

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA
HELD AT THE TOWN HALL ON TUESDAY, APRIL 25, 2017
COMMENCING AT 6:00 P.M.**

PRESENT

Deputy Mayor Lorna Storoschuk, Councillors: Ray Prevost, John Irwin, Rene Van Brabant, Jim Cheverie and Nestor Kunec

REGRETS

Mayor Gene Sobolewski

STAFF

Mark Power, CAO, Bill Rogers, Assistant CAO, Renee Stoyles, Director of Finance, Katherine Currie, Director of Planning and Development, Joe Kopala, Development Technician and Anne Himschoot, Executive Assistant

PRESS

Kristen Heliotis, Bonnyville Nouvelle
Chris Hunter, Country 99 – entered the meeting at 6:04 p.m.
Kyle Moore, KOOL FM
Jenna Colbourne, Lakeland Connect

GUESTS

Bob Daudelin, Assessment Specialist and Jesse Nelson, Residential Assessor, Accurate Assessment Group

Elissa Brosseau, Vince Kelly, Chad Colbourne, Josh Crick

**REGULAR MEETING OF
COUNCIL**

Deputy Mayor Lorna Storoschuk called the Regular Meeting of Council to order at 6:00 p.m.

**ADOPTION OF AGENDA OF
REGULAR COUNCIL
MEETING – APRIL 25, 2017**

- 100 **Moved by Councillor Ray Prevost** that the agenda for the April 25, 2017 Council meeting be adopted with the following additions:
8. Business – e) Joint Council Meeting – Intermunicipal Development Plan Bylaw
12. In Camera – b) Personnel – Mark Power and c) Personnel – Councillor John Irwin

CARRIED

**ADOPTION OF MINUTES OF
REGULAR COUNCIL
MEETING – April 11, 2017**

- 101 **Moved by Councillor John Irwin** that the Council minutes for the April 11, 2017 Regular Council meeting be approved with one revision: changes to first three lines in Motion #083 on page 4 of 12 to read:

“Moved by Councillor Rene Van Brabant that Council provide second reading to Bylaw No. 1459-17 – Animal Control Bylaw with the following changes:”

CARRIED



DELEGATIONS

Accurate Assessment Group – Bob Daudelin

Bob Daudelin, Accurate Assessment Group, presented the highlights of the Town of Bonnyville's assessment for 2016. Residential land showed a 0-4% decrease, residential overall improved showed a 5-7% decrease; commercial land showed a 4-7% decrease and commercial overall improved showed a 6-9% decrease. Industrial land showed a 25-30% decrease and industrial overall improved showed a 12-20% decrease.

Bob Daudelin also indicated that the new residential growth assessment for 2016 was \$0.1M (0%) for new construction and the market change for residential inflation in 2016 was \$-45.6M (-6.2%).

Deputy Mayor Storoschuk thanked Bob Daudelin for his presentation and Bob Daudelin and Jesse Nelson left the meeting at 6:24 p.m.

MUNICIPAL PLANNING COMMISSION

Enter Into Municipal Planning Commission Meeting

- 102 **Moved by Councillor Rene Van Brabant** that the Regular Council Meeting of Council be adjourned and that Council enter into a Municipal Planning Commission Meeting.

Time: 6:24 p.m.

CARRIED

Adjourn Municipal Planning Commission Meeting

- 103 **Moved by Councillor Nestor Kunec** that the Municipal Planning Commission Meeting be adjourned and that Council return to the Regular Meeting of Council.

Time: 6:29 p.m.

CARRIED

BYLAWS

Amending Bylaw No. 1460-17 – (Land Use Bylaw 1447-16) LUBA 17-001

- 104 **Moved by Councillor Nestor Kunec** that Council provide first reading to Amending Bylaw No. 1460-17 (Land Use Bylaw 1447-16) LUBA 17-001 and that the Public Hearing for the Bylaw Amendment be held on May 9, 2017 at 6:00 p.m. with advertising as required.

