

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA HELD AT THE TOWN HALL ON TUESDAY, DECEMBER 10, 2019 COMMENCING AT 6:00 P.M.**

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**PRESENT**

Mayor Gene Sobolewski; Councillors: Ray Prevost, Rene Van Brabant, Lorna Storoschuk, Brian McEvoy, Elisa Brosseau and Chad Colbourne

**STAFF**

Mark Power, Chief Administrative Officer (CAO), Bill Rogers - Assistant Chief Administrative Officer (ACAO), Brad Trimble, Public Works Director, Joe Kopala, Building Safety Codes Manager and Tracy Ghostkeeper - Executive Assistant

**PRESS**

Robynne Henry – Bonnyville Nouvelle  
Mike Marshall – Country 99

**GUESTS**

Jay Melvin, Bonnyville Regional Fire Chief  
STAFF: Lalaine Cogollodo, Darren Czapla, Helene Michaud and Doreen Kushnir.  
Corrine Zimmerman – Alberta Works

**REGULAR MEETING OF COUNCIL**

Mayor Gene Sobolewski called the Regular Meeting of Council to order at 6:00 p.m.

**LONG SERVICE AWARDS**

Mark Power, CAO and Mayor Sobolewski presented the Long-Term Service Awards to:

Lalaine Cogollodo – 5 years  
Darren Czapla – 5 years  
Brad Trimble – 5 years  
Bill Rogers – 5 years  
Helene Michaud – 15 years  
Doreen Kushnir – 20 years

Also receiving Long Service Awards, but not present were:

Bonnie Wood – 5 years  
Bruce Stevenson – 5 years  
Paul Leckie – 5 years  
Jenna Gordon – 5 years  
Katherine Currie – 15 years

**ADOPTION OF AGENDA OF REGULAR COUNCIL MEETING – December 10, 2019**

- 334 **Moved by Councillor Ray Prevost** that the agenda for the December 10, 2019 Regular Council meeting be adopted as amended with the following additions:

Business – a) Brosseau Recognition – WALK ON  
In Camera – c) Joint Council Meeting Agenda

**CARRIED**



**ADOPTION OF COUNCIL  
MEETING MINUTES –  
November 26, 2019**

**MUNICIPAL PLANNING  
COMMISSION**

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COMMISSION**

**FINANCE**

**C2 – Request for Additional  
Funds**

**2020 Interim Operational  
Budget**

- 335 **Moved by Councillor Brian McEvoy** that the minutes of the November 26, 2019 Regular Council meeting be adopted as presented.

**CARRIED**

**See Separate Agenda**

- 336 **Moved by Councillor Chad Colbourne** that Council adjourn the Regular Meeting of Council and go into the Municipal Planning Commission meeting.

Time: 6:16 p.m.

**CARRIED**

- 337 **Moved by Councillor Elisa Brosseau** that Council adjourn the Municipal Planning Commission meeting and return to the Regular Meeting of Council.

Time 6:25 p.m.

**CARRIED**

Joe Kopala, Building Safety Codes Manager, left the meeting at 6:25 p.m.

An email was received from Todd Muir, General Manager of the Centennial Centre (C2) advising of the Motion from the C2 Board requesting additional funds to make up for the funding that was not received from a CFEP Grant application in the amount of \$125,000.00 that was to go towards the renovation of the VIP Suite Agri plex and RJ Arena project.

- 338 **Moved by Councillor Lorna Storoschuk** that Council approve the allocation of the additional \$50,000.00 to the C2 2019 Capital Budget with the funding to come from the C2 Capital Reserve.

**CARRIED**

Bill Rogers, ACAO, presented the proposed 2020 Interim Operational Budget which includes the various reserve transfers that were presented at the Budget Open House on December 3<sup>rd</sup>, 2019, as well as 2.1% utility fee increase and garbage fee increase, decrease in the MSI Operating Grant of \$80.00 and decrease in the Northern Library System Levy of \$193.00.

Reserve Revenue transfers include \$117,888.00 from the Landfill Reserve to fund the Landfill Liability of \$117,888.00



## 2020 Interim Operational Budget

(which would be funded from any Year End surplus first) and \$1,017,194.00 from the Local Improvement Reserve to fund the annual Local Improvement Taxes.

- 339 **Moved by Councillor Chad Colbourne** that Council approve the balanced 2020 Interim Operational Budget with a transfer from General Operating Reserve of \$525,534.00 into Revenue as a contingency and to re-evaluate after the December 16, 2019 ID 349 meeting.

### CARRIED

## 2020 Interim Capital Budget

Bill Rogers, ACAO, presented the proposed 2020 Interim Capital Budget. Administration is anticipating \$1,901,059.00 in Grant funds from the Province, and \$2,157,706.00 in funding from the M.D.'s Inter-Municipal Cooperation Program. No revenue line has been added for funding from ID 349 as this remains unknown.

