

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA HELD AT THE TOWN HALL ON TUESDAY, APRIL 24, 2018 COMMENCING AT 6:00 P.M.**

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**PRESENT**

Mayor Gene Sobolewski, Councillors: Rene Van Brabant, Ray Prevost, Lorna Storoschuk, and Brian McEvoy

**REGRETS**

Councillors Elisa Brosseau and Chad Colbourne.

**STAFF**

Mark Power, CAO, Bill Rogers, ACAO, Renee Stoyles, Director of Finance, Brad Trimble, Director of Public Works, David Beale, Community Services Director and Tracy Ghostkeeper, Executive Assistant

**PRESS**

Kristen Heliotis - Bonnyville Nouvelle  
Yusuf Turabi – Bonnyville Nouvelle  
Mike Marshall – Country 99

**GUESTS**

Morris Mickalyk

**REGULAR MEETING OF COUNCIL**

Mayor Sobolewski called the Regular Meeting of Council to order at 6:01 p.m.

**ADOPTION OF AGENDA OF REGULAR COUNCIL MEETING – April 24, 2018**

092 **Moved by Councillor Lorna Storoschuk** that the agenda for the April 24, 2018 Regular Council meeting be adopted with the following additions:

10 a) Legal  
10 b) Legal

**CARRIED**

**ADOPTION OF REGULAR COUNCIL MEETING MINUTES – April 10, 2018**

093 **Moved by Councillor Brian McEvoy** that the minutes of the April 10, 2018 Regular Council meeting be adopted as presented.

**CARRIED**

**FINANCE**

**Financial Report – Operating – March 2018**

Renee Stoyles, Director of Finance, presented the March 2018 Financial Report – Operating to Council for information.

094 **Moved by Councillor Ray Prevost** that Council accept the March 2018 Financial Report – Operating, for information.

**CARRIED**



**Financial Report – Capital –  
March 2018**

Renee Stoyles, Director of Finance, presented the March 2018 Financial Report – Capital to Council for information.

- 095 **Moved by Councillor Brian McEvoy** that Council accept the March 2018 Financial Report – Capital, for information.

**CARRIED**

**Bank Reconciliation – March  
2018**

Renee Stoyles, Director of Finance, presented the March 2018 Bank Reconciliation to Council for information.

- 096 **Moved by Councillor Rene Van Brabant** that Council accept the March 2018 Bank Reconciliation for information.

**CARRIED**

**2017 Year End Surplus/Deficit**

At the April 10<sup>th</sup> Council meeting, Wilde and Company presented the 2017 Financial Statements for the Town of Bonnyville. The 2017 year ended with an unrestricted surplus of \$203,520.00. Policy No. 07-FN-049 provides that the finance department transfer surplus funds to reserves.

- 097 **Moved by Councillor Lorna Storoschuk** that Council approve transferring the 2017 accumulated surplus in the amount of \$203,520.00 to the General Operating Reserve in accordance with Policy #07-FN-049.

**CARRIED**

**2018 Operating Budget**

Renee Stoyles, Director of Finance presented the adjusted Operational Budget for 2018 which has an overall increase of \$166,883 in Municipal Taxes over 2017 which is reflective of a 2% Municipal tax dollar increase which includes growth. The 2018 Interim Operating Budget was approved on Dec. 12, 2017 with a 2% tax dollar increase.

Overall, Residential taxable assessments have decreased by approximately 7.83%; Non-Residential properties have decreased by 11.54%. As a result, the municipal mill rate increases by 10.89% for residential properties and 15.02% for commercial properties to compensate for the reduction in assessments. An increase of 0.6226 mills for residential and 1.2626 mills for non-residential is the result.

School Taxes have gone down by \$178,245, a combined (residential and non-residential) 4.92% decrease over 2017 but because of the reduced assessment, the mill rate increases are 6.53% for residential properties and 3.46% for non-residential properties equating to an increase of 0.1737 mills for residential and 0.1401 mills for non-residential.



