

MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA HELD AT THE TOWN HALL ON TUESDAY, MAY 14, 2019 COMMENCING AT 6:00 P.M.

PRESENT

Mayor Gene Sobolewski, Councillors: Rene Van Brabant, Ray Prevost, Lorna Storoschuk, Brian McEvoy, Elisa Brosseau and Chad Colbourne

STAFF

Mark Power, CAO, Renee Stoyles, Director of Finance, Joe Kopala, Safety Codes Manager, CPO Shaz Khan and Tracy Ghostkeeper, Executive Assistant

PRESS

Robynne Henry – Bonnyville Nouvelle
Mike Marshall – Country 99
Jenna Colbourne – Lakeland Connect

GUESTS

Noella Cameron - Bonnyville Bingo – Special Olympics
Lakeland
Janet Hutskal – Bonnyville Bingo – St. Elias
Candice Brideau – Bonnyville Bingo Association – President
Linda Law – Bonnyville Lakeland 2000 Lions
Nicole Schmidt – Bonnyville Bingo
Holly Lawrence – Bonnyville Bingo
Susan Turner – Bonnyville Bingo Association
Marva Lothian – Bonnyville Bingo Association
Lise Langridge – Zone II Rep
Rolland Busque – Resident
Donna Busque – Resident

REGULAR MEETING OF COUNCIL

Mayor Sobolewski called the Regular Meeting of Council to order at 6:00 p.m.

ADOPTION OF AGENDA OF REGULAR COUNCIL MEETING – MAY 14, 2019

- 126 **Moved by Councillor Brian McEvoy** that the agenda for the May 14, 2019 Regular Council meeting be adopted with the following change:

Delegations 4 a) RCMP Annual Review & 4 b) Protective Services Review Report – Delegations – Be Moved to 7:00 p.m.

CARRIED

ADOPTION OF REGULAR COUNCIL MEETING MINUTES – APRIL 23, 2019

- 127 **Moved by Councillor Elisa Brosseau** that the minutes of the April 23, 2019 Regular Council meeting be adopted as presented.

CARRIED



FINANCE

Corporate Credit Cards

Director of Finance Renee Stoyles advised that with the transition of bank accounts from the Lakeland Credit Union Ltd. to ATB Financial and the cancellation of the Corporate Credit Card program with the Credit Union, the Town is required to get new Credit Cards from ATB Financial.

The total credit limit the Town of Bonnyville would be for \$62,000.00 with each authorized user having a limit as follows:

Mayor - \$20,000.00
Director of Finance - \$20,000.00
Director of Community Services - \$7,000.00
Assistant C.A.O - \$5,000.00
Director of Planning & Development - \$5,000.00
Director of Public Works - \$5,000.00

- 128 **Moved by Councillor Ray Prevost** that Council authorize the signing authorities to complete the Alberta Rewards Business Card application for a total credit limit of \$62,000.00 with the credit limit assigned as follows:

Mayor - \$20,000.00
Director of Finance - \$20,000.00
Director of Community Services - \$7,000.00
Assistant C.A.O - \$5,000.00
Director of Planning & Development - \$5,000.00
Director of Public Works - \$5,000.00

and authorize Annie Jackson, Renee Stoyles, Bill Rogers and Mark Power as company contacts for accessing information regarding the credit card account.

CARRIED

Amending Bylaw No. 1786-19 – Application to Amend Land Use Bylaw 1447-16 (LUBA19- 001) – First Reading

The Planning and Development Department has received an application to amend the land use district on the property located at 5428 51 Avenue; Lot 26, Block 18, Plan 4668 NY. The amendment to the land use districting is from R1 – Single Family Residential District to C2 – Fringe Commercial District.

- 129 **Moved by Councillor Lorna Storoschuk** that Council provide first reading to Bylaw No. 1447-19 – Amendment (LUBA19-001), Bylaw No. 1486-19 and that Administration schedule the Public Hearing for the Bylaw Amendment on June 11, 2019 with advertising as required.

CARRIED



**Bylaw No. 1480-19 –
Bonnyville Bingo Association
Loan Guarantee Bylaw -
\$140,000.00**

Renee Stoyles, Director of Finance, introduced Bylaw No. 1480-19, which is guaranteeing payment of a loan between the Lakeland Credit Union and the Bonnyville Bingo Association in the amount of \$140,000.00 for the purpose of renovations to their leased property located at 6502-52 Avenue. First reading of the Bylaw was given at the April 9th, 2019 Council meeting.

Councillor Prevost asked for a recorded vote on this matter.

