

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA HELD AT THE TOWN HALL ON TUESDAY, JANUARY 23, 2018 COMMENCING AT 6:00 P.M.**

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**PRESENT**

Mayor Gene Sobolewski, Councillors: Ray Prevost, Rene Van Brabant, Elisa Brosseau, Chad Colbourne and Brian McEvoy

**REGRETS**

Councillor Lorna Storoschuk

**STAFF**

Mark Power - Chief Administrative Officer, Bill Rogers - Assistant Chief Administrative Officer, Renee Stoyles - Director of Finance, Katherine Currie - Director of Planning, Bonnie Wood - CHS Manager and Tracy Ghostkeeper - Executive Assistant

**PRESS**

Josh Thomas - Bonnyville Nouvelle  
Jenna Colbourne - Lakeland Connect  
Mike Marshall - Country 99  
Kyle Moore - KOOL FM

**GUESTS**

Brenda Claude – Aurora Visual Arts Association

**REGULAR MEETING OF COUNCIL**

Mayor Sobolewski called the Regular Meeting of Council to order at 6:01 p.m.

**ADOPTION OF AGENDA OF REGULAR COUNCIL MEETING – JANUARY 23, 2018**

- 016 **Moved by Councillor Rene Van Brabant** that the agenda for the January 23, 2018 Regular Council meeting be adopted with the following amendments:

11 b) Land

11 c) Legal

**CARRIED**

**ADOPTION OF REGULAR COUNCIL MEETING MINUTES – January 9, 2018**

- 017 **Moved by Councillor Elisa Brosseau** that the minutes of the January 9, 2018 Regular Council meeting be adopted as presented.

**CARRIED**

**DELEGATIONS**

**Brenda Claude – Aurora Visual Arts Association**

Brenda Claude from the Aurora Visual Arts Association stated that they are been a non-profit organization in good standing for almost five years and they need a home. She asked if Town Council has ever looked at a policy for Art in/on municipal projects and stated that other municipalities do have policies in place where, when Development Permits for public



**Brenda Claude – Aurora  
Visual Arts Association**

spaces are issued, 1% is put aside for Public Art. Brenda stated that she is asking about putting up art public spaces in the new Town Office building and also that the Town consider their group for local art when giving gifts to visiting dignitaries. She also stated that the biggest problem right now for the Association is that they do not have a space. The Bonnyville Ag Society allowed them to use their space before they moved out to the Rodeo Grounds, and currently they are meeting in the basement of the Shaw House, which is not really conducive to their needs for holding workshops or to store their supplies. She stated that the purpose for presenting at the Council meeting was to find the Association a space of their own, which in exchange they would decorate our public spaces with local art, changing it up every three months or so. She stated they will also be approaching the M.D. of Bonnyville.

Mayor Sobolewski asked in what capacity are they looking for support from the M.D. of Bonnyville.

Brenda Claude stated that they would be asking the M.D. of Bonnyville to support in the way of utilities or something similar. She noted that the Bonnyville area tends to not look beyond sports and oil, and they would like to give tourists more of a choice as there is amazing talent in the area, and it would give young artists a venue.

Councillor Prevost asked how big of an area they would need.

Brenda Claude responded that the size of the current Council Chambers would be perfect. Preferably somewhere they can hold workshops and with storage they could use. She also stated that the Association has lost some members due to not having a permanent space.

Councillor Brosseau asked if the Association has looked into other Town's "Art" Bylaws, and if Bonnyville has any such Bylaw.

Brenda Claude responded that Strathcona County has a policy on Arts and Culture, as well as having municipal staff assigned to work with it. She stated that there are fragmented groups, like singers, dancers, seamstresses, potters, artists, and sculptors and it would be nice if the space could be like a cultural center and benefit all these people, and bring people to Bonnyville.

Mayor Sobolewski stated that last Saturday the Centennial Centre Board had its strategic planning session where it was discussed about doing a survey to see what the public would like to see. The Board looked at the space utilized, with a

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**Brenda Claude – Aurora  
Visual Arts Association**

focus of bringing people into the C2. He then suggested that Brenda Claude speak to Sue Phillips, C2 Marketing, as she is being tasked with taking a new direction for marketing the Centennial Centre as a Community space.

Brenda Claude asked that the Visual Arts Association not be forgotten about.

Councillor Brosseau stated that she would be interested in seeing other Towns policies on Arts & Culture.

Councillor Van Brabant stated that at the last Council meeting a motion was passed to do a Needs Assessment with the M.D. of Bonnyville and he encouraged Brenda to get everyone to fill this out once it is released.

Mayor Sobolewski stated that the bottom line was for the Association to speak with Sue Phillips. Anything at the C2 will be a joint venture with the Town and the M.D. of Bonnyville, led by the C2 Board. The goal is for getting a good idea of what is wanted in the area on a regional basis. He also emphasized that support from residents and the public will be necessary, and that grants are few and far between.

Brenda Claude stated that since they are nonprofit, they do qualify for any grants that may come up.

Mayor Sobolewski thanked Brenda Claude and she left the meeting at 6:22 p.m.