CARRIED

Joe Kopala left the meeting at 6:35 p.m.



Bylaw No. 1461-17 – 2017 Tax Rate Bylaw – First Reading

105 **Moved by Councillor John Irwin** that Council provide first reading to Bylaw No. 1461-17 – 2017 Tax Rate Bylaw.

CARRIED

Bylaw No. 1461-17 – 2017 Tax Rate Bylaw – Second Reading

106 **Moved by Councillor Nestor Kunec** that Council provide second reading to Bylaw No. 1461-17 – 2017 Tax Rate Bylaw.

CARRIED

Bylaw No. 1461-17 – 2017 Tax Rate Bylaw – Proceed to Third and Final Reading

107 **Moved by Councillor Rene Van Brabant** that Council proceed to third and final reading to Bylaw No. 1461-17 – 2017 Tax Rate Bylaw.

CARRIED UNANIMOUSLY

Bylaw No. 1461-17 – 2017 Tax Rate Bylaw – Third and Final Reading

108 **Moved by Councillor Ray Prevost** that Council provide third and final reading to Bylaw No. 1461-17 – 2017 Tax Rate Bylaw.

CARRIED

Bylaw No. 1462-17 – 2017 Supplementary Tax Rate Bylaw – First Reading

109 **Moved by Councillor Rene Van Brabant** that Council provide first reading to Bylaw No. 1462-17 – 2017 Supplementary Tax Rate Bylaw.

CARRIED

Bylaw No. 1462-17 – 2017 Supplementary Tax Rate Bylaw – Second Reading

110 **Moved by Councillor Jim Cheverie** that Council provide second reading to Bylaw No. 1462-17 – 2017 Supplementary Tax Rate Bylaw.

CARRIED

Bylaw No. 1462-17 – 2017 Supplementary Tax Rate Bylaw – Proceed to Third and Final Reading

111 **Moved by Councillor Nestor Kunec** that Council proceed to third and final reading to Bylaw No. 1462-17 – 2017 Supplementary Tax Rate Bylaw.

CARRIED UNANIMOUSLY

Bylaw No. 1462-17 – 2017 Supplementary Tax Rate Bylaw – Third and Final Reading

112 **Moved by Councillor Ray Prevost** that Council provide third and final reading to Bylaw No. 1462-17 – 2017 Supplementary Tax Rate Bylaw.

CARRIED



FINANCE

Financial Report – Operating – March 2017 113 Moved by Councillor John Irwin that Council accept the March 2017 Financial Report – Operating for information.

CARRIED

Financial Report – Capital – March, 2017 114 Moved by Councillor Nestor Kunec that Council accept the March 2017 Financial Report – Capital for information.

CARRIED

Bank Reconciliation – March, 2017 115 Moved by Councillor Jim Cheverie that Council accept the March 2017 Bank Reconciliation for information.

CARRIED

2016 Year End Surplus/Deficit 116 Moved by Councillor Rene Van Brabant that Council approve transferring the 2016 accumulated surplus in the amount of \$350,833.00 to the General Operating Reserve and \$96,149 to the General Capital Reserve for a total reserve transfer of \$446,982.00.

CARRIED

BUSINESS

Regional Waterline – Consultation Process – Application for Water Licenses 117 Moved by Councillor Nestor Kunec that Council authorize the necessary Water Act License, Water Diversion License and Public Lands Disposition Applications to be made on behalf of the Town of Bonnyville for the Regional Waterline.

CARRIED

Request for Proclamation – National Public Works Week – May 21-27, 2017 An email and letter from the Alberta Public Works Association requesting that the Town proclaim the week of May 21-27, 2017 as National Public Works Week in the Town of Bonnyville was accepted for information by Council.

Deputy Mayor Storoschuk proclaimed the week of May 21-27, 2017 as Public Works Week in the Town of Bonnyville.

Request for Proclamation – National Day of Mourning – April 28, 2017 A request was received to proclaim April 28, 2017 as a National Day of Mourning for those workers who have been killed, injured or disabled at their place of work.

