

MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA HELD AT THE TOWN HALL ON TUESDAY, JUNE 26, 2018 COMMENCING AT 6:00 P.M.

PRESENT

Mayor Gene Sobolewski Councillors: Ray Prevost, Rene Van Brabant, Lorna Storoschuk, Elisa Brosseau, Chad Colbourne and Brian McEvoy

STAFF

Mark Power, CAO, Bill Rogers, ACAO, Katherine Currie, Director of Planning and Development, and Tracy Ghostkeeper, Executive Assistant

PRESS

Meagan MacEachern- Bonnyville Nouvelle
Robyn Henry- Bonnyville Nouvelle
Jenna Colbourne – Lakeland Connect
Mike Marshall – Country 99

GUESTS

D. Pietrusik

REGULAR MEETING OF COUNCIL

Mayor Sobolewski called the Regular Meeting of Council to order at 6:02 p.m.

ADOPTION OF AGENDA OF REGULAR COUNCIL MEETING – June 26, 2018

- 167 **Moved by Councillor Rene Van Brabant** that the agenda for the June 26, 2018 Regular Council meeting be adopted with the following additions:

In Camera a) Land – Section 25 (1) FOIP Act
 b) Legal – Section 27(1) FOIP Act
 c) Personnel – Section 17(1) FOIP Act

CARRIED

ADOPTION OF REGULAR COUNCIL MEETING MINUTES – June 12, 2018

- 168 **Moved by Councillor Ray Prevost** that the minutes of the June 12, 2018 Regular Council meeting be adopted as presented.

CARRIED

Municipal Planning Commission Meeting – See Separate Minutes

- 169 **Moved by Councillor Chad Colbourne** that Council adjourn the Regular Meeting of Council and go into the Municipal Planning Commission meeting.

Time: 6:03 p.m.

CARRIED



**Municipal Planning
Commission Meeting – See
Separate Minutes**

170 **Moved by Councillor Ray Prevost** that Council adjourn the Municipal Planning Commission meeting and return to the Regular Meeting of Council.

Time 6:07 p.m.

CARRIED

Bylaws

**Bylaw 1474-18 Code of
Conduct for Members of
Council– Second and Third
Reading**

Mark Power, CAO, stated that with the changes that were incorporated into the Municipal Government Act (MGA) that now have been made law, there are a number of requirements including the passage of a Code of Conduct for members of Council Bylaw that must be completed by July 23rd, 2018. This Bylaw received First Reading on June 12, 2018, after which Council feedback was provided to Administration and incorporated into this next draft of the Bylaw.

The following changes have been incorporated:

1. This bylaw does not apply to non-elected members.
2. 9.3 – Not keeping confidential matters received outside of an “in-camera” meeting.
3. 10.6 – deleted Council select an amount.
4. 10.7 – did not include the requirement for certain gifts to be left with the Town
5. 10.8 – did not include a member not act as a paid agent.
6. 10.9 – did not include a member contacting or influencing an adjudicative body.
7. 11.2 – Deleted not being eligible for employment for one year after leaving office.
8. 14.1 – Restricting the policy to only members of Council to complain.
9. 15.1 – Only Council members will be allowed to complain.
- 10.15.1 – The complaint must be filed within fourteen 14 days.

Some minor changes have also been made to Sections 5, 6, 7, 8, 9, 10, 12, 13, Sections 8.3, 8.5, 10.5 (a) to (d) have been deleted and Section 15 (j) has been added.

Councillor Brosseau asked if this would apply to Councillors serving on a Commission.

Mark Power, CAO, replied that this would apply to a Councillor sitting on a Commission; however, it would not apply to any non-elected representatives appointed to that Commission.



**Bylaw 1474-18 Code of
Conduct for members of
Council – Second and Third
Reading**

- 171 **Moved by Councillor Ray Prevost** that Council provide second reading to Bylaw No. 1474-18 – Code of Conduct for Members of Council.

