

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
TOWN OF BONNYVILLE IN THE PROVINCE OF ALBERTA
HELD AT THE TOWN HALL ON TUESDAY, MARCH 28, 2017
COMMENCING AT 6:00 P.M.**

PRESENT

Mayor Gene Sobolewski, Councillors Ray Prevost, John Irwin, Rene Van Brabant, Lorna Storoschuk, Jim Cheverie and Nestor Kunec

REGRETS

Mark Power, CAO

STAFF

Bill Rogers, Assistant CAO, Renee Stoyles, Director of Finance, Katherine Currie, Director of Planning and Development, Tracy Ghostkeeper, Finance Officer and Lorna Wagner, Records Management Clerk

PRESS

Kristen Heliotis, Bonnyville Nouvelle
Chris Hunter, Country 99
Kyle Moore, KOOL FM
Jenna Colbourne, Lakeland Connect

GUESTS

Elisa Brosseau, Chad Colbourne (6:45 p.m.), Greg Sawchuk and Mickey Fagnon, Bonnyville Amateur Football Association

**REGULAR MEETING OF
COUNCIL**

Mayor Gene Sobolewski called the Regular Meeting of Council to order at 6:01 p.m.

**ADOPTION OF AGENDA OF
REGULAR COUNCIL
MEETING – MARCH 28, 2017**

- 064 **Moved by Councillor Ray Prevost** that the agenda for the March 28, 2017 Council meeting be adopted with the following additions:
- 4. Delegation - Bonnyville Amateur Football Association - Mickey Fagnon (Walk-on) All agenda items following will be renumbered.
 - 7. Business – b) Email - St. Paul Junior B Canadiens Donation Request (Walk-on)
 - c) Email - FASD/Complex Transitions Community and Social Services, NW Region's grant application – Town to act as 'banker' (Walk-on)
 - d) Gas Prices in Bonnyville Region (Walk-on)
 - e) Request from Bonnyville Shooting Sports Association for a Letter of Support for the renewal of the Federal Shooting Range License.
 - 11. In Camera – b) Legal/Personnel c) ID 349

CARRIED



**ADOPTION OF MINUTES OF
REGULAR COUNCIL
MEETING – MARCH 14, 2017**

065 **Moved by Councillor Jim Cheverie** that the minutes of the March 14, 2017 Regular Council Meeting be adopted as presented.

CARRIED

**ADOPTION OF MINUTES OF
SPECIAL COUNCIL MEETING
– MARCH 23, 2017**

066 **Moved by Councillor Rene Van Brabant** that the minutes of the March 23, 2017 Special Council Meeting be adopted with the following amendments:

Title – meeting started at 5:00 p.m., not 6:00 p.m. as listed and all other times listed in the minutes change to 5:xxx. The third title of "Regular Meeting of Council" should be "Special Meeting of Council".

CARRIED

DELEGATIONS

**Bonnyville Amateur Football
Association - Mickey Fagnon
(Walk-on)**

Mickey Fagnon presented a project on the brand new \$2.9 Million addition to the football field at the Notre Dame Elementary School. It will include a new turf field and a certified track. The new upgrades will bring high level matches for football, lacrosse, track and soccer, which as of right now they are not able to accommodate. There are four major matches coming that will bring approximately 25,000 people to the area with \$2.5 to \$3 million in revenue. These estimates are conservative. For financing, Mickey had met with the M.D. of Bonnyville last year to install lights and money was given back to the M.D. of Bonnyville as the project came in under budget. They also approached the Catholic School division to extend the lease to 20 years from 3 years. Financing for this project has been secured and half is in the bank account from an anonymous donor. The Catholic school board has agreed to act as the 'banker' and control funds. The group has a meeting scheduled with the M.D. of Bonnyville for tomorrow.

The Association is not asking for any monetary contributions from the Town, but is asking if there is any help the Town can provide fast tracking the development permits. Removal of the existing field will start in April with the ribbon cutting at the completion of the project on August 1, 2017, using outside sources for field turf. A clearing development permit is needed as soon as possible to be on schedule for the August 1 deadline.

Mayor Sobolewski asked when the ground breaking would occur and Mickey Fagnon answered that they are looking at the 3rd week of April for ground breaking, weather permitting. Mayor Sobolewski asked Katherine Currie, Director of



**Bonnyville Amateur Football
Association - Mickey Fagnon
(Walk-on)**

Planning and Development, the status of the Development Permit.

Katherine Currie advised that no application has been submitted as of today for the Development Permit.