**BYLAWS**

**Bylaw No. 1467-18 – Regional  
Waterline Borrowing Bylaw;  
\$3,000,000.00**

Renee Stoyles, Director of Finance, stated that when the Interim Capital Budget was passed, there was a debenture proposed for \$4 million. It was Council's decision to only borrow up to \$3 million. Bylaw 1467-18 that will allow the Town to do that for the Regional Waterline. Even though the Bylaw may be passed, the Town is not obligated to borrow, but if required the funds are available, but if the Town does need to borrow and the Bylaw is not passed borrowing would not be possible. This would be First Reading tonight, as it has to advertised, and will be brought back on February 27, 2018 to Council for Second and Third Reading.

018 **Moved by Councillor Ray Prevost** that Council provide First Reading to Bylaw 1467-18 Regional Waterline Borrowing.

**CARRIED**

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## FINANCE

### December Bank Reconciliation

Renee Stoyles, Finance Director, presented the December Bank Reconciliation for information.

- 019 **Moved by Councillor Brian McEvoy** that Council accept the December Bank Reconciliation for information.

### CARRIED

## Business

### Tax Sale Listing Reserve Bid and Auction Date

Renee Stoyles reviewed the request for the Town to hold a Tax Sale Auction on March 29, 2018 for two properties on the Tax Sale List. Taxes on the two properties have been outstanding since 2015. Various notices have gone out and a Tax Recovery Notification was added to the properties as of last March. The Auction must be held prior to March 31, 2018. There are also recommended conditions from Administration which would be consideration be cash, certified cheque or bank draft for payment should they sell and the CAO would carry out the Auction.

Councillor McEvoy asked when the final deadline was for the taxes to be paid in order to avoid the Tax Sale.

Renee Stoyles, Director of Finance, stated that it was the day of the Auction.

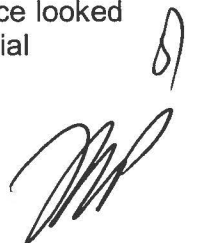
Councillor Brosseau asked if these properties were owned by individuals and if the owners are still in Bonnyville, or if there has just been no contact from them. It was noted that this information was not known.

Mark Power, CAO, noted that he could only recall but one property, in the last 10 years, that went to auction and didn't sell. As a result the Town took title to the property. The Town usually doesn't physically hold an auction, because the sale price is required to be market value; usually, if the owners can sell it at market value they would have done so already. The other thing is, if there is a mortgage on the property the bank usually clears up the taxes just before the Auction date.

Mayor Sobolewski asked if the reserve price is basically what has been determined to be market value or assessed value.

Mark Power, CAO, stated that the calculation was based on what properties are selling for today compared to what their assessment is.

Renee Stoyles, Director of Finance, stated that Finance looked at sales from November and December of all residential



**Tax Sale Listing Reserve Bid  
and Auction Date**

properties in Bonnyville and compared them to assessment values and they are down about 17%.

Mark Power, CAO, stated that the low was 4.62% and the high was 28% below the assessed value. So the average was 17.93%.

Councillor McEvoy asked if there were any environmental liabilities with these properties.

Mark Power, CAO, stated that if the properties do not sell the Town will be in a position to take title, however; only if it is determined there are no Brownfield implications, because, not so much in these cases as they are residential, you could end up with a property worth far less than the taxes owed on it, and a huge environmental clean-up that goes with it.

- 020 **Moved by Councillor Ray Prevost** that Council set a reserve bid for Roll #00141900 of \$212,635.00 and Roll #00182900 of \$138,756.00 with conditions of sale being cash, certified cheque or bank draft and a public auction date of March 29, 2018 and direct the Chief Administrative Officer to carry out the auction on the specified date.

**CARRIED**

**Employment Policy No. 12-  
AD-058 Update**

Renee Stoyles, Director of Finance, stated that in 2007 the Town created an Employment Policy that covers many of the employment issues. Administration has updated that policy this year to reflect changes to the Union Agreement as well as adding a few new sections with regard to attendance, that the Union requested we add in and the Employment Standard Codes, that changed January 1<sup>st</sup>, 2018. One error was made in Section 32; instead of \$100.00 for Uniforms & Protective Clothing Allowance it should say \$150.00.

- 021 **Moved by Councillor Chad Colbourne** that Council approve the updated Employment Policy No. 12-AD-058 with the following changes:

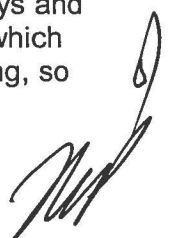
Section 32 – Uniforms & Protective Clothing Allowance amount changed from \$100.00 to \$150.00.

**CARRIED**

Renee Stoyles, Director of Finance, left the meeting at 6:32 p.m.

**Investing in Canada  
Infrastructure Plan (ICIP)**

Bill Rogers, ACAO, stated that it is still in the early days and the Province still does not have the rules laid out for which projects are going to be eligible under the new funding, so



**Investing in Canada  
Infrastructure Plan (ICIP)**

Administration has been unable to obtain the information that would allow Council to prioritize the projects for tonight's meeting.