- 340 **Moved by Councillor Brian McEvoy** that Council approve a 2020 Interim Capital Budget by deferring all Capital Items as per the options listed below until the Final Capital Budget is reviewed prior to setting the 2020 Mill Rate.

▪ Defer a portion of the Annual Overlay program to 2021	\$1,000,000.00
▪ Defer the Library Expansion Project to 2021	\$1,500,000.00
▪ Defer a portion of the Pool Infrastructure Upgrades to 2021	\$ 939,225.00
▪ Defer 47A Street Infrastructure to 2021	\$ 755,000.00
▪ Defer the Staging Area Washroom/Warm Up Shack to 2021	\$ 150,000.00
▪ Defer the A&W Crosswalk to 2021	\$ 200,000.00
▪ Defer Notre Dame Parking Lot Lights & Cameras to 2021	\$ 25,000.00
▪ Defer Northpoint Subdivision Engineering to 2021	\$ 50,000.00
▪ Defer the Landfill Scale House to 2021	\$ 60,000.00
▪ Defer the Tennis Courts/Pickle Ball Courts to 2021	\$ 30,000.00
▪ Defer the Fine Arts Feasibility Study to 2021	\$ 30,000.00
	<u>\$4,739,225.00</u>

### CARRIED

## Operating and Capital Plan

Bill Rogers, ACAO, stated that Section 283.1 of the Municipal Government Act now requires municipalities to prepare written financial and capital plans. He presented the Financial Plan for the years 2020 -2023 as well as the Capital Plan for the years 2020 – 2025.

### Financial Plans and Capital Plans

Section 283.1(1) In this section,

- (a) "capital plan" means a plan referred to in subsection (3);  
(b) "financial plan" means a plan referred to in subsection (2)  
(2) Each municipality must prepare a written plan respecting its anticipated financial operations over a period of at least the next 3 financial years.  
(3) Each municipality must prepare a written plan respecting its anticipated capital property additions over a period of at least the next 5 financial years.



## Operating and Capital Plan

- (4) The 3 financial years referred to in subsection (2) and the 5 financial years referred to in subsection (3) do not include the financial year in which the financial plan and capital plan is prepared.
- (5) Council may elect to include more than 3 financial years in a financial plan or more than 5 financial years in a capital plan.
- (6) Council must annually review and update its financial plan and capital plan.
- (7) The Minister may make regulations respecting financial plans and capital plans, including, without limitation, regulations
- (a) Respecting the form and contents of financial plans and capital plans;
- (b) Specifying the first financial year required to be reflected in a financial plan;
- (c) Specifying the first financial year required to be reflected in a capital plan.

## Operating and Capital Plan

- 341 **Moved by Councillor Chad Colbourne** that Council approve the 2020 -2023 Financial Plan and the 2020-2025 Capital Plan with the inclusion of any changes made to the interim Budgets for 2020.

**CARRIED**

## BYLAW

### Bylaw No. 1393-12 – Schedule B – Amend Utility Fees & Charges

- 342 **Moved by Councillor Ray Prevost** that Council approve the amendment to Schedule “B” of Bylaw No. 1393-12 to reflect an increase of 2.1% in Utility Service Fees and Utility Consumption/Usage Fee.

**CARRIED**

### Bylaw No. 1076-94 – Schedule C – Amend Garbage Rates

- 343 **Moved by Councillor Rene Van Brabant** that Council approve the amendment to Schedule “C” of Bylaw No. 1076-94 to reflect an increase of 2.1% in the Residential Garbage Rate.

**CARRIED**

### Bylaw No. 1091-95 – Schedule A – Amend Airport Fees & Charges

- 344 **Moved by Councillor Elisa Brosseau** that Council approve the amendment to Schedule “A” of Bylaw No. 1091-95 to include a rate of \$10.00 per unit per day for Powered Stalls at the Airport.

**CARRIED**

### Bylaw No. 1290-06 – Records Retention and Disposition – Yearly Revisions to Schedule “A”

- 345 **Moved by Councillor Lorna Storoschuk** that Council approve the changes made in 2019 to Bylaw No. 1290-06 Schedule “A” – Records Retention and Disposition.

**CARRIED**



## BUSINESS

### 2020 Hospital Gala – Silent Auction Donation and Ticket Purchase

A letter was received from the Bonnyville Health foundation requesting a Silent Auction Item for the Hospital Gala being held on March 28, 2020, as well as the information that Tickets for the Gala are now on sale.

- 346 **Moved by Councillor Chad Colbourne** that Council approve the donation of a "Council Provided BBQ Meal for 10 People at the winning bidders home" to the Bonnyville Health Foundations Hospital Gala Silent Auction; total approximate value = \$500.00 and approve the purchase of two (2) tables of eight (8) at the event for a total cost of \$2,000.00.

### CARRIED

Jay Melvin, Fire Chief and Brad Trimble, Director of Public Works, left the meeting at 6:59 p.m.