Mickey Fagnon stated that there is no visible track; he spoke to the company installing the track (Mike Evans) and is waiting for the surveyor's report. They have to excavate 1 ½' out across the field, and it is an engineered design. They will use gravel to fill the space and are only days away from receiving information.

Katherine Currie added that the Town also needs a drainage plan.

Mickey Fagnon responded that he has drainage plans coming. Wilco and Mike Evans are in discussions. Mickey Fagnon stated that Sylvio has been into the manhole, and the Town has schematics.

Mayor Sobolewski advised that all information on the plans is valid but if any changes have been made, the information may not be correct regarding elevations. Mayor Sobolewski asked Katherine Currie what the time frame would be for the Development Permit.

Katherine Currie responded that she cannot give an estimate, as she does not know anything about the project; however, if the variance goes to the Municipal Planning Commission, it will add extra time.

Mickey Fagnon asked for direction on how to move forward.

Councillor Kunec asked what kind of track is there now, and if it was going to be paved.

Mickey Fagnon indicated that to hold a regular track meet it can be asphalt paved track and to hold a National track meet, it has to meet the International Association of Athletics Federation Certification.

Councillor Storoschuk asked who was going to promote this facility.

Mickey Fagnon responded that he represents the Football Association, and Soccer, Lacrosse and Track will all promote their own events. He also added that there are 375 kids in Lacrosse, 350 in Football, 300 in soccer.

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**Bonnyville Amateur Football
Association - Mickey Fagnon
(Walk-on)**

Mayor Sobolewski stated that Mickey Fagnon should use the information that he has now to start the application process, filling in the gaps as other information becomes available. Mickey Fagnon responded that he would be in the next day.

Mayor Sobolewski stated that the permits need to be done before the work is started. Then he asked what the school timeline would be. Mickey Fagnon responded that the school has signed off.

Mayor Sobolewski stated that if the school has already signed off, the application can be started.

Councillor Irwin asked if a special meeting for Municipal Planning Commission could be called if needed.

Mayor Sobolewski answered yes.

Councillor Prevost thanked Mickey Fagnon for the presentation, and then asked if the lease agreement was signed and if there was a Memorandum of Understanding. Councillor Prevost also added that the timeline is awfully tight; 3 ½ months with good weather, and that he was looking at 430 loads, which is actually around 900 loads.

Mickey Fagnon responded that both are signed and they will have to move loads to the landfill in the M.D. of Bonnyville.

Councillor Prevost asked again if the school had signed the Memorandum of Agreement and if there will be track in the summer?

Mickey Fagnon answered yes; the school will not have access to the track this year.

Councillor Prevost asked what the Association needed from the Town of Bonnyville.

Mickey Fagnon responded that once certain criteria are met, he is hoping the Town can expedite the permit process. Mickey also stated that 7 weeks is enough to get material out, and 7 weeks to get material in. The product is made in Atlanta; and that it is a Canadian company coming from there, and that the product is top notch.

Councillor Prevost asked if they were looking for money for the project.

Mickey Fagnon replied that no, they are not asking for any money.



Bonnyville Amateur Football Association - Mickey Fagnon (Walk-on)

Councillor Prevost then asked why August 1.

Mickey Fagnon responded that football starts August 15, but it would be great to be done sooner.

Councillor Storoschuk asked about seating or stands.

Mickey Fagnon replied that there are 5 zones for field and track; \$2.5 million is set aside for the project. \$1.5 million is slated for the field, and \$400,000 for the track. They would need 1,500 seats or stands, north, south and vertical, and that the stands are in the 4th phase of the project. Councillor Storoschuk asked if the donor is anonymous. Mickey Fagnon responded that at this point, the donor would like to remain anonymous, but eventually he will step forward.

Mayor Sobolewski advised Mickey Fagnon to come in the next day to move as fast as we can, and to let Planning and Development have a look at the application, as the Town doesn't want to hold something up. Mayor Sobolewski also stated that Katherine Currie will let him know what the Town will need, and that it can be done in stages to get it moving. Mayor Sobolewski then asked who the contact person would be for the project. Mickey Fagnon responded that he would be the contact person for the project.

Mayor Sobolewski thanked Mickey Fagnon for his presentation and Mickey Fagnon left the meeting at 6:35 p.m.

Bylaw No. 1459-17 – Animal Control Bylaw

Katherine Currie, Director of Planning and Development, presented Bylaw No. 1459-17 – Animal Control Bylaw to Council for a final decision on the number of Cats and Dogs.

Councillor Storoschuk stated that she would not want 5 dogs living next to her home.

Katherine Currie replied that she has looked at other Bylaws and the majority of cats or dogs are what are in the new Bylaw and she recommends increasing the number a bit. Katherine also stated that she could give numbers from the municipalities that she checked.

