

MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA HELD AT THE TOWN HALL ON TUESDAY, JANUARY 9, 2018 COMMENCING AT 6:00 P.M.

PRESENT	Mayor Gene Sobolewski, Councillors: Ray Prevost, Rene Van Brabant, Elisa Brosseau, Chad Colbourne and Brian McEvoy
REGRETS	Mark Power, Chief Administrative Officer, Councillor Lorna Storoschuk
STAFF	Bill Rogers, Assistant Chief Administrative Officer, Renee Stoyles, Director of Finance, Katherine Currie, Director of Planning and Development, Lorna Wagner, Records Management
PRESS	Josh Thomas, Bonnyville Nouvelle Jenna Colbourne, Lakeland Connect
GUESTS	Kyle Sargent Thya Savisky
REGULAR MEETING OF COUNCIL	Mayor Sobolewski called the Regular Meeting of Council to order at 6:01 p.m.
ADOPTION OF AGENDA OF REGULAR COUNCIL MEETING – JANUARY 9, 2018	001 <u>Moved by Councillor Ray Prevost</u> that the agenda for the January 9, 2018 Regular Council meeting be adopted with the following amendments: 8c) Letter – Minister Sandra Jansen – Phase Two Canada Infrastructure Plan (ICIP) moved to 6b) 6c) Walk – On - MD Trails 6d) Walk – On – Letter of Support – Bonnyville Agricultural Society CARRIED
ADOPTION OF REGULAR COUNCIL MEETING MINUTES – December 12, 2017	002 <u>Moved by Councillor Brian McEvoy</u> that the minutes of the December 12, 2017 Regular Council meeting be adopted as presented. CARRIED
DELEGATIONS	
Lorelei Gertz-Cummins – Aurora Visual Arts Association	Unable to attend the meeting due to the weather – To be rescheduled



**Kyle Sargent & Thya Savisky–
Canadian Cannabis
Establishment**

Kyle Sargent and Thya Savisky introduced themselves to Council and stated that they are business partners and are looking at opening a Cannabis Retail location in Bonnyville.

Thya Savisky stated that Cannabis utilization will happen in the Summer of 2018, not July 1st as previously indicated by the Federal Government. Tax revenue would be split 25% to the Federal Government and the remaining 75% to the Provincial Government. He also stated that Cannabis will not be able to be sold in the same place where Tobacco, Pharmaceuticals or Alcohol is sold.

Kyle Sargent stated that Spirit Leaf has plans of opening 95 confirmed locations in Alberta, Saskatchewan and British Columbia., and that the Parent Company of Spirit Leaf is the same Parent Company as Mr. Mikes, Pita Pit and Pet Value and they operate in Alberta, British Columbia, Saskatchewan, Manitoba and Newfoundland.

Councillor Brosseau asked what type of training will be offered for the employees of the store and how many jobs will be created.

Kyle Sargent stated that the training is a one week training seminar held in Calgary. He also stated that Mothers Against Drunk Driving has gotten together with a couple other Provinces to have a Proserve course similar to the Alcohol serving training, so this is a possibility as well.

Thya Savisky added that they will be hiring local and at this point it is hard to say how many jobs it will create, but there will probably be 1 to 2 individuals employed.

Councillor Colbourne asked where the shop would be located.

Thya Savisky stated that it would be in the Arctic Spa & Cheap Smokes & Cigars building. They would like to build another bay so it would be completely separate from each business.

Kyle Sargent added that they would be taking some showroom space from Arctic Spa's to build the separate shop.

Mayor Sobolewski asked to confirm that there are 95 other shops ready to go and just waiting for Provincial Legislation.

Kyle Sargent stated that yes; Saskatchewan, British Columbia and Alberta have 95 confirmed franchises ready to go.

Mayor Sobolewski stated that they were basically just waiting on the Province to decide what it is going to do. We have to make sure that when the store is ready to go that the Province



Kyle Sargent – Canadian Cannabis Establishment

has given direction. He then asked if the sources that are available to Kyle have given any indication as to how long the wait will be for direction from the Province.

Kyle Sargent responded that he has been listening and reading everything he can find on the subject and the only information he has been able to find came from the CBC in Ottawa that indicated it will be closer to the end of February.

Councillor Prevost asked about the security for the store and the hours of operation.

Kyle Sargent stated that the hours would be similar to liquor stores and that part of the Franchise is ensuring the location is secured 24 hours a day. This includes cameras, motion sensors and slide downs for any kind of entry point. He also noted that they are looking into securing from vehicles being driven through the front of the store to gain access.