CARRIED

- 172 **Moved by Councillor Brian McEvoy** that Council provide third reading to Bylaw No. 1474-18 – Code of Conduct for Members of Council.

CARRIED

**Bylaw 1475-18 Text
Amendment to Land Use
Bylaw No. 1447-16 – First
Reading**

An application was submitted by Lovatt Planning on behalf of Beau Vista JV Inc. requesting an amendment to the R2B – Compact Single Family Small Lot Residential District in the Beau Vista subdivision area. The application was deemed complete and began processing on June 11, 2018.

The purpose of the proposed amendment is to allow for rear detached garages with a rear facing overhead door within this land use district to be constructed with a 1.8 metre setback from the property line. Currently all detached garages, in all land use districts, are reviewed under Section 201- Garages, Accessory Buildings and Structures. Pursuant to Section 201, if a detached garage is constructed with a rear facing overhead door it is required to be 6.1 metres from the lane and alternately can be 1.0 metre from the lane if there is an angular approach to the garage's overhead door. The regulations for Section 201 are consistent with many municipalities across the province and were reviewed during the 2016 Land Use Bylaw review. The smaller setback distance appears in many land use districts with site specific regulations pertaining to parcels which are smaller than standard parcels in other locations of a municipality.

The bylaw will be advertised in our local media in accordance with legislation and a public hearing is required to be held. The Public Hearing is scheduled for Tuesday July 10, 2018.

Councillor Van Brabant asked if we could have them build the garage with the garage doors to the side.

Katherine Currie, Director of Planning and Development, stated that was part of the discussion; however, because those lots are narrower it could not be accommodated.



**Bylaw 1475-18 Text
Amendment to Land Use
Bylaw No. 1447-16 – First
Reading**

- 173 **Moved by Councillor Brian McEvoy** that Council provide first reading to Bylaw No. 1475-18 – Text Amendment to Land Use Bylaw No. 1447-16.

CARRIED

FINANCE

**Financial Report – Operating –
May 2018**

Mark Power, CAO, presented the May 2018 Financial Report – Operating to Council for information.

- 174 **Moved by Councillor Rene Van Brabant** that Council accept the May 2018 Financial Report – Operating, for information.

CARRIED

**Financial Report – Capital –
May 2018**

Mark Power, CAO, presented the May 2018 Financial Report – Capital to Council for information.

- 175 **Moved by Councillor Brian McEvoy** that Council accept the May 2018 Financial Report – Capital, for information.

CARRIED

**Bank Reconciliation – May
2018**

Mark Power, CAO, presented the May 2018 Bank Reconciliation to Council for information.

- 176 **Moved by Councillor Lorna Storoschuk** that Council accept the May 2018 Bank Reconciliation for information.

CARRIED

BUSINESS

**Cancellation of the July 24th,
2018 and the August 14th, 2018
Regular Council Meetings**

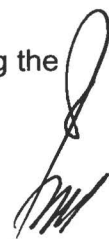
- 177 **Moved by Councillor Chad Colbourne** that Council approve the cancellation of the Regular Council meetings of July 24th and August 14th, 2018.

CARRIED

**Letter – Cold Lake First
Nations Land Use Plan
Notifications**

Mark Power, CAO, stated that Administration received a letter informing the Town that Cold Lake First Nations is undertaking a Land Use Planning process. He stated that as the MGA requires us to notify them with any changes we are looking at doing, they are reciprocating by way of informing us of their plans even though they are not required to do so. He suggested that if Council was interested, we should let them know we would be available to meet with them to see what they are planning.

Council directed Administration to write a letter informing the



Letter – Cold Lake First Nations Land Use Plan Notifications

Cold Lake First Nations that the Town of Bonnyville would like to meet with them to discuss their Land Use Planning. Mayor Sobolewski, and Councillors Brosseau and McEvoy will attend the meeting.

