

MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA HELD AT THE TOWN HALL ON TUESDAY, MAY 22, 2018 COMMENCING AT 6:00 P.M.

PRESENT

Deputy Mayor Rene Van Brabant Councillors: Ray Prevost, Lorna Storoschuk, Elisa Brosseau, Chad Colbourne and Brian McEvoy

REGRETS

Mayor Gene Sobolewski

STAFF

Mark Power, CAO, Bill Rogers, ACAO, Renee Stoyles, Director of Finance, Brad Trimble, Director of Public Works, Katherine Currie, Director of Planning and Development and Tracy Ghostkeeper, Executive Assistant

PRESS

Kristen Heliotis - Bonnyville Nouvelle
Mike Marshall – Country 99

GUESTS

Industrial Road Bond Services Ltd. – Rick Hansinger, Brad Bacon and Lona Kenzie
Morris Mickalyk

REGULAR MEETING OF COUNCIL

Deputy Mayor Van Brabant called the Regular Meeting of Council to order at 6:02 p.m.

ADOPTION OF AGENDA OF REGULAR COUNCIL MEETING – May 22, 2018

129 **Moved by Councillor Brian McEvoy** that the agenda for the May 22, 2018 Regular Council meeting be adopted as presented.

CARRIED

ADOPTION OF REGULAR COUNCIL MEETING MINUTES – May 8, 2018

130 **Moved by Councillor Ray Prevost** that the minutes of the May 8, 2018 Regular Council meeting be adopted as presented.

CARRIED

Delegation

Industrial Road Bond Services Ltd. – Rick Hansinger, Brad Bacon and Lona Kenzie

Rick Hansinger, Industrial Road Bond Services Ltd., explained that their asphalt milling machines are powerful, fast, efficient, easy to operate and easily transported. He explained that some of the advantages are:

1. Full Depth Reclamation: Process to reclaim and pulverize asphalt, chip seal or gravel roads with the existing base material into a recycled and re-usable form helping to solve base problems rather than covering them up.



**Industrial Road Bond Services
Ltd. – Rick Hansinger, Brad
Bacon and Lona Kenzie**

2. Soil Stabilization – Inject through precision calibration equipment, water to achieve optimal moisture content and Surfactant Soil Stabilizer together to achieve 100% compaction following the milling process. It will compact base material to 100%, reshape and crown road surface. It also increases bearing strength by 250% compared to treatment without soil stabilization additive.

3. Pothole and Asphalt Patching – Provides elimination of temporary fixes. Cold milling and soil stabilization help improve the base by pulverizing potholes and surrounding area into reusable material that is blended into the underlying base which improves stability and bearing strength.

4. Road Base – Make your own road base without hauling in material by reclaiming existing asphalt, chip seal or gravel and mineral soil. Pulverized millings are comparable to most spec road base material and cost substantially less than bringing in new material.

5. Utility Trenching – The asphalt milling machines both cut and pulverize asphalt into reusable material, virtually eliminating saw cutting, chunking, trucking and disposal costs.

Mr. Hansinger also discussed the equipment specifications and requirements of the milling machine, and explained what the chemical soil stabilization additive is and how it works. Some of the results following treatment include: 75-90% dust reduction, 70% reduction in maintenance costs, 250% increase in bearing strength following compaction and 80% cheaper than asphalt by using in-situ materials only.

Councillor Brosseau asked if any testing has been done in our area, since the process includes minimizing water in the clay, and if our weather, particularly winter, will have an effect on the process.

Rick Hansinger stated that there have been projects completed in Conklin and Mahkeses (oilfield lease) and it's reported that they are all still in good condition. Rick Hansinger also noted, however, the M.D. is going to do a 1.6 km stretch of road in the next two months.

Councillor Van Brabant asked when these were completed.

Rick Hansinger stated that it was done about 10 years ago.

Deputy Mayor Van Brabant thanked Rick, Brad and Lona for their presentation. Brad Trimble, Director of Public Works, Rick Hansinger, Brad Bacon and Lona Kenzie left the meeting at 6:42 p.m.