Councillor Prevost asked if the Province is getting 75% of the tax.

Thya Savisky stated that as of now that is what has been stated.

Councillor Colbourne asked if it will be 18 years of age and up.

Thya Savisky replied that yes, it will be 18+ and that there will be zero visibility for anyone to look into the store and see anything.

Councillor Colbourne asked if Spirit Leaf was looking at other ways of coming into the Community for growing operations.

Kyle Sargent replied that Spirit Leaf already has their 3 main distributors set up, one of which is Aurora Cannabis located in Edmonton, the other 2 distributors are located in British Columbia.

Councillor Colbourne asked if this stores supplier would only be one of those 3 distributors.

Thya Savisky stated that yes; they would be using one of those three distributors.

Mayor Sobolewski stated that now we just wait for the Province to decide on the taxes, etc.

Thya Savisky replied that first the wait is on the Federal Government before the Province can do anything.



Kyle Sargent – Canadian Cannabis Establishment

Mayor Sobolewski thanked Kyle Sargent and Thya Savisky for their presentation.

Kyle Sargent and Thya Savisky left the meeting at 6:20 p.m.

FINANCE

Request for Decision – November Bank Reconciliation

Renee Stoyles, Finance Director, presented the November Bank Reconciliation for information.

- 003 **Moved by Councillor Rene Van Brabant** that Council accept the November Bank Reconciliation for information.

CARRIED

Request for Decision – November Financial Report - Capital

Renee Stoyles, Finance Director, presented the November Financial Report – Capital for information.

- 004 **Moved by Councillor Elisa Brosseau** that Council accept the November Financial Report – Capital for information.

CARRIED

Request for Decision – November 2017 Financial Report – Operating

Renee Stoyles, Finance Director, presented the November 2017 Financial Report – Operating for information.

- 005 **Moved by Councillor Chad Colbourne** that Council accept the November Financial Report – Operating for information.

CARRIED

Request for Decision – Accounts Receivables Write-Offs

Renee Stoyles, Finance Director, presented the 2017 Accounts Receivables Write-offs. These are uncollectable and have gone to collections. Most of them are landfill, one bulk water and a couple of tax searches. The amount for 2017 was \$227.80 which is down \$2400.00 from the previous year.

Councillor Brosseau asked what is included in these costs.

Renee Stoyles, Finance Director, stated that what happens with a lot of the landfill ones is someone will go to the landfill and drop off Class 3 garbage then go back over the scales and don't have cash, we then take their names and address and invoice them.

Councilor Brosseau asked if it wouldn't be handier to have a debit machine at the scale house.



**Request for Decision –
Accounts Receivables Write-
Offs**

Councillor Van Brabant stated that a debit machine would cost more than the write offs.

Renee Stoyles, Director of Finance, stated that there was a debit machine when the Scale house was put in and there was a contractor running it at that time and there was an issue involving around \$20,000.00 in theft. She also noted that the monthly rental of a debit machine is about \$20 - \$25 per month.

Mayor Sobolewski stated that the vast majority of invoices are paid.

Councillor Brosseau stated that she has been told that the Operator at the landfill just waves people through.

Bill Rogers, ACAO, stated that is an operational issue and Administration will look into that.

Mayor Sobolewski stated that there are no contractors anymore, we have employees, so if Council wishes to take another look at putting a debit machine at the Landfill, Administration can do some research

Councillor Prevost stated that when he goes to the landfill he always gets checked out and has had no issues.

Renee Stoyles, Director of Finance, noted that Residential garbage has no charge.

Councillor Prevost stated that these amounts have not been forgotten, should the individuals try to use the facilities again, it will be collected.

Renee Stoyles, Director of Finance, noted that they have also been sent to the Collection Agency.

006 **Moved by Councillor Ray Prevost** that Council write off the \$227.80 from the Accounts Receivables Write-offs.

CARRIED

Business

**Request for Decision – 2018
Bonnyville Health Foundation
Hospital Gala**

Bill Rogers, ACAO, stated that the Annual Bonnyville Health Foundation Hospital Gala is coming up on February 17, and recommends that Council purchase two tables at a cost of \$600.00 per table, as Council has done every year, for a total of \$1,200.00.