**Bylaw No. 1480-19 –
Bonnyville Bingo Association
Loan Guarantee Bylaw -
\$140,000.00 – Second Reading**

130 **Moved by Councillor Brian McEvoy** that Council provide second reading to Bylaw No. 1480-19 – Bonnyville Bingo Association Loan Guarantee Bylaw.

In Favour

Opposed

Mayor Gene Sobolewski
Councillor Brian McEvoy
Councillor Lorna Storoschuk
Councillor Chad Colbourne
Councillor Elisa Brosseau
Councillor Rene Van Brabant

Councillor Ray Prevost

CARRIED

**Bylaw No. 1480-19 –
Bonnyville Bingo Association
Loan Guarantee Bylaw -
\$140,000.00 – Third Reading**

131 **Moved by Councillor Rene Van Brabant** that Council provide third and final reading to Bylaw No. 1480-19 – Bonnyville Bingo Association Loan Guarantee Bylaw.

In Favour

Opposed

Mayor Gene Sobolewski
Councillor Brian McEvoy
Councillor Lorna Storoschuk
Councillor Chad Colbourne
Councillor Elisa Brosseau
Councillor Rene Van Brabant

Councillor Ray Prevost

CARRIED

Guests Noella Cameron, Janet Hutskal, Candice Brideau, Linda Law, Nicole Schmidt, Holly Lawrence, Susan Turner and Marva Lothian left the meeting at 6:08 p.m.

BUSINESS

**Request for Decision – Cancel
or Reschedule – May 28th,
2019 Regular Council Meeting**

132 **Moved by Councillor Chad Colbourne** that Council cancel the Regular Council Meetings scheduled for May 28, 2019 and hold a Special Council Meeting on Monday, May 27, 2019 at 6:00 P.M. to deal with the May 28, 2019 Agenda items.

CARRIED



Regional Recreation Advisory Committee

A letter from the M.D. of Bonnyville advising that at their April 10, 2019 Council meeting, they approved the formation of a Regional Recreation Advisory Committee which would include the City of Cold Lake, the Town of Bonnyville and the Village of Glendon requesting the Town to consider being on the Committee was presented.

- 133 **Moved by Councillor Lorna Storoschuk** that Council support the establishment of a Regional Recreation Advisory Committee which would include representation from the City of Cold Lake, M.D. of Bonnyville, Village of Glendon along with the Town of Bonnyville and appoint Mayor Gene Sobolewski, Councillor Chad Colbourne to serve on the Committee, and add Councillor Brian McEvoy as an Alternate.

CARRIED

Elected Officials/CAO Role and Responsibilities Workshop – Elk Point

A letter was received from the Town of Elk Point inviting Council to participate in an Elected Officials/CAO Role and Responsibilities Workshop being held in Elk Point on June 25, 2019.

Councillors Brian McEvoy, Lorna Storoschuk, Ray Prevost, Elisa Brosseau and Chad Colbourne, along with the CAO or ACAO will attend.

Request for Approval under Animal Control Bylaw 1459-17 Development Application # 035035-19-D0073

An application # 035035-19-D0073 from Donna Busque, under the animal Control Bylaw 1459-17 for a Beehive to be located at 4703 45 Street was reviewed by Council with respect to the Guidelines and submission requirements for urban beekeeping.

It was noted that the applicant has met all of the terms and conditions of the guidelines and is seeking permission for one Beehive under the provisions of the Bylaw.

- 134 **Moved by Councillor Brian McEvoy** that Council approve the application 035035-19-D0073 for Urban Beekeeping – Installation of one (1) Bee Hive with the following conditions:

1. The Applicant is approved to install one (1) Bee Hive in the location indicated on the site plan submitted at the time of application.
2. Any products produced from the keeping of the hive is for personal use only and the selling of such items or the operation of a home business for products is not granted under this approval. A separate application with approval and/or business license may be required. It is the responsibility of the applicant to adhere to any requirement for additional permits.



**Request for Approval under
Animal Control Bylaw 1459-17
Development Application #
035035-19-D0073**

3. The applicant shall abide by any other provincial approval and regulations for this activity.
4. The Applicant shall submit a copy of the final provincial Certificate of Registration approval to the Town office and clearly indicate the Premise Identification Number.
5. Should the Town find the site, hive or beekeeper to be unsuitable at any time, the permission may be revoked or suspended until it can be further reviewed. If it is deemed unsuitable, the site owner or applicant shall relocate the hive and bees to a location outside of the Town of Bonnyville. All costs associated to the removal and relocation are the sole responsibility of the site or property owner.
6. The applicant shall make themselves and the hive available for inspection upon reasonable request by a Peace Officer or delegate of the Town.
7. The applicant shall monitor the hive for swarming and disease control as per regulations.
8. The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors to any public or private property.
9. The applicant shall prevent excess soil or debris from being spilled on public streets, lanes, and sidewalks and shall not place soil or other materials on adjacent parcels or boulevards without the permission in writing from the adjacent property owners or municipality.

