2019 \$135,000.00 was raised from the Tournament.

Oreen Skiba, Stakeholder Relations Manager for the Lakeland Region, presented to Council at the October 8th, 2019 Regular Council meeting. As this event is being held before the final budget is approved, it is being brought before Council for a decision.

- 010 **Moved by Councillor Chad Colbourne** that Council provide the Ronald McDonald House Charities 2020 Winterland Invitational with an \$8,000.00 Ice Level Sponsor as in previous years.

CARRIED

**Letter of Support – Fire
Services Training Program –
Ratification**

A request was received to submit a Letter of Support to the BRFA (Bonnyville Regional Fire Authority) for their application to Alberta Municipal Affairs for the 2019/20 Fire Services Training Grant. Due to time restrictions for the application, Councillors were polled and a letter was provided to the BRFA on December 19, 2019.

- 011 **Moved by Councillor Brian McEvoy** that Council ratify the Letter of Support provided to the Bonnyville Regional Fire Authority for their application to Alberta Municipal Affairs for the 2019/20 Fire Services Training Grant.

CARRIED

**Tribal Chiefs Employment and
Training Services Association
Events Sponsorship Request**

A request was received from Tribal Chiefs Employment and Training Services Association to have Mayor Sobolewski to be a Keynote Speaker at their 20 Year Anniversary Gala Celebration and for the Town of Bonnyville to be a Platinum Sponsor of all three events, the Business Mixer, Job Fair and Gala being held on April 8 - 9, 2020 at the Bonnyville Centennial Centre for a cost of \$3,000.00.

- 012 **Moved by Councillor Brian McEvoy** that Council approve the Town of Bonnyville to be a Platinum Sponsor for all three Tribal Chiefs Employment and Training Services Association events, the Business Mixer, Job Fair and Gala being held on April 8 - 9, 2020 at the Bonnyville Centennial Centre for a cost of \$3,000.00 and request the Bonnyville Chamber of Commerce to set up a booth at the events.

CARRIED



FCM Conference Attendance and Membership

At the December 10, 2019 Regular Council Meeting a motion was made that transferred the anticipated deficit of \$525,534.00 from the General Operating Reserve as a contingency with a re-evaluation after the December 16, 2019 ID 349 meeting.

Unfortunately, no additional ID 349 funding came about as a result of the Meeting and some Organizations are looking for funding before we pass a final Budget and in cases such as the FCM, Administration is looking for direction as certain expenditures need to be made before the final Budget is approved. The Annual FCM Membership and attendance at the annual Conference was one of the items identified at the Interim Budget for possible cancellation (total savings \$21,199.00).

Extensive discussion ensued.

- 013 **Moved by Councillor Ray Prevost** that Council Cancel the attendance at the 2020 FCM Conference and review next year for 2021 attendance.

DEFEATED

- 014 **Moved by Councillor Ray Prevost** that Council retain the annual FCM Membership and attendance at the annual Conference.

CARRIED

Renee Stoyles, Director of Finance left the meeting at 7:20 p.m.

Lakeland Yellowjackets Funding Request

A letter was received from Larry Godziuk, Head Coach for the Lakeland Yellowjackets Track and Field Club, requesting sponsorship for their upcoming attendance at the Simplot Games indoor track and field tournament, to be held February 13-15, 2020 at the University of Idaho.

This letter states that this tournament is an annual event, where Secondary school athletes from across Canada and the U.S. compete in an indoor competition. This event is also attended by coaches from Universities and Colleges looking to recruit athletes for their respective post-secondary teams.

- 015 **Moved by Councillor Elisa Brosseau** that Council approve a donation of \$250.00 for the Lakeland Yellowjackets Track and Field Club to attend the Simplot Games indoor track and field tournament, to be held February 13-15, 2020, and offer the team the opportunity to participate in the annual Spring Cleanup program to raise additional funds.

