MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA HELD AT THE **TOWN HALL ON TUESDAY, OCTOBER 9, 2018 COMMENCING** AT 6:00 P.M.

PRESENT Mayor Gene Sobolewski Councillors: Ray Prevost, Lorna

Storoschuk, Elisa Brosseau, Brian McEvoy, Chad Colbourne

and Rene Van Brabant

Mark Power, CAO, Renee Stoyles, Director of Finance, Bill STAFF

Rogers, ACAO, Brad Trimble, Public Works Director, and

Tracy Ghostkeeper, Executive Assistant

PRESS Robynne Henry - Bonnyville Nouvelle

Mike Marshall - Country 99

Michael Menzies - Lakeland Connect

Kyle Moore – KOOL FM

GUESTS Sammi Mare & Charles Michaud - Bonnyville Curling Club

Jay Melvin – Bonnyville Regional Fire Authority

Alena Thompson & Chantal Vallee - Child & Adolescent

Mental Health Clinic David Beale - FCSS

Ina Smith – Bonnyville Municipal Library Todd Muir – Bonnyville Centennial Centre

Oreen Skiba & Marcy Ferrer - Ronald McDonald House

Charities

Garry Peterson

REGULAR MEETING OF

COUNCIL

Mayor Gene Sobolewski called the Regular Meeting of Council

to order at 6:01 p.m.

ADOPTION OF AGENDA OF REGULAR COUNCIL

MEETING - October 9, 2018

253 Moved by Councillor Ray Prevost that the agenda for the October 9, 2018 Regular Council meeting be adopted as

presented.

CARRIED

ADOPTION OF REGULAR **COUNCIL MEETING MINUTES**

- September 11, 2018

254 Moved by Councillor Chad Colbourne that the minutes of the September 11, 2018 Regular Council meeting be adopted as presented.

CARRIED



DELEGATION

Ronald McDonald House 2019 Even Partnership Opportunities – Oreen Skiba Oreen Skiba, Stakeholder Relations Manager, stated that the Ronald McDonald House works to alleviate the financial and emotional burdens of the families of sick children. She stated that in 2017 Lakeland families spent a total of 924 nights at the Ronald McDonald House in Edmonton, while their children were undergoing treatment, and it is estimated that the foundation saved \$165,000.00 in accommodation and transportation costs for these families. She stated that they now have a Lakeland Fuel Program, where every time patients must travel to appointments their parents are given a \$100.00 fuel card, and they have given out 40 of these cards since the program was implemented. She stated that local events provide critical funding to support the programs they offer.

Marcy Farrer, House Mom and Committee Member, stated that in 2006 her daughter was diagnosed with a critical illness, and they spent nine months at the Ronald McDonald House. She also stated that with the Winterland Invitational Hockey Tournament has increased the number of teams from 24 teams last year to 36 teams this year, and along with using the Ice in Bonnyville and Glendon, they have added an ice surface in Elk Point as well. It is estimated that this tournament will bring 550 families to Bonnyville and area.

A short video of the 2017 Winterland Invitational was shown to Council.

Oreen Skiba stated that although they are increasing the number of teams to 36 this year, the goal is to eventually have 100 teams participate in this event within 5-6 years. She stated that last year the Town gave \$5,000.00 and this year she is asking for an increase in the donation to \$8,000.00.

Councillor Colbourne asked if they have done an Economic Impact study for this event.

Oreen Skiba replied that they have not, but it is something she has been looking into.

Mayor Sobolewski thanked Oreen and Marcy and they left the meeting at 6:10 p.m.

Bonnyville Curling Club

Sammie Mare stated that she was pleased to inform Council that the Curling Club did receive a grant to repair their roof and the repairs are now complete. She stated that they were also successful in some smaller grants to help with other projects as well. She provided Council with their income statement and advised that they did not do a Casino fundraiser this year, as they are not eligible to do another Casino Fundraiser until



Bonnyville Curling Club

2020. She stated that the Club broke even last year despite the Oilman's Curling Bonspiel not continuing. She also added that the Funspiel will be held again this year; they have 8 ladies' teams, 12 men's' teams, 12 mixed teams and 35 junior curlers signed up to start in January for the Sunday afternoon league for a total of 163 members as of today. They also have 4 Christmas parties booked already for this year, as well as the Senior Winter Games using the ice as well during their event.

