

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA HELD AT THE TOWN HALL ON TUESDAY, NOVEMBER 26, 2019 COMMENCING AT 6:00 P.M.**

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**PRESENT**

Mayor Gene Sobolewski Councillors: Ray Prevost, Lorna Storoschuk, Brian McEvoy, Elisa Brosseau and Chad Colbourne

**STAFF**

Mark Power, Chief Administrative Officer (CAO), Bill Rogers - Assistant Chief Administrative Officer (ACAO), Renee Stoyles, Director of Finance, Brad Trimble, Public Works Director, David Beal, Community Services Director and Tracy Ghostkeeper - Executive Assistant

**REGRETS**

Councillor Rene Van Brabant

**PRESS**

Robynne Henry – Bonnyville Nouvelle  
Mike Marshall – Country 99

**GUESTS**

Jay Melvin, Bonnyville Regional Fire Chief  
Karyann Boychuck attended the meeting at 6:30 p.m.

**REGULAR MEETING OF COUNCIL**

Mayor Gene Sobolewski called the Regular Meeting of Council to order at 6:01 p.m.

**ADOPTION OF AGENDA OF REGULAR COUNCIL MEETING – November 26, 2019**

- 318 **Moved by Councillor Brian McEvoy** that the agenda for the November 26, 2019 Regular Council meeting be adopted as amended with the following additions:

Business: 6f) Letter of Support CDEA (Conseil de developement ecomonique de l'Alberta)  
Information: 8d) OSUM Lakeland Town Hall

**CARRIED**

**ADOPTION OF COUNCIL MEETING MINUTES – November 12, 2019**

- 319 **Moved by Councillor Ray Prevost** that the minutes of the November 12, 2019 Regular Council meeting be adopted as presented.

**CARRIED**

**FINANCE**

**October Financial Report – Operating**

- 320 **Moved by Councillor Lorna Storoschuk** that Council accept the October Financial Report – Operating for information.

**CARRIED**



**October 2019 Financial Report – Capital** 321

**Moved by Councillor Elisa Brosseau** that Council accept the October Financial Report - Capital for information.

**CARRIED**

**October Bank Reconciliation** 322

**Moved by Councillor Brian McEvoy** that Council accept the October Bank Reconciliation for information.

**CARRIED**

**Budget**

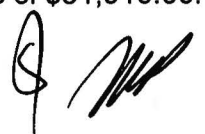
**2020 Operational Budget – Draft II**

Renee Stoyles, Director of Finance, presented Draft II of the 2020 Operational Budget. Draft II of the Budget has total expenditures of \$21,650,722 which includes Reserve transfers in the amount of \$892,484; which equates to 4.12% of the Operating Budget.

Changes from Draft I include:

- Reduction in overall Revenue of \$186,036.00 due to Provincial Budget changes to grants, fine revenue and Grants in Place of Taxes
- Increase in Council Receptions Expense of \$37,000.00 based on delegation requests
- Decrease in Census Expenses of \$35,000.00 which includes conducting a census and hiring a Coordinator
- Decrease in Transfer to Capital Reserves of \$120,000.00 to be now funded from the Capital budget
- Decrease in Transfer to Reserves for Equipment Replacement of \$181,228.00 as Equipment Replacement calculated based on what equipment purchased to date
- Decrease in Airport Building Repair & Maintenance of \$23,000.00 as new Septic Field transferred to the Capital Budget
- Decrease in Water Building Repair & Maintenance of \$25,000.00
- Decrease in Salaries and Employer Contributions of \$120,568.00 to reflect cancellation of the LPLN program by the Provincial Government, Withdrawing the Municipal Intern Application, Etc.
- Decrease in Casual Wages of \$31,330.00 due to the cancellation of Step Funding by the Provincial Government
- Various minor changes to aid in balancing the 2020 budget

It should also be noted that Budget Draft II includes a 2.1% increase for Utility and Garbage Fees. The Monthly Fixed Charge will increase to \$25.53 from \$25.01 (a \$0.52 increase) and the Consumption Fee will increase to \$2.51 from \$2.46 (a \$0.05 increase)resulting in increased revenue of \$51,916.00.



## **2020 Operational Budget – Draft II**

Extensive Discussion ensued.

Council agreed to defer decisions on budget saving options presented by administration until future funding is known and for Administration to present Draft II and the budget saving options at the Budget Open House.

## **2020 Capital Budget – Draft II**

Renee Stoyles, Director of Finance, presented Draft II of the 2020 Capital Budget. At this time, Administration is forecasting a Capital Budget deficit of \$5,427,430.00. As funding from the ID349 remains unknown there is no revenue allocation under the line item. Administration is anticipating \$1,151,589.00 in Provincial Grant Funds and \$2,157,706.00 uncommitted funds from the Municipal District of Bonnyville's Inter-Municipal Cooperation Program.