CARRIED



**Bonnyville Regional
Emergency Management
Partnership Agreement and
Terms of Reference**

The administration for Town of Bonnyville along with the Municipal District of Bonnyville No. 87, Village of Glendon, Summer Village of Pelican Narrows and Summer Village of Bonnyville Beach have undertaken the process to prepare the updated Bonnyville Regional Emergency Management Program which will meet the new provincial legislation under the Emergency Management Act.

The region has always worked in conjunction with one another with regards to response and support during major emergency incidents. Upon review it was noted that an updated partnership agreement and bylaw will be required to meet the requirements of legislation. The agreement outlines the creation of the Bonnyville Regional Emergency Advisory Committee and Bonnyville Regional Emergency Management Agency (Sections 3 to 11). It also addresses the cost associated to the program (Section 12 and 13), Insurance and the Term of the agreement.

One of the new features of the agreement and upcoming bylaw is that the two Summer Villages have delegated their authority to the Municipal District of Bonnyville to oversee their emergency management in the event of an incident. This is due to the lack of human resources to provide the support they could need in an incident and that if they are affected, it is likely that the M.D. of Bonnyville will already be activating their emergency management team. Both Summer Village Councils and the M.D. have already approved a separate agreement and bylaw for this to occur. This partnership agreement will be presented to the Minister of Municipal Affairs to issue a Ministerial Order to finalize it.

This Agreement has been vetted through Alberta Emergency Management Agency to ensure it meets the legislative criteria.

Discussion ensued.

- 016 **Moved by Councillor Brian McEvoy** that Council approve the Bonnyville Regional Emergency Management Partnership Agreement as presented.

CARRIED

BYLAW

**Bylaw No. 1491-20 – Municipal
Management Bylaw**

The Emergency Management Act RSA 200 Chapter E-6.8 has been revised as of November 19, 2018. As such the Town of Bonnyville along with the MD of Bonnyville, Village of Glendon, Summer Village of Pelican Narrows and Summer Village of Bonnyville Beach have been reviewing the Emergency Management bylaws and Plans.



**Bylaw No. 1491-20 – Municipal
Management Bylaw**

The following items are contained in the updated Emergency Management Bylaw:

- Declaration of a State of Local Emergency (SOLE)
- Roles and responsibilities of the Bonnyville Regional Emergency Advisory Committee (BREAC)
- Roles and responsibilities of the Bonnyville Regional Emergency Management Agency (BREMA)
- Establishment of the Regional Fire Chief as the Regional Director of Emergency Management (DEM)
- Role of the Deputy DEM for the municipality
- Role of Council

- 017 **Moved by Councillor Rene Van Brabant** that Council provide first reading to Bylaw No. 1491-20 Municipal Emergency Management Bylaw.

CARRIED

- 018 **Moved by Councillor Elisa Brosseau** that Council provide second reading to Bylaw No. 1491-20 Municipal Emergency Management Bylaw.

CARRIED

- 019 **Moved by Councillor Ray Prevost** that Council proceed to third reading to Bylaw No. 1491-20 Municipal Emergency Management Bylaw.

CARRIED UNANIMOUSLY

- 020 **Moved by Councillor Lorna Storoschuk** that Council provide third and final reading to Bylaw No. 1491-20 Municipal Emergency Management Bylaw.

CARRIED

COMMITTEE REPORTS

Councillor Rene Van Brabant

Councillor Van Brabant attended a Joint Council meeting with the M.D. of Bonnyville, the Fort Kent/Ardmore Fireman's Award Night, the Town's Christmas Party, the Bonnyville Regional Fire Authority (BRFA) Regular and Organizational meeting and the Community Policing Committee meeting.

Councillor Elisa Brosseau

Councillor Brosseau attended the Bonnyville and District Chamber of Commerce Business Mixer, the Joint Council meeting with the M.D of Bonnyville, a Family & Community Support Services (FCSS) Board meeting, the Moose Lake Watershed Society Presentation "What the Flux" and a Special Town Council meeting. She also attended the Kehewin Pipe Ceremony, the Northern Alberta Bilingual Tourism Network



Councillor Elisa Brosseau

Project, a Library Board meeting, and a Canada Day Committee meeting.