Mark Power, CAO, stated that supplementary to that, a letter was sent to the M.D. of Bonnyville with regards to their interest in participating in a joint needs assessment. They have advised that they will be doing their strategic planning soon and their Administration is favorable that they may be willing to participate in a joint needs assessment with the Town of Bonnyville.

Mayor Sobolewski stated that the anticipated signing, Federal and Provincial Governments, is sometime in March. He believes it will not be done before the budget comes out.

Mark Power, CAO, requested that Council, in light of the information not being available, postpone this issue until the information does become available.

- 022 **Moved by Councillor Brian McEvoy** that Council postpone the Investing in Canada Infrastructure Plan (ICIP) project prioritization until the information becomes available to bring forward to Council.

**CARRIED**

**Committee Reports**

**Councillor Ray Prevost**

Councillor Prevost attended the Fine Arts Centre Meeting, the OSUM presentation and update, and the Fireman's Appreciation Wine & Cheese in Goodridge.

He also attended the Lakeland Lodge and Housing meeting, where Canadian Natural Resources Limited donated \$1,500.00 towards the Public Announcement system at the Lodge. The wait list is also growing with Bonnyville having 64 on the wait list and Cold Lake with 44. Tender for Phase three is closing on Friday, and this project will probably require temporary closure of the street for a lay down area. On Sunday morning the quarantine was lifted only for those residents and staff not sick at this moment.

**Councillor Rene Van Brabant**

Councillor Van Brabant attended the Fine Arts Centre Meeting, the Agricultural Society meeting and the meeting for the Lakeland Lodge and Housing.

**Councillor Elisa Brosseau**

Councillor Brosseau attended the OSUM presentation and update, the Regional Opportunities meeting and a Supper in Edmonton with Minister of Municipal Affairs, Shaye Anderson and his Chief of Staff Keith McLaughlin.

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## **Mayor Gene Sobolewski**

Mayor Sobolewski attended the Regional Opportunities meeting, Supper in Edmonton with Minister of Municipal Affairs, Shaye Anderson and his Chief of Staff Keith McLaughlin.

He also attended the Centennial Centre Board meeting where discussions included:

- changes on how budgets are being presented to the board
- adding more detail and separating line items for budget, particularly for Food Services,
- more focus on how to make the facility used more

Mayor Sobolewski also attended the Centennial Centre Strategic Planning Session, where it was discussed that some objectives are:

- increase utilization by 25% by 2021
- offering nontraditional programs,
- looking at existing uses and if they still fit within the general guidelines, and
- Completing an Educational Needs Assessment by June 30, 2018.

The Fine Arts Society also made a presentation to the C2 board.

## **Councillor Chad Colbourne**

Councillor Colbourne attended the Fine Arts Centre Meeting, the Centennial Centre Special Meeting, the Centennial Centre Strategic Planning Session and the OSUM Presentation and update.

## **Councillor Brian McEvoy**

Councillor McEvoy attended the OSUM Presentation and update and the Fireman's Appreciation Wine & Cheese in Goodridge.

## **QUESTIONS**

Mayor Sobolewski asked for a general update on the new Town Office.

Bill Rogers - ACAO, stated that they are currently in conversation with the general contractor in regards to Partial Substantial Completion, and a projected move in date is the first week of March. Everything will be moved out of the old office and anything not being bulldozed will be put up for auction.

Councillor Prevost stated that if there are any book shelves they could be donated to Villa Ouimet, as they are currently in need for a common area.

Councillor Prevost asked for an update on the Paul Bougie

## QUESTIONS

Ball Park and Wayne Manor signage that is to be put up.

Bill Rogers, ACAO, stated that the signs were to be standardized, however; the company who made the other signs is no longer in business and we are now waiting on prices from other companies who make similar signs. He is hoping to have a plan before the Naming Committee and Council in the Spring.

## IN CAMERA

- 023 **Moved by Councillor Rene Van Brabant** that Council adjourn the Regular Meeting of Council and go In Camera, pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000.

Time: 6:50 p.m.

### CARRIED

Katherine Currie, Director of Planning and Development and Bonnie Wood, CHS Manager left the meeting at 7:40 p.m.

## IN CAMERA

- 024 **Moved by Councillor Brian McEvoy** that Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 8:20 p.m.

### CARRIED

## Composite Assessment Review Board Appointment – John Irwin

- 025 **Moved by Councillor Elisa Brosseau** that Council approve the appointment of Lay Member John Irwin to the Composite Assessment Review Board (CARB) and the Local Assessment Review Board (LARB).

Time: 8:20 p.m.

### CARRIED

## Community Peace Officer Program Report

- 026 **Moved by Councillor Ray Prevost** that Council direct Administration to investigate hiring a Community Peace Officer and report to Council at a future meeting.

Time: 8:20 p.m.

### CARRIED





**ADJOURNMENT**

027 Moved by Councillor Rene Van Brabant that the Regular Meeting of Council be adjourned.

Time: 8:23 p.m.

**CARRIED**

**ADOPTION OF MINUTES**

Minutes read and adopted this 13<sup>th</sup> day of February, 2018.

  
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Mayor

  
\_\_\_\_\_  
Chief Administrative Officer

