

MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA HELD AT THE TOWN HALL ON TUESDAY, DECEMBER 12, 2017 COMMENCING AT 6:00 P.M.

PRESENT

Mayor Gene Sobolewski, Councillors: Lorna Storoschuk, Ray Prevost, Rene Van Brabant, Elisa Brosseau, Chad Colbourne and Brian McEvoy

STAFF

Mark Power, Chief Administrative Officer, Bill Rogers, Assistant Chief Administrative Officer, Renee Stoyles, Director of Finance, David Beale, Community Services Director, Brad Trimble, Assistant Public Works Director, Joe Kopala, Development Tech and Tracy Ghostkeeper, Executive Assistant

PRESS

Josh Thomas, Bonnyville Nouvelle
Jenna Colbourne, Lakeland Connect

GUESTS

Keith Brown	Glenna Beale
Ron Kabyn	Lorri Caswell
Tracey Larsen	Shawn Rondeau
Kyle Sargent	Thya Savisky

REGULAR MEETING OF COUNCIL

Mayor Sobolewski called the Regular Meeting of Council to order at 6:01 p.m.

LONG TERM SERVICE AWARDS

Mark Power, CAO, and Mayor Sobolewski presented the Long Term Service Awards to:

Keith Brown – 5 years
Tracey Larsen – 5 years
Shawn Rondeau – 5 years
Lorri Caswell – 5 years
Joe Kopala – 5 years
Ron Kabyn – 20 years
David Beale – 35 years

Also receiving Long Service Awards, but not present were:

David Schoettle – 5 years

Keith Brown, Ron Kabyn, Tracey Larsen, Glenna Beale, Lorri Caswell, Shawn Rondeau and David Beale left the meeting at 6:10 p.m.



**ADOPTION OF AGENDA OF
REGULAR COUNCIL
MEETING – December 12,
2017**

338 **Moved by Councillor Ray Prevost** that the agenda for the December 12, 2017 Regular Council meeting be adopted with the following additions:

9 c) Friendship Center – Ad Hoc Committee Rep & Letter of Support

11 a) Bonnyville Friendship Center – Thank you – Annual Community Dinners

13 b) Legal

13 c) Land

CARRIED

**ADOPTION OF REGULAR
COUNCIL MEETING MINUTES
– November 28, 2017**

339 **Moved by Councillor Elisa Brosseau** that the minutes of the November 28, 2017 Regular Council meeting be adopted as presented.

CARRIED

**MUNICIPAL PLANNING
COMMISSION – See Separate
Minutes**

340 **Moved by Councillor Lorna Storoschuk** that Council adjourn the Regular Meeting of Council and go into the Municipal Planning Commission meeting.

Time: 6:12 p.m.

CARRIED

**MUNICIPAL PLANNING
COMMISSION – See Separate
Minutes**

341 **Moved by Councillor Ray Prevost** that Council adjourn the Municipal Planning Commission meeting and return to the Regular Meeting of Council.

Time: 6:24 p.m.

CARRIED

Joe Kopala, Development Tech, left the meeting at 6:25 p.m.

**SUBDIVISION APPROVING
AUTHORITY**

342 **Moved by Councillor Ray Prevost** that Council adjourn the Regular Meeting of Council and go into the Subdivision Approving Authority meeting.

Time: 6:25 p.m.

CARRIED



**SUBDIVISION APPROVING
AUTHORITY**

- 343 **Moved by Councillor Chad Colbourne** that Council adjourn the Subdivision Approving Authority meeting and return to the Regular Meeting of Council.

Time: 6:29 p.m.

CARRIED

By-Laws

**Bylaw No. 1076-94 – Amend
Garbage Rates – Schedule C**

Renee Stoyles, Director of Finance, presented Bylaw No. 1076-04, amending Bylaw 963-97. Schedule “C” is being revised to reflect a 3% increase to Garbage Rates.

- 344 **Moved by Councillor Rene Van Brabant** that Council approve the amendment to Schedule “C” of Bylaw No. 1076-94 to reflect an increase of 3% in the Residential Garbage Rate.