CARRIED

Donna and Rolland Busque left the meeting at 6:28 p.m.

**Chamber of Commerce –
Lakeland Business of the Year
Awards – Venue Sponsorship**

A letter from the Bonnyville and District Chamber of Commerce requesting Council's consideration in sponsoring the Business of The Year Awards to be held this year in the City of Cold Lake was presented.

The Chamber is requesting that the Town, Municipal District of Bonnyville and the City of Cold Lake each provide a \$1,500.00 "Supporting Sponsorship".

**Chamber of Commerce –
Lakeland Business of the Year
Awards – Venue Sponsorship**

- 135 **Moved by Councillor Ray Prevost** that Council approve the request for a Supporting Sponsorship for the Business of The Year Awards with the MD of Bonnyville and the City of Cold Lake at a cost of \$1,500.00 each.

CARRIED

**Annual Pontiacs Golf
Tournament**

A letter was received from TJ Miller, Assistant Coach for the Bonnyville Jr. A Pontiacs, requesting sponsorship for their Annual Golf Tournament being held Saturday May 25, 2019.



**Annual Pontiacs Golf
Tournament**

- 136 **Moved by Councillor Chad Colbourne** that Council approve the purchase of a Hole Sponsorship, which includes a team of four golfers, for the Annual Bonnyville Pontiacs Golf Tournament being held on May 25, 2019 at a cost of \$1,000.00.

CARRIED

**Eliminate 2 Hour Parking –
Downtown**

A request from the Community Policing Committee for Council to consider eliminating the 2-hour parking restriction on main street was presented. The specific recommendation to Council was to remove the 2-hour parking zones on 50th Avenue, between 48th and 51st Streets.

Extensive discussion ensued.

- 137 **Moved by Councillor Elisa Brosseau** that Council authorize the elimination of existing 2-hour parking zones on 50th Avenue between 48th and 51st Streets.

DEFEATED

**Letter of Support – Rural RN
Program – Covenant Health
Bonnyville**

A letter from Chantelle Vallee with Covenant Health Bonnyville requesting Council support exploring options with Grant McEwan University to offer another Rural Nursing Program in the area was presented.

- 138 **Moved by Councillor Rene Van Brabant** that Council approve providing a Letter of Support to Covenant Health Bonnyville in support of their Rural RN Program.

CARRIED

Councillor Lorna Storoschuk declared a conflict with respect to the next agenda item and left the meeting at 6:49 p.m.

**Request for Extension –
Unsightly Property**

A request on behalf of the owner of the property located at 4105 48 Avenue, for a time extension on the Order which was issued to commence the demolition removal of the building before May 15th with a required completion date of June 30, 2019 was presented.

- 139 **Moved by Councillor Brian McEvoy** that Council approve a three month extension to the Removal or Demolition Order for the property located at 4105 48 Avenue so that it is completed by September 30, 2019.

CARRIED

Councillor Lorna Storoschuk returned to the meeting at 6:52 p.m.



MEMO – Proposed Location of Dog Park and Parking

Joe Kopala, Safety Codes Manager, reviewed the proposed location for an off-leash dog park in the south east of the Leon Paul Bougie ball diamonds off 47 Avenue; the area is mostly level and would accommodate the dog park with little site preparation.

Extensive discussion ensued.

- 140 **Moved by Councillor Chad Colbourne** that Council approve the proposed location of the Dog Park.

CARRIED

S/Sgt. Sarah Parke entered the meeting at 6:59 p.m.

DELEGATION

RCMP Bonnyville Detachment Annual Review – St/Sgt. Sarah Parke

S/Sgt. Sarah Parke reviewed the RCMP Bonnyville Detachment Year End Report for the full calendar year and comparisons from 2014-2018. She also brought an invitation to the Town for a fundraiser BBQ for monument repairs for the Fallen Four of Mayerthorpe, and a Multi-year Financial Plan for 2020 to 2025 to Council.