Councillor Ray Prevost

Councillor Prevost attended a Joint Council meeting with the M.D. of Bonnyville, the Fort Kent/Ardmore Fireman's Award Night, a Bonnylodge Construction meeting, a Bonnyville 4x4 Club meeting, the BRFA Regular and Organizational meeting, the Lakeland Lodge and Housing meeting, and a Muni-Corr meeting.

Mayor Gene Sobolewski

Mayor Sobolewski attended the Joint Council meeting with the M.D. of Bonnyville, the Bonnyville Canadian Native Friendship Centre (BCNFC) Annual Christmas Dinner, a meeting in Edmonton with Minister Madu, and the Moose Lake Watershed Presentation "What the Flux". He also attended the Bonnyville Regional Fire Authority (BRFA) meeting, a Town of Bonnyville Special Council meeting, and the Bonnyville and District Leisure Facility Corporation Strategic Planning meeting.

Councillor Chad Colbourne

Councillor Colbourne attended the Joint Council meeting with the M.D. of Bonnyville, a Town of Bonnyville Special Council meeting, a Bonnyville and District Leisure Facility Corporation Strategic Planning meeting, the Community Policing Committee meeting, a Canada Day meeting, and a Luncheon with the Bonnyville and District Chamber of Commerce to celebrate a valued employee's 10 year milestone.

Councillor Lorna Storoschuk

Councillor Storoschuk attended a Joint Council meeting with the M.D. of Bonnyville, a Lakeland Industry and Community Association meeting, the BCNFC Annual Christmas Dinner, an FCSS Board meeting, the Town Christmas Party, the Bonnyville and District Historical Society Christmas Event, the Moose Lake Watershed presentation "What the Flux". She also attended the Town of Bonnyville Special Council meeting, the Kehewin Pipe Ceremony, the Bonnyville Municipal Library Board meeting and a Bonnyville & District Daycare Board meeting.

Councillor Brian McEvoy

Councillor McEvoy attended a Joint Council meeting with the M.D. of Bonnyville, the Bonnyville Canadian Native Friendship Centre (BCNFC) Annual Christmas Dinner, the Bonnyville Regional Water Services Commission meeting, the Town Christmas party, a meeting with Minister Madu in Edmonton, a Town of Bonnyville Special Council meeting, and the Kehewin Pipe Ceremony.

Jay Melvin, Regional Fire Chief left the meeting at 7:37 p.m.

A handwritten signature in black ink, appearing to be 'J. Melvin', is located in the bottom right corner of the page.

**CORRESPONDENCE AND
INFORMATION**

**Walk a Mile in Her Shoes –
February 1, 2020**

A poster was received announcing the Dr. Margaret Savage Crisis Centre's Walk a Mile in Her Shoes Event being held on Saturday February 1, 2020 at 7:00 p.m.

Council accepted this poster for information.

Councillor Colbourne volunteered to participate in the event.

**Bonnyville Municipal Library –
Family Literacy Day Event –
January 27, 2020**

A letter was received from the Bonnyville Municipal Library's Family Literacy Day Event on January 27, 2020.

Council accepted this letter for information.

QUESTIONS

There were no questions asked.

IN CAMERA

In addition to all of Council present, Mark Power, CAO, and Bill Rogers, ACAO, attended the In Camera session to provide Administrative and Procedural support.

IN CAMERA

- 021 **Moved by Councillor Elisa Brosseau** that Council adjourn the Regular Meeting of Council and go In Camera, pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000.

Time: 8:00 p.m.

CARRIED

IN CAMERA

- 022 **Moved by Councillor Brian McEvoy** that Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 8:15 p.m.

CARRIED



ADJOURNMENT

023 **Moved by Councillor Rene Van Brabant** that the Regular Meeting of Council be adjourned.

Time: 8:16 p.m.

CARRIED

ADOPTION OF MINUTES

Minutes read and adopted this 28th day of January, 2020.



Mayor



Chief Administrative Officer