Katherine Currie, Director of Planning and Development left the meeting at 6:35 p.m.

Appointment – Deputy Mayor – Lorna Storoschuk

Mayor Sobolewski thanked Councillor Van Brabant for his time acting as Deputy Mayor.

Mark Power, C.A.O. and Commissioner of Oaths, completed the Official Oath for Deputy Mayor for Councillor Lorna Storoschuk for a term of July 1st, 2018 to March 1, 2019.

COMMITTEE REPORTS

Councillor Brian McEvoy

Councillor McEvoy attended the Bonnyville Outreach Graduation, the Toxic Waste Round Up and the Bonnyville Regional Airport Committee meeting. He also attended the grand opening of the Fishing Lake Metis Settlement Administration Building and a telephone conference with the CEO of Covenant Health, Patrick Dumelie.

Councillor Lorna Storoschuk

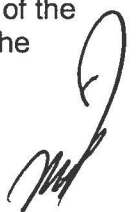
Councillor Storoschuk attended the Lakeland Industry & Community Association (LICA) Board meeting, an Alberta CARE meeting, the Ronald McDonald House Charities Golf Tournament in Cold Lake and the regular meeting of the Historical Society. She also attended the National Indigenous Peoples Day Celebrations at the Centennial Centre, the Alberta Emergency Services Medal Ceremony in Glendon, the Toxic Waste Round Up and the Dr. Brosseau School 30th Anniversary and grand opening of their inclusive playground.

Councillor Chad Colbourne

Councillor Colbourne attended the Ronald McDonald House Charities Golf Tournament in Cold Lake, Dr. Brosseau School 30th Anniversary and grand opening of their inclusive playground, a Bonnyville Chamber of Commerce meeting and an Alberta HUB meeting. He also attended a Downtown Advisory Committee meeting, the Alberta Emergency Services Medal Ceremony, the National Indigenous Peoples Day Celebrations at the Centennial Centre and the Centennial Centre Board meeting.

Mayor Gene Sobolewski

Mayor Sobolewski made a presentation on Indigenous relations at the AUMA Municipal Leaders' Caucus in Camrose, attended a lunch at the Bonnylodge, and participated in a teleconference regarding the Bonnyville Centralized High School Community Initiative. He also attended the Bonnyville Centralized High School Graduation, the grand opening of the Fishing Lake Metis Settlement Administration Building, the

A handwritten signature in black ink, located in the bottom right corner of the page. The signature is stylized and appears to be the name of the person responsible for the document's final review or approval.

Mayor Gene Sobolewski

National Indigenous Peoples Day Celebrations at the Centennial Centre and the Alberta Emergency Services Medal Ceremony. Mayor Sobolewski also attended a meeting with Patrick Dumelie, CEO for Covenant Health regarding expansion of the Emergency Department and possibly acquiring a child psychologist, he also had a Centennial Centre Board meeting, and a teleconference with the Cannabis Secretariat.

Councillor Ray Prevost

Councillor Prevost attended a Bonnylodge Construction meeting, a Lakeland Lodge and Housing Board meeting, the Regional Fire Authority meeting, the Alberta Emergency Services Medal Ceremony and the Annual BBQ at the Goodridge Fire Department.

Councillor Elisa Brosseau

Councillor Brosseau attended the Kehewin Grade 9 Farewell, the grand opening of the Fishing Lake Metis Settlement Administration Building and the National Indigenous Peoples Day Celebrations at the Centennial Centre. She also attended the Alberta Emergency Services Medal Ceremony, a Canada Day Meeting and spoke to Grade 6 students at all the schools about Local Government.

Councillor Rene Van Brabant

Councillor Van Brabant attended the Agricultural Society meeting, the Review of Sea Cadets, the Lakeland Lodge and Housing meeting and the Dr. Brosseau School 30th Anniversary and grand opening of their inclusive playground. He also attended an Agricultural Society rodeo planning meeting, the Bonnyville Regional Fire Authority meeting, the Alberta Emergency Services Medal Ceremony, the Goodridge Fire Department BBQ, the Toxic Waste Round Up and the Bonnyville Regional Airport Committee meeting.