S/Sgt. Sarah Parke reported that at full strength the Bonnyville RCMP compliment consists of 28 personnel. The Detachment is comprised of 1 Staff Sergeant, 1 Sergeant, 4 Corporals, 14 Constables, 6 Detachment Support Staff (4 Municipal Employees and 2 Public Servants) and 2 Victim Services Unit employees. Bonnyville RCMP cover a large area of jurisdiction which borders with Lac La Biche, St. Paul, Elk Point and Cold Lake Detachments.

The Bonnyville Detachment operates under a “Watch” System whereby the three General Duty Corporals heads up their own Watch of three to four constables. The GIS Corporal oversees two Constables. All four Corporals report to the Operations NCO Sergeant who in turn reports to the Staff Sergeant Detachment Commander.

In 2018 Bonnyville Detachment dealt with a total of 6129 files. 3835 of these were Municipal while 2294 were Provincially generated. This is comparable to the amount of files generated in 2017 (6166). In 2018 Bonnyville Detachment housed 789 prisoners, just under 100 more than 2017. Bonnyville Detachment moved to an online format for booking in prisoners and once the database is established we will have the capability to determine how many different people were processed as prisoners.



**RCMP Bonnyville Detachment
Annual Review – St/Sgt. Sarah
Parke**

Staffing: Bonnyville Detachment saw 5 members transfer out to other units and were replaced with 4 new graduates from the RCMP Training Academy with a 5th due to start in early May. Bonnyville Detachment struggled through some tough times in the Human Resources Department this past fiscal year. Despite having nearly a full roster, several positions were not operational for given periods throughout the year. Some of the contributing factors to this were long term sick leave, voluntary discharge, pregnancy and hard vacancies. These issues have carried over into the current fiscal year but K Division Staffing and Personnel is working with Bonnyville to help alleviate some of the issues.

Staff SGT. Parke also reviewed the file stats for the detachment with respect to Drugs/GIS, Traffic, Break & Enters, vehicle Thefts and Community Policing

She also advised that the Policing Priorities for the 2019-2020 fiscal year have not changed from the previous year as all the objectives remain a high priority.

1. Reduce Substance Abuse:
 - GIS Unit to continue targeting local drug trafficking and initiate investigations in that vain.
2. Improve Traffic Safety in the Patrol Area:
 - Conduct monthly patrols and Checkstops according to the Alberta Traffic Safety Calendar.
 - Members to deliver traffic safety presentations at their schools and local businesses as requested.
3. Crime Reduction / Habitual Offender Management:
 - Identify and effectively monitor/disrupt the criminal patterns of habitual individuals.
 - Intelligence lead decision making will factor into this initiative.
 - Curfew Checks.
4. Police Community Relations:
 - Members are to meet with their designated school principal in September, introduce themselves and review the school's needs, demands and expectations for the year.
 - Regular school visits and participation in school events throughout the school year.
 - Member participation in special community events.
5. Employee Wellness:
 - Ensure training such as Respectful Workplace and Conflict Resolution is offered to all employees
 - Ensure all members use up their Wellness Leave within the fiscal year.

**Protective Services – Review
Report – CPO Shaz Khan**

CPO Shaz Khan presented the Protective Services Report Review for Quarter 1 and reported with respect to the following:

- Training since starting with the Town of Bonnyville



**Protective Services – Review
Report – CPO Shaz Khan**

- Collaboration with External Departments
- Responded to community complaints and follow-up through complaint tracking process.
- Assist Bonnyville RCMP as needed. Assisted with a BOLO which led to an arrest.
- Traffic Safety Program

Mayor Sobolewski thanked St/Sgt. Sarah Parke and CPO Shaz Khan for their reports.

S/Sgt. Sarah Parke and CPO Shaz Khan left the meeting at 7:30 p.m.

COMMITTEE REPORTS

Councillor Rene Van Brabant

Councillor Van Brabant attended the Red Necks for a Cause Banquet, a Community Policing Committee meeting, the Bonnyville Agricultural Society meeting, the Bonnyville Regional Airport Committee meeting and the OSUM Annual General Meeting and Luncheon presentation.

Councillor Elisa Brosseau

Councillor Brosseau attended the Family and Community Support Services (FCSS) NE Zone meeting and AGM, the Regional Aquatic Centre Committee meeting, an FCSS Board meeting, and a Kehewin Working Group meeting. She attended the Alberta's On-Line for Sexual Violence launch at the Dragonfly Centre, a Canada Day Committee meeting, and the Open House for the Outdoor Recreation Park Site Program and Concept Plan Review at the M.D. of Bonnyville. Councillor Brosseau also attended a meeting with the Town of Vermilion to discuss their Economic Development Strategic Plan, the Town of Vermilion's Economic Development Committee structure and participated in a Walking Tour.