Deputy Mayor Storoschuk proclaimed April 28, 2017 as a National Day of Mourning for those workers who have been killed, injured or disabled at their place of work in the Town of Bonnyville.



**Invitation to Graduations –
2017 – Assignment of
Councillors to Attend
Graduations – Addition of
Letter from BCHS Grad – Walk
On**

A letter from École des Beaux-Lacs inviting Council to attend their graduation on June 3, 2017 was received for information by Council.

A letter from École Notre Dame High School inviting Council to attend their graduation on May 27, 2017 was received for information by Council.

A letter inviting Council to attend the Bonnyville Centralized High School Graduation on June 24, 2017 was received for information as a Walk On.

No member of Council can attend the École des Beaux-Lacs graduation on June 3, 2017 as they will be at the FCM Conference in Ottawa.

Councillor Kunec will attend the Off Campus graduation and Administration will ask Mayor Sobolewski if he would attend the Bonnyville Centralized High School graduation, and the Notre Dame High School Graduation.

COMMITTEE REPORTS

Councillor Jim Cheverie

Councillor Cheverie attended the Northern Lights Trustees Executive and Governance meeting and the AUMA Sustainability and Environmental Committee meeting.

Councillor Nestor Kunec

Councillor Kunec attended the Naming Committee meeting. The Committee will use the City of Edmonton's Naming Bylaw as a term of reference. He also participated in a video conference call for the Alberta Bilingual Municipalities Association (formerly Concerto). Councillor Kunec asked if the application for the Francophone Cities Network was approved. Anne Himschoot, Executive Assistant, indicated that the application was in progress and near completion.

Councillor Kunec attended the Special Meeting for LICA. The Beaver River Watershed Alliance and LICA are amalgamated, so there will be combined meetings in the future. The amalgamation passed, but there was some strong opposition.

Councillor Kunec also attended the Town Negotiating Committee meeting. He also attended the Bonnyville and District Leisure Facility Board meeting where policies were approved regarding how the Centennial Centre would be operating.



Councillor John Irwin

Councillor Irwin attended the Bonnyville Regional Fire Authority Board meeting, which was held mostly "In Camera". He also attended the Bonnyville and District Leisure Facility Board meeting, where policies were approved regarding how the Centennial Centre would be operating. The Board also accepted the HSG Consultant report for information.

Councillor Rene Van Brabant

Councillor Van Brabant attended the Chamber of Commerce Board meeting and the Alberta Bilingual Municipalities Association (formerly Concerto) meeting as Councillor Kunec and Deputy Mayor Storoschuk could not attend. He also attended the Regional Fire Authority Board meeting.

Councillor Ray Prevost

Councillor Prevost attended the Regional Opportunity Committee meeting that also included the Reeve of the M.D. of Bonnyville and their representatives, and the Mayor of Glendon etc. He attended the Lakeland Lodge and Housing Board meeting, where policies for media, weapons, fire arms, credit cards & signing approvals were reviewed. Unit inspections were completed for buildings owned in the Bonnyville and Cold Lake area. Some unit inspections revealed some units were not clean as to the Lakeland Lodge and Housing specifications. Inspectors will return to those units in 30 days, and Councillor Prevost was sure expectations would be met at that time.

There were problems with the Seniors capital improvement budget. Lakeland Lodge and Housing submitted their capital budget in 2012 and it was approved. Now the Province is notifying them that they are not worrying about those capital budget items anymore. Due to the change in provincial governments and departments, everything is in transition. Councillor Prevost gave the example that the windows in the Kimberly Manor in Cold Lake were requested to be changed by a Health Inspector, this expense was approved in the 2012 capital budget, and he noted the windows are not going to get better on their own. The Board is trying to get through the maze and find the bottleneck for these repairs. On April 19, 2017, Mrs. Warrington of the Cold Lake Lodge celebrated her 100th birthday. He invited Council and the media to attend the Mother's Day tea on May 12, 2017 at 2:00 p.m. at Bonnylodge.