**Request for Decision – 2018
Bonnyville Health Foundation
Hospital Gala**

007 **Moved by Councillor Brian McEvoy** that Council approve the purchase of two tables for the 2018 Bonnyville Health Foundation Hospital Gala at a total cost of \$1,200.00.

CARRIED

Katherine Currie, Director of Planning and Development, left the meeting at 6:27 p.m.

**Letter – Minister Sandra
Jensen – Phase Two Canada
Infrastructure Plan (ICIP)**

Mayor Sobolewski stated that the reason he wanted to move this item to Business was that he wanted to get Council to focus on specifically two or possibly three of the Cultural and Recreation components of it. There are a couple issues that have already been discussed as a Council, these being:

- 1st – Swimming Pool
- 2nd – Field House or Outdoor Rink
- 3rd – Replacement of the Lyle Victor Albert Performing Arts Centre
- 4th – Trail Systems

He would like to take a close look at the eligibility and see whether or not some of these are eligible for some of the available funding.

Councillor McEvoy stated that the big discussion will be prioritizing the projects.

Mayor Sobolewski agreed, and stated that the swimming pool rehabilitation is already in the budget for the next three years.

Councillor Colbourne asked if, regarding the outdoor rink, the Centennial Center can use their capital budget for this.

Mayor Sobolewski stated no, that would come from the Town and the M.D. of Bonnyville. The C2 could apply for the funding for an outdoor rink; however, this would need to be backed by the Town and the M.D. that's the way the funding works.

Councillor Colbourne stated that regarding the outdoor rink, he has spoken with some residents and if the Town does get awarded the World Juniors there is an opportunity to hold an outdoor game if we have an outdoor rink.

Councillor McEvoy stated he would like to see the prioritizing based on what would have the biggest impact for the Community. For example, the outdoor rink would be used for hockey in the winter and Lacrosse in the summer, the Performing Arts center would be used all year round, as would the swimming pool. However, in order to prioritize he would like Administration to come back and advise on what the costs to the Taxpayers and Town would be for each project.



**Letter – Minister Sandra
Jensen – Phase Two Canada
Infrastructure Plan (ICIP)**

Mayor Sobolewski stated that he would like a motion to have Administration begin investigating and come back to the next Council meeting with some information.

Councillor Brosseau stated that she is all for Scholarships and Bursaries, and we might as well use them if the money is there. However in determining priorities, what she thinks is important might not be important to someone else and she would like to see some sort of public poll to see what residents would like.

Mayor Sobolewski stated he wanted to be clear that a decision on projects was not going to be decided at this Council meeting.

Councilor Van Brabant noted that what was done before the Centennial Centre was built; was a Needs Assessment. He suggested the Town could partner with the M.D. of Bonnyville and do a joint Needs Assessment and see what everyone wants in order of importance.

Mayor Sobolewski noted that in the Memo from the Minister it states that the Municipality would be responsible for 40% of the costs.

Mayor Sobolewski stated that with regards to the Needs Assessment, what would happen if there is a time limit.

Councilor Van Brabant stated that even if there is a time limit and it is too late for this year, he would like to see one done, and it would be available for next year.

Mayor Sobolewski stated that last year Alberta was the last to sign on and things moved quickly. A Needs Assessment is a great idea, but Council may need a Plan B if there is no time to get one done.

Bill Rogers, ACAO, stated that at Council's Strategic Planning Session it was discussed about doing a Recreational Regional Plan, if that is the case, a Needs Assessment would be part of that process. He stated that he will look into this.

008 **Moved by Councillor Elisa Brosseau** that Council instruct Administration to look into the projects eligible for the ICIP and bring more information to the next Council meeting.

CARRIED

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Letter – Minister Sandra Jensen – Phase Two Canada Infrastructure Plan (ICIP)

- 009 **Moved by Councillor Rene Van Brabant** that Council instruct Administration to approach the M.D. of Bonnyville to conduct a joint Recreational Needs Assessment.

CARRIED

M.D. of Bonnyville Walking Trail – Walk On

Mayor Sobolewski met with the M.D. of Bonnyville Reeve Greg Sawchuk today and the M.D. are proceeding with the underpass under Highway 28. 3 or 4 years ago the Town signed a joint ACP grant for the Trail system to join the M.D. trail with the Town trails. The M.D. is looking for affirmation that the Town of Bonnyville still would like to move forward with tying in the trails with our Jesse Lake System.

Councillor McEvoy stated that this is a great idea and as a Council we should send confirmation that the Town is still in support of it.