Councillor Ray Prevost

Councillor Prevost attended a Bonnylodge Construction meeting, the Bonnyville Regional Fire Authority meeting and the Cold Lake Lodge Move In Day. He participated in a Legal Teleconference for Harassment, the Lakeland Lodge and Housing meeting, a Muni-Corr meeting, a conference call with MLA Dave Hanson, and the OSUM Annual General Meeting and Luncheon presentation.

Mayor Gene Sobolewski

Mayor Sobolewski attended the National Day of Mourning Service, he read to students at Duclos School, attended a lobbying event in Ottawa regarding Bill C-69, a Muni-Corr meeting, a Mental Health Collaborative meeting, and the Bonnyville and District Centennial Centre meeting.

Councillor Chad Colbourne

Councillor Colbourne attended the Red Necks for a Cause Banquet, the Regional Aquatic Centre Committee meeting, a Dodgeball Tournament at the Centennial Centre Field House,



Councillor Chad Colbourne

a Bonnyville and District Chamber of Commerce meeting, a Kehewin Working Group meeting, and a meeting with the Town of Vermilion to discuss their Economic Development Strategic Plan, the Town of Vermilion's Economic Development Committee structure and participated in a Walking Tour. He also attended the OSUM Annual General Meeting and Luncheon presentation, and the Bonnyville and District Centennial Centre meeting.

Councillor Lorna Storoschuk

Councillor Storoschuk attended the Bonnyville Library Board meeting, the Daycare Board meeting, an FCSS Board meeting, a Kehewin Pipe Ceremony, the Regional Aquatic Centre Committee meeting, Daycare Board meeting, an FCSS meeting, and the OSUM Annual General Meeting and Luncheon presentation.

Councillor Brian McEvoy

Councillor McEvoy attended the Red Necks with a Cause Banquet, a Kehewin Working Group meeting, and the Regional Fire Authority interviews for a Regional Deputy Fire Chief.

**Council to Approve
Canvassing Local Businesses
to Further Economic
Development**

141 **Moved by Councillor Chad Coulbourne** that Council approve Councillors Coulbourne and Brosseau pursuing Economic Development initiatives for the Town of Bonnyville.

CARRIED

**CORRESPONDENCE AND
INFORMATION**

**Community Policing
Committee – Member
Resignation Letter**

A letter was received from Mario Bouvier resigning from the Community Policing Committee.

It was agreed that the resignation of Mario Bouvier be accepted with regret and Council thanked Mario for his service.

**Ronald McDonald House
Charities Golf Classic – Cold
Lake – June 15, 2019**

142 **Moved by Councillor Ray Prevost** that Council support the Ronald McDonald House Charities Alberta Charity Golf Classic being held in Cold Lake and register a team and provide sponsorship at a cost of \$1,000.00.

CARRIED

**Proclamation – Senior Citizen
Week – June 2 to June 8, 2019**

Mayor Sobolewski proclaimed June 2 – 8, 2019 as Seniors Week in the Town of Bonnyville.

QUESTIONS

Councillor Van Brabant was asked by residents about the Animal Control Bylaw allowing chickens in Town and he was looking for clarification.



QUESTIONS

Joe Kopala, Safety Codes Manager stated that as the current bylaw stands no person shall keep or have Poultry on the premises within the Town of Bonnyville.

Councillor Prevost inquired if the Town was going to prepare a request for quote for the Fire Extinguisher Certification checks soon. Mark Power, CAO, answered that Administration will look into it.

Councillor Coulbourne inquired about crosswalk repainting as there are crosswalks in Town in need of repainting. He also inquired when the dump station water will be turned on. Mark Power, CAO, answered that the water line at the dump station may be frozen, and that Public Works was just starting line painting and would fix the water at the dump station.

Councillor Coulbourne reported that the Canadian Indian Relay Race Association (CIRRA) invited Council to attend the Grand Entry to open the Races at the Rodeo Grounds at 1:00 p.m. on Saturday May 18, 2019. Administration will send out the details to the Mayor and Councillors that are able to attend.

ADJOURNMENT

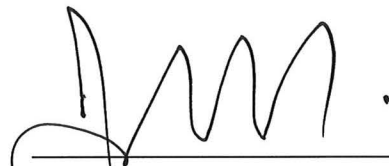
143 Moved by Councillor Brian McEvoy that the Regular Meeting of Council be adjourned.

Time: 8:08 p.m.

CARRIED

ADOPTION OF MINUTES

Minutes read and adopted this 27th day of May, 2019.



Mayor



Chief Administrative Officer