Councillor Irwin stated that five dogs is a lot.

Mayor Sobolewski stated that the issues dealing with 4 dogs would be neighbors, noise control and how the Town would enforce this bylaw. Mayor Sobolewski also stated that this would take a lot of enforcement time and asked how this was going to be enforced and what the penalties would be. Mayor Sobolewski stated that he does not believe the bylaw is clear

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Bylaw No. 1459-17 – Animal Control Bylaw

enough on how to deal with complaints regarding animals.

Katherine Currie responded that the bylaw is based on the City of Edmonton's bylaw. She also stated that there are 1st, 2nd and 3rd offences and penalties, and that it will be up to Council on how to handle the enforcement side.

Mayor Sobolewski added for Nuisance, the fines are \$75, \$100 and \$150. He then asked how many fines have been issued for this infraction and thinks there is a gap between reporting and complaints for barking dogs and that this needed to be refined.

Councillor Storoschuk asked about how the complaint process works.

Bill Rogers, Assistant Chief Administrative Officer, explained how the process of administering Bylaw complaints works.

Councillor Prevost stated that he would not support 5 of either dogs or cats, but would support a combination of up to 5.

Mayor Sobolewski stated he would like to do review of ownership, if the resident would like more than allowed. For example if a resident has one dog and one cat, the Town would check the property address for Bylaw complaints, and if none found, the license for the additional animal would be granted.

Councillor Kunec stated that he would support a 3:2 combination of each.

Councillor Storoschuk stated that she would support a maximum of 4, 2 dogs & 2 cats

Councillor Van Brabant stated that he agrees that pet owners need to be responsible, but he also agrees that we need to set a maximum.

Mayor Sobolewski asked if complaints are private. Katherine Currie responded that complaints are in fact private and anonymous if they request.

Mayor Sobolewski stated that the section of enforcement in the Bylaw should be looked at, as well as how to strengthen enforcement. Mayor Sobolewski also inquired if unsightly complaints are connected with animal feces.

Katherine Currie stated that in other Municipalities, they look at the whole picture, and we can look at that for notices.

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Bylaw No. 1459-17 – Animal Control Bylaw

Councillor Cheverie agreed that when neighbors have a complaint, they should advise the Town at the time of the incident and not wait. Mayor Sobolewski replied that the process is complaint driven and the Bylaw Enforcement Officer is not on roving patrol.

Councillor Cheverie asked about an off leash area. Katherine Currie responded that there is not one currently mentioned in the Bylaw, but it is being reviewed.

Councillor Van Brabant mentioned that the Bylaw Enforcement Officer is not going down back alleys to see unsightly back yards.

Bill Rogers responded that the Bylaw Enforcement Officer does do campaigns and these will remain on going. For example, in the winter there are notices handed out for unshovelled walkways, and in summer the focus shifts to grass notices. He stated for every notice, there is a follow up.

Katherine Currie asked if Section 39.1 was good and if it should be 3 cats & 3 dogs.

Councillor Prevost asked what the Town is going to do if the Bylaw is 3 & 2 and someone already has 4 & 2.

Katherine Currie asked if the section regarding Bees was acceptable, and Council agreed it was. Mayor Sobolewski stated Council needs to take time on the number of cats and dogs.

Councillor Kunec stated that he would support 3 and 2, and no more than 3 of any.

Councillor Storoschuk stated a maximum of 4 of either.

Katherine Currie replied that people have more than 2 dogs but cannot license more, so there is no way to track this.

Mayor Sobolewski stated that it is the owner's responsibility that the Town should focus on; if residents are not responsible and cause complaints, and then they should not have any dogs or cats.

Councillor Van Brabant stated he would support 3 and 2.

Councillor Storoschuk agreed.

Councillor Prevost asked if this was an increase of 1.

Katherine Currie responded that it was.

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Bylaw No. 1459-17 – Animal Control Bylaw

Mayor Sobolewski asked if additional language could be added and Councillor Prevost felt Council needed more time to look at the Bylaw.

Mayor Sobolewski added that the Town needs to encourage reporting of incidents of cats at large.

Katherine Currie recommended doing advertising about keeping yards clean and cleaning up after pets as part of the Spring clean-up, and also advised that she has looked at a lot of standards in wording and that it comes down to Bylaw Enforcement Officer procedures.

Councillor Storoschuk also recommended advertising that residents can complain if they have such issues.

Katherine Currie asked for direction on what to bring back to Council. Councillor Van Brabant replied to change the wording to a combination of 3 dogs and cats, and it would be up to Administration to enforce. Councillor Kunec advised to get feedback from community.

