

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA HELD AT THE TOWN HALL ON TUESDAY, APRIL 23, 2019 COMMENCING AT 6:00 P.M.**

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<b>PRESENT</b>	Mayor Gene Sobolewski, Councillors: Rene Van Brabant, Ray Prevost, Brian McEvoy, Elisa Brosseau and Chad Colbourne
<b>REGRETS</b>	Councillor Lorna Storoschuk
<b>STAFF</b>	Mark Power, CAO, Bill Rogers, A CAO, Renee Stoyles, Director of Finance, Katherine Currie, Director of Planning and Development, Bonnie Wood, Corporate Health and Safety Manager, Brad Trimble, Director of Public Works and Tracy Ghostkeeper, Executive Assistant
<b>PRESS</b>	Robynne Henry – Bonnyville Nouvelle Mike Marshall – Country 99 Jenna Colbourne – Lakeland Connect
<b>GUESTS</b>	Jay Melvin, Fire Chief, Bonnyville Regional Fire Authority
<b>REGULAR MEETING OF COUNCIL</b>	Mayor Sobolewski called the Regular Meeting of Council to order at 6:01 p.m.
<b>ADOPTION OF AGENDA OF REGULAR COUNCIL MEETING – APRIL 23, 2019</b>	102 <b><u>Moved by Councillor Brian McEvoy</u></b> that the agenda for the April 23, 2019 Regular Council meeting be adopted with the following addition:  8. e) 2019 – National Aboriginal Hockey Championship Sponsorship Request  <b>CARRIED</b>
<b>ADOPTION OF REGULAR COUNCIL MEETING MINUTES – APRIL 9, 2019</b>	103 <b><u>Moved by Councillor Ray Prevost</u></b> that the minutes of the April 9, 2019 Regular Council meeting be adopted as presented.  <b>CARRIED</b>
<b>Municipal Planning Commission</b>	104 <b><u>Moved by Councillor Chad Colbourne</u></b> that Council adjourn the Regular Meeting of Council and go into the Municipal Planning Commission meeting.  Time: 6:02 p.m.  <b>CARRIED</b>



**Municipal Planning  
Commission**

- 105 **Moved by Councillor Ray Prevost** that Council adjourn the Municipal Planning Commission meeting and return to the Regular Meeting of Council.

Time 6:05 p.m.

**CARRIED**

**FINANCE**

**2018 Year End Surplus/Deficit**

Renee Stoyles, Director of Finance stated that at the April 9th Council meeting, Wilde and Company presented the 2018 Financial Statements for the Town of Bonnyville. The 2018 year ended with an unrestricted surplus of \$29,537.00. Policy No. 07-FN-049 provides the finance department with the ability to transfer surplus funds to reserves.

- 106 **Moved by Councillor Brian McEvoy** that Council approve transferring the 2018 accumulated surplus in the amount of \$29,537.00 to the General Capital Reserve.

**CARRIED**

**March 2019 Financial Report –  
Operating**

Renee Stoyles, Director of Finance, presented the March 2019 Financial Report – Operating to Council for information

- 107 **Moved by Councillor Elisa Brosseau** that Council accept the March 2019 Financial Report – Operating for information.

**CARRIED**

**March Financial Report –  
Capital**

Renee Stoyles, Director of Finance, presented the March 2019 Financial Report – Capital to Council for information.

- 108 **Moved by Councillor Chad Colbourne** that Council accept the March 2019 Financial Report – Capital for information.

**CARRIED**

**March Bank Reconciliation**

Renee Stoyles, Director of Finance, presented the March 2019 Bank Reconciliation to Council for information.

- 109 **Moved by Councillor Brian McEvoy** that Council accept the March 2019 Bank Reconciliation for information.

**CARRIED**

**2019 Final Operational Budget**

Renee Stoyles, Director of Finance, presented the proposed 2019 Final Operational Budget which has an overall increase of \$15,426.00 in Municipal Taxes over 2018. This is equivalent to a 0% tax dollar increase plus growth. The 2019 Interim



## 2019 Final Operational Budget

Operating Budget was approved on Dec. 11, 2018 with a 0% tax dollar increase.