CORRESPONDENCE AND INFORMATION**Letter – Alberta Municipal Affairs – Draft Terms of Reference for the Regional Partnership Committee**

A letter was received from Alberta Municipal Affairs with the draft Terms of Reference for the Regional Partnership Committee.

Mayor Sobolewski stated that he would like to send a letter to all the partners, requesting a pre-meeting to set up some mandates for the Committee.

Councillor Prevost stated that after the Administration meeting we will have a clearer understanding of what is required.

QUESTIONS

Mayor Sobolewski stated that 3 items for the Waterline have gone to Tender; the item for the water treatment plant to the transfer station, the one from the transfer station to Bonnyville and the item for the water treatment plant improvements.



QUESTIONS

The first had a pre tender estimate of \$18,900,000.00 came in at \$13,400,000.00, and this was received from a local contractor. The transfer station itself had a pre tender estimate of \$5,200,000.00 and came in at \$6,100,000.00. We do not know about the water treatment plant as those tenders will be opened tomorrow. The 38 kilometers of waterline pretender estimate was \$45,800,000.00 and it came in at \$28,100,000.00, and this was the same local contractor.

Mark Power, CAO, stated that even if the water treatment plant comes in \$4,000,000.00 over pre tender estimate, we will still be under budget for the project.

Councillor Prevost stated that he wanted to pass on a thank you from a resident to Mark Power, CAO, and Bill Rogers, ACAO, for having their alley cleaned up. He also received a call from a French radio station asking if the Town is getting any revenue from Cannabis. And lastly with construction being done on 47th Avenue, it will soon block off the entrance to the Seniors Drop Inn Centre, and he was looking to see if the alley way, that will need to be used as their main entrance during the construction, can be fixed up as it is in bad shape.

Councillor Colbourne asked if the Town has ever looked into having a Recreation Director.

Mark Power, stated, that the Town had one many years ago and if Council wishes to reinstate that position it would have to be looked at during budget deliberations.

Councillor Colbourne asked if there has been any progress on the idea of a Town Facebook page.

Mayor Sobolewski stated that we would need a social media policy and a good strategy/goal for having that social media.

Mark Power, CAO, stated that no dollars have been allocated in the budget for either a Rec Director or social media. And since they were on the list of Strategic Priorities they will be carried over to the 2019 budget deliberations. He also stated that the first draft of the Public Engagement Policy will be on the Agenda for July 10, 2018.

Councillor Colbourne asked if there was any way to make the Town website more user friendly.

Mark Power, CAO, stated that if Councillor Colbourne has any ideas that could help make the website more user friendly to let Administration know and they will have the IT Department look into completing the changes.



IN CAMERA

- 178 **Moved by Councillor Ray Prevost** that Council adjourn the Regular Meeting of Council and go In Camera, pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter F-25 and amendments thereto, and Division 2 of Part 1; Section 25, Disclosure harmful to economic and other interests of a public body; Section 27, Privileged information; and Section 17, Disclosure harmful to personal privacy of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000.

Time: 7:39 p.m.

CARRIED

Mark Power, CAO and Bill Rogers, ACAO, attended the in camera session to provide Administrative and Procedural support.

IN CAMERA

- 179 **Moved by Councillor Brian McEvoy** that Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 8:17 p.m.

CARRIED

8:18 p.m. - The Regular meeting of Council resumed with no public present.

ADJOURNMENT

- 180 **Moved by Councillor Elisa Brosseau** that the Regular Meeting of Council be adjourned.

Time: 8:18 p.m.


CARRIED

ADOPTION OF MINUTES

Minutes read and adopted this 10th day of July, 2018.



Mayor



Chief Administrative Officer