## 2018 Operating Budget

The funding transfer to Capital over the past few years has been significantly reduced or eliminated in water and sewer, and landfill, along with reductions in our bulk water sales, bulk sewer disposal sales, transfer station and class III landfill fees. The amount being transferred to capital from transportation has been eliminated, as well as the \$270,000.00 transfer from water; this was reflected in the Interim Budget as well.

Changes to note, from the Interim Budget include:

- Decrease in Insurance Premiums
- Increase in Heat and Fuel
- Additional Funding for Summer Students under the Metis Youth Summer Placement Program
- Increase in Contribution to FCSS
- Increase in the Landfill Liability to reflect actual annual cost with no carry over to future years; this year's amount of \$114,864 to be funded from the Landfill Reserve Accounts
- Additional funding for Canada Day Celebrations for Fireworks carried over from 2017
- Decrease in MSI Operating Grant
- Various items based on actual costs from 2017 as well as actual costs to date for 2018 have been changed
- Increase in Lift Station Cleaning of \$70,000 and the Lagoon Dredging will be for one cell only, not two
- Decrease in C2 Funding which also decreases the amount required from the RCDA to Balance the Operating Budget

098 **Moved by Councillor Ray Prevost** that Council approve the balanced 2018 Operational Budget which includes a two percent municipal tax dollar increase. Departmental Amortization amounts are to be added as part of the approved budget.

### CARRIED

## 2018 Capital Budget

Renee Stoyles, Director of Finance stated that the required amount of RCDA funds from the MD to aid balancing the Operational budget has been reduced by \$8,609.00 with \$322,182.00 being applied to the Capital Budget. Other grant funding approved for 2018 includes \$2,639,371.00 in Grant funds from the province, \$4,061,400.00 from ID349, \$125,000.00 from CFEP, \$27,284.00 from Alberta Recycling and \$1,213,043.00 in funding from the MD Inter-Municipal Cooperation Program.

The Final Capital Budget includes revenue from a Debenture in the amount of \$3,000,000.00 for some of the Town's portion of the Regional Waterline, if required. We propose that only the amount required by the end of the year would be actually



## 2018 Capital Budget

borrowed and if at all possible this would be zero.

Changes to Capital Projects include an additional \$2,000.00 for Administration to purchase a computer server; \$75,000.00 for Protective Services to purchase and outfit a vehicle for the Community Police Officer; \$27,284.00 for Public Works for a Tire Recycling Concrete Bunker, (paid for by the CFEP Grant), and \$86,000.00 for upgrades to the Airport Lighting system, (\$67,134.00 coming from the reserve to offset the majority of this cost).

It was further noted that the proposed Capital Budget includes a surplus of \$458,208.00 which is budgeted to be transferred to the General Capital Reserve for future years funding should there be an anticipated reduction in MSI funding in 2019. This 2018 Capital Budget includes the long range capital priority plan that was developed over the past few years as part of our requirements under the new Municipal Sustainability Initiative along with the new projects identified during the first quarter of 2018.

- 099 **Moved by Councillor Rene Van Brabant** that Council approve the 2018 Capital Budget as presented.

**CARRIED**

## BYLAW

### Bylaw No. 1469-17 – 2018 Tax Rate Bylaw

- 100 **Moved by Councillor Ray Prevost** that Council provide first reading to Bylaw No. 1469-18 – 2018 Tax Rate Bylaw.

**CARRIED**

- 101 **Moved by Councillor Brian McEvoy** that Council provide second reading to Bylaw No. 1469-18 – 2018 Tax Rate Bylaw.

**CARRIED**

- 102 **Moved by Councillor Rene Van Brabant** that Council proceed to third and final reading to Bylaw No. 1469-18 – 2018 Tax Rate Bylaw.

**CARRIED UNANIMOUSLY**

- 103 **Moved by Councillor Lorna Storoschuk** that Council provide third and final reading to Bylaw No. 1469-18 – 2018 Tax Rate Bylaw.

**CARRIED**



**Bylaw No. 1470-18 – 2018  
Supplementary Tax Rate  
Bylaw**

- 104 **Moved by Councillor Brian McEvoy** that Council provide first reading to Bylaw No. 1470-18 – 2018 Supplementary Tax Rate Bylaw.