Renee Stoyles, Director of Finance provided a summary of changes to the Final Budget since the Interim Budget:

- The funding transfer to Capital over the past two years has been eliminated in water and sewer and transportation.
- A greater reduction in revenue for transfer station and class III landfill fees has been reflected in this budget.
- Some increases and decreases to Insurance based on actuals has happened in several departments
- Increase in Council Salaries, Employer Contributions & Mileage & Subsistence due to increased meetings and additional committees and meetings
- Increase in Receptions and Public Relations to include Community BBQ,
- Increase in Training, Conference Fees and Mileage & Subsistence due to HR and Investigative Training,
- Increases to Materials based on actual costs.

- 110 **Moved by Councillor Ray Prevost** that Council approves the balanced 2019 Operational Budget which includes a zero percent municipal tax dollar increase, with departmental amortization amounts to be added as part of the approved 2019 Final Operating Budget.

## CARRIED

## 2019 Final Capital Budget

Renee Stoyles, Director of Finance presented the 2019 Final Capital Budget noting several changes from the 2019 Interim Capital Budget which included:

- The IMCP funds from the M.D. has been increased by \$38,188.00 with \$1,742,887.00 being applied to the Capital Budget.
- Other grant funding includes \$1,790,979.00 in Provincial Grant funds, \$3,760,906.00 from ID349, \$1,000,000.00 from ID349 Regional Program, \$1,725,245.00 in funding from the M.D. for the Regional Waterline and \$500,000.00 in funding from the M.D. for the Airport Redevelopment Plan.
- Debenture proceeds of \$899,910.00 for some of the Town's portion of the Regional Waterline.
- Numerous changes to expenditures were also provided along with detailed Budget Worksheets.

Councillor Brosseau asked if there are any plans to repair the Town portion of Jesse Lake Trail.



## 2019 Final Capital Budget

Mark Power, CAO, stated that there has not been any specific funding allocated to this year's budget, although estimates have been received and the Town is working with the M.D. of Bonnyville, as the majority of the Trail that is underwater right now is in the M.D. The money that is in the Budget for the Trail is to connect to the new portion of the Trail that the M.D. has recently completed.

Councillor Prevost stated that he agrees that this should be discussed in the Fall for the 2020 budget.

Extensive discussion ensued.

- 111 **Moved by Councillor Elisa Brosseau** that Council authorize Administration to undertake a comprehensive review of the assets around Jesse Lake to bring back to Council for review and discussion for the 2020 Budget deliberations.

**CARRIED**

- 112 **Moved by Councillor Brian McEvoy** that Council approve the 2019 Final Capital Budget as presented.

**CARRIED**

Katherine Currie, Director of Planning and Development left the meeting at 6:29 p.m.

## 2019 Tax Rate Bylaw No. 1484-19

In order to process the assessment and tax notices for 2019, administration presented Bylaw No.1484-19 which was prepared based on the draft of the Operating and Capital Budgets that were presented and approved earlier on the Agenda.

With respect to School Taxes, Alberta Municipal Affairs recommended that the 2019 Requisition be based on the 2018 Requisition. Should the 2019 Requisition be available prior to the preparation of the 2019 tax notices the school tax rate will be amended, and a new bylaw will be brought back to Council with the amendment.

The mill rate for residential has increased overall by 0.81572 mills due to a decrease in assessments and for commercial has increased by 0.4043 mills due to a decrease in assessments. The overall mill rate increase is 8.63% for residential and a mill rate increase of 2.83% for non-residential.

The total average municipal tax dollar increase for Residential and Non-Residential is 0%.



**2019 Tax Rate Bylaw No. 1484-19** 113 **Moved by Councillor Rene Van Brabant** that Council provide first reading to Bylaw No. 1484-19 – 2019 Tax Rate Bylaw.

**CARRIED**

114 **Moved by Councillor Brian McEvoy** that Council provide second reading to Bylaw No. 1484-19 – 2019 Tax Rate Bylaw.

**CARRIED**

115 **Moved by Councillor Ray Prevost** that Council proceed to third reading to Bylaw No. 1484-19 – 2019 Tax Rate Bylaw.

**CARRIED UNANIMOUSLY**

116 **Moved by Councillor Chad Colbourne** that Council provide third and final reading to Bylaw No. 1484-19 – 2019 Tax Rate Bylaw.