CARRIED

**Bylaw No. 1393-12 – Amend
Utility Fees & Charges –
Schedule B**

Renee Stoyles, Director of Finance, presented Bylaw No. 1393-12 amendment to Schedule B to increase all Utility fees by 3%.

- 345 **Moved by Councillor Elisa Brosseau** that Council approve the amendment to Schedule “B” of Bylaw No. 1393-12 to reflect an increase of 3% in Utility Service Fees and Utility Consumption/Usage Fee.

CARRIED

**Bylaw No. 1290-06 – Records
Retention and Disposition
Bylaw – Yearly Revisions to
Schedule A**

Tracy Ghostkeeper, Executive Assistant, presented the yearly revisions to Schedule “A” for Records Retention and Disposition Bylaw No. 1290-06.

- 346 **Moved by Councillor Lorna Storoschuk** that Council approve the changes made in 2017 to Schedule “A” – Records Retention and Disposition Schedule “A” of Bylaw 1290-06 – Records Retention and Disposition Bylaw.

CARRIED

FINANCE

**2018 Interim Operational
Budget**

The 2018 Interim Operational Budget was presented to Council for approval.



**2018 Interim Operational
Budget**

347 **Moved by Councillor Chad Colbourne** that Council approve the balanced 2018 Interim Operational Budget.

CARRIED

2018 Interim Capital Budget

Renee Stoyles, Director of Finance, presented the 2018 Interim Capital Budget. She stated that the \$270,000.00 contribution from the Operating Budget has been eliminated as well as a reduction in the RCDA from the M.D. of Bonnyville in the amount of \$354, 943.00 to aid balancing the Operational budget. The Interim Capital budget includes revenue from a Debenture in the amount of \$4,000,000.00 for some of the Town's portion of the Regional Waterline, if required. She also stated options to reduce expenditures could include:

1. Defer a portion of the Annual Overlay program to 2019
2. Defer the Recycling Compound Rear Yard to 2019
3. Defer Notre Dame Parking Lot Lights & Cameras
4. Defer Northpoint Subdivision Engineering to 2019
5. Defer a portion of the Pool Upgrades to 2019
6. Defer one block of 47 Avenue to 2019

Mark Power, CAO, stated that with the \$4,000,000.00 debenture the budget is sitting with a small surplus. The options stated, if chosen, could reduce the amount of the debenture. Administration will be preparing a Borrowing Bylaw, unless Council specifically advises not to, as the way borrowings work, the bylaw has to be done before the project starts, so the Bylaw will be done just in case borrowings are needed for the waterline.

Councillor Brosseau stated she liked the idea of not having to borrow, and would like to see a balance of borrowing a little and cutting a little.

Councillor Van Brabant stated that he is in favor of passing the Borrowing Bylaw for \$4,000,000.00 as the interest rates are low right now. We may not need the whole \$4,000,000.00 but if we do it will be there.

Councillor Storoschuk stated that this is an Interim budget and changes can still be made between now and the spring.

Councillor Brian McEvoy asked if the deferral of the pool is for must do items or nice to have items.

Bill Rogers, ACAO, stated that the items are from both lists, must do and should do, if this amount is cut, the pool will still be able to keep the lights on and water in the pool.

Councillor Colbourne asked if taking money out of the pool



2018 Interim Capital Budget

budget will affect any of the esthetics that were going to be done, and if removing this money could cause the pool to have to shut down for any length of time.

Bill Rogers, ACAO stated that there is a shut down every year for maintenance regardless.

Councillor Ray Prevost stated that by taking out the overlay program we are just delaying it.

Mark Power, CAO, stated with the surplus in 2019 and 2020 these recommendations are to defer. None of these items are actually being cut from the budget. The recommendation is to defer the first of the two blocks to 2019 not cut them out.

Councillor Van Brabant stated that deferring the overlay a year may cost more once we get to it. The longer we wait, the more it will cost.

Renee Stoyles, Director of Finance, stated that the Final Budget will be approved in April.