Councillor Prevost will be attending the ANPHA – the Alberta Network of Public Housing Agencies Conference in Red Deer on June 22-23, 2017. Construction on the Cold Lake Lodge was coming along slowly with some progress.

Lakeland Lodge and Housing received positive news on Phase 2; it is moving forward, with some liens that have



Councillor Ray Prevost

been released and local contractors have obtained their money. The design on the final phase is moving forward. Councillor Prevost expected Phase 2 to go to tender in July, with a possible ground breaking October 1, 2017.

Councillor Prevost indicated the waiting list for Bonnylodge is 58, for the self-contained apartments, the wait list is 29, 9 of which are married couples. Social Housing has 7 applications waiting for placement. There were no applications from Glendon. The Cold Lake Lodge has 14 applications with 34 rooms rented, and 15 more applications have been received for the new lodge once it is built.

Councillor Prevost indicated that for the Direct to Tenant Rent Supplement Program, 74 clients are housed in apartments, duplexes etc. There were 7 more applications awaiting placement.

Councillor Prevost attended a Building Committee meeting for the new Town Hall. The Committee approved a few minor changes like the removal of the post in the middle of the two front doors and the switch from key pads to swipe cards, which are more secure. The Town can administer the swipe cards and they can be controlled internally through IT and they can be programmed to time out after a certain length of time. The bigger issue discussed was the outside cladding on the building. Most Committee members were not satisfied with the look of the hardy boards with rivets.

They have chosen to go with metal cladding at an additional cost of \$70,000.00, but the Building Committee has a \$125,000 credit as a result of other approved changes, so there will still be a \$25,000 credit from the original building cost estimate. The building is under budget and contingencies have not been touched.

Councillor Prevost attended the Naming Committee meeting. The Committee reviewed criteria and processes used by the Town of Beaumont, City of Cold Lake and City of Edmonton. Administration provided the background that was researched for the naming of Peter Kushnir Park, and this provided some insight for the future. At that time, the Naming was provided by the Town Recreational Committee, which no longer exists; that is why the Naming Committee has surfaced. The Committee also reviewed the inventory of possible lands that could be named after certain individuals who could be worthy of naming.

Deputy Mayor Lorna Storoschuk indicated that she participated in the radio interview the next morning after the last Council meeting and it was her first time.



Deputy Mayor Lorna Storoschuk

She attended the Lakeland Lodge and Housing Board meeting in Cold Lake, the Naming Committee meeting, and the Historical Society regular Board meeting. The Historical Society Board discussed their Canada Day involvement and signage they will be installing. She also attended the Museum Accessioning Committee meeting, where items dropped off at the Museum were accessioned.

Deputy Mayor Storoschuk attended the Canada 150 Committee meeting. The Committee received grant funding for their digital mosaic mural. Ashley Gaulton, Bonnyville Canadian Native Friendship Centre is the contact person for the Committee. Deputy Mayor also attended the Town's Canada Day Committee meeting. She also indicated that Canada Day T-shirts will be available on Canada Day.

CORRESPONDENCE AND INFORMATION

Invitation Bonnyville Junior A Pontiacs – Year End Banquet – May 19, 2017

An invitation from the Bonnyville Junior A Pontiacs to attend their Year End Banquet on May 19, 2017 was received for information by Council.

Councillors Prevost, Van Brabant and possibly Mayor Sobolewski will attend.

Invitation to Dr. Margaret Savage Crisis Centre Open House – April 27, 2017

An invitation from the Dr. Margaret Savage Crisis Centre inviting Council to attend the Open House for the Bonnyville Community Support Program on April 27, 2017 was received for information by Council.

Freedom of the City and Military Parade – Friday, May 5, 2017

An ad being placed in the Bonnyville Nouvelle for the Freedom of the City Celebration and Military Parade on Friday, May 5, 2017 with the ceremonies starting at 10:00 a.m. at the Provincial Building was received for information by Council.