Charles Michaud stated that the mortgage on the renovation is now completed, so that is one less expense.

Mayor Sobolewski thanked Sammi Mare and Charles Michaud for their presentation, and they left the meeting at 6:16 p.m.

Mental Health Navigator

Chantal Vallee, Nurse Practitioner, stated that the Bonnyville Child & Adolescent Mental Health Collaborative is a large collaborative between eleven local schools, Covenant Health, AHS North Zone Addictions & Mental Health, the Nurse Practitioner and Doctors, and the Mental Health Navigator. The program has lost two doctors, due to them moving out of town, however, they have recruited 4 more physicians to join the team. They have also had an additional Mental Health Therapist join the team, which makes two. The program holds clinics once a week and from June 2016 to August 2018 they have had 273 referrals, 218 intakes, 163 discharges, 28 returns, and the average stay was 3.8 months. Current caseload is 60 clients. Currently they are booking new intake clients for January.

Alena Thompson, Mental Health Navigator, stated that they are continuing with education and some of the programs running include: Parent education evening sessions once a month, speaking at parent-teacher interview nights, Mental Wellness Day 2019, professional development for clinical and school teams, a website for youth and families, lending library, pamphlets and treatment plans, Go Girl, BEE Café, and Wellness Coalition.

Chantelle Vallee stated that this year it was recognized that teenage boys have shown an interest in their programs and there is a potential for boys who are diagnosed to have a mentorship group next year with funding through Family Support for Children with Disabilities (FSCD).

Alena Thompson stated that this was the second year for Summer Camp and there were 29 campers in total; Notre Dame Elementary School donated the space and use of their kitchen for no charge. AHS did an evaluation of the services and all reports were extremely positive.



Mental Health Navigator

The strategic plan for the program includes: free family counseling and supports, increase numbers of primary care providers to add clinic days, cannabis education and safety, overdose awareness and psychiatry access. CMHA Rural Mental Health Project application has been submitted to FCSS and eMental Health online support project intent has been submitted.

Mayor Sobolewski asked if they have secured funding from AHS.

Chantal Vallee stated that they have secured funding until 2021 from AHS and the PCN but the success of the program is still contingent on the ongoing financial support from the Town and M.D. of Bonnyville.

Mayor Sobolewski thanked Chantal and Alena for their presentation.

Library

Ina Smith, Library Director, stated that the Library is a space of entertainment and recreation for the Lakeland and they currently have 1300 active patrons. The Bonnyville Library is one of the busiest libraries in the Northern Lights Library System. This year they have supervised over 100 Distance Education exams, they had a Family Literacy Night in February, they have School Outreach programs, and had 150 participants in the Summer Reading Program. This year she indicated they are looking for a 2% increase in salaries and benefits for the 2019 budget. Courier costs are increasing from \$15.00/day to \$17.00/day, Programming went up \$500.00 for 2019 and Janitorial went up to \$700.00/month for 2019. They are asking for a \$0.10 per capita increase from the Town and a \$1.00 per capita increase from the M.D. of Bonnyville.

Chantal Vallee and Alena Thompson, Mental Health Navigator, and Garry Peterson left the meeting at 6:40 p.m.

Councillor Prevost asked if this budget had been presented to the Library Board and approved.

Ina Smith stated that it had been approved by the Board.

Mark Power, CAO, asked what their plan is if the M.D. of Bonnyville says no to the \$1.00 increase.

Ina Smith stated that the Capital Expenses will probably have to go, however, she is hopeful they can make up some of it with donations.

Mayor Sobolewski thanked Ina for her presentation.



Bonnyville Regional Fire Authority

Jay Melvin, Deputy Fire Chief, presented the budget for the Regional Fire Authority. He explained that the contracted cost is the cost to the Town for services, which is about 22-23% of the total budget. Items of note include: slight increase in fire prevention programs due to public demand, annual testing of equipment, phase one of the HVAC equipment replacement at the fire hall, Disaster Services Municipal Services Plan will be completed this year, the Emergency Operations Center (EOC) will be outfitted at the Town Office, 911 Services are continually upgrading to comply with the CRTC changes that have to implemented by 2023, and will include things like text to 911 and video to 911.