- 348 **Moved by Councillor Chad Colbourne** that Council defer a portion of the Annual Overlay program, the Recycling Compound Rear Yard, the Notre Dame Parking Lot Lights & Cameras, the Northpoint Subdivision Engineering, and the portion of the Pool Upgrades identified by administration in 2019 for a total of \$675,000.00 and reduce the Debenture amount to \$3,000,000.00.

CARRIED

Brad Trimble, Assistant Public Works Director, left the meeting at 7:07 p.m.

Business

Request for Decision – Metis Nation – Annual Family Boxing Day Talent Show

Mark Power stated that Administration received a request from the Metis Nation for a financial contribution to offset costs of the Annual Family Boxing Day Talent Show.

Councillor Storoschuk stated that Council has always supported this event in the past.

- 349 **Moved by Councillor Lorna Storoschuk** that Council approve a financial contribution of \$500.00 towards the cost for the Zone II Regional Council of the Metis Nation of Alberta Association's Annual Boxing Day Talent Show on December 26, 2017 at the Centennial Centre.

CARRIED



**Request for Decision –
Cancellation of December 26,
2017 Regular Council Meeting**

Mark Power stated that historically Council has cancelled the second Regular Council meeting of December due to the Christmas Holidays.

- 350 **Moved by Councillor Brian McEvoy** that Council cancel the Regular Council Meeting of December 26, 2017 and direct Administration to advertise the meeting will be cancelled.

CARRIED

**Request for Decision –
Bonnyville Council for
Economic Security and
Prosperity of Indigenous
Women – Walk –on**

Mark Power, CAO, stated that the Bonnyville Friendship Center is submitting a proposal for a new grant, Status of Women Canada – Economic Security and Prosperity for Indigenous Women. They are also seeking a representative from the Town of Bonnyville to participate on the Committee.

- 351 **Moved by Councillor Ray Prevost** that Council support the Bonnyville Friendship Centers application and grant proposal submission for the Status of Women Canada Grant Proposal – Economic Security and Prosperity of Indigenous Women by way of a Letter of Support and appoint Councillor Elisa Brosseau to participate in the Committee for the three year term.

CARRIED

Committee Reports

Councillor Ray Prevost

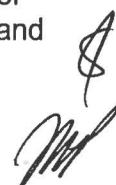
Councillor Prevost attended the Town of Bonnyville Budget Open House, the Canadian Association of Petroleum Producers (CAPP) Industry Update at the Centennial Center, the Extendicare Wine and Cheese Christmas Party, the 4 Wing Commander/CO AETE Christmas Reception in Cold Lake and the Muni-Corr meeting in St. Paul. He also attended the open house for tender for Phase 3 for the Bonnylodge.

Councillor Rene Van Brabant

Councillor Van Brabant attended the Glendon Farmers Awards, the Bonnyville Santa Clause Parade and the Community Policing Committee meeting. He also attended the Town of Bonnyville Budget Open House, the CAPP Industry Update at the Centennial Center and the Town of Bonnyville Staff Christmas Party. Councillor Van Brabant also attended the 4 Wing Commander/CO AETE Christmas Reception in Cold Lake, the Filipino-Canadian Christmas Party and the Chamber Platinum Member Luncheon.

Councillor Elisa Brosseau

Councillor Brosseau attended the Town of Bonnyville Budget Open House, the Library Board meeting and the CAPP Industry Update at the Centennial Center. She also participated in the Get your Flu Shot Campaign. Councillor Brosseau also attended the Notre Dame High School Grand



Councillor Elisa Brosseau

Opening Ceremony, the Town of Bonnyville Staff Christmas Party and the Chamber Platinum Member Luncheon.

Mayor Gene Sobolewski

Mayor Sobolewski stated that he has been busy with ID349. He also helped with the setup of the float for the Santa Clause Parade, attended the Seniors Tea, the Rural Crime Forum, the Notre Dame High School Grand Opening and the 4 Wing Commander/CO AETE Christmas Reception in Cold Lake. Mayor Sobolewski also attended the Doctor Recruitment meeting, RUSC meeting and the Bonnyville and District Leisure Facility Corporation meeting, where they passed the Operational Budget, the Capital Budget and discussed scheduling a strategic planning session.