A handwritten signature in black ink, appearing to be 'M. S.', is located in the bottom right corner of the page.

**Municipal Planning
Commission Meeting – See
Separate Minutes**

- 131 **Moved by Councillor Chad Colbourne** that Council adjourn the Regular Meeting of Council and go into the Municipal Planning Commission meeting.

Time: 6:42 p.m.

CARRIED

**Municipal Planning
Commission Meeting – See
Separate Minutes**

- 132 **Moved by Councillor Lorna Storoschuk** that Council adjourn the Municipal Planning Commission meeting and return to the Regular Meeting of Council.

Time 6:48 p.m.

CARRIED

Bylaw

**First Reading, Amending
Bylaw No. 1472-18 – Text
Amendment to Land Use
Bylaw 1447-16 (LUBA 18-001)
– Additions of Regulations
and Definitions for Cannabis**

Katherine Currie, Director of Planning and Development, stated that this is the First Reading of the text amendments to the Land Use Bylaw 1447-16 for the additions of regulations and definitions for Cannabis. She noted that the Open House was held and there were 10 members of the public who attended, 4 from the Press as well as all of Council.

- 133 **Moved by Councillor Chad Colbourne** that Council provide first reading of Land Use Bylaw Amendment (LUBA18-001), Bylaw No. 1742-18 and that the Public Hearing for the Bylaw Amendment be held on June 12, 2018 at 6:00 p.m. with advertising as required.

CARRIED

FINANCE

**Financial Report – Operating –
April 2018**

Renee Stoyles, Director of Finance, presented the April 2018 Financial Report – Operating to Council for information.

- 134 **Moved by Councillor Brian McEvoy** that Council accept the April 2018 Financial Report – Operating, for information.

CARRIED

**Financial Report – Capital –
April 2018**

Renee Stoyles, Director of Finance, presented the April 2018 Financial Report – Capital to Council for information.

**Financial Report – Capital –
April 2018**

- 135 **Moved by Councillor Chad Colbourne** that Council accept the April 2018 Financial Report – Capital, for information.

CARRIED



Bank Reconciliation – April 2018

Renee Stoyles, Director of Finance, presented the April 2018 Bank Reconciliation to Council for information.

- 136 **Moved by Councillor Lorna Storoschuk** that Council accept the April 2018 Bank Reconciliation for information.

CARRIED

Holiday Signing Authority

Renee Stoyles, Director of Finance, stated that approval is required to identify which members of Administration have authority to sign cheques, agreements etc. during the absence of the Chief Administrative Officer and the Director of Finance while on annual holidays.

- 137 **Moved by Councillor Chad Colbourne** that Council appoint Bill Rogers, ACAO and Katherine Currie, Director of Planning and Development as alternates for signing authority for the Town of Bonnyville for the period of July 2018 – August 2018.

CARRIED

BUSINESS

Issue Summary Report – City of Cold Lake – 10.3 Advocacy – Additional Court Time for Cold Lake Provincial Court

Mark Power, CAO, stated that at the joint Council meeting held earlier this month, it was agreed by all the municipalities in attendance that we would provide support for the City of Cold Lake with regards to their initiative to obtain more docket time at their Courthouse.

- 138 **Moved by Councillor Chad Colbourne** that Council support the City of Cold Lake's request for additional docket time.

CARRIED

Bonnyville Amateur Football Association – Waive Building Permit Fee

Mark Power, CAO stated that the Planning and Development Department, under the current Fee Waiver Policy, has the discretion, for nonprofit groups, to waive Development Permit Application fees which, in the case of the project being done by the Bonnyville Amateur Football Association, were waived. Administration does not have the authority to waive the Safety Code Permit fees for Building, Electrical, Gas, or Plumbing; in the case of the football field project the total fee is \$3,118.00. (Building Permit \$2,950.00, Safety Codes Council Levy \$118.00 and Administration Fee \$50.00).

Bonnyville Amateur Football Association – Waive Building Permit Fee

- 139 **Moved by Councillor Ray Prevost** that Council make a donation to the Bonnyville Amateur Football Association in the amount of \$3118.00 with the funds to be applied towards their Building Permit for the community grandstand project.