BYLAWS

Bylaw No. 1459-17 – Animal Control Bylaw

- 067 **Moved by Councillor Ray Prevost** that Council table second and third reading to Bylaw No. 1459-17 – Animal Control Bylaw for two weeks and that the Bylaw be brought back to Council on April 11, 2017.

CARRIED

Katherine Currie left meeting at 7:02 p.m.

FINANCE

Financial Report – Operating – February, 2017

- 068 **Moved by Councillor Ray Prevost** that Council accept the Financial Report – Operating – February, 2017 for information.

CARRIED

Financial Report – Capital – February, 2017

- 069 **Moved by Councillor Lorna Storoschuk** that Council accept the Financial Report – Capital – February, 2017 for information.

CARRIED

Bank Reconciliation – February, 2017

- 070 **Moved by Councillor Nestor Kunec** that Council accept the Bank Reconciliation – February, 2017 for information.

CARRIED



BUSINESS

Kleinmann Cup – Sponsorship and Golfers

- 071 **Moved by Councillor Lorna Storoschuk** that Council approve Major Hole Sponsorship for the 6th Annual Kleinmann Cup Charity Golf Tournament on June 10, 2017 in the amount of \$750.00, which includes golf and dinner package for 2, logo recognition on tournament program and hole signage, recognition as a major hole sponsor in the Bonnyville Nouvelle thank you ad, and the first right of refusal for the 2018 tournament major hole sponsorship opportunity. Council also approved golf registration for two additional golfers at a cost of \$120.00 per player, for a total of \$990.00.

CARRIED

Mayor Sobolewski, Councillors Prevost, Van Brabant and Storoschuk will participate.

St. Paul Jr. B Canadians – Financial Contribution Request – Walk on

- 072 **Moved by Councillor John Irwin** that Council approve a financial contribution of \$250.00 to the St. Paul Jr. B Canadiens to host the Alberta Junior B 2016-17 Provincials.

CARRIED

Sustainable Housing Grant Application – Walk On

- 073 **Moved by Councillor John Irwin** that Council approve the Town acting as 'banker' for the FASD/Complex Transitions Community and Social Services, NW Region's grant application to conduct a Feasibility Study and needs assessment for Sustainable housing for complex needs people; up to \$200,000.00 in grant funding is available for this project.

CARRIED

Gas Prices in the Bonnyville Region

Mayor Sobolewski noted that the price of fuel in Bonnyville is higher than Cold Lake and St. Paul. He requested that Administration research what can be done legally to ensure prices are similar across the region. Concerns were expressed by Council that residents might stop buying fuel in Bonnyville. They recognize that price is dictated by fuel suppliers and retailers have to follow protocols. Councillors Prevost and Kunec offered to discuss this issue with retailers.

Request for Letter of Support for Bonnyville Shooting Club

- 074 **Moved by Councillor John Irwin** that Council approve a letter of support for the renewal of the Bonnyville Shooting Sports Association Federal Shooting Range License.

CARRIED



COMMITTEE REPORTS

Councillor Jim Cheverie

Councillor Cheverie attended the Lakeland Co-op Home Building Grand Opening, the Chamber of Commerce Annual General Meeting and the Special Council Meeting regarding the Regional Water Line.

He also attended the Cold Lake Regional Utility Services Commission meeting and the Board supported the engineering tender award. Their intake pipe has not been looked at in 16 years, is 31 m deep and has not been cleaned. The Town of Bonnyville intake pipe is 3 m deep and needs cleaning every year.

Councillor Lorna Storoschuk

Councillor Storoschuk attended the Lakeland Lodge & Housing Board Policy meeting and also the Board Meeting. She also attended the Naming Committee meeting. The Naming Committee discussed policies and criteria. Councillor Storoschuk attended the Daycare Board meeting. The Board will find out April 2, 2017 if they have been approved for \$25/day daycare. The orange room in the Parent Child Centre is ready for their use and a lease agreement with the Town will be signed.

She attended the Lakeland Coop Home Building Centre Grand Opening and the meeting regarding the Centennial Centre.

Mayor Gene Sobolewski

Mayor Sobolewski participated in a consultation process with the Zone 2 Metis Association, which involved travel to Glendon and Frog Lake. He discussed the regional waterline mandate with the Elizabeth Metis Settlement. Mayor Sobolewski met with Reeve Ed Rondeau regarding the Regional Opportunities Committee and then met with 4 Wing Cold Lake.