**CARRIED**

**2019 Supplementary Tax Rate  
Bylaw No. 1485-19**

Renee Stoyles, Director of Finance stated that the Supplementary Tax rate used for supplementary taxes charged in December is exactly the same as the Tax rate for regular taxes that is applied to the notices that are sent out in May.

117 **Moved by Councillor Brian McEvoy** that Council provide first reading to Bylaw No. 1485-19 – 2019 Supplementary Tax Rate Bylaw.

**CARRIED**

118 **Moved by Councillor Chad Colbourne** that Council provide second reading to Bylaw No. 1485-19 – 2019 Supplementary Tax Rate Bylaw.

**CARRIED**

119 **Moved by Councillor Brian McEvoy** that Council proceed to third reading to Bylaw No. 1485-19 – 2019 Tax Rate Bylaw.

**CARRIED UNANIMOUSLY**

**2019 Supplementary Tax Rate  
Bylaw**

120 **Moved by Councillor Elisa Brosseau** that Council provide third and final reading to Bylaw No. 1485-19 – 2019 Supplementary Tax Rate Bylaw.

**CARRIED**



Renee Stoyles, Director of Finance, left the meeting at 6:33 p.m.

## BUSINESS

### **Request for Decision – Employment Policy 12-AD-058 and Occupational Health and Safety Policy 15-OHS-069**

Due to changes in the Occupational Health and Safety Legislation and the addition of the Cannabis Act, the Town of Bonnyville has added responsibilities to ensure we are meeting the new legislative requirements. The new Alcohol and Drug Policy will replace the existing Alcohol and Drug Policy in both the Employment Policy (12-AD-058) Section 22, and the Health and Safety Policy (15-OHS-069) Section 16.0.

Extensive discussion ensued.

- 121 **Moved by Councillor Brian McEvoy** that Council approve the changes and replacement of the Alcohol and Drug section of the Employment Policy No. 12-AD-058 and replacement of the Alcohol and Drug section from the Occupational Health and Safety Policy No. 15-OHS-069.

### **CARRIED**

Bonnie Woods, Corporate Health and Safety Manager, left the meeting at 6:39 p.m.

### **Request for Decision - Prequalification**

Mark Power, CAO, stated that a total of thirteen (13) firms submitted a package for review on April 21, 2019 as outlined in the pre-qualification requirements. Based on results, Stantec is recommending that ten (10) of the companies be approved for pre-qualification. One of the Contactors did not meet the qualifications due to their lack of experience on the size of job, however, they did have excellent references and Council may wish to consider approving them as they are a local firm.

- 122 **Moved by Councillor Chad Colbourne** that Council accept the ten (10) firms as recommended by Stantec, as well as Nova Mechanical based on their excellent references, for a total of eleven (11), as approved contractors, qualified to carry out Underground Deep Utility projects in the Town of Bonnyville in 2019.

### **CARRIED**

### **Memo – Bill C69**

Mayor Sobolewski and Mayor Don Scott of the Regional Municipality of Wood Buffalo presented to the Senate Committee hearing on the impacts of Bill C-69, on behalf of the Coalition of Canadian Municipalities for Energy Action, held in Fort McMurray on April 10, 2019.



This presentation was well-received by the Senate committee, who thanked our delegates for attending and also encouraged Municipalities to submit examples of potential negative impacts of the proposed Bill, as it is currently written.

A 2 day Media Fanout is planned in Ottawa for May 1<sup>st</sup> and 2<sup>nd</sup>.

The consultants have arranged for meetings between Coalition delegates and members of Parliament and the Senate.

Several members of the Coalition are planning to send delegates to Ottawa for this event, including the City of Cold Lake, Smoky Lake County, Brazeau County, Town of Whitecourt, Regional Municipality of Wood Buffalo, and ourselves. Most members are sending their Mayor or Reeve, some are sending along a CAO as well, and Wood Buffalo is sending the Mayor, 3 Elected Officials and 3 support staff.

Currently, the Town has budgeted for Mayor Sobolewski and Assistant CAO Bill Rogers to attend on behalf of the Town of Bonnyville.

Extensive discussion ensued.

#### **Memo – Bill C69**

- 123 **Moved by Councillor Brian McEvoy** that Council accept the Memo regarding Bill C69 for information.

#### **CARRIED**

Brad Trimble, Director of Public Works, left the meeting at 6:45 p.m.