CARRIED



**Amend Planning and
Development Fees, Schedule
A, Bylaw No. 1399-13**

Katherine Currie, Director of Planning and Development, stated that the purpose for amending the fee schedule is related to the upcoming requirements for permit application for the future discretionary cannabis-related development within the Town of Bonnyville. The fees have been developed as a combination of the existing fees for various requirements on these new applications, as outlined below:

Commercial Development Permit	\$ 400.00
Change of Use Application (new development type)	\$ 100.00
Municipal Planning Commission/Variance process	\$ 200.00
Referral Notifications for MPC	\$ 50.00
Signage	\$ 300.00
Total Application Fee:	\$ 1,050.00

Any structural changes or new construction to proposed locations will also be subject to the appropriate safety code permit fees as noted in the existing fee Schedule B, Bylaw 1399-13. No other changes or additional fees are being recommended at this time.

- 140 **Moved by Councillor Elisa Brosseau** that Council approve the amendment to Schedules "A" of Bylaw No. 1399-13 Fees for Planning And Development Services Schedule "A" to provide for cannabis related development permit applications effective May 22, 2018.

CARRIED

**AER Methane Emissions Draft
Letter – Alberta HUB**

Council accepted the AER Methane Emissions Draft Letter for information.

Katherine Currie, Director of Planning and Development left the meeting at 7:03 p.m.

COMMITTEE REPORTS

Councillor Elisa Brosseau

Councillor Brosseau attended a joint meeting with FCSS and the Daycare, a tour of the Waste Management site in Thorhild and the Cannabis Open House. She also attended the Library Board meeting and the CFEP grant cheque presentation with MLA Scott Cyr.

Councillor Ray Prevost

Councillor Prevost attended the Muni- Corr meeting, the Cannabis Open House and the Bonnyville Regional Fire Authority meeting. He also attended the CFEP grant cheque presentation with MLA Scott Cyr and the Lakeland Lodge and Housing meeting in Cold Lake.

**Deputy Mayor Rene
Van Brabant**

Deputy Mayor Van Brabant attended the Agricultural Society meeting, the Cannabis Open House and the Bonnyville Regional Fire Authority meeting.

Councillor Chad Colbourne

Councillor Colbourne attended in April – A Library Board meeting, participated as a Judge at the Northern Lights School Division Science Olympics, attended the Bonnyville Crime Forum and a BBQ in honor of the Humboldt Broncos organized by a student at Bonnyville Centralized High School. Also in April he attended the Business Support Network meeting put on by the Chamber of Commerce, FCSS Volunteer Night and four days of training for the Assessment Review Board. In May Councillor Colborne attended a Chamber of Commerce meeting, Community Policing Committee meeting and the Alberta Community Crime Prevention Association 2018 Conference. He also attended Law Day in St. Paul, the Cannabis Open House, Library Board meeting and the CFEP grant cheque presentation with MLA Scott Cyr.

Councillor Lorna Storoschuk

Councillor Storoschuk attended a Lakeland Industry & Community Association (LICA) meeting, the joint FCSS and Daycare meeting and a regular Daycare Board meeting. She also attended the Cannabis Open House, the regular meeting of the Historical Society and the CFEP grant cheque presentation with MLA Scott Cyr.

Councillor Brian McEvoy

Councillor McEvoy attended the Cannabis Open House and the CFEP grant cheque presentation with MLA Scott Cyr.

CORRESPONDENCE AND INFORMATION

**AUMA – Resolution
“Complete Communities”
Expired 2014 Resolution**

Council accepted the AUMA – Resolution “Complete Communities” Expired 2014 Resolution for information.

**Elk Point Lions Club – Moose
Lake Walleye Tournament –
Request for Donation**

Historically Council has accepted this request for information. Councillor Colbourne stated that although based in Elk Point, the Lions Club does a lot of work around Bonnyville and this event brings a lot of people to our area, and he believes we should donate to support the event.