Councillor Chad Colbourne

Councillor Colbourne attended the Rural Crime Forum, the Town of Bonnyville Santa Clause Parade, the Community Policing Committee meeting, and the Town of Bonnyville Budget Open House. He also attended the CAPP Industry Update at the Centennial Center, the Library Board Meeting, and the Notre Dame High School Grand Opening. Councillor Colbourne also attended the Filipino-Canadian Christmas Party, the Chamber Platinum Member Luncheon and the Bonnyville Leisure Facility Corporation meeting.

Councillor Lorna Storoschuk

Councillor Storoschuk attended the Alberta CARE meeting where they are asking Municipalities to pass a motion to support AB CARE. She also attended the Town of Bonnyville Santa Clause Parade, the Town of Bonnyville Budget Open House, the CAPP Industry Update at the Centennial Center and the FCSS meeting. Councillor Storoschuk also attended the Notre Dame High School Grand Opening, the Northern Lights Library System Board meeting, the Town of Bonnyville Staff Christmas Party, the Filipino-Canadian Christmas Party and the Chamber Platinum Member Luncheon.

Councillor Brian McEvoy

Councillor McEvoy attended the Northern Lights Library System Board meeting, the Town of Bonnyville Staff Christmas Party, the Doctor Recruitment meeting and the Alberta Emergency Management meeting in Edmonton.

CORRESPONDENCE AND INFORMATION

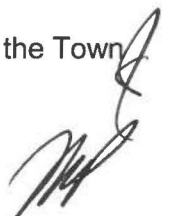
**Bonnyville Friendship Center
– Thank You – Walk -on**

Administration received a Thank You from the Bonnyville Friendship Center for the Town's support of their Annual Community Dinners.

QUESTIONS

Councillor Colbourne asked if the Library employees are Town of Bonnyville Employees.

Mark Power, CAO, stated that they are not, however the Town



QUESTIONS

does process their payroll.

Councillor Storoschuk stated that there is a truck by the proposed Motel on 54th Avenue that looks like it is falling apart and it should be removed.

Mark Power, CAO, stated that the owner is not breaking any rules having the truck there; however, the town could call and strongly suggest they remove it.

Councillor Prevost wanted to give Kudo's to Bonnie Wood for the great work on the parade float again this year. He also wanted to give Kudo's to the GIS Unit for their recent investigation and arrests.

Councillor Brosseau questioned if anyone knew anything about the apartment building on 43 Avenue, as there has not been any construction there for months.

Mark Power, CAO, stated he will check with Planning and Development on that apartment building.

Councillor Colbourne asked about the Sunlife building that was burned down and what the status of that was.

Councillor McEvoy stated that it is with Planning and Development for demolition permits.

IN CAMERA

- 352 **Moved by Councillor Rene Van Brabant** that Council adjourn the Regular Meeting of Council and go In Camera, pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000.

Time: 7:42 p.m.

CARRIED

IN CAMERA

- 353 **Moved by Councillor Brian McEvoy** that Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 9:17 p.m.

CARRIED

A handwritten signature in black ink, appearing to be 'M. Power', is located in the bottom right corner of the page.

**MEMORDANDUM OF
UNDERSTANDING AND
AGREEMENT WITH
PROVINCE OF ALBERTA**

- 354 **Moved by Councillor Ray Prevost** that Council of the Town of Bonnyville authorize Memorandums of Understanding and Agreements with the Province of Alberta, Elizabeth Metis Settlement and Fishing Lake Metis Settlement to flow through funds from Improvement District 349 to the two Metis Settlements subject to final ratification by the Council of the Town of Bonnyville.

CARRIED

ADJOURNMENT

- 355 **Moved by Councillor Elisa Brosseau** that the Regular Meeting of Council be adjourned.

Time: 9:17 p.m.

CARRIED

ADOPTION OF MINUTES

Minutes read and adopted this 9th day of January, 2018.



Mayor



Chief Administrative Officer