Garry Peterson returned to the meeting at 6:56 p.m.

Jay Melvin stated that they are looking to purchase a new ambulance and have decided to purchase one with a ¾ ton chassis as this would hold up better with our rural roads and hopefully cut down on repair costs. Should they go this route, they will be asking both the Town and the M.D. of Bonnyville for an extra \$25,000.00 each to cover the extra cost.

Mayor Sobolewski asked if there needs to be pressure put on AHS as they fund only three or four ambulances, and we need five in order to have coverage for when vehicles are down for repairs.

Jay Melvin stated that the problem is depreciation on the vehicles has not changed since 2009, and today 7 years is too long considering the miles and wear and tear that is put on the current vehicles.

Mayor Sobolewski thanked Jay Melvin for this presentation.

David Beale, Community Services Director, stated that the presentation he had provided looks at Revenue, how the FCSS is funded, and Expenses, how the FCSS spends that funding. FCSS revenues are made up of FCSS Provincial funds (64%), FCSS Municipal portion (16%), External Grants (13%), Program Revenues (5%) and Rental Income from the Daycare, the Dance Club and occasional rentals of Gym (3%).

Jay Melvin, Deputy Fire Chief, and Renee Stoyles, Director of Finance left the meeting at 7:03 p.m.

David Beale stated that expenses include Labour costs (58%), Community Grants (7%), Building Operations (15%), FCSS Programs (12%) and Family Community Safety Program Grant (7%).

FCSS



FCSS

20th, 2018 FCSS Board meeting.
Renee Stoyles, Director of Finance returned to the

Renee Stoyles, Director of Finance returned to the meeting at 7:06 p.m.

David Beale stated the budget was approved at the September

Mark Power, CAO, stated that a line by line detail of the budgets will be available to Council at the next Council meeting.

Councillor Storoschuk added that it was confirmed at the AUMA Conference that there would be no decrease in FCSS funding for the next three years.

Mayor Sobolewski thanked David for his presentation.

Todd Muir, Bonnyville & District Centennial Centre General Manager, introduced himself to those on Council whom he has not met yet. He updated Council on a project they are working on. One project is to remove the wall on the west of the RJ Lalonde Arena and replace it with 4 retractable glass doors and have a drink rail installed where the top row of seating is. This would open up the area for watching hockey games, and still give them the ability to close the glass doors to hold private functions or meetings on the other side. The other project is on the south west entrance stairs and ramp improved. They will remove the ramp and install an electric lift, which they already have that is not being used. The cost for this is estimated to be around \$325,000.00.

Mayor Sobolewski asked if the \$325,000.00 would be split between the Town and the M.D.

Todd Muir stated that the ask is for half from each municipality.

Councillor Prevost asked if there was money in Reserves for this.

Renee Stoyles, Director of Finance, stated that there was \$291,825.00 in the C2 Operating Reserves.

Councillor Storoschuk asked what was going to be done for the sponsors who have their names on the existing wall, since they are the ones who paid for it.

Todd Muir stated that they will be working with those sponsors to give some options of where they can have their logos displayed in the new area.

Councillor McEvoy stated he was concerned about removing seating, as when the C2 holds special events, they have to

C2 - Capital Plan

C2 - Capital Plan

apply for special permits as there is not enough seating currently.

Todd Muir stated that the new plan will actually increase seating capacity, with the tables being at the top.

Councillor Van Brabant asked how wide the retractable doors were.

Todd Muir stated that four doors will fit on the whole wall, given that there will be some portions of the wall that have to remain as they will be support walls for the doors.

Mayor Sobolewski thanked Todd Muir for his presentation and Todd Muir, Ina Smith and David Beale left the meeting at 7:24 p.m.

BYLAW

Cannabis Bylaw 1476-18 – Amendment

At the September 11, 2018 meeting, at the request of a prospective store owner, Council agreed to revisit the sign restriction. Bylaw1476-10 has the effect of removing the limitation on signs for cannabis retail sales and make them the same as other retail businesses.

Moved by Councillor Ray Prevost that Council proceed with first reading of Land Use Bylaw Amendment, Bylaw No. 1476-18 and that the Public Hearing for the Bylaw Amendment be held on November 13, 2018 at 6 p.m. with advertising as required.