In addition to the above, Administration is recommending and has made the following changes from Draft 1:

- Increase in Revenue of \$517,000.00 from Equipment Replacement Reserve to cover the cost of Equipment Purchases
- Increase in Revenue of \$22,763.00 for the MD Inter-Municipal Cooperation Program from Operating
- Increase in Expenses of \$120,000.00 for Transfers to Reserves for Buildings, Lagoon & Equipment transferred from the Operating Budget
- Increase of \$40,000.00 in Mobile Equipment for the purchase of a Vehicle Scanner, Cement Grinder and Infield Groomer
- Increase in Airport Expenses of \$23,000.00 to replace the Septic Field transferred from Operating
- Increase in Landfill Expenses of \$60,000.00 to replace the Landfill Scale House

This 2020 Capital Budget includes the long-range capital priority plan that was developed over the past few years as part of our requirements under the Municipal Sustainability Initiative along with the new projects identified over the course of 2019. This Capital priority Plan will require some difficult decisions with respect to cutting current and future spending if the ID 349 funding is withheld, as the Capital budget is legislatively required to be balanced.

This draft of the Budget does not take into consideration the impact of carrying over a deficit from 2019 for the funding shortfall from the Government withholding the 2019 ID 349 funds. At present, there are a number of options Council could consider in order to make up the \$5,427,430.00 forecast 2020 deficit and the anticipated \$1,630,579.00 from 2019 that may need to be factored into the final Budget. Consideration should be given to:



## 2020 Capital Budget – Draft II

- Further deferring all 2019 Projects not completed Estimated	\$2,385,579.00
- Deferring part or all of the Overlay Program	\$1,300,000.00
- Deferring part or all of the rest of the Roads Capital	\$570,000.00
- Pool Infrastructure Needs Assessment work	\$939,225.00
- 47 <sup>th</sup> Avenue	\$2,135,000.00
- 47A Street (Both alleys – Water, Sewer and surface)	\$755,000.00
- Hospital Sanitary Pipe Burst	\$135,000.00
- Water Reservoir and SCADA	\$1,100,000.00
- All Parks and Sports fields Capital	\$112,000.00
- Future Library Expansion	\$1,500,000.00
- C2 Capital and Fine Arts Feasibility Study	\$100,000.00

Estimated \$11,031,804.00

Extensive discussion ensued.

Council agreed to defer decisions on Capital Budget saving options presented by administration until future funding is known and for Administration to present Draft II of the Capital Budget and the saving options at the Budget Open House.

Brad Trimble, Director of Public Works left the meeting at 7:13 p.m.

## BUSINESS

### Family Resource Network Expression of Interest

David Beale, Director of Community Services, explained to Council the motion made by the FCSS Advisory Board to recommend to the Town and M.D. of Bonnyville Councils to move forward with preparing an Expression of Interest to be submitted on behalf of the municipality to the Ministry of Children's Services for the provision of a Family Resource Network Hub.

- 323 **Moved by Councillor Elisa Brosseau** that Council direct Administration to develop an Expression of Interest for the Town of Bonnyville to serve as the Hub Agency for the Family Resource Network.

### CARRIED

David Beale, Director of Community Services left the meeting at 7:38 p.m.

### Cancellation of the December 24, 2019 Regular Council Meeting

- 324 **Moved by Councillor Brian McEvoy** that Council cancel the Regular Council Meeting of December 24, 2019 and direct Administration to advertise the cancellation.

### CARRIED

### Policy No. 19-AD-076 Public Meeting Broadcasting Policy

Bill Rogers, ACAO, presented Council with the Public Meeting Broadcasting Policy.

Extensive Discussion ensued.



**Policy No. 19-AD-076 Public Meeting Broadcasting Policy**

- 325 **Moved by Councillor Chad Colbourne** that Council approve Policy 19-AD-076, Public Meeting Broadcasting Policy

**WITHDRAWN**

- 326 **Moved by Councillor Ray Prevost** that Council approve Policy 19-AD-076, Public Meeting Broadcasting Policy

**WITHDRAWN**

- 327 **Moved by Councillor Elisa Brosseau** that Council postpone approving Policy No. 19-AD-076, Public Meeting Broadcasting Policy, for Administration to bring back information on Copyright and Retention.

**CARRIED**

**Regional Partnership with M.D. on Economic Development – Councillor Brosseau**

Councillor Elisa Brosseau stated that herself, Councillor Colbourne, and M.D. of Bonnyville Councillors Ben Fadeyiw and Dana Swigart have been working together to do some research into a partnership for regional economic development. Her request was for Council to officially make a motion to create a Regional Partnership with the M.D., and each municipality to come up with \$80,000.00 to cover the costs of hiring an Economic Development Officer.