**CARRIED**

- 105 **Moved by Councillor Rene Van Brabant** that Council provide second reading to Bylaw No. 1470-18 – 2018 Supplementary Tax Rate Bylaw.

**CARRIED**

- 106 **Moved by Councillor Ray Prevost** that Council proceed to third and final reading to Bylaw No. 1470-18 – 2018 Supplementary Tax Rate Bylaw.

**CARRIED UNANIMOUSLY**

- 107 **Moved by Councillor Lorna Storoschuk** that Council provide third and final reading to Bylaw No. 1470-18 – 2018 Supplementary Tax Rate Bylaw.

**CARRIED**

**BUSINESS**

**Request for Donation –  
Sponsorship to Send Athlete  
to the National Aboriginal  
Hockey Championships – May  
4-13, 2018 in Sydney, NS**

Administration received a request for sponsorship to help cover the cost of travel to the 2018 National Aboriginal Hockey Championships in Sydney, NS from May 4-13, 2018. Although sponsoring of individuals is not specifically mentioned in the Town of Bonnyville Donations Policy 15-FN-068, the policy does allow a maximum contribution of \$250.00 for Sports Teams that are attending Provincial Championship events.

- 108 **Moved by Councillor Ray Prevost** that Council authorize a one-time \$250.00 contribution to Ali Macaulay to travel to the 2018 National Aboriginal Hockey Championship in Sydney, N.S. from May 4-13, 2018.

**CARRIED**

**Sponsorship Request –  
Lakeland Hospice Society:  
First Annual Ladies Night  
Fundraiser**

Mark Power, CAO, informed Council that an email was received stating that this event has been cancelled for now.

- 109 **Moved by Councillor Lorna Storoschuk** that Council table the sponsorship of the Lakeland Hospice Society, Ladies Night fundraiser request until a future request is received.

**CARRIED**



**Special Council Meeting? –  
May 1, 2018**

It was agreed that a Special Council Meeting on May 1, 2018 was not required as the Tax Bylaws were passed during this meeting.

**COMMITTEE REPORTS**

**Councillor Brian McEvoy**

Councillor McEvoy attended the Bonnyville Crime Forum, the Physician Retention & Recruitment Meeting and the Lakeland Communities Health Advisory Council Meeting.

**Councillor Lorna Storoschuk**

Councillor Storoschuk attended the Lakeland Industry & Community Association (LICA) Annual General Meeting and the LICA Special Meeting. She also attended the Bonnyville Crime Forum, the Historical Society meeting, the FCSS - Volunteer Appreciation Event and the Lakeland Communities Health Advisory Council Meeting.

**Mayor Gene Sobolewski**

Mayor Sobolewski attended a meeting with Ben Badger from Kehewin regarding the Truth & Reconciliation Trail ride and the possibility of adding an Arts and Culture center in the Centennial Centre expansion. He also attended a planning meeting for the Bonnyville Crime Forum, a Regional Waterline Committee meeting in Cold Lake and the Bonnyville Crime Forum. Mayor Sobolewski also met with a General Manager Candidate, along with the C2 Board to tour the facility and the community and attended the Lakeland Communities Health Advisory Council Meeting.

**Councillor Ray Prevost**

Councillor Prevost attended the Muni-Corr meeting, the Accreditation Survey meeting for the Ambulance service, and the Alberta Seniors Communities and Housing Association (ASCHA) conference in Red Deer. He also attended the Cold Lake Regional Utility Services Meeting, the Bonnyville Crime Forum, the Lakeland Lodge and Housing meeting and the FCSS - Volunteer Appreciation Event. He also wanted to let everyone know that there is an Asset Builders Open House on April 28, 2018 from 11:00 a.m. to 3:00 p.m.

**Councillor Rene Van Brabant**

Councillor Van Brabant attended the Agricultural Society meeting, the Bonnyville Crime Forum, the Lakeland Lodge and Housing meeting and the Regional Fire Authority meeting. He also attended the FCSS - Volunteer Appreciation Event and the Lakeland Communities Health Advisory Council Meeting.