Bill Rogers, Assistant CAO, indicated that this was the highest honor a municipality could bestow on a military unit. The Town is bestowing this honor on 4 Wing Cold Lake. Members of 4 Wing Cold Lake will assemble at the Centennial Centre and parade down Main Street to the Provincial Building. At 10:00 a.m., formal ceremonies will commence in front of the Provincial Building. Main Street will be blocked off to traffic from 8:00 am to 1:00 p.m. on Main Street. The public was encouraged to attend and a reception is to be held at the Cenovus arena at the Centennial Centre for a meet and greet, which should also provide media with interview opportunities.

Deputy Mayor Storoschuk encouraged all Council Members



**Freedom of the City and
Military Parade – Friday, May
5, 2017**

to attend. She asked Bill Rogers where Council would assemble. Bill Rogers indicated that Council would have to go to the Provincial Building and there will be an assigned seating area. He asked Council to confirm their attendance. The Mayor, Reeve of the M.D. of Bonnyville and the S/Sgt. of the RCMP will attend. Councillor Prevost inquired if our local MLA would attend. Bill Rogers indicated that MLA Scott Cyr has confirmed his attendance and Shannon Stubbs, MP, cannot attend due to her House of Commons duties. He stated that he is not sure who else is attending from the region.

**Future Joint Council Meeting
– Intermunicipal Development
Plan – Walk On**

Mark Power, CAO, indicated that it was necessary to approve the new Intermunicipal Development Plan as a Joint Council and also approve the Plan as individual Councils. At this Joint Council meeting, Stantec, the consultant hired for this project, will make a presentation at an Open House to be held at the Neighbourhood Inn.

Mark Power indicated the date proposed for the Joint Council meeting is Monday, June 12, 2017 and the time is unknown at this point. At this meeting, first reading of the Intermunicipal Development Plan will be given. This will be followed by advertising of the IDP in the June 19 and June 26 papers. The Public Hearing and another Joint Council meeting will be held Tuesday July 4, 2017.

Mark Power indicated the rules with regard to this type of Public Hearing are same for the Joint Council meeting as a Regular Council meeting – Councillors have to be present at the Public Hearing in order to vote on the Intermunicipal Development Plan Bylaw. He requested that Council set aside Monday, June 12, 2017 for a possible Joint Council meeting, presentation and first reading of the Bylaw.

Councillor Irwin indicated that he could not attend the June 12, 2017 meeting.

QUESTIONS

Councillor Van Brabant inquired as to the online census results to date. Anne Himschoot, Executive Assistant, advised that the enumerators started Monday, April 24 and there were approximately 25% of census results completed online. She stated residents can still continue to complete the census online even though the enumerators are going door to door.

Councillor Van Brabant indicated that he received a letter from the Grade Six class at Dr. Brosseau School asking if he could come to the class and give a presentation on local government; he has done this for the past couple of years.



QUESTIONS

Deputy Mayor Storoschuk indicated she was in the Town office earlier in the day and was able to present Lauren Ilko with the iPad she won in the contest that ended Sunday, April 23 at 4 pm for completion of the census online.

Mark Power, CAO, indicated a random number was generated to pick the winner. He also indicated that in 2014, approximately 23% of online census results were completed by the first day the enumerators started. He indicated this was approximately 30% now in 2017, so there has been an uptake of 6% of number of households who completed their census online.

Deputy Mayor Storoschuk declared a short recess at 7:18 p.m.

IN CAMERA

- 118 **Moved by Councillor John Irwin** that Council adjourn the Regular Meeting of Council and go In Camera.

Time: 7:22 p.m.

CARRIED

IN CAMERA

- 119 **Moved by Councillor Ray Prevost** that Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 8:09 p.m.

CARRIED

ADJOURNMENT

- 120 **Moved by Councillor Rene Van Brabant** that the meeting be adjourned.

Time: 8:09 p.m.

CARRIED

ADOPTION OF MINUTES

Minutes read and adopted this 9th day of May, 2017.



Mayor



Chief Administrative Officer