CARRIED

FINANCE

August 2018 Financial Report – Operating

Renee Stoyles, Director of Finance, presented the August 2018 Financial Report – Operating to Council for information.

256 <u>Moved by Councillor Brian McEvoy</u> that Council accept the August 2018 Financial Report - Operating for information.

CARRIED

August Financial Report – Capital

Renee Stoyles, Director of Finance, presented the August Financial Report – Capital to Council for information.

257 <u>Moved by Councillor Brian McEvoy</u> that Council accept the August Financial Report - Capital for information.

CARRIED

August Bank Reconciliation

Renee Stoyles, Director of Finance, presented the August Bank Reconciliation to Council for information.

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August Bank Reconciliation

258 <u>Moved by Councillor Ray Prevost</u> that Council accept the August Bank Reconciliation for information.

CARRIED

Property Tax Exemption – Dove Centre

Renee Stoyles, Director of Finance, stated that Administration has received applications from the Dove Centre requesting property tax exemption for the following properties: 4814 50 Ave, 4102 47 Ave, 4518 43 Street and 4309 42 Street. In previous years these properties have been exempted from taxation.

259 Moved by Councillor Brian McEvoy that Council exempt the properties owned by the Dove Centre at 4814 50 Avenue, 4102 47 Avenue, 4518 43 Street and 4309 42 Street from all property tax, excluding Local Improvement tax for the years 2019, 2020 and 2021 pursuant to Section 362 (1) (n) (iii) (B) of the Municipal Government Act.

CARRIED

BUSINESS

Live Streaming Bonnyville Town Council Meetings

Bill Rogers, ACAO, stated that Council made a motion at the August 28, 2018 Council meeting directing Administration to research various options which were presented to Council.

Moved by Councillor Brian McEvoy that Council approve the concept of live video streaming of Council meetings, and the purchase of equipment and hosting services for Option 2 (Stream a single camera on a paid service – Budget: \$2,700.00 initially plus \$1,200.00 annually thereafter for service) with funds to be allocated in the 2019 and future Operating and/or Capital Budgets, as required.

CARRIED

Ronald McDonald House 2019 Event Partnership Opportunities Council agreed to add the request of \$8,000.00 for the Winterland Invitational to the 2019 Budget Deliberations and that Budget amounts be approved by Council as part of the Budget process.

Question Period During Regular Council Meetings

As per previous direction from Council, Administration was to research Question Period and bring back examples of what other Municipalities are doing.

Council directed Administration to come back with some guidelines and a time limit of ten minutes



Letter of Support – Bonnyville Golf & Country Club

Moved by Councillor Rene Van Brabant that Council provide a Letter of Support to the Bonnyville Golf & Country Club for their Federal and Provincial Grant Applications for completing their irrigation system replacement and other projects, such as replacing equipment.

CARRIED

261

Cannabis Discussion

Bill Rogers, ACAO, stated that Administration was asked to bring the Smoking Bylaw, in regard to Cannabis, back to Council for discussion. The Town Bylaws do not prohibit all public consumption of Cannabis which was the issue some Councillors wanted to debate and possibly re-open.

Councillor Storoschuk asked for a recorded vote for the next motion.

262 <u>Moved by Councillor Chad Colbourne</u> that Council leave the smoking bylaw as is, and follow the regulations set out by the Alberta Gaming and Liquor Commission.

<u>In Favour</u>	Opposed
Mayor Sobolewski Councillor McEvoy Councillor Colbourne	Councillor Storoschuk Councillor Prevost Councillor Brosseau Councillor Van Brabant

DEFEATED

263 Moved by Councillor Rene Van Brabant that Council amend the smoking bylaw to restrict cannabis consumption in public places, the same way that alcohol consumption is regulated through Provincial regulations

CARRIED

Letter of Support - Metis Nation of Alberta

A request was received to submit a Letter of Support to the Metis Nation of Alberta for their application to the Alberta Indigenous Energy Efficiency Retrofit Program for funding to upgrade their Bonnyville office. The request was received between Council meetings and with a tight deadline, after polling several Councillors, a Letter of Support was sent.

264 Moved by Councillor Lorna Storoschuk that Council ratify the Letter of Support to the Metis Nation of Alberta for their application to Alberta Indigenous Energy Efficiency Retrofit Program as noted.