**CORRESPONDENCE AND  
INFORMATION**

**Letter – Minister of Municipal  
Affairs, Shaye Anderson – Re;  
order in Council #091/2018**

A letter was received from Alberta Municipal Affairs Minister, Shaye Anderson, providing a copy of Order of Council 09/2018 approving the establishment of the Bonnyville Regional Water Services Commission.

A handwritten signature in black ink, appearing to be 'J. M.' or similar, located in the bottom right corner of the page.

**Letter – Honourable Ralph  
Goodale, P.C., M.P. –  
Enhanced Municipal Position**

A letter was received from the Minister of Public Safety and Emergency Preparedness acknowledging the request from the Town of Bonnyville to terminate the Enhanced Municipal Position with the RCMP and to confirm that the RCMP will decrease the number of members within one year from the date the request was received, which was March 6, 2018.

**Letter – Minister of Justice  
and Solicitor General,  
Kathleen Ganley – Re: Police  
Funding**

A letter was received from the Minister of Justice and Solicitor General Kathleen Ganley, regarding the letter that was sent to her from the Town of Bonnyville regarding policing funding. Minister Ganley stated that no changes are being brought forward at this time, and thanked the Town for our input.

**Letter – Imperial – Support  
Acknowledgment – Carbon  
Competitiveness Incentive  
Regulation**

A letter was received from Imperial Oil Limited to thank the Town of Bonnyville for their support in the fall discussion with the Alberta government on implementation of the Carbon Competitiveness Incentive Regulation.

**Thank You Note – Donation –  
Bonnyville U18 Girls Soccer  
Team**

A thank you note was received from the Bonnyville U18 Girls Soccer Team for the travel cost contribution towards their trip to Provincials in Edmonton on March 17 & 18, 2018.

**Proclamation – National  
Public Works Week – May 20-  
26, 2016**

Mayor Gene Sobolewski proclaimed the week of May 20-26, 2018 as National Public Works Week in the Town of Bonnyville.

**QUESTIONS**

Councillor Prevost stated that the M.D. Trail, from Moose Lake to the Town is complete, and asked if the Town was proceeding with their portion and how far along the new sanidump station project was?

Mark Power, CAO, stated that the details of the Town portion of the trail have not been finalized as of yet but the MD was supposed to be constructing that portion as well, once the route was determined.

Mark Power, CAO, stated that Tender closed yesterday for the RV Dump Station and the bids were all over budget.

Brad Trimble, Director of Public Works, stated that after the first tender last fall came in significantly higher than budgeted, it was decided to wait until Spring to re-tender with the hope of receiving better pricing. Tenders came in around \$230,000.00 with a budget for the project set at \$195,579.00. Pricing did not decrease with the retender. He also stated that another option would be installing a lift station, which would reduce the capital cost, but increase the ongoing operational maintenance costs.



**IN CAMERA**

- 110 **Moved by Councillor Rene Van Brabant** that Council adjourn the Regular Meeting of Council and go In Camera, pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000.

Time: 6:50 p.m.

**CARRIED**

Mayor Sobolewski declared a conflict & left the meeting at 7:02 p.m.

Deputy Mayor Rene Van Brabant assumed Chair at 7:02 p.m.

**IN CAMERA**

- 111 **Moved by Councillor Lorna Storoschuk** that Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 7:25 p.m.

**CARRIED**

- 112 **Moved by Councillor Brian McEvoy** that Council authorize an additional \$50,000.00 contribution to the Bonnyville Medical Clinic - Medical Development Loan Fund so that additional funds could be provided towards the recruitment of Physician relocation to the area.

**CARRIED**

**ADJOURNMENT**


- 113 **Moved by Councillor Ray Prevost** that the Regular Meeting of Council be adjourned.


Time: 7:25 p.m.

**CARRIED**

**ADOPTION OF MINUTES**

Minutes read and adopted this 8<sup>th</sup> day of May, 2018.

  
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Mayor

  
\_\_\_\_\_  
Chief Administrative Officer