- 141 **Moved by Councillor Lorna Storoschuk** that Council accept the Elk Point Lions Club – Moose Lake Walleye Tournament – Request for Donation for information.

DEFEATED

**Elk Point Lions Club – Moose
Lake Walleye Tournament –
Request for Donation**

- 142 **Moved by Councillor Chad Colbourne** that Council make a donation of \$250.00 to the Elk Point Lions Club – Moose Lake Walleye Tournament.

CARRIED



Invitation & Request for Prize Donation – Lionel Remillard 2018 Memorial Golf Tournament

143 **Moved by Councillor Ray Prevost** that Council accept the Invitation for the Lionel Remillard 2018 Memorial Golf Tournament for information.

CARRIED

École Notre Dame High School – Invitation – Wildcat Academic and Athletic Excellence Awards

Councillor Brosseau or Colbourne will attend this event should Mayor Sobolewski be unavailable.

Seniors Week Fish Fry Tickets – June 10, 2018

Councillors Colbourne, Brosseau, Van Brabant and McEvoy will attend.

Alberta Parks Announcement – Lower Athabasca Regional Plan

Council accepted the Alberta Parks Announcement for information.

Invitation – National Indigenous Peoples' Day – Friendship Centre – June 21, 2018

Mayor Sobolewski already confirmed he will attend and bring greetings. Councillors Storoschuk, Brosseau and Colbourne will also be attending.

Invitation – Bonnyville Shooting Sports Association 35th Anniversary Open House – July 28, 2018

Councillors Brosseau and Colbourne confirmed they will attend.

Ronald McDonald House Charities Northern Alberta – Charity Golf Classic – Cold Lake June 16, 2018

After some discussion it was agreed to support the Cold Lake RMHCNA Golf Classic and register a team of four. Councillors Colbourne and Storoschuk as well as ACAO Bill Rogers agreed to golf, the fourth will be determined.

144 **Moved by Councillor Chad Colbourne** that Council support the Ronald McDonald House Charities Northern Alberta Charity Golf Classic being held in Cold Lake and register a team of four golfers at a cost of \$500.00.

CARRIED

QUESTIONS

Councillor Storoschuk stated that there is an issue in John Sydlick's back alley and asked Mark Power, CAO, if he could make arrangements to have this looked at.

Councillor Colbourne asked if anyone had an overall picture of the Beau Vista development, as there has been no activity in the area.

Mark Power, CAO, stated that there is an overall phase development plan; however, it may be the economy that is slowing down progress.



QUESTIONS

Councillor Brosseau asked what is happening with the burnt out house on the corner of 49 Avenue.

Mark Power, CAO, will get an update from Planning and Development on the issue.

Councillor Colbourne asked Administration where the plan for Social Media for the Town is.

Bill Rogers, ACAO, stated that there were a number of priorities identified in the Strategic Plan, Social Media being one of them. Administration is working on the Strategic Plan, but Social Media hasn't been worked on as of yet.

Mark Power, CAO, stated that there was no money allocated in the budget for this year regarding Social Media, so it will carry over into 2019.

Councillor Brosseau asked if the Downtown Revitalization Committee has met.

Councillor Colbourne responded that they have not met; however, he expects a meeting to be called in the very near future.

IN CAMERA

- 145 **Moved by Councillor Lorna Storoschuk** that Council adjourn the Regular Meeting of Council and go In Camera, pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000.

Time: 7:45 p.m.

CARRIED

IN CAMERA

- 146 **Moved by Councillor Ray Prevost** that Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 8:34 p.m.

CARRIED



ADJOURNMENT

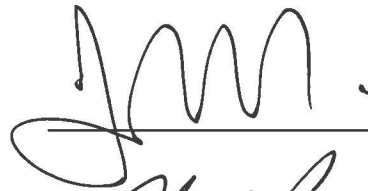
147 **Moved by Councillor Brian McEvoy** that the Regular Meeting of Council be adjourned.

Time: 8:34 p.m.


CARRIED

ADOPTION OF MINUTES

Minutes read and adopted this 12th day of June, 2018.



Mayor



Chief Administrative Officer