Councillor Prevost stated he was in support too; however, he wants to make sure it doesn't delay the repair of our existing trail.

Mayor Sobolewski spoke to Reeve Greg Sawchuk about that as well, and the M.D. owns the back side of that trail, that's why a Joint Needs Assessment would be great.

Councillor Prevost stated that the pressure for the Lyle Victor Albert Centre will always fall on the Town and M.D., no matter what, so whatever project is chosen the Lyle Victor Albert Centre will have to be dealt with eventually.

Mayor Gene Sobolewski added that the swimming pool issues will as well.

- 010 **Moved by Councillor Brian McEvoy** that Council approve sending a letter to affirm the Town of Bonnyville's support for the completion of the M.D. of Bonnyville Trail System tying into the Town of Bonnyville Trail System.

CARRIED

Letter of Support for the Bonnyville Agricultural Society's Application for a CFEP Grant

The Bonnyville Agricultural Society is applying for a CFEP grant to build a deck with wheel chair access around the Hall at the Rodeo Grounds.

- 011 **Moved by Councillor Ray Prevost** that Council instruct Administration send a Letter of Support for the Bonnyville Agricultural Society's CFEP grant application.

CARRIED



Committee Reports

Councillor Brian McEvoy

Councillor McEvoy attended numerous Christmas parties over the Holiday Season.

Councillor Chad Colbourne

Councillor Colbourne attended his first Alberta Hub meeting, the Downtown Revitalization Committee meeting, and the Bonnyville Chamber of Commerce meeting where they discussed the purchase of a new vehicle, revamping the Shop Local Campaign, and the upcoming Cannabis discussions. He also attended the Community Policing Committee where they discussed looking into Citizens on Patrol program, as Cold Lake has this program and it has been a success there.

Mayor Sobolewski commented on the Shop Local aspect and suggested putting an emphasis on supplying local as well. There are a few businesses that order their parts, etc. from out of town when they could be getting them in Town.

Councilor Colbourne stated that the Chamber has had some discussion with local Business owners regarding Amazon and how many are using it to bring in their product. One Business owner even brought up that the Town of Bonnyville buys its office supplies through Staples.

Councillor Brosseau stated that another angle the Chamber may want to look at is supporting employees. When you shop local, you not only support the business owner, but your neighbor/community member who works there.

Councillor Prevost stated that the Town has a Purchasing Policy where if locally the price is within a 10-12% variance the policy is to buy local. If it is higher variance, then it is at the discretion of the Town.

Councillor Van Brabant suggested merchants change the slogan to "Invest in your Community" instead of "Shop locally".

Mayor Sobolewski stated that with office supplies, it has to start with the Town.

Renee Stoyles, Director of Finance, stated that the Town does not just buy a box of paper at a time, we purchase a pallet and when it is \$20.00/per box cheaper, that is a lot of money. There is about a 40% savings going through Staples. However, we always check locally first.

Bill Rogers, ACAO, stated that with the Towns Purchasing Policy – it is set up with a sliding scale up to \$50,000.00. So when we source out purchases, we always source out locally and then if there is a significant savings out of town it is looked



Councillor Chad Colbourne

into.

Mayor Sobolewski suggested Councillor Colbourne pass on to the Business owners he was speaking with to look at the Town's Purchasing Policy and see how they can work with it.

Mayor Gene Sobolewski

Mayor Sobolewski had a meeting with Mr. Rinquette to discuss a few issues, a couple of which will likely be coming back to Town Council and the M.D. of Bonnyville Council. He was also involved in the Knights of Columbus Christmas Hamper sorting and deliveries, he attended the Parent Link center where he brought along his guitar and sang some songs for the kids. Mayor Sobolewski also attended the Bonnyville Regional Fire Authority meeting, and met with Reeve Greg Sawchuk to discuss some of the issues that Mr. Rinquette had brought forward that require the Town to work jointly with the M.D. of Bonnyville and possibly the City of Cold Lake.

Mayor Sobolewski attended the Senior Pontiacs 65th Anniversary presentation, a Christmas Dinner at the Elizabeth Settlement, and prepared a document for Mark Power's reference at a meeting with Muni-Corr. He also met with Bill Rogers, ACAO and Keith Durie, Centennial Centers Finance Officer, to review the Centennial Center Financials, and had a lunch meeting with Reeve Greg Sawchuk about the trail system and some issues from the Centennial Centre meeting and Strategic planning session.