Mayor Sobolewski attended the Lakeland Coop Home Building Centre Grand Opening, the Special Council meeting and the Cold Lake Open House regarding the regional water line. Residents were concerned about the water drop in Cold Lake and more were concerned about industry drawing water as fish kills are happening.

Mayor Sobolewski met with the Fishing Lake Metis Settlement regarding the regional waterline consultation.

Councillor John Irwin

Councillor Irwin participated in the Bonnyville Regional Fire Authority accreditation process with the Ambulance. A survey was sent to Board members. Councillor Irwin attended the Lakeland Coop Home Building Centre Grand Opening and the Chamber of Commerce lunch.



Councillor John Irwin

He also attended the Special Council meeting, the Open House in Cold Lake for the regional water line, the Bonnyville & District Leisure Facility Corporation Board meeting and the meeting regarding the Centennial Centre.

Councillor Rene Van Brabant

Councillor Van Brabant attended the Bonnyville Regional Fire Authority Board meeting, the Chamber of Commerce meeting and their Annual General Meeting. He also attended the Special Council meeting.

Councillor Ray Prevost

Councillor Prevost attended the Cold Lake Open House for the Regional Waterline meeting (health of the lake) and there were legitimate concerns. He also attended the Naming Committee meeting. Guy Vincent was chosen as Chair and Morris Mickalyk was chosen as Co-Chair. The Committee reviewed the policy and bylaw and asked that an inventory of places to name in Bonnyville be created.

He attended the Lakeland Coop Home Building Centre Grand Opening and a design meeting for Bonnylodge, Phase Three. They are close to completing a plan. The architect has hired engineers and they have a layout with revisions.

Councillor Prevost also attended the Special Council meeting and the meeting for the Regional Governance Committee for the regional waterline.

CORRESPONDENCE AND INFORMATION

Copy of Letter to Reeve Ed Rondeau, M.D. of Bonnyville - \$200,000 grant under Intermunicipal Collaboration Component ACP Grant – Highway Area Structural Plan Project

A copy of a letter to Reeve Ed Rondeau, M.D. of Bonnyville for a \$200,000 grant under the Intermunicipal Collaboration Component ACP Grant (Alberta Community Partnership) Highway Area Structural Plan Project was received for information by Council.

RCMP and Municipal Enforcement Reports – February, 2017

The RCMP and Municipal Enforcement Reports for February, 2017 were received for information by Council.

Alberta Bilingual Municipalities Association – Letter and Actions Report for 2016

A letter from the Alberta Bilingual Municipalities Association and Actions Report for 2016 was received for information by Council.

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**Letter – Bonnyville
Community Church – Thank
You For Financial Donation**

A letter from the Bonnyville Community Church thanking Council for their financial contribution to the rental of the Centennial Center fieldhouse to host their Annual International Food Extravaganza on Family Day was received for information by Council.

**Letter – Federal Minister
Goodale – Increase of Two
Regular Members to Municipal
Police Service Agreement**

A letter from the Federal Minister of Public Safety regarding the increase of two Regular RCMP Members to the Municipal Police Service Agreement for the RCMP was received for information by Council. This request will be included in the 2017-2018 Annual Contract Policing Incremental Funding Request to the Treasury Board.

RBC Cup Update – Walk On

There are three communities on the short list for the RBC Cup – Bonnyville, Brooks and Summerside, PEI.

QUESTIONS

Councillor Cheverie has heard questions from the public about back alleys and vehicles being damaged. Public Works has been checking them out, especially the gravel ones. He asked that the Town not neglect the back alleys.

Bill Rogers, Assistant CAO, indicated that the Town does look at the back alleys; a couple are being analyzed for drainage planning; one behind 46th Street will continue to be monitored and may stay in that state for a time until observations are concluded.

Mayor Sobolewski indicated that those were local improvement lanes. Some alleys are in bad shape, but should be fixed under local improvement.

IN CAMERA

- 075 **Moved by Councillor Rene Van Brabant** that Council adjourn the Regular Meeting of Council and go In Camera.

Time: 7:40 p.m.

CARRIED

IN CAMERA

- 076 **Moved by Councillor Lorna Storoschuk** that Council adjourn In Camera and return to the Regular Meeting of Council.

Time: 8:37 p.m.

CARRIED

ADJOURNMENT

- 077 **Moved by Councillor Rene Van Brabant** that the meeting be adjourned.

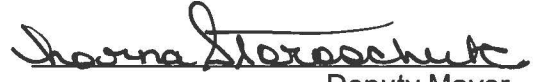
Time: 8:37 p.m.

CARRIED



ADOPTION OF MINUTES

Minutes read and adopted this 11th day of
APRIL, 2017.


Deputy Mayor


Chief Administrative Officer