Extensive discussion ensued.

- 328 **Moved by Councillor Elisa Brosseau** that Council add the creation of a Regional Partnership for Economic Development Committee to the Joint Council Meeting Agenda with the M.D. of Bonnyville to formalize the Committee.

**CARRIED**

**Letter of Support – MD of Bonnyville CARES Application**

- 329 **Moved by Councillor Brian McEvoy** that Council provide a Letter of Support to the M.D. of Bonnyville for their CARES Application, which they will use to pursue Economic Development initiatives for the Region.

**CARRIED**

**Letter of Support – CDEA CARES Application**

- 330 **Moved by Councillor Elisa Brosseau** that Council provide a Letter of Support to the CDEA (Conseil de développement économique de l'Alberta) for their CARES Application.

**CARRIED**

**COMMITTEE REPORTS**

**Councillor Elisa Brosseau**

Councillor Brosseau attended the Metis Week Region II Gathering, the Alberta Bilingual Municipalities Association (ABMA) meeting, the Family and Community Support Services



**Councillor Elisa Brosseau**

(FCSS) Special Budget meeting and the Board Orientation for the Bonnyville Municipal Library.

**Councillor Ray Prevost**

Councillor Prevost attended the Lakeland Lodge and Housing Manager interviews, the Lakeland Lodge and Housing meeting, the Bonnyville Regional Fire Authority (BRFA) meeting and a Bonnylodge Construction site tour.

**Mayor Gene Sobolewski**

Mayor Sobolewski attended a meeting regarding ID 349, the Remembrance Day Ceremonies at H E Bourgoin and Dr. Brosseau schools, the Metis Week Region II Gathering, the BRFA meeting and a Bonnyville & District Leisure Facility Corporation meeting.

**Councillor Chad Colbourne**

Councillor Colbourne attended a Bonnyville & District Chamber of Commerce meeting, a Ronald McDonald House Winterland Invitational meeting and a Bonnyville & District Leisure Facility Corporation meeting.

**Councillor Lorna Storoschuk**

Councillor Storoschuk attended the Metis Week Region II Gathering, the FCSS Special Budget meeting and a Bonnyville & District Historical Society meeting. She also attended a Lakeland Industry & Community Association (LICA) meeting, a Northern Lights Library System Board meeting and the Board Orientation for the Bonnyville Municipal Library.

**Councillor Brian McEvoy**

Councillor Brian McEvoy attended the Metis Week Region II Gathering and the Northeast Alberta Information Hub Ltd meeting.

## **CORRESPONDENCE AND INFORMATION**

**Bonnyville Canadian Native Friendship Centre – Christmas Dinner Volunteers**

An invitation was received from the Bonnyville Canadian Native Friendship Centre with a request to have Councillor Lorna Storoschuk and two additional Council members volunteer to serve Christmas Dinner on December 12, 2019.

Councillors Storoschuk, McEvoy and Mayor Sobolewski, have agreed to volunteer.

**Imperial Cold Lake Neighbour Night – November 28, 2019**


Administration received a poster regarding the Imperial Cold Lake Neighbour Night at the Centennial Centre on November 28, 2019.

Council accepted this letter for information.

**Bonnyville Santa Claus Parade – December 7, 2019**

A poster for the Bonnyville Santa Claus Parade on December 7, 2019 was presented to Council.

Council accepted this poster for information.



**OSUM Lakeland Town Hall –  
November 28, 2019**

Administration received an email regarding the OSUM Lakeland Town Hall being held at the Riverhurst Community Hall on November 28, 2019.

Council accepted this letter for information.

**QUESTIONS**

There were no questions asked.

In addition to all of Council present, Mark Power, CAO, Bill Rogers, ACAO, and Renee Stoyles, Director of Finance, attended the In Camera session to provide Administrative and Procedural support.

**IN CAMERA**

- 331 **Moved by Councillor Brian McEvoy** that Council adjourn the Regular Meeting of Council and go In Camera, pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000.

Time: 8:42 p.m.

**CARRIED**

- 332 **Moved by Councillor Lorna Storoschuk** that Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 9:26 p.m.

**CARRIED**

**ADJOURNMENT**

- 333 **Moved by Councillor Ray Prevost** that the Regular Meeting of Council be adjourned.

Time: 9:26 p.m.

**CARRIED**

**ADOPTION OF MINUTES**

Minutes read and adopted this 10<sup>th</sup> day of December, 2019.

  
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Mayor

  
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Chief Administrative Officer