Councillor Elisa Brosseau

Councilor Brosseau volunteered at the Bonnyville Native Friendship Center Christmas Supper at the Beaver River Fish and Game Building, and attended the Beaver River Waste Management Committee meeting.

Councillor Rene Van Brabant

Councillor Van Brabant attended the Bonnyville Regional Fire Authority meeting, the Lakeland Lodge and Housing meeting and the Agricultural Society meeting, where they are still waiting on information regarding the Chuck Wagons and Mudfest.

Councillor Ray Prevost

Councillor Prevost attended the Lakeland Lodge and Housing meeting and Board dinner, the Bonnyville Regional Fire Authority meeting, the Senior Pontiacs 65th Anniversary presentation, Muni Corr meetings and Cold Lake Waterline meetings. He also had a meeting with Mark Power, CAO, and Councillor Lorna Storoschuk with Muni Corr to discuss some sort of agreement for Restoration of the Trail. At a follow up meeting they came up with an understanding. Bottom line, we are foot steps away from an agreement that will satisfy both parties.

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CORRESPONDENCE AND INFORMATION

**Invitation – Bonnyville
Municipal Library – 2018
Unplugged Family Literacy
Event – January 25, 2018**

Councillor Chad Colbourne will attend the 2018 Unplugged Family Literacy Event.

**Registration – Chamber of
Commerce – Cannabis
Information Session – January
31, 2018**

Mayor Sobolewski, Councillors Chad Colbourne, Ray Prevost, Brian McEvoy and Elisa Brosseau will attend. Administration will try to reach Councillor Lorna Storoschuk to see if she would like to also attend.

**Meeting – Future of the Fine
Arts Performance Space in
Bonnyville – January 11, 2018**

Councillors Chad Colbourne, Ray Prevost and Rene Van Brabant will attend this event.

QUESTIONS

Councillor Brosseau asked if the Town was interested in piggy backing off of events being held at the Centennial Centre on Family Day, or if the Town does their own things for Family day.

Mayor Sobolewski stated that the Town supports a lot of the events going on for Family day.

Councillor Ray Prevost stated that the sign across main street looks like it is ready for an upgrade, it's looking tattered. The Town should think about updating that this summer.

Councillor McEvoy asked if anyone had the date and time for the Doctors Welcome BBQ.

Mayor Sobolewski stated he received an email today. He will forward the invitation to Bill to forward to Council. The event is on January 25 from 6 p.m. to 9 p.m. Need to RSVP by January 18.

Councillor Colbourne pointed out that is the same night as the Library Literacy event.

Discussion ensued and Mayor Sobolewski and Councillor McEvoy will withdraw from the Library event to attend the Welcoming BBQ.

Mayor Sobolewski and Councillors Ray Prevost, Rene Van Brabant and Brian McEvoy will attend this event.
Administration instructed to send RSVP.

Councillor Colbourne stated that the Pontiacs fundraiser is on January 26, 2018 and there has been no invitation sent as of yet to the Town of Bonnyville.



QUESTIONS

Mayor Sobolewski asked to have them forward the invitation to us and it can be added to the agenda for the next meeting.

After further discussion it was decided that since the event was on January 26, and next Council meeting is on January 23, a decision should be made now on whether to purchase a table.

Councillor Colbourne asked about the previous discussion regarding a Town Facebook page.

Bill Rogers, ACAO. Stated that Administration was instructed to bring back information at a future Council meeting and there were timelines put in place. It is being looked into.

**Bonnyville Jr A Pontiacs
2018m Fundraiser Dinner &
Comedy Night – January 26,
2018**

- 012 **Moved by Councillor Ray Prevost** that Council approve the purchase of 1 table at a cost of \$400.00 for the Bonnyville Jr A Pontiacs 2018 Fundraiser Dinner & Comedy Night.

CARRIED

IN CAMERA

- 013 **Moved by Councillor Brian McEvoy** that Council adjourn the Regular Meeting of Council and go In Camera, pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000.

Time: 7:23 p.m.

CARRIED

IN CAMERA

- 014 **Moved by Councillor Brian McEvoy** that Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 8:03 p.m.

CARRIED



ADJOURNMENT

- 015 **Moved by Councillor Elisa Brosseau** that the Regular Meeting of Council be adjourned.

Time: 8:03 p.m.

CARRIED

ADOPTION OF MINUTES

Minutes read and adopted this 23rd day of January, 2018.



Mayor



Chief Administrative Officer