CARRIED



Mike Marshall, Country 99, left the meeting at 8:28 p.m.

Cost Share - Sewer Lift Station - 5111 52 Avenue

Mark Power, CAO, reviewed the Staff Request for Decision with respect to an ongoing situation at 5111 52 Avenue regarding the sanitary sewer at this property and the owner is requesting the Town to contribute 50% of the cost of the grinder pump/lift station costs to solve the problem.

265 Moved by Councillor Ray Prevost that Council agree to the request to contribute 50% of the cost of installing the grinder pump/lift station at 5111 52 Avenue which is \$2,687.38.

CARRIED

Garry Peterson left the meeting at 8:28 p.m.

Brad Trimble, Public Works Director and Michael Menzies, Lakeland Connect, left the meeting at 8:39 p.m.

Business Licensing Economic Development Report

Mark Power, CAO, noted that Renee Stoyles, Director of Finance and Doreen Kushnir, Recreation Assistant, compiled a list of business licenses that the Town has for 2018 and have separated them in to categories according to alphabetical listing as requested by Council at a previous Council Meeting.

Administration will continue to work on the report so that it provides information that will support Economic Development in the Town.

Letter – Cold Lake First Nations – Appoint Representative to a Regional Working Group Administration received a request from Cold Lake First Nations for Council to participate and appoint representatives to a Tourism Strategy-Regional Working Group.

266 <u>Moved by Councillor Ray Prevost</u> that Council appoint Mayor Sobolewski, Chad Colbourne and Elisa Brosseau to the Cold Lake First Nation Tourism Strategy – Regional Working Group.

CARRIED

COMMITTEE REPORTS

Councillor Rene Van Brabant

Councillor Van Brabant attended the Community Policing Committee meeting, the Wayne Manor sign unveiling ceremony, the Bonnyville Friendship Centre Thanksgiving Dinner and the Bonnyville Fire Department Open House.

Councillor Elisa Brosseau

Councillor Brosseau attended the M.D. of Bonnyville Recreation Needs Assessment meeting, the Waste Management Commission Fog Dog Presentation, a Waste Management Commission meeting, the Wayne Manor Sign unveiling ceremony and the Regional Aquatic Centre

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Councillor Elisa Brosseau

Committee meeting. She also attended an FCSS Board meeting, the Bonnyville Seniors Society Harvest Supper, and the Alberta Urban Municipalities Association (AUMA) Conference in Red Deer. Councillor Brosseau also attended Cultural Days at the Lyle Victor Alberta Centre, made presentations to Grade Nine students at Notre Dame High School, the Bonnyville Friendship Centre thanksgiving Dinner and the Bonnyville Legion's Turkey Blast and dinner.

Councillor Ray Prevost

Councillor Prevost attended the M.D. of Bonnyville Recreation Needs Assessment meeting, a Lakeland Lodge and Housing construction meeting, and the Waste Commission meeting. He also attended a regular Lakeland Lodge and Housing meeting, a Bonnyville Fire Authority meeting, the Bonnyville Seniors Harvest Supper and the AUMA Conference in Red Deer. Councillor Prevost also attended the SPCA Raise the Woof Event, the Wayne Manor sign unveiling ceremony, another Lakeland Lodge and Housing construction meeting and the Bonnyville Legion's Turkey Blast and dinner.

Mayor Gene Sobolewski

Mayor Sobolewski attended the Physician Appreciation Dinner, the Waste Commission meeting, had a meeting with the RCMP Superintendent and met with a local contractor. He also attended the Seventhday Adventist Church's Walk to End Violence, the Bonnyville Seniors Harvest Dinner, the AUMA Conference in Red Deer, and the Cultural Event at the Lyle Victor Albert Centre. Mayor Sobolewski also attended the SPCA Raise the Woof Event, had a meeting with an individual interested in developing in Town, the Waste Management Commission Fog Dog Presentation, and the Training Program Media Release for the Tribal Chiefs Employment & Training Services Association. He also attended a meeting with Alberta Transportation, Indigenous Relations, Frog Lake Metis Settlement and Indigenous Services Canada regarding the waterline to Frog Lake, the Wayne Manor sign unveiling ceremony, a meeting with AECOM and the Bonnyville Friendship Centre's Thanksgiving Dinner.