### Brosseau Recognition – WALK ON

Mayor Sobolewski stated that he would like to see the Town recognize the 90+ years of Business for Brosseau Department store.

Discussion ensued.

- 347 **Moved by Councillor Lorna Storoschuk** that Council send a request to the Naming Committee to come up with a list of recommendations on how best to recognize the long-standing business of Brosseau Department Store and the Brosseau family.

### CARRIED

## COMMITTEE REPORTS

### Councillor Brian McEvoy

Councillor McEvoy attended the Imperial Cold Lake Neighborhood Night Open House, the Portage College Pipe Ceremony in Lac La Biche, the Town of Bonnyville Budget Open House and the retirement party for Dr. Lamoureux.

### Councillor Lorna Storoschuk

Councillor Storoschuk attended the FCSSAA (Family and Community Support Services Association of Alberta) Conference, a Kehewin Pipe Ceremony and Leaders meeting and the Town of Bonnyville Budget Open House. She also attended an Alberta CARE (Association of Alberta Coordinated Action for Recycling Enterprises) meeting and the Festival of Trees and Bonnyville Santa Clause Parade.

### Councillor Chad Colbourne

Councillor Colbourne attended the Community Policing Committee meeting, the Town of Bonnyville Budget Open House, a meeting with Bob Bezpalko from Alberta HUB and the Bonnyville Santa Clause Parade.



**Mayor Gene Sobolewski**

Mayor Sobolewski attended the Kehewin Pipe Ceremony and Leaders meeting, a meeting with the Minister of Municipal Affairs Chief of Staff over the phone, a lunch meeting with Jim Chorley and the Town of Bonnyville Budget Open House. He also attended a Seniors Tea at the Bonnyville Lodge, a meeting with the Infrastructure Chief of Staff and MLA Dave Hanson over the phone and the retirement party for Dr. Lamoureux.

**Councillor Ray Prevost**

Councillor Prevost attended the OSUM Lakeland Town Hall, the Town of Bonnyville Budget Open House and a Bonnylodge Construction meeting. He also attended the Goodridge Fire and EMS Medals Ceremony and the Bonnyville Santa Clause Parade.

**Councillor Elisa Brosseau**

Councillor Brosseau attended the Imperial Cold Lake Neighborhood Night Open House, an Empowering Woman's meeting, the Kehewin Pipe Ceremony and Leaders Meeting and the Town of Bonnyville Budget Open House. She also attended a meeting with Bob Bezpalko from Alberta HUB, the Bonnyville Santa Clause Parade and the Beaver River Regional Waste Management meeting.

**Councillor Rene Van Brabant**

Councillor Van Brabant attended the OSUM Lakeland Town Hall, a Community Policing Committee meeting, the Town of Bonnyville Budget Open House, the Goodridge Fire and EMS Medals Ceremony and the Glendon Fire Department Awards Night.

**CORRESPONDENCE AND INFORMATION**

**Moose Lake Summer  
Sediment Core Samples  
Report – December 17, 2019**

A poster was received announcing the Moose Lake Summer Sediment Core Sample Report on December 17, 2019.

Council accepted this poster for information.

**Letter – Alberta Municipal  
Affairs – Intermunicipal  
Collaborative Frameworks  
(ICFs) and Intermunicipal  
Development Plans (IDPs)**

Administration received a letter regarding changes to the ICF process and IDP requirements.

Council accepted this letter for information.

**QUESTIONS**

There were no questions asked.

**IN CAMERA**

In addition to all of Council present, Mark Power, CAO, and Bill Rogers, ACAO, attended the In Camera session to provide Administrative and Procedural support.



## IN CAMERA

- 348 **Moved by Councillor Brian McEvoy** that Council adjourn the Regular Meeting of Council and go In Camera, pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000.

Time: 7:20 p.m.

### CARRIED

- 349 **Moved by Councillor Lorna Storoschuk** that Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 7:58 p.m.

### CARRIED

- 350 **Moved by Councillor Brian McEvoy** to defer the offsite levies for the property located at lot 9, block 1, plan 152 1211 until permanent structures are applied for.

Time: 8:02 p.m.

### CARRIED

Councillor Ray Prevost indicated he was providing a Notice of Motion for the next Council meeting to request a "Leave of Absence" for 2 months beginning January 2020.

## ADJOURNMENT

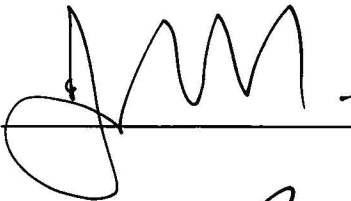
- 351 **Moved by Councillor Elisa Brosseau** that the Regular Meeting of Council be adjourned.


Time: 8:02 p.m.

### CARRIED

## ADOPTION OF MINUTES

Minutes read and adopted this 14<sup>th</sup> day of January, 2020.

  
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Mayor

  
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Chief Administrative Officer