



Town of Bonnyville
"It's Multi-Natural"

Town of Bonnyville

DEVELOPMENT PERMIT

APPLICANT INFORMATION					
Applicant Name:				Application Date:	
Mailing Address:					
City/Province:				Postal Code:	
Phone:		Email Address:			
Applicant Interest: (If not the owner)	<input type="checkbox"/> Contractor: <input type="checkbox"/> Agent: <input type="checkbox"/> Other:				
A LETTER OF AUTHORIZATION IS REQUIRED IN THE ABSENCE OF THE OWNER(S) SIGNATURE ON THIS FORM					
Owner Name:					
Owners Mailing Address:					
City/Province:				Postal Code:	
Phone:		Email Address:			
PROPERTY INFORMATION					
Municipal Address:			Land Use District:		
Legal Description:	Lot(s):	Block:	Plan:		
or Part Section:	Section:	Twp:	Range:	Meridian:	
Lot Information:	Width:	Length:	Lot Area: (sqm)		
DEVELOPMENT INFORMATION					
<input type="checkbox"/> New Construction <input type="checkbox"/> Reno/Addition/Alteration/Installation <input type="checkbox"/> Other				Construction Value:	
Description of Development:					
Estimated Start Date:		Estimated Completion Date:		Area of Development: (sqm)	Building Height: (m)
Setbacks: Foundation to Property Line: (m) <small>(New Builds / Accessor Structures etc.)</small>		Front: (m)	Sides: (m)		Rear: (m)
Variance Description: (If variance is being requested):					
A Development Permit is valid for 365 days from date of issuance.					
I/we hereby declare I/we have reviewed and understand the conditions/terms of the Town of Bonnyville Land Use Bylaw and that the development identified in this application will be conducted in accordance with the plans submitted and upon approval, will adhere to the conditions and provisions of the Town of Bonnyville Land Use Bylaw. I/we hereby grant the Development Authority Right of Access to conduct all necessary inspections on the subject property with respect to this application. All work will be conducted in accordance with the plans submitted. I/we further declare that I/we will notify the Development Authority of any proposed changes to the plans submitted with this application.					
Date Signed:		Print Name:		Signature of Applicant:	
Date Signed:		Print Name:		Signature of Owner: (If not the applicant) or letter of authorization	

CONTINUED ON REVERSE

Important Notice: This application does not permit you to commence development until such time a development permit has been issued by the Development Authority. If approval has not been received within 40 days of the date the application is deemed refused, you have the right to file an appeal to the Subdivision Appeal Board.

Contact the SDAB Secretary at (780) 826-3496 for appeal information.

The following information is required to process your application. Failure to submit any of the below may cause unnecessary delays. Additional information may be required as considered necessary by the Development Authority. Should you have any questions regarding Development Permit submission requirements, please contact Planning & Development at 780-826-3496

Check list of submission requirements for Development Permit Applications

Fields that have an asterisk (*) must be provided. Check that all required information has been submitted with the application.

┆ * **Application Fee** (Cheque/Debit/Cash) *Non-Refundable*

┆ * **Certified Copy of Title** (Within 60 Days)

┆ * **A Site Plan** at a scale satisfactory to the Development Officer showing the North Arrow, Scale of Plan, Legal Description of Property, Municipal Address, Land Use District if applicable.

┆ * **Locations and Distances** to property lines from building, structures, decks, retaining walls, landscaping if applicable.

┆ * **Lot Dimensions, Building Area** for all structures if applicable.

┆ * **Lot Grade Plans** to provide positive drainage to an approved drainage course if applicable.

┆ * **All Easements** shown and labeled if applicable.

┆ Offsite Levies (if applicable, to be paid at the time of Building Permit Application) if applicable.

┆ Location of lot access, existing sidewalks and curbs and distance from property line if applicable.

┆ Building Elevations including front, sides, and rear. Building Height to top of roof if applicable.

┆ Building Plans including scale and dimension of exterior and interior walls, listing construction materials, floor plans of all living spaces proposed to be developed if applicable. **(2 Copies required or Digital File)**

The Development Authority may require the following additional information if deemed necessary to assess application:

Typical Commercial, Industrial, and Institutional Additional Required information

┆ *Location of Municipal water, sanitary sewer, storm sewer lines and public utilities (gas, power, telephone, and cable) to be utilized in servicing the property.*

┆ *Plan showing Storm Water Management system submitted and reviewed as condition of Development Permit and prior to Building Permit submission.*

┆ *Geotechnical report(s) - slope stability, soils, etc. prior to Building Permit submission.*

┆ *Environmental Assessment Reports - contaminated soils etc. prior to Building Permit submission.*

┆ *Safety Codes Council Approval for Storage Tank.*

OFFICE USE ONLY

Date Received:		Received By:	
Development Permit Fee:	Offsite Levies:	Receipt #:	
Development Application #:		Roll #:	
Permitted Use:	Discretionary Use DO:	Discretionary Use MPC:	

4917 49 Avenue (Bag 1006), Bonnyville, AB • T9N 2J7 • Ph: 780-826-3496 • Fax: 780-826-4806

Email: permits@town.bonnyville.ab.ca

Information on this form is collected for the sole use of the Town of Bonnyville and is protected under the authority of the Freedom of Information and Protection of Privacy Act, Sec. 33 (c) which regulates the collection, use and disclosure of personal information.