Councillor Chad Colbourne

Councillor Colbourne attended the M.D. of Bonnyville Recreation Needs Assessment meeting, a Business Support Network meeting at the Bonnyville Chamber of Commerce, a Bonnyville Chamber of Commerce meeting, a meeting with the Bingo Association and a Regional Aquatic Centre Committee meeting. He also attended a Centennial Centre Board meeting, the AUMA Conference in Red Deer, the SPCA Raise the Woof Event, a Community Policing Committee meeting the Wayne Manor sign unveiling ceremony and the Bonnyville Friendship Centre's Thanksgiving Dinner.

Councillor Lorna Storoschuk

Councillor Storoschuk attended a regular meeting for the Lakeland Industry & Community Association (LICA), the SPCA

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Councillor Lorna Storoschuk

Raise the Woof Event, the Waste Management Commission Fog Dog Presentation, the Regional Aquatic Centre Committee meeting, and a meeting of the Historical Society. She also attended the FCSS Board meeting, the Northern Lights Library System Conference, the Bonnyville Seniors Harvest Supper, the AUMA Conference in Red Deer, and brought greetings at the Lakeland Senior Games. Councillor Storoschuk also attended the Wayne Manor sign unveiling ceremony, the Bonnyville Friendship Centre's Thanksgiving Dinner, the Bonnyville Legion's Turkey Blast and Dinner and the Bonnyville Fire Authority Open House.

Councillor Brian McEvoy

Councillor McEvoy stated that he attended several events, all of which were already mentioned in Councils reports.

CORRESPONDENCE AND INFORMATION

Invitation – Bonnyville Friendship Centre – 2018 Annual Community Christmas Dinner Volunteers

Letter – City of Cold Lake – Cold Lake 2018/18 55 Plus Winter Games

Notice of Public Hearing – MD of Bonnyville – Area Structure Plan for Hwy 28 and Hwy 41

Council Remuneration – Income Tax Treatment

Sponsorship Request – Canadian Natural Resources Ltd. – Steak & Shrimp/Silent Auction Fundraiser A letter was received from the Bonnyville Friendship Centre asking for volunteers from Council to help serve the meal at the 2018 Annual Community Christmas Dinner on December 13,2018. Mayor Sobolewski, and Councillors McEvoy, Storoschuk, Brosseau and Van Brabant will attend to volunteer.

A letter was received from the City of Cold informing the Town that the City will be hosting the 2019 Alberta 55 Plus Winter Games. They are also looking at possibly using the C2 and Bonnyville Curling Club to host some of the events.

Administration received a Notice of Public Hearing regarding the major area structure plan for highway 28 and 41 on Wednesday October 10 at 10:00 a.m. at the MD Office.

Administration received a notice from the Alberta Government Finance Officers Association stating that the Income Tax treatment for Elected Officials is changing effective January 1, 2019. For 2019, and subsequent taxation years, the full amount of non-accountable allowances paid to elected officers will be included in income eliminating the one third exemption.

Administration received a Sponsorship request from Canadian Natural Resources for the Steak & Shrimp / Silent Auction Fundraiser.

267 Moved by Councillor Chad Colbourne that Council approve the Sponsorship and purchase tickets for a table of 8 and donate \$250.00 for a silent auction item for the Canadian Naturals - 13th Annual Steak & Shrimp Dinner/Dance and Silent Auction Fundraiser.

CARRIED



IN CAMERA

Moved by Councillor Brian McEvoy that Council adjourn the Regular Meeting of Council and go In Camera, pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000.

Time: 9:14 p.m.

CARRIED

IN CAMERA

269 <u>Moved by Councillor Ray Prevost</u> that Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 9:53 p.m.

CARRIED

9:54 p.m. - The Regular meeting of Council resumed with no public present.

270 <u>Moved by Councillor Chad Colbourne</u> that Council appoint Mario Bouvier to the Subdivision and Development Appeal Board for a term of three years.

CARRIED

ADJOURNMENT

271 <u>Moved by Councillor Lorna Storoschuk</u> that the Regular Meeting of Council be adjourned.

Time: 9:55 p.m.

CARRIED

ADOPTION OF MINUTES

Minutes read and adopted this 23rd day o

Mayor

Chief Administrative Officer