#### **Update – May 17, 2019 Treaty 6 Flag Raising Ceremony**

Councillor Colbourne stated that the date, times, and food are approved. Letters of invitation are being created and will be sent out to our requested guests.

Mark Power, CAO, stated that the request for the road closure does not have to come to Council for approval, and the form can be filled out at the Town Office, should the Committee decide to close the road for the event.

#### **Lou Macaulay – 2019 National Aboriginal Hockey Championship – WALK ON**

An email was received from Lou Macaulay stating that her daughter Ali has qualified to be on the Alberta National female hockey team, which will be heading to Whitehorse, Yukon to attend the 2019 Aboriginal Hockey Championship from May 4-13, 2019. The request is for sponsorship to cover the costs of travel to the Tournament. In 2018, Council approved a on-time \$250.00 contribution to Ali Macaulay to travel to the 2018 National Aboriginal Hockey Championship.



**Lou Macaulay – 2019 National  
Aboriginal Hockey  
Championship – WALK ON**

124

**Moved by Councillor Ray Prevost** that Council authorize a one-time \$250.00 contribution to Ali Macaulay to travel to the 2019 National Aboriginal Hockey Championship in Whitehorse, Yukon from May 4-13, 2019.

**CARRIED**

## **COMMITTEE REPORTS**

**Councillor Brian McEvoy**

Councillor McEvoy attended the Aquatic Centre Stakeholders meetings, and the Kehewin Working Group meeting.

**Councillor Chad Colbourne**

Councillor Colbourne attended the Kehewin Working Group meeting.

**Mayor Gene Sobolewski**

Mayor Sobolewski attended the Senate Hearings in Fort McMurray regarding Bill C69.

**Councillor Ray Prevost**

Councillor Prevost attended a Bonnylodge Construction meeting, the Seniors Convention in Edmonton and the Lakeland Lodge and Housing meeting.

**Councillor Elisa Brosseau**

Councillor Brosseau attended the Senior Citizens Society's Volunteer Tea, the Beaver River Waste Management Commission meeting and the Kehewin Working Group meeting.

**Councillor Rene Van Brabant**

Councillor Van Brabant attended the Bonnyville Agricultural Society meeting and the Lakeland Lodge and Housing meeting.

## **CORRESPONDENCE AND INFORMATION**

**2019 Graduation Ceremonies**

A list of Graduation Ceremonies was presented to Council with the exception of Ecole Des Beaux Lacs having either the Mayor or Deputy Mayor attending on behalf of the Town. Ecole Des Beaux Lacs Graduation Ceremony is on June 1, 2019 and unfortunately due to the FCM Conference and other previous commitments, there are no Council members available to attend. Councillor Brosseau offered to write greetings, in French, that can hopefully be read at the Ceremony on behalf of the Town. She will contact the school regarding this.

**Bonnyville Wellness Coalition  
– Community Engagement  
Luncheon – May 16, 2019**

A letter of invitation was received by Administration for Council to attend the Bonnyville Wellness Coalition's Community Engagement Luncheon at the Shaw House on May 16, 2019. Mayor Sobolewski and Councillors Brosseau, Colbourne and McEvoy have agreed to attend.





## QUESTIONS

Mayor Sobolewski asked if Council would approve of sending congratulatory letters to MLA Dave Hanson and Premier Designate Jason Kenny, on behalf of Council.

Council agreed this would be a nice gesture.

Council Colbourne asked for an update on bench installation at the park in Beau Vista.

Mark Power, CAO, stated he would look into the bench installation and report back.

Councillor Colbourne also stated that there is a lot of trash piled up in the parking lot of the old Wetlander building and asked if anyone knew when that was going to be cleaned up.

Mark Power, CAO, stated that he will forward the information regarding the trash to the Community Peace Officer for follow up.

Councillor Colbourne requested an update on the burned house on 49<sup>th</sup> Avenue and the trailer one block further south.

Mark Power, CAO, stated that Administration would look into the status and provide an update on these properties.

## ADJOURNMENT

- 125 **Moved by Councillor Rene Van Brabant** that the Regular Meeting of Council be adjourned.

Time: 7:26 p.m.

## CARRIED

## ADOPTION OF MINUTES

Minutes read and adopted this 9<sup>th</sup> day of May, 2019.

  
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Mayor

  